



## MINUTES - COMMITTEE OF THE WHOLE

March 19, 2019, 8:00 A.M.  
Council Chambers

PRESENT: Mayor Helps, Councillor Young, Councillor Isitt, Councillor Loveday

STAFF PRESENT: A. M. Ferguson - Recording Secretary, C. Coates - City Clerk, C. Havelka - Deputy City Clerk, J. Jenkyns - City Manager, C. Mycroft – Manager of Executive Operations

### A. APPROVAL OF AGENDA

**Moved By** Councillor Loveday  
**Seconded By** Councillor Young

That the agenda be approved.

**CARRIED UNANIMOUSLY**

### D. NEW BUSINESS

#### D.1 General Discussion on the Citizens' Assembly on Amalgamation Committee Process

The Mayor provided a verbal overview outlining the process to form a Citizens' Assembly on Amalgamation Committee.

Committee discussed Section 1 of the terms of reference:

*Councillor Isitt joined the meeting at 8:04 a.m.*

**Recommended changes:**

**Last Bullet: Change "Saanich" to "their communities".**

**First Bullet: Include "emergency services" in the list of considerations.**

**Second Bullet: Change the word "City" (last word of the sentence) to "municipality".**

Committee discussed Section 2 of the terms of reference:

- Debate on the rules of order to govern the committee.

**Recommended changes:**

**2.1: Rewording as follows: “The Assembly will share learning and deliberations with the public on an ongoing and predictable basis.”**

**2.8: Add wording to the end: “and retaining a recourse to majority vote”.**

**2.7: Add wording to the end: “and the chair will work to ensure that there is room for all voices”.**

**Recommended change to the overall document:**

**Change the order in instances where Saanich and Victoria are mentioned together so that Saanich comes first (alphabetical and population size rationale).**

Committee discussed Section 3 of the terms of reference:

**Recommended changes:**

**New item between 3.13 & 3.14: “Consideration of democratic representation and accessibility of elected officials to residents and other stakeholders.”**

**3.8: Rewording as follows: “Delineation of the clear weighing off of the overall advantages vs. any disadvantages accruing to individual municipalities.”**

**3.13: Rewording as follows: “Consideration of congruency and alignment of the OCPs and other significant strategic and plan documents of the municipalities.”**

**3.6: Rewording as follows: “Cultural and land use priorities and similarities and differences of the two municipalities and any impacts arising from amalgamation.”**

Committee discussed Section 4 of the terms of reference:

**No recommended changes.**

Committee discussed Section 5 of the terms of reference:

- Debate on the number of sessions to be held.

**The Committee agreed to resume debate on this section at the Friday meeting.**

Committee discussed Section 6 of the terms of reference:

- The Province’s overview document noting the requirements of the transition plans.

**Recommended changes:**

**Communications:** In the first sentence delete the word "exclusive" and delete the line "and will approve all public communications regarding the conduct of the Assembly unless otherwise delegated".

**Communications:** Add wording: "Members of the assembly are free to share personal views regarding the assembly's conduct whenever and however they choose."

**Interim Directions Document:** Delete the following sentence: "This document will be conveyed to the Amalgamation Study team for the purpose of shaping their research activities."

**Final Report:** Add the following wording to the final sentence "any correspondence provided by individual members of the Assembly" after "a list of the members of the Assembly".

**E. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Young

**Seconded By** Councillor Isitt

That the Committee of the Whole Meeting be adjourned at 9:01 a.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR