



Committee of the Whole Report For the Meeting of June 13, 2019

To: Committee of the Whole **Date:** June 3, 2019
From: Jo-Ann O'Connor, Deputy Director of Finance
Subject: 2019 Strategic Plan Grant Applications

RECOMMENDATIONS

That Council:

1. Consider and approve, as determined by Council, the External Grant Review Committee's recommendations for grant awards for the Strategic Plan Grant program.

EXECUTIVE SUMMARY

The intake for the 2019 Strategic Plan Grant program closed January 31, 2019. The 2019 Financial Plan has allocated funding of \$485,000 for the Strategic Plan Grants and the Micro Grants. In March 2019, Council approved the full Micro Grant request of \$1,950; thus the remaining amount available for the Strategic Plan Grants is \$483,050.

On August 25, 2016, Council approved the Terms of Reference (Appendix A) to implement an external grant review committee for the City's Strategic Plan Grants for a one-year pilot. Council continued with the external grant review committee for the 2018 and 2019 intake terms. The external grant review committee was established to promote a merit-based evaluation process by appointing members with expertise in the areas that are eligible under the grant program. Since the current Strategic Plan had not yet been created when the 2019 intake opened in November 2018 the objectives used are from the old Strategic Plan.

The City received a total of 52 grant applications (Appendix B), with 49 eligible applications totalling \$970,294 and requests ranging from \$4,000 to \$85,000 (Appendix C). In 2018, the City received 59 grant applications and 55 were eligible totalling \$1,060,681 and requests ranged from \$1,000 to \$70,000. A total of \$506,500 was awarded in 2018.

The external grant review committee has evaluated the Strategic Plan grant applications and are providing a separate report and recommendations for Council's consideration.

Respectfully submitted,

Handwritten signature of Jennifer Lockhart in blue ink.

Jennifer Lockhart
Manager, Revenue

Handwritten signature of Jo-Ann O'Connor in blue ink.

Jo-Ann O'Connor,
Deputy Director of Finance

Handwritten signature of Susanne Thompson in blue ink.

Susanne Thompson
Deputy City Manager/CFO

Report accepted and recommended by the City Manager:

Josephine Jenkinson

Date:

June 7, 2019.

List of Attachments

Appendix A: External Grant Review Committee Terms of Reference

Appendix B: Strategic Plan Grant Applications

Appendix C: Strategic Plan Grant Application Summary of Eligible Amounts

Appendix D: Grant Policy