

January 9, 2019

Thomas Soulliere  
Director, Parks, Recreation and Facilities  
City of Victoria  
#1 Centennial Square  
Victoria, BC V8W 1P6

Dear Thomas Soulliere,

Thank you for your December 7, 2018 update on the change in location of the proposed Crystal Pool and Wellness Centre Replacement Project.

As you are aware, the Gas Tax Management Committee conditionally approved the Crystal Pool and Wellness Centre Replacement Project subject to confirmation that all funding sources required for completion of the approved project are secured by March 31, 2019. As stated in our February 28, 2018 letter, should the City not meet this condition by March 31, 2019, the project approval will be rescinded. Please note that UBCM will not consider any extension requests to meeting this condition.

Although the proposed change in location of the project may not impact the City in meeting the March 31 timeline, any changes to the scope of an approved Strategic Priorities Fund project must be reviewed by our technical review committee and approved by the Gas Tax Management Committee to ensure that it meets or exceeds the technical merits that was the basis for the original award under the 2017 Strategic Priorities Fund grant competition.

Should you wish to submit a formal scope change, I can be contacted at [bfelker@ubcm.ca](mailto:bfelker@ubcm.ca) or by phone at 250-818-8976 for further details.

Sincerely,



Brant Felker  
Manager, Gas Tax Program Services  
Union of BC Municipalities