



Finance
1 Centennial Square
Victoria, BC V8W 1P6

T 250.361.0245
E grants@victoria.ca
victoria.ca

Micro Grant Application Form

HOW TO APPLY:

Complete **Application Form** in its entirety and send to grants@victoria.ca

SECTION 1. CONTACT INFORMATION

Individual or Organization Name: Burnside Gorge Community Association

Telephone: 250-388-5251

Mailing Address: 471 Cecelia Road

Email: rachel@burnsidegorge.ca

SECTION 2. PARTNERSHIP ORGANIZATION INFORMATION (IF APPLICABLE)

Organization Name: BGCA

Mailing Address: same as above

Contact Person: Rachel O'Neill

Email: rachel@burnsidegorge.ca

Telephone: 250-388-5251

Registered under the *Society Act* or registered Charity? ☒ Yes ☐ No Society/Charity Registration Number: 135261972RR0001

SECTION 3. PROJECT OR PROGRAM INFORMATION

Project or program title: Cecelia Ravine Community Gardens

Project or program location: Cecelia Ravine Park

Which guidelines does this project or program fall under? ☐ Boulevard Gardening Guidelines ☒ Community Garden Policy

Is this project or program in compliance the Boulevard Gardening Guidelines or Community Garden Policy? ☒ Yes ☐ No

Description of the project or program, why the grant is needed, and how it aligns with or supports the **enhancement and steward of public spaces, green spaces, and food systems** strategic plan objective.

Cecelia Ravine Community Gardens support the stewardship of public spaces and food systems through the provision of the following:

- 23 plots rented to community members;
- 2 plots designated for community groups;
- 2 large berms of edible trees and shrubs available for public harvest.

Grant funds will help offset the costs associated with garden improvements, including:

- the purchase and delivery of mulch which benefits the gardens through improved soil fertility and water retention;
- the purchase of seeds and starts to improve the selection of food available for community harvest;
- the purchase of edible plants and shrubs for replacement in public harvest areas.

How many people will benefit from the project or program? 100 Percentage of Greater Victoria Residents? 100 %

What target audience will benefit? gardeners, park visitors, local residents



Finance
1 Centennial Square
Victoria, BC V8W 1P6
E grants@victoria.ca

Micro Grant Application Form

SECTION 4. PROJECT OR PROGRAM FINANCIAL INFORMATION

What is the project or program: Total Cost \$ 1000 Amount Requested \$ 500
How much is the organization contributing? \$ 500

SECTION 5. PROJECT OR PROGRAM TIMELINE

Start Date: May 1, 2019 Expected Completion Date: December 31, 2019

SECTION 6. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 20 Total volunteer hours: 100
Can the project or program occur without volunteer support? ☐ Yes ☒ No

SECTION 7. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How do you or the support organization plan on publicly acknowledging the City's funding support?

- | | |
|---|---|
| <input checked="" type="checkbox"/> Website | <input type="checkbox"/> Newspaper advertisement |
| <input type="checkbox"/> Social media | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Sponsor plaque | <input checked="" type="checkbox"/> Annual Report |
| <input type="checkbox"/> Other _____ | |

SECTION 8. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct.
I agree to the following terms:

- I/We will be in compliance with all applicable municipal policies and bylaws
- I/We organization will publicly acknowledge the grant awarded by the City (if applicable)
- We are in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- We are not in arrears with the City of Victoria
- We are not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy and related Grant Category Addendum

Signature of individual

Relationship to support organization (if applicable)

Name

Date

Suzanne Cole

Executive Director

Signature of authorized officer of support organization

Position

Suzanne Cole

January 23, 2019

Name

Date



Finance
1 Centennial Square
Victoria, BC V8W 1P6

T 250.361.0245
E grants@victoria.ca
victoria.ca

Micro Grant Application Form

HOW TO APPLY:

Complete **Application Form** in its entirety and send to grants@victoria.ca

SECTION 1. CONTACT INFORMATION

Individual or Organization Name: Fairfield Gonzales Community Association

Telephone: 250-382-4604

Mailing Address: 1330 Fairfield Rd, Victoria B.C., V8S 5J6

Email: event@fairfieldcommunity.ca

SECTION 2. PARTNERSHIP ORGANIZATION INFORMATION (IF APPLICABLE)

Organization Name: _____

Mailing Address: _____

Contact Person: _____ Email: _____ Telephone: _____

Registered under the *Society Act* or registered Charity? ☒ Yes ☐ No Society/Charity Registration Number: 128210259

SECTION 3. PROJECT OR PROGRAM INFORMATION

Project or program title: Fairfield Food Forest Understory

Project or program location: Robert J. Porter Park

Which guidelines does this project or program fall under? ☐ Boulevard Gardening Guidelines ☒ Community Garden Policy

Is this project or program in compliance the Boulevard Gardening Guidelines or Community Garden Policy? ☒ Yes ☐ No

Description of the project or program, why the grant is needed, and how it aligns with or supports the **enhancement and steward of public spaces, green spaces, and food systems** strategic plan objective.

Established in 2013 by the Community Garden Committee, the Fairfield Food Forest is a volunteer-run, communal garden established by Fairfield Gonzales Community Association. The Food Forest is a permaculture garden with many edible plants, trees, and native species. This application is to request further understory plant installation including annual and perennial species as well as soil. The Garden Committee received funding from the My Great Neighbourhood Grant to install and establish fencing around the Fairfield Food Forest. By increasing food growing opportunities on public land, the Fairfield Food Forest supports the enhancement and stewardship of food systems in Victoria. The Food Forest enhances the partnership between Sir James Douglas Elementary, the City, local residents, and the Community Association by working together to create a common space for all to enjoy.

With the ability to grow more food and create a more inclusive space we hope to increase residents' and schoolchildrens' awareness and utilization of the Food Forest.

How many people will benefit from the project or program? 2000 Percentage of Greater Victoria Residents? 2.5 %

What target audience will benefit? Porter Park users, Sir James Douglas School, Moss St Market attendees, FGCA clients



Finance
1 Centennial Square
Victoria, BC V8W 1P6
E grants@victoria.ca

Micro Grant Application Form

SECTION 4. PROJECT OR PROGRAM FINANCIAL INFORMATION

What is the project or program: Total Cost \$ 1000.00 Amount Requested \$ 500.00
How much is the organization contributing? \$ 500.00

SECTION 5. PROJECT OR PROGRAM TIMELINE

Start Date: April 2019 Expected Completion Date: September 2019

SECTION 6. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 18 Total volunteer hours: 54
Can the project or program occur without volunteer support? ☐ Yes ☒ No

SECTION 7. PUBLIC ACKNOWLEDGEMENT


All grant recipients are required to publicly acknowledge the grant. How do you or the support organization plan on publicly acknowledging the City's funding support?

- | | |
|--|---|
| <input checked="" type="checkbox"/> Website | <input type="checkbox"/> Newspaper advertisement |
| <input checked="" type="checkbox"/> Social media | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Sponsor plaque | <input checked="" type="checkbox"/> Annual Report |
| <input type="checkbox"/> Other _____ | |

SECTION 8. DECLARATION

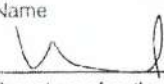
I am an authorized signing officer of the organization and I certify that the information given in this application is correct.
I agree to the following terms:

- I/We will be in compliance with all applicable municipal policies and bylaws
- I/We organization will publicly acknowledge the grant awarded by the City (if applicable)
- We are in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- We are not in arrears with the City of Victoria
- We are not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy and related Grant Category Addendum



Signature of individual

Melissa Reid

Name _____


Signature of authorized officer of support organization

Vanya McDonell

Name

Event Coordinator

Relationship to support organization (if applicable)

January 31, 2019

Date

Co-Executive Director

Position

January 31, 2019

Date



Finance
1 Centennial Square
Victoria, BC V8W 1P6

T 250.361.0245
E grants@victoria.ca
victoria.ca

Micro Grant Application Form

HOW TO APPLY:

Complete **Application Form** in its entirety and send to grants@victoria.ca

SECTION 1. CONTACT INFORMATION

Individual or Organization Name: JAMES Bay Neighbourhood Ass'n Telephone: 250-360-0300
Mailing Address: 40 #214-225 MENZIES ST. VICTORIA V8V 2G6 Email: marg.jbna@shaw.ca

SECTION 2. PARTNERSHIP ORGANIZATION INFORMATION (IF APPLICABLE)

Organization Name: AS ABOVE
Mailing Address: "
Contact Person: MARG GARDINER Email: marg.jbna@shaw.ca Telephone: 250-360-0300
Registered under the Society Act or registered Charity? ☒ Yes ☐ No Society/Charity Registration Number: 5-003-1280

SECTION 3. PROJECT OR PROGRAM INFORMATION

Project or program title: TOOLS + SUPPLIES FOR NEIGHBOURHOOD GARDEN VOLUNTEERS
Project or program location: JAMES BAY, VARIOUS LOCATIONS

Which guidelines does this project or program fall under? ☒ Boulevard Gardening Guidelines ☐ Community Garden Policy

Is this project or program in compliance the Boulevard Gardening Guidelines or Community Garden Policy? ☒ Yes ☐ No

Description of the project or program, why the grant is needed, and how it aligns with or supports the **enhancement and steward of public spaces, green spaces, and food systems** strategic plan objective.

SEE ATTACHMENT.

How many people will benefit from the project or program? ALL JAMES BAY RESIDENTS Percentage of Greater Victoria Residents? 15%
What target audience will benefit? PRIMARY: JAMES BAY RESIDENTS WHO VOLUNTEER TO GARDEN
SECONDARY: ALL JAMES BAY RESIDENTS + VISITORS



Finance
1 Centennial Square
Victoria, BC V5W 1P6
E: grants@victoria.ca

Micro Grant Application Form

SECTION 4. PROJECT OR PROGRAM FINANCIAL INFORMATION

What is the project or program? _____ Total Cost \$ 900.00 Amount Requested \$ 450.00
How much is the organization contributing? \$ 450.00

SECTION 5. PROJECT OR PROGRAM TIMELINE

Start Date: SPRING 2019 Expected Completion Date: DEC 31/2019

SECTION 6. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 10-20 Total volunteer hours: 250+
Can the project or program occur without volunteer support? ☐ Yes ☒ No

SECTION 7. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How do you or the support organization plan on publicly acknowledging the City's funding support?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Website | <input checked="" type="checkbox"/> Newspaper <u>column</u> |
| <input checked="" type="checkbox"/> Social media | <input checked="" type="checkbox"/> Newsletter |
| <input type="checkbox"/> Sponsor plaque | <input checked="" type="checkbox"/> Annual Report <u>+ AGM</u> |
| <input type="checkbox"/> Other _____ | |

SECTION 8. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct and agrees to the following terms:

- ☒ We will be in compliance with all applicable municipal policies and bylaws.
- ☒ We organization will publicly acknowledge the grant awarded by the City (if applicable).
- ☒ We are in good standing with either, (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity.
- ☒ We are not in arrears with the City of Victoria.
- ☒ We are not in bankruptcy or seeking creditor protection.
- ☒ The grant application meets all the eligibility requirements of the City's Grant Policy and related Grant Category Addendum.

Kathryn Pankowski
Signature of individual

KATHRYN PANKOWSKI
Name

[Signature]
Signature of authorized officer of support organization

Marg Gardiner
Name

JBNA COMMUNITY GARDEN VOLUNTEER COORDINATOR
Relationship to support organization (if applicable)

Jan 20/2019
Date

President, JBNA
Position

Jan 20/2019
Date

Attachment: JBNA Micro Grant Application – Description of Project

Tools and Supplies for Neighbourhood Garden Volunteers

Purpose of the Grant/Description of the Project

The main purpose of the grant is to provide the resources to allow the JBNA to expand the scope of its neighbourhood gardening volunteer activities.

The neighbourhood gardening volunteers began in 2016, with a group working collaboratively to restore a herb box along Michigan Street. This group now also gardens a nearby patch of boulevard and is planning to create a new garden on the boulevard in 2019. Meanwhile two new groups have started on projects in other parts of James Bay.

James Bay has a high proportion of residents who live in apartments and condos with no access to land. These projects provide social gardening opportunities for those who want to garden but are waiting for or do not want an allotment.

Why the Grant is Needed

During our pilot project, we quickly learned that most of the volunteers for this kind of project have no hand tools and often not even gardening gloves, an essential safety item when working in beds with public access. In 2017, we applied for (and received) a Micro Grant to buy a range of basic hand gardening tools and gloves in various sizes.

Now that the scheme has grown, both in number of volunteers and size of area gardened, we have reached the point where we need more tools, including a spade, fork, and longer hose, as well as to buy soil amendments and key food-bearing shrubs and perennials.

How the proposed grant furthers city goals and objectives

This project will:

- Increase the amount of space devoted to gardening for food production and pollinators in the city, thereby contributing to the desired outcome of “greenspace, parks and food systems that are enhanced, well-maintained and fully utilized”.
- Further the strategic plan objective of facilitating social inclusion and community wellness by providing an opportunity for residents to participate in a healthy outdoor social activity, while enhancing their neighbourhood.



Finance
1 Centennial Square
Victoria, BC V8W 1P6

T 250.361.0554
E grants@victoria.ca
victoria.ca

Micro Grant Application Form

HOW TO APPLY:

Complete **Application Form** in its entirety and send to grants@victoria.ca

SECTION 1. CONTACT INFORMATION

Individual or Organization Name: Vic West Food Security Collective Telephone: 250-686-0856
Mailing Address: 521 Craigflower Road Victoria V9A 6Z5 Email: vicwestgarden@yahoo.ca

SECTION 2. PARTNERSHIP ORGANIZATION INFORMATION (IF APPLICABLE)

Organization Name: Victoria West Community Association
Mailing Address: 521 Craigflower Road Victoria V9A 6Z5
Contact Person: Justine Semmens Email: president@victoriawest.ca Telephone: _____
Registered under the *Society Act* or registered Charity? ☐ Yes ☐ No Society/Charity Registration Number: S-0008974

SECTION 3. PROJECT OR PROGRAM INFORMATION

Project or program title: _____
Project or program location: Banfield Community Orchard and Banfield Commons

Which guidelines does this project or program fall under? ☒ Boulevard Gardening Guidelines ☒ Community Garden Policy

Is this project or program in compliance with the Boulevard Gardening Guidelines or Community Garden Policy? ☒ Yes ☐ No

Description of the project or program, why the grant is needed, and how it aligns with or supports the **enhancement and steward of public spaces, green spaces, and food systems** strategic plan objective.

Banfield Park Community Orchard and Banfield Commons are community gardens in a City park which serve to support local food production, increase public access to healthy local food and engage community participation. The gardens diversify Banfield Park's use, enhance nature ecosystems, and provide public gathering space and educational opportunities.

The gardens are maintained by volunteers at monthly work parties and weekly volunteer work sessions. Tools used at the volunteer events were sourced via public donations of used tools which are reaching the end of their life. The Micro Grant will be used to purchase new good quality garden tools - garden forks, wheelbarrow, edger, hand sickles, manure forks for moving mulch, and a orchard ladder.

The City Parks Department will be installing a permanent irrigation system in Banfield Park Orchard. The Micro Grant will fund the purchase of irrigation digital timers needed to schedule early morning watering once per week. The timers will reduce water use/evaporation and volunteer resource requirement.

How many people will benefit from the project or program? all park visitor Percentage of Greater Victoria Residents? 100 %

What target audience will benefit? The gardens are in a public park so the general public will benefit.



Finance
1 Centennial Square
Victoria, BC V8W 1P6
E grants@victoria.ca

Micro Grant Application Form

SECTION 4. PROJECT OR PROGRAM FINANCIAL INFORMATION

What is the project or program: Total Cost \$ 845 Amount Requested \$ 500
How much is the organization contributing? \$ 345

SECTION 5. PROJECT OR PROGRAM TIMELINE

Start Date: April 2019 Expected Completion Date: September 2019

SECTION 6. PROJECT OR PROGRAM VOLUNTEERING

How many volunteers will work on this project or program? 55 Total volunteer hours: 325
Can the project or program occur without volunteer support? ☐ Yes ☒ No

SECTION 7. PUBLIC ACKNOWLEDGEMENT

All grant recipients are required to publicly acknowledge the grant. How do you or the support organization plan on publicly acknowledging the City's funding support?

- | | |
|---|---|
| <input type="checkbox"/> Website | <input type="checkbox"/> Newspaper advertisement |
| <input type="checkbox"/> Social media | <input checked="" type="checkbox"/> Newsletter |
| <input type="checkbox"/> Sponsor plaque | <input checked="" type="checkbox"/> Annual Report |
| <input type="checkbox"/> Other _____ | |

SECTION 8. DECLARATION

I am an authorized signing officer of the organization and I certify that the information given in this application is correct.
I agree to the following terms:

- I/We will be in compliance with all applicable municipal policies and bylaws
- I/We organization will publicly acknowledge the grant awarded by the City (if applicable)
- We are in good standing with either: (1) the Province of BC as a registered Society or (2) the Canada Revenue Agency as a registered Charity
- We are not in arrears with the City of Victoria
- We are not in bankruptcy or seeking creditor protection
- The grant application meets all the eligibility requirements of the City's Grant Policy and related Grant Category Addendum

Signature of individual

Name

Signature of authorized officer of support organization

Justine Semmens

Name

Relationship to support organization (if applicable)

Date

President, VWCA

Position

January 18, 2019

Date