



# VICTORIA & ESQUIMALT POLICE BOARD

MAYOR BARBARA DESJARDINS, LEAD CO-CHAIR

MAYOR LISA HELPS, DEPUTY CO-CHAIR

June 11, 2019

To: Mr. Chris Coates (*via email*)  
City Clerk, Legislative Services  
City of Victoria

And to: Ms. Rachel Dumas (*via email*)  
Deputy Corporate Officer  
Township of Esquimalt

Dear Mr. Coates & Ms. Dumas:

A recent discussion took place between the Board Lead Co-Chair, Deputy Co-Chair, and Chief Cst. Del Manak regarding the current practice of councils providing direction to VicPD. Taking into consideration the obligations and role of the Board under the *Police Act*, it was agreed that going forward, any council motions passed that result in a council requesting correspondence or information from VicPD must be done so via the Police Board. The Board will consider the request at their earliest opportunity and respond to the inquiring council directly or via the Chief Constable.

Council motions such as these can be sent to the Board via the Board Executive Assistant, Collette Thomson, at [collette.thomson@vicpd.ca](mailto:collette.thomson@vicpd.ca). We look forward to streamlining this important information sharing process and thank you in advance for your cooperation.

Yours truly,

**Mayor Barbara Desjardins**  
Lead Co-Chair

**Mayor Lisa Helps**  
Deputy Co-Chair

c. Chief Cst. Del Manak