



## **MINUTES – SPECIAL COMMITTEE OF THE WHOLE**

**December 7, 2018, 8:30 A.M.**

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**Located on the traditional territory of the Esquimalt and Songhees People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Loveday, Councillor Dubow, Councillor Collins

**PRESENT VIA ELECTRONIC PARTICIPATION:** Councillor Thornton-Joe

**ABSENT FOR A PORTION OF THE MEETING:** Councillor Isitt

**ABSENT:** Councillor Young, Councillor Potts

**STAFF PRESENT:** J. Jenkyns - City Manager, C. Coates - City Clerk, P. Bruce - Fire Chief, S. Thompson - Director of Finance, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, B. Dellebuur - Assistant Director, Transportation; C. Havelka - Deputy City Clerk, A. Hudson - Assistant Director of Community Planning, T. Zworski – City Solicitor; C. Mycroft - Manager of Executive Operations, J. O'Connor - Manager of Financial Planning; R. Carroll – Manager of Real Estate.

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Collins

**Seconded By** Councillor Dubow

That the agenda be approved.

**CARRIED UNANIMOUSLY**

**D. UNFINISHED BUSINESS**

**D.1 2019-2023 Draft Financial Plan**

Council received a budget presentation from the Greater Victoria Public Library with Rob Martin - Chair GVPL; M Sawa CEO; P. McKinnon and, D. Wood, of Senior Management, presenting.

*Councillor Isitt joined the meeting at 8:40 a.m.*

**Moved By** Councillor Isitt

That Council request that staff request that the Downtown Victoria Business Association regarding transferring responsibility for seasonal animation to that entity.

**MOTION FAILED DUE TO NO SECONDER**

Council continued their consideration of the Engineering and Public Works budget.

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

That Council direct staff to report back with options and implications for increasing traffic calming in general.

**CARRIED UNANIMOUSLY**

Council received a budget presentation on Business and Community Relations.

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

Council direct staff to review the delivery model for the city's animation program and report back to Council.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff to report back on options for secularizing the diversity of the elements of the seasonal animation program.

**Amendment:**

**Moved By** Councillor Collins  
**Seconded By** Councillor Isitt

Add 'or increasing'.

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council direct staff to report back on options for secularizing or increasing the diversity of the elements of the seasonal animation program.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Alto  
**Seconded By** Councillor Loveday

That Council direct staff to report back on the budget implications of continuing the Indigenous Artist in Residence Program.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Isitt

That Council direct staff to report back on options for a funding increase of \$50,000 for the Festival Investment Grants starting in 2019 potentially from new assessed revenue.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Dubow

That Council direct staff to report back on increasing the project funding for the poet laureate and youth poet laureate from \$1000 to \$2000.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt  
**Seconded By** Councillor Collins

That Council direct staff to report back on the implications of reducing or eliminating the expenditure on the police late night task force.

**Amendment:**

**Moved By** Councillor Collins

**Seconded By** Councillor Isitt

Add: 'As well as opportunities to fund this service with non-police resources'.

FOR (2): Councillor Collins, Councillor Isitt

OPPOSED (4): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Loveday, Councillor Thornton-Joe

**DEFEATED (2 to 5)**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

Direct staff to report back on the Late Night Great Night Task Force including options for police assuming responsibility for policing costs for the program.

**Amendment to amendment:**

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

Replace 'police' with 'VicPD'

**CARRIED UNANIMOUSLY**

**Amendment to amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Isitt

Add: 'within existing police resources'.

FOR (1): Mayor Helps

OPPOSED (4): Councillor Alto, Councillor Collins, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Thornton-Joe

**DEFEATED (1 to 6)**

**On the amendment:**

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

Replace after 'including' with: options for adjusting the allocation to policing and/or delivering services through non-police resources.

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council direct staff to report back on the Late Night Great Night Task Force, including options for adjusting the allocation to policing and/or delivering services through non-police resources.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday

**Seconded By** Councillor Isitt

That Council direct staff to report back with options for recovering costs related to the Late Night Great Night Task Force from bar and nightclub operators through business license fees.

**CARRIED UNANIMOUSLY**

*Committee recessed at 11:01 a.m. and reconvened at 11:08 a.m.*

Council received a budget presentation on Economic Development.

Council received a budget presentation on the Victoria Conference Centre.

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff to report back on the option of bringing the operations of the Victoria Conference Centre parkade in house.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff report back with information on the management of the Victoria Conference Centre retail stores and options for bringing the management in house.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Loveday

Add: as part of the 2020 budgeting information.

**Motion to Postpone:**

**Moved By** Mayor Helps

**Seconded By** Councillor Isitt

That the motion be postponed pending more information from staff.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff to report back with information on contracting out janitorial and security services for the Victoria Conference Centre.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

That Council direct staff to report back with information on the current condition of the artificial turf field and the implications of deferring the replacement.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Loveday

Add at the end: 'to 2021'

**Amendment to amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Loveday

Add after '2021': 'including options for reducing design costs'.

**CARRIED UNANIMOUSLY**

**On the amendment:**

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council direct staff to report back with information on the current condition of the artificial turf field and the implications of deferring the replacement to 2021 including options for reducing design costs.

**CARRIED UNANIMOUSLY**

**Motion to lift from the table:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

That the motion to postpone be lifted from the table.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff report back with information on the management of the Victoria Conference Centre retail stores and options for bringing the management in house.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Loveday

Add: as part of the 2020 budgeting information.

**Amendment to amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff to continue to monitor the contract relating to the Victoria Conference Centre retail stores and report back to Council should in house delivery be deemed advisable.

**CARRIED UNANIMOUSLY**

**On the amendment:**

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council direct staff to continue to monitor the contract relating to the Victoria Conference Centre retail stores and report back to Council should in house delivery be deemed advisable.

**CARRIED UNANIMOUSLY**

*Committee recessed at 12:25 p.m. and reconvened at 12:57 p.m.*

Council received a budget presentation on Engagement.

**Moved By** Mayor Helps

**Seconded By** Councillor Loveday

That Council direct staff to report back as part of the 2022 budgeting process on taking a participatory budgeting approach to neighbourhood transportation.

**Amendment:**

**Moved By** Councillor Isitt

To change '2022' to 2020'

**MOTION FAILED DUE TO NO SECONDER**

**On the motion:**

**CARRIED UNANIMOUSLY**

Council received a budget presentation from Sustainable Planning & Community Development.

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

That Council direct staff to report back on options for providing some resources for neighbourhoods to help expedite the neighbourhood planning process.

**CARRIED UNANIMOUSLY**

Council received a presentation on the Corporate budget.

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff to report back with options for increasing the funding to the housing reserve fund by \$750,000.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

That Council direct staff to report back on the implications of increasing the per capita base grants to community associations by the rate of inflation.

**CARRIED UNANIMOUSLY**



**Moved By** Councillor Isitt  
**Seconded By** Councillor Loveday

That Council direct staff to report back on increasing the youth outreach grants by the rate of inflation.

**Amendment:**

**Moved By** Councillor Isitt  
**Seconded By** Councillor Loveday

Add: 'how the youth outreach grants are allocated and the implications of' increasing the youth outreach grants by the rate of inflation.

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council direct staff to report back on how the youth outreach grants are allocated and the implications of increasing the youth outreach grants by the rate of inflation.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt  
**Seconded By** Mayor Helps

That Council direct staff to report back on the implication of indexing the Strategic Plan grants to the rate of inflation.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt  
**Seconded By** Councillor Loveday

That Council direct staff to report back on the implications of increasing the community garden volunteer coordinator grant to \$10,000 per neighbourhood in 2019 with indexation to inflation for subsequent years.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt  
**Seconded By** Mayor Helps

That Council direct staff to report back on implications of indexing the my Great Neighbourhood grant program to the rate of inflation.

**CARRIED UNANIMOUSLY**

Council received a presentation on the Council budget.

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

That Council direct staff to report back on increasing the Council travel and conference budget to \$45,000 for the conferences and travel with the direction that this be indexed to inflation in subsequent years.

**Amendment:**

**Moved By** Councillor Alto

**Seconded By** Councillor Thornton-Joe

Add: 'report back on the financial implications of'

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council direct staff to report back on the financial implications of increasing the Council travel and conference budget to \$45,000 for the conferences and travel with the direction that this be indexed to inflation in subsequent years.

**CARRIED UNANIMOUSLY**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

That Council:

1. Approve senior level executive support for the Mayor's Office as per the attached job description and at the compensation outlined in the attached job description and total compensation to be \$130,000.
2. That this position be funded from new assessed revenue.
3. That the position be instituted as of January 7, 2019 and to be terminated the day of the 2022 municipal election.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

To change the end of 'c.' after 'January 7, 2019': to be reviewed as a part of the budget process in 2021.

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Collins

To change the wording: 'total compensation be established at \$90,000 plus benefits and pension.'

**Amendment to amendment:**

**Moved By** Councillor Collins

**Seconded By** Councillor Isitt

To change the wording 'total compensation to be established after hearing back from staff on comparable compensation.'

**CARRIED UNANIMOUSLY**

**On the amendment:**

**CARRIED UNANIMOUSLY**

**On the main motion:**

That Council:

1. Approve senior level executive support for the Mayor's Office and total compensation to be established after hearing back from staff on comparable compensation.
2. That this position be funded from new assessed revenue.
3. That the position be instituted as of January 7, 2019 and to be reviewed as a part of the budget process in 2021.

**CARRIED UNANIMOUSLY**

**J. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Alto

**Seconded By** Councillor Isitt

That the Special Committee of the Whole Meeting be adjourned at 2:12 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR