



## MINUTES - COMMITTEE OF THE WHOLE

**September 20, 2018, 9:00 A.M.**  
**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**  
**Located on the traditional territory of the Esquimalt and Songhees People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Coleman, Councillor Isitt, Councillor Loveday, Councillor Lucas, Councillor Madoff, Councillor Thornton-Joe, Councillor Young

**STAFF PRESENT:** J. Jenkyns - City Manager, C. Coates - City Clerk, P. Bruce - Fire Chief, S. Thompson - Director of Finance, J. Tinney - Director of Sustainable Planning & Community Development, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, T. Zworski - City Solicitor, B. Dellebuur - Assistant Director, Transportation, K. Sidhu - Committee Secretary

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Loveday

That the agenda be approved.

#### **Amendment**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Loveday

That the Agenda of the September 20, 2018, Committee of the Whole meeting be amended as follows:

#### **Consent Agenda:**

**C.1-** Minutes from the meeting held May 3, 2018

**C.2-** Minutes from the meeting held May 17, 2018

**F.3-** 1284-1298 Gladstone Avenue and 2000-2004 Fernwood Road – Rezoning Application No. 00640

**G.2-** Proclamation: Manufacturing Month- October 2018

**G.3-** Proclamation: Occupational Therapy Month- October 2018

**G.4-** Proclamation: Fire Prevention Week- October 7-13, 2018

**I.1-** Safeguarding Against Organized Crime and Money Laundering

**I.3-** Support for Second Stage Housing

**I.4-** Request for Auditor General for Local Government to Undertake Audit of Johnson Street Bridge Project

**CARRIED UNANIMOUSLY**

**Main Motion as amended**

**CARRIED UNANIMOUSLY**

**B. CONSENT AGENDA**

**Moved By** Councillor Coleman

**Seconded By** Councillor Lucas

That the following items be approved without further debate:

**C.1 Minutes from the meeting held May 3, 2018**

**Moved By** Councillor Coleman

**Seconded By** Councillor Lucas

That the minutes from the May 3, 2018 Committee of the Whole meeting be adopted.

**CARRIED UNANIMOUSLY**

**C.2 Minutes from the meeting held May 17, 2018**

**Moved By** Councillor Coleman

**Seconded By** Councillor Lucas

That the minutes from the May 17, 2018 Committee of the Whole meeting be adopted.

**CARRIED UNANIMOUSLY**

**F.3 1284-1298 Gladstone Avenue and 2000-2004 Fernwood Road - Rezoning Application No. 00640 (Fernwood)**

Committee received a report dated September 6, 2018, from the Director of Sustainable Planning and Community Development regarding an application to allow live-work units on the ground level of the existing heritage-designated building.

**Moved By** Councillor Coleman

**Seconded By** Councillor Lucas

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00640 for 1284-1298 Gladstone Avenue and 2000-2004 Fernwood Road; that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council, and a Public Hearing date be set once the following conditions are met:

1. Preparation of a legal agreement to secure a statutory right-of-way of 3.90m on Fernwood Road, and executed by the applicant to the satisfaction of City Staff.

**CARRIED UNANIMOUSLY**

**G.2 Proclamation: Manufacturing Month - October 2018**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That the *Manufacturing Month* Proclamation be forwarded to the September 20, 2018 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**G.3 Proclamation: Occupational Therapy Month - October 2018**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That the *Occupational Therapy Month* Proclamation be forwarded to the September 20, 2018 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**G.4 Proclamation: Fire Prevention Week - October 7-13, 2018**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That the *Fire Prevention Week 2018* Proclamation be forwarded to the September 20, 2018 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**I.1 Safeguarding Against Organized Crime and Money Laundering**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That Council request the Mayor write to the Office of the Attorney General and BCLC requesting an update on the results of the Dirty Money investigation and to

seek assurances that issues of organized crime and money laundering will not occur in any potential new casinos in the City of Victoria.

AND THAT Council direct staff to refer any applications to build or operate a casino in the City of Victoria to the Victoria Police Department for comment.

**CARRIED UNANIMOUSLY**

**I.3 Support for Second Stage Housing**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That Council request that the Mayor write, on behalf of Council, to the Executive Director of the BC Housing Management Commission, expressing support for the efforts of the Victoria Women's Transition House to establish second-stage housing in Victoria.

**CARRIED UNANIMOUSLY**

**I.4 Request for Auditor General for Local Government to Undertake Audit of Johnson Street Bridge Project**

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That Council request the Auditor General for Local Government to undertake an audit of the Johnson Street Bridge Project.

**CARRIED UNANIMOUSLY**

**E. UNFINISHED BUSINESS**

**E.1 2019 Permissive Property Tax Exemptions**

A report with information on 1303 Fairfield Road as requested at the September 6, 2018 Committee of the Whole Meeting where consideration of 2019 Permissive Property Tax Exemptions was postponed pending this information.

**Moved By** Councillor Coleman  
**Seconded By** Councillor Lucas

That Council:

1. Approve all applications for permissive property tax exemption detailed in Table 2 for the 2019 tax year.

FOR (3): Councillor Coleman, Councillor Loveday and Councillor Young

OPPOSED (6): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Lucas, Councillor Madoff and Councillor Thornton-Joe

**DEFEATED (6 to 3)**

**Moved By** Councillor Madoff

**Seconded By** Councillor Alto

**Option 1**

Grant Fairfield United Church an exemption that correlates to 40% of the space being used for bible studies, congressional support groups and other administrative activities. Approving this application would exempt the organization for \$6,008 municipal taxes and \$8,714 in total taxes.

**Amendment:**

**Moved By** Councillor Coleman

**Seconded By** Councillor Thornton-Joe

Approve the applications for permissive property tax exemption detailed in Table 2 for the 2019 tax year:

<b>Applicant</b>	<b>Property Address</b>	<b>Category</b>	<b>Amount</b>
Victoria Women's Transition House Society	Confidential	Special Needs and Supportive Housing	\$2,872
Fresh Water Fisheries Correction (50 % exemption correction)	101 - 80 Regatta Landing	Recreation	\$9,103

**CARRIED UNANIMOUSLY**

**Main motion as amended:**

1. Grant Fairfield United Church an exemption that correlates to 40% of the space being used for bible studies, congressional support groups and other administrative activities. Approving this application would exempt the organization for \$6,008 municipal taxes and \$8,714 in total taxes.
2. Approve the applications for permissive property tax exemption detailed in Table 2 for the 2019 tax year:

<b>Applicant</b>	<b>Property Address</b>	<b>Category</b>	<b>Amount</b>
Victoria Women's Transition House Society	Confidential	Special Needs and Supportive Housing	\$2,872
Fresh Water Fisheries Correction (50 % exemption correction)	101 - 80 Regatta Landing	Recreation	\$9,103

**CARRIED UNANIMOUSLY**

**F. LAND USE MATTERS**

**F.1 1249 Finlayson Street - Rezoning Application No. 00638 & Development Permit with Variances Application No. 00075 (Hillside & Quadra)**

Committee received report dated September 6, 2018, from the Director of Sustainable Planning and Community Development regarding an application to subdivide the property into two new small lots, retain and rotate the existing single-family dwelling on the northern lot and construct a new small lot house on the southern lot.

Committee discussed:

- Concerns with the sustainability of trees on the property.
- Possible arrangement of buildings to save trees.

**Moved By** Councillor Isitt  
**Seconded By** Councillor Young

That the matter be referred back to Staff.

**CARRIED UNANIMOUSLY**

**F.2 430 Parry Street - Rezoning Application No. 00641 & Development Permit Application No. 000528 (James Bay)**

Committee received a report dated September 6, 2018, from the Director of Sustainable Planning and Community Development regarding an application to increase the density of the subject property and to permit multi-unit residential uses at this location.

Committee discussed:

- retention of existing structure
- house potentially being relocated
- size of the units
- impact on other developments in the neighbourhood

- parking options for the neighbourhood
- appreciation of materials and design
- importance of the amenities being placed in James Bay

**Moved By** Councillor Lucas  
**Seconded By** Councillor Coleman

**Rezoning Application No. 00641**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw that would authorize the proposed development outlined in Rezoning Application No. 00641 for 430 Parry Street, that first and second reading of the Zoning Regulation Bylaw be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of legal agreements to secure two studio units as affordable housing to the satisfaction of the City Solicitor.
2. Preparation and execution of a Housing Agreement to ensure that future Strata Bylaws could not prohibit the rental of units (with the exception of the two affordable units).
3. Submission of a Tenant Assistance Plan to the satisfaction of the Director of Sustainable Planning and Community Development.

**Development Permit with Variances Application No. 000528**

That, subject to receipt of a signed agreement with a car share provider to secure a car share membership for all units to the satisfaction of the Director of Sustainable Planning and Community Design, Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00641, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variances Application No. 000528 for 430 Parry Street, in accordance with:

1. Plans date stamped August 30, 2018.
2. Development meeting all *Zoning Regulation Bylaw* requirements, except for the following variances:
  - i. reduce the required number of parking stalls from sixteen to ten
  - ii. increase the maximum site coverage from 60% to 75%
  - iii. decrease the open site space from 20% to 10.5%
  - iv. reduce the front yard setback from 5.0m to 0m
  - v. reduce the side yard setback (north) from 2.0m to 0m.
3. The Development Permit lapsing two years form the date of this resolution.

**Amendment:**

**Moved By** Councillor Lucas  
**Seconded By** Councillor Thornton-Joe

Direct that the community amenity contribution be allocated to the implementation of the James Bay local area plan.

**Amendment to the Amendment:**

**Moved By** Councillor Isitt  
**Seconded By** Mayor Helps

Direct that the community amenity contribution be allocated to the implementation of the James Bay local area plan or through public engagement on the 2019 financial plan.

**DEFEATED**

**Amendment to amendment:**

**Moved By** Councillor Madoff  
**Seconded By** Councillor Isitt

That this fund be allocated to amenities in James Bay

**CARRIED UNANIMOUSLY**

**Amendment:**

**CARRIED UNANIMOUSLY**

**Main motion as amended:**

Rezoning Application No. 00641

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw that would authorize the proposed development outlined in Rezoning Application No. 00641 for 430 Parry Street, that first and second reading of the Zoning Regulation Bylaw be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of legal agreements to secure two studio units as affordable housing to the satisfaction of the City Solicitor.
2. Preparation and execution of a Housing Agreement to ensure that future Strata Bylaws could not prohibit the rental of units (with the exception of the two affordable units).
3. Submission of a Tenant Assistance Plan to the satisfaction of the Director of Sustainable Planning and Community Development.

That the community amenity funding be allocated to amenities in James Bay.

Development Permit with Variances Application No. 000528



That, subject to receipt of a signed agreement with a car share provider to secure a car share membership for all units to the satisfaction of the Director of Sustainable Planning and Community Design, Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00641, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variances Application No. 000528 for 430 Parry Street, in accordance with:

1. Plans date stamped August 30, 2018.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. reduce the required number of parking stalls from sixteen to ten
  - ii. increase the maximum site coverage from 60% to 75%
  - iii. decrease the open site space from 20% to 10.5%
  - iv. reduce the front yard setback from 5.0m to 0m
  - v. Reduce the side yard setback (north) from 2.0m to 0m.
3. The Development Permit lapsing two years form the date of this resolution

**CARRIED UNANIMOUSLY**

**F.4 423 Edward Street - Development Variance Permit Application No. 00207 (Victoria West)**

Committee received a report dated September 6, 2018, from the Director of Sustainable Planning and Community Development regarding an application to convert a single-family dwelling with secondary suite to a triplex.

**Moved By** Councillor Madoff

**Seconded By** Councillor Thornton-Joe

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Development Variance Permit Application No. 00207 for 423 Edward Street, in accordance with:

1. Plans date stamped August 30, 2018.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. reduce the required vehicle parking from four stalls to one stall
  - ii. reduce the rear yard setback from 7.5m to 3.25m
  - iii. allow the addition of a roof deck
  - iv. allow exterior changes to the street facade to a proposed house conversion
  - v. reduce the separation distance for an accessory, building from the main building from 2.4m to 2.15m
  - vi. allow an accessory building in the side yard.

3. The Development Permit lapsing two years from the date of this resolution
4. Final issuance of the Development Variance Permit subject to:
  - i. Statutory Right-of-Way of 1.8m on the Russell Street frontage being registered on title to the satisfaction of the Director of Engineering and Public Works
  - ii. Revised plans addressing minor drafting errors to the satisfaction of the Director of Sustainable Planning and Community Development.”

**CARRIED UNANIMOUSLY**

*Committee recessed at 10:31 a.m. and reconvened at 10:36 a.m.*

**F.5 Fairfield Neighbourhood Plan - Update**

Committee received an update report dated September 11, 2018 on the Fairfield Neighbourhood Plan.

Committee considered a motion to authorize the Cook Street Village Steering Committee to present.

**Moved By** Councillor Madoff  
**Seconded By** Councillor Coleman

That Council authorize The Steering Committee to present at Committee of the Whole.

**CARRIED UNANIMOUSLY**

Committee received presentations by Wayne Hollohan and Doug Curran from the Cook Street Village Steering Committee.

**Staff Presentation and Report**

Committee received a presentation from staff on the update on the Fairfield Neighbourhood Plan.

Committee discussed:

- the opportunity for additional housing
- the remaining processes left in the Fairfield Neighbourhood Plan
- the idea of "pre-zoning"
- the base lines of off-site parking

- gentle density in the neighbourhood
- options for building setbacks
- design guidelines for Cook St. Village
- identifying Boulevard trees in the neighbourhood and the value of the trees.
- The OCP (Official Community Plan) guidelines for Fairfield Neighbourhood Plan
- the discussions with the representatives from the Fairfield Plaza.

**Moved By** Mayor Helps

**Seconded By** Councillor Coleman

1. That Council direct staff to amend the draft Fairfield Neighbourhood Plan based on the recommendations provided by the Gentle Density and Cook Street Village Steering Committees with the following adjustments:
  - a. That analysis and consideration of pre-zoning for gentle density be considered in conjunction with the Inclusionary Housing policy work and following approval of the Fairfield Neighbourhood Plan as part of implementation.
  - b. That the Traditional Residential designation permit gentle density up to three storeys around Cook Street Village west of Linden Avenue and along Fairfield Road; and up to two-and-a-half storeys east of Linden Avenue.
  - c. That gentle density not exceed 1:1 Floor Space Ratio (FSR), that conventional side and rear yard setbacks be respected, and that considerations be made for reduced front setbacks compatible with block context.
  - d. That gentle density destination zones, consistent with the Fairfield Neighbourhood Plan, be created to assist rezoning applicants.
  - e. That the plan include policies encouraging gentle density housing forms in the Urban Residential designation for properties adjacent to Traditional Residential and smaller lots.
  - f. That the maximum density of 2:5 FSR for Large Urban Villages be maintained in the Official Community Plan, but the plan be amended to reference the built form and place character policies for villages in the Fairfield Neighbourhood Plan.
  - g. That future buildings in Cook Street Village be setback an average of two metres (with a one metre minimum).
  - h. That development permit guidelines for Cook Street Village include one, five metre step-back, measured from the front property line for portions of buildings above the second-storey to accommodate boulevard tree canopies.
  - i. That village gateway components be evaluated through design during plan implementation.
  - j. That a parking study be undertaken during plan implementation with the objective to maintain on-street parking capacity.
2. That Council:
  - a. Consider consultation under Section 475(1) and 475(2) of the *Local Government Act*, and direct staff to undertake consultation with those affected by the proposed amendments to the Official Community Plan

through online consultation, and one or more public open houses, concurrent with public review of the proposed Fairfield Neighbourhood Plan.

- b. Consider consultation under Section 475(2)(b) of the *Local Government Act* and direct staff:
  - i. to refer the proposed Official Community Plan amendments to the Songhees Nation, the Esquimalt Nation, and the School District Board;
  - ii. that no referrals are necessary to the Capital Regional District Board, or the provincial or federal governments.
  - c. Direct staff to prepare Official Community Plan amendment bylaws following consultation, and in accordance with feedback received, as follows:
    - i. amend Section 6: Land Management and Development to permit three storeys west of Linden Avenue, and two-and-a-half storeys east of Linden Avenue, in the Traditional Residential designation (for Fairfield only);
    - ii. amend Figure 8: Urban Place Guidelines to reference the Fairfield Neighbourhood Plan in the Large Urban Village and Small Urban Village designations to provide built form and place character policies specific to Fairfield
    - iii. delete policy 6.20 and renumber accordingly
    - iv. amend Development Permit Area 5: Large Urban Villages to add new guidelines for Cook Street Village
    - v. amend Development Permit Area 6A: Small Urban Villages to add the areas of Five Points Village and Moss at May Village
    - vi. amend Development Permit Area 15F: Intensive Residential - Attached Residential Development to include the Traditional Residential areas of Fairfield and apply guidelines for gentle density
    - vii. rename "Ross Bay Village" to "Fairfield Plaza".
  - d. Refer the proposed Fairfield Neighbourhood Plan to the meeting of Council at which the Public Hearing be held for the above Official Community Plan amendments, for consideration of final approval.

**Motion to refer:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Young

That the report be referred to staff to report back as soon as possible with the revised plan reflecting the changes, as well as the proposed Official Community Plan (OCP) amendment.

**Motion to Postpone Referral:**

**Moved By** Councillor Loveday

**Seconded By** Councillor Young

That the referral motion be postponed.

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Loveday

**Seconded By** Councillor Isitt

That the strategic location designation be pulled from Cook Street Village

**DEFEATED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Loveday

**Seconded By** Councillor Madoff

To direct staff to include amendments to the Official Community Plan that limit the height to four storeys in Cook Street Village.

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Coleman

**Seconded By** Councillor Madoff

Direct staff to report back with an evaluation of designating all trees in Cook Street Village as significant.

**Amendment to the amendment:**

**Moved By** Councillor Isitt

**Seconded By** Mayor Helps

Direct staff to report back with an evaluation and recommendations on designating all trees in Cook Street Village as significant.

**CARRIED UNANIMOUSLY**

**Amendment:**

**CARRIED UNANIMOUSLY**

**Motion to lift the motion to postpone from the table:**

**Moved By** Councillor Lucas

**Seconded By** Councillor Young

That the motion to postpone be lifted from the table.

**CARRIED UNANIMOUSLY**

**Motion to refer:**

That the report be referred to staff to report back as soon as possible with the revised plan reflecting the changes, as well as the proposed Official Community Plan (OCP) amendment.

FOR (3): Councillor Madoff, Councillor Isitt and Councillor Young

OPPOSED (6): Mayor Helps, Councillor Alto, Councillor Coleman, Councillor Lucas, Councillor Loveday and Councillor Thornton-Joe

**DEFEATED (6 to 3)**

**Main motion as amended:**

1. That Council direct staff to amend the draft Fairfield Neighbourhood Plan based on the recommendations provided by the Gentle Density and Cook Street Village Steering Committees with the following adjustments:
  - a. That analysis and consideration of pre-zoning for gentle density be considered in conjunction with the Inclusionary Housing policy work and following approval of the Fairfield Neighbourhood Plan as part of implementation.
  - b. That the Traditional Residential designation permit gentle density up to three storeys around Cook Street Village west of Linden Avenue and along Fairfield Road; and up to two-and-a-half storeys east of Linden Avenue.
  - c. That gentle density not exceed 1:1 Floor Space Ratio (FSR), that conventional side and rear yard setbacks be respected, and that considerations be made for reduced front setbacks compatible with block context.
  - d. That gentle density destination zones, consistent with the Fairfield Neighbourhood Plan, be created to assist rezoning applicants.
  - e. That the plan include policies encouraging gentle density housing forms in the Urban Residential designation for properties adjacent to Traditional Residential and smaller lots.
  - f. That the maximum density of 2:5 FSR for Large Urban Villages be maintained in the Official Community Plan, but the plan be amended to reference the built form and place character policies for villages in the Fairfield Neighbourhood Plan.
  - g. That future buildings in Cook Street Village be setback an average of two metres (with a one metre minimum);
  - h. That development permit guidelines for Cook Street Village include one, five metre step-back, measured from the front property line for portions of buildings above the second-storey to accommodate boulevard tree canopies.
  - i. That village gateway components be evaluated through design during plan implementation.
  - j. That a parking study be undertaken during plan implementation with the objective to maintain on-street parking capacity.
  - k. *Direct staff to include amendments to the Official Community Plan that limit the height to four storeys in Cook Street Village*
  - l. *Direct staff to report back with an evaluation and recommendations on designating all trees in Cook Street Village as significant.*
2. That Council:
  - a. Consider consultation under Section 475(1) and 475(2) of the Local Government Act; and direct staff to undertake consultation with those affected by the proposed amendments to the Official Community Plan through online consultation, and one or more public open houses, concurrent with public review of the proposed Fairfield Neighbourhood Plan.
  - b. Consider consultation under Section 475(2)(b) of the Local Government Act and direct staff:
    - i. to refer the proposed Official Community Plan amendments to the Songhees Nation, the Esquimalt Nation, and the School District Board;
    - ii. that no referrals are necessary to the Capital Regional District Board, or the provincial or federal governments.

- c. Direct staff to prepare Official Community Plan amendment bylaws following consultation, and in accordance with feedback received, as follows:
  - i. amend Section 6: Land Management and Development to permit three storeys west of Linden Avenue, and two-and-a-half storeys east of Linden Avenue, in the Traditional Residential designation (for Fairfield only);
  - ii. amend Figure 8: Urban Place Guidelines to reference the Fairfield Neighbourhood Plan in the Large Urban Village and Small Urban Village designations to provide built form and place character policies specific to Fairfield
  - iii. delete policy 6.20 and renumber accordingly
  - iv. amend Development Permit Area 5: Large Urban Villages to add new guidelines for Cook Street Village
  - v. amend Development Permit Area 6A: Small Urban Villages to add the areas of Five Points Village and Moss at May Village
  - vi. amend Development Permit Area 15F: Intensive Residential - Attached Residential Development to include the Traditional Residential areas of Fairfield and apply guidelines for gentle density
  - vii. rename "Ross Bay Village" to "Fairfield Plaza".
- d. Refer the proposed Fairfield Neighbourhood Plan to the meeting of Council at which the Public Hearing be held for the above Official Community Plan amendments, for consideration of final approval.

FOR (3): Mayor Helps, Councillor Alto, Council Coleman, Councillor Madoff, Councillor Isitt, Councillor Lucas, Councillor Loveday and Councillor Thornton-Joe

OPPOSED (6): Councillor Young

**CARRIED**

**G. STAFF REPORTS**

**G.1 City Employees Bylaw**

Committee received a report dated August 31, 2018 seeking Council's approval to modernize the City's framework governing the employment of exempt employees.

**Moved By** Councillor Coleman

**Seconded By** Councillor Alto

That Council:

1. Direct staff to bring forward the new Officers Bylaw to the September 20, 2018 Council Meeting for introductory readings.
2. Subject to the adoption of the Officers Bylaw the following Policies be approved:
  - a. *Terms and Conditions of Employment - Officers and Exempt Employees*
  - b. *Compensation - Officers and Exempt Employees*

**CARRIED UNANIMOUSLY**

**I. NEW BUSINESS**

**I.2 Orange Shirt Day**

**Moved By** Mayor Helps  
**Seconded By** Councillor Alto

That Council supports an expenditure of \$6000 from the City's Reconciliation budget to hold Orange Shirt Day in Centennial Square on September 30<sup>th</sup>.

**CARRIED UNANIMOUSLY**

**I.5 Councillor Sharing - Royal Oak Burial Park Annual Report 2017**

Committee received a verbal report from Councillor Alto regarding an overview of Royal Oak Burial Park's 2017 Annual Report.

**J. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Mayor Alto  
**Seconded By** Councillor Coleman

That the Committee of the Whole Meeting be adjourned at 1:55 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR