



MINUTES - COMMITTEE OF THE WHOLE

January 17, 2019, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

Located on the traditional territory of the Esquimalt and Songhees People

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Thornton-Joe, Councillor Young, Councillor Dubow, Councillor Potts, Councillor Collins

STAFF PRESENT: J. Jenkyns - City Manager, C. Coates - City Clerk, P. Bruce - Fire Chief, S. Thompson - Deputy City Manager / Director of Finance, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, C. Havelka - Deputy City Clerk, A. Meyer - Assistant Director of Development Services, A. Hudson - Assistant Director of Community Planning, C. Mycroft - Manager of Executive Operations, T. Zworski - City Solicitor, A. Johnston - Planner, C. Medd - Planner, L. Taylor - Senior Planner, K. Sidhu - Committee Secretary, K. Moore - Head of Business and Community Relations

A. APPROVAL OF AGENDA

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

That the agenda be approved.

Amendment:

Moved By Councillor Alto

Seconded By Councillor Collins

That the Agenda of the January 17, 2018, Committee of the Whole meeting be amended as follows:

Consent Agenda:

C.1 – Minutes from the meeting held September 27, 2018

F.1 – Public Hearing Submissions and Public Comment Policy

H.3 – Neighbourhood Input on Greenway Design Standards

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Thornton-Joe

Seconded By Councillor Potts

That the Agenda of the January 17, 2018, Committee of the Whole meeting be amended to add:

H.5 – Councillor Sharing

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Thornton-Joe

That the Agenda of the January 17, 2018, Committee of the Whole meeting be amended to add:

H.6 – Mayor's Housing Summit in New Westminster on February 16, 2019

CARRIED UNANIMOUSLY

Main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

That the following items be approved without further debate:

C.1 Minutes from the meeting held September 27, 2018

Moved By Councillor Isitt

Seconded By Councillor Alto

That the minutes from the meeting held September 27, 2018, be adopted.

CARRIED UNANIMOUSLY

F.1 Public Hearing Submissions and Public Comment Policy

Committee received a report dated January 17, 2019 from the City Clerk recommending a formal policy covering written public hearing submissions, to increase transparency, ensure due process for the public hearings and improve internal process efficiencies.

Moved By Councillor Isitt

Seconded By Councillor Alto

That Council direct staff to revise the Council approved Correspondence Management Policy to formalize the submission locations and deadline for providing advance written comments before a public hearing that includes:

1. Standards for receiving different forms of submissions (letter, e-mail, or drop-off);
2. Closing time of 2:00 pm on the day of the public hearing for receiving submissions by Legislative Services that will be published on the agenda; and
3. Process for distributing advance submissions to Council prior to a public hearing.

CARRIED UNANIMOUSLY

H.3 Neighbourhood Input on Greenway Design Standards

Council received a report dated January 16, 2019 from Councillor Ben Isitt recommending that Council refer materials compiled by the Oaklands Rise and Brighton Greenway neighbourhood working groups to staff, to inform this review and harness research and policy development undertaken by these working groups.

Moved By Councillor Isitt
Seconded By Councillor Alto

That Council refer the attached materials from the Oaklands Rise and Brighton Greenway neighbourhood working groups to staff, to inform the review and implementation of Greenway Design Standard for shared-use laneways.

CARRIED UNANIMOUSLY

C. READING OF MINUTES

C.1 Minutes from the meeting held November 15, 2018

Moved By Councillor Alto
Seconded By Councillor Collins

Councillor Alto requested that the minutes be corrected to reflect when she returned back to meeting.

Councillor Collins requested the time be reviewed when Councillor Dubow returned to meeting and the seconder to approve the agenda.

That the minutes from the meeting held November 15, 2018 be adopted as corrected.

CARRIED UNANIMOUSLY

E. LAND USE MATTERS

E.1 Rezoning Application No.00649 for 2424 Richmond Street (North Jubilee)

Committee received a report dated January 3, 2019 from the Acting Director of Sustainable Planning and Community Development providing information on a proposal to rezone to add a new two-storey single-family dwelling to an existing house.

Moved By Councillor Alto

Seconded By Councillor Dubow

That Council instruct staff to prepare the necessary *Zoning Regulation Bylaw* Amendment that would authorize the proposed development outlined in Rezoning Application No. 00649 for 2424 Richmond Road; that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council; and that a Public Hearing date be set once the following conditions are met:

Preparation of the following documents, executed by the applicant, to the satisfaction of City Staff:

- a. registration of a section 219 covenant to secure the design of the proposed single-family dwelling unit, and to ensure that the existing single-family dwelling is upgraded in accordance with the plans approved by Council and to specify the sequencing of construction and landscaping, including retention of a landscape security deposit
- b. receipt of an executed Statutory Right-of-Way (SRW) of 4.82m along Richmond Road, to the satisfaction of the Director of Engineering and Public Works

Amendment:

Moved By Councillor Collins

Seconded By Councillor Loveday

To add:

- c. registration of a housing agreement in a form satisfactory to the City Solicitor that prohibits the establishment of strata bylaws that prohibit the rental of the units.

CARRIED UNANIMOUSLY

On the main motion:

FOR (7): Mayor Helps, Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Loveday, Councillor Potts and Councillor Young

OPPOSED (2): Councillor Isitt and Councillor Thornton-Joe

CARRIED (7 to 2)

E.2 Update Report for Rezoning Application No.00556 and Development Permit with Variance Application No.00028 for 1417 May (Fairfield)

Committee received a report dated January 3, 2019 from the Acting Director of Sustainable Planning and Community Development proposing to construct a two-storey residential building with four ground-oriented dwelling units.

Moved By Councillor Alto

Seconded By Councillor Loveday

Rezoning Application No. 00556:

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00556 for 1417 May Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set once the legal agreement for on-site storm water management is updated based on the revised proposal.

Development Permit with Variance Application No. 00028:

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00556, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variances Application No. 00556 for 1417 May Street, in accordance with:

1. Plans date stamped September 10, 2018.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variance:
 - i. reduce the minimum vehicle parking requirement from six stalls to four stalls.
3. The Development Permit lapsing two years from the date of this resolution."

FOR (8): Mayor Helps, Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (8 to 1)

F. STAFF REPORTS

F.2 2019 Draft Financial Plan - Mayor's Office Support

Committee received a report dated January 11, 2019 from the Head of Human Resources providing Council with information regarding the proposed position of "Head of Strategy and Operations Mayor's Office".

Committee discussed:

- the hiring process for the job opportunity
- the policy on diversity for employment
- process and application for compensation
- role and duties of candidate

Moved By Mayor Helps
Seconded By Councillor Alto

The total compensation be no more than \$120,000 including salary and benefits.

Amendment:

Moved By Councillor Isitt
Seconded By Councillor Young

The total compensation be no more than \$80,000 plus benefits and pension.

FOR (6): Councillor Alto, Councillor Collins, Councillor Isitt, Councillor Potts, Councillor Thornton-Joe and Councillor Young

OPPOSED (3): Mayor Helps, Councillor Dubow and Councillor Loveday

CARRIED (6 to 3)

On the Main motion:

FOR (7): Councillor Alto, Councillor Collins, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe and Councillor Young

OPPOSED (2): Mayor Helps and Councillor Dubow

CARRIED (7 to 2)

Amendment:

Moved By Councillor Isitt
Seconded By Councillor Alto

Council appoint one of its members today to participate in the hiring process should the Mayor decide to proceed.

CARRIED UNANIMOUSLY

Councillor Isitt nominated Councillor Potts to participate in the hiring process, Councillor Potts accepted.

Moved By Councillor Isitt
Seconded By Councillor Alto

That Councillor Potts be appointed to this hiring process.

CARRIED UNANIMOUSLY

Main Motion as amended:

1. The total compensation be no more than \$80,000 plus benefits and pension.
2. Council appoint one of its members today to participate in the hiring process should the Mayor decide to proceed.
3. Councillor Potts be appointed to this hiring process.

CARRIED UNANIMOUSLY

Committee recessed at 10:32 a.m. and reconvened at 10:37 a.m.

H. NEW BUSINESS

H.1 Call for Written Submissions - Select Standing Committee on Ride Hailing Services

Council provided input to be forwarded to the Ride Hailing Services Standing Committee on this proposed service.

Moved By Councillor Isitt
Seconded By Mayor Helps

That Council communicate to the province that the City supports regulations that provide fairness for different operators, proper compensation for drivers and safety for the public.

Amendment:

Moved By Councillor Alto
Seconded By Councillor Isitt

that staff's original letter be appended.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Isitt

Seconded By Mayor Helps

That priority be given in the granting of license to local operators.

FOR (8): Mayor Helps, Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (8 to 1)

Amendment:

Moved By Councillor Isitt

Seconded By Mayor Helps

That the City request that BC Transit give consideration of the establishment of a public ride hailing platform to address the priorities noted above.

Councillor Thornton-Joe recused at 10:52 a.m. as her husband is employed by BC Transit

FOR (7): Mayor Helps, Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Isitt, Councillor Loveday and Councillor Potts

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

On the main motion:

1. That Council communicate to the province that the City supports regulations that provide fairness for different operators, proper compensation for drivers and safety for the public and that staff's original letter be appended.
2. That priority be given in the granting of license to local operators.
3. That the City request that BC Transit give consideration of the establishment of a public ride hailing platform to address the priorities noted above.

CARRIED UNANIMOUSLY

Councillor Thornton-Joe returned to meeting at 10:54 a.m.

H.2 Extension of Vacancy Taxation Authority to Local Governments

Committee received a Council members' motion dated January 11, 2019 from Councillor Isitt and Councillor Loveday requesting that Council endorse a resolution regarding the extension of vacancy taxation authority to local governments.

Moved By Councillor Isitt

Seconded By Councillor Loveday

THAT Council endorse the following resolution and direct staff to forward copies to the Premier of British Columbia, the Ministers responsible for Local Government, Finance and Housing, the Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention, the Union of British Columbia Municipalities (UBCM) Annual Convention, and member local governments and regional districts within the Capital Region, AVICC and UBCM, requesting favourable consideration and resolutions of support:

Resolution: Extension of Vacancy Taxation Authority to Local Governments

WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant properties, resulting in \$38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;

AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance and improvement of buildings to address housing affordability and public safety.

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

To change the wording as follows:

After 'vacant properties': -with the potential to be used for residential- properties

FOR (8): Mayor Helps, Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe and Councillor Young

OPPOSED (1): Councillor Isitt

CARRIED (8 to 1)

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Alto

wording added be returned to 'residential' –vacant residential properties-

CARRIED UNANIMOUSLY

On the main motion:

FOR (7): Mayor Helps, Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Isitt, Councillor Potts and Councillor Thornton-Joe

OPPOSED (2): Councillor Loveday and Councillor Young

CARRIED (7 to 2)

H.4 Engagement Summit - Walk-through (Verbal)

The Head of Engagement provided an overview of what Council should expect at the Strategic Plan Engagement Summit on January 19.

H.5 Councillor Sharing

Councillor Thornton-Joe shared with Council information about the life of Barb McLintock who recently passed away.

H.6 Mayor's Housing Summit in New Westminster on February 16, 2019

Mayor Helps provided a brief overview on the invitation to attend The Mayor's Housing Summit in New Westminster on Saturday, February 16, 2019.

I. **ADJOURNMENT OF COMMITTEE OF THE WHOLE**

Moved By Councillor Alto

Seconded By Councillor Collins

That the Committee of the Whole Meeting be adjourned at 11:36 a.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR