



Committee of the Whole Report

For the Meeting of September 5, 2019

To: Committee of the Whole **Date:** August 28, 2019
From: Kerri Moore, Head of Business & Community Relation
Subject: Marking the 100th Remembrance Day

RECOMMENDATION

That Council approve the costs and resource implications to:

1. Create memorial medallions commemorating the 100th anniversary of the establishment of Remembrance Day to their installation on existing street and/or some traffic signs along Shelbourne Street from Bay Street to North Dairy Road.
2. Host an event to mark the installation on Friday, November 8, 2019.

EXECUTIVE SUMMARY

2019 marks the 100th anniversary of the establishment of Armistice Day, the precursor to our modern Remembrance Day. On August 8, 2019, Council directed staff to report back at the September 5th Committee of the Whole meeting on the costs and resource implications associated with creating memorial medallions commemorating the 100th anniversary of the establishment of Remembrance Day, installing medallions on existing street and/or some traffic signs along both sides of Shelbourne Street from Bay Street to North Dairy Road, and hosting an event to mark the installations in the week prior to November 11, 2019.

Staff have completed the assessment of work required to install medallions along both sides of Shelbourne Street from Bay to North Dairy Road. The District of Saanich will produce the medallions and provide the hardware for the installation.

It is estimated that the materials and the installation of the medallions will cost between \$3,600 to \$4,600, dependent on the final location of the medallions. The cost to host the event will be \$1,000; resulting in an estimated total project cost between \$4,600 to 5,600.

The total project costs outlined above can be funded through the 2019 operating budget.

Respectfully submitted,



Kerri Moore
Head of Business & Community Relations

Report accepted and recommended by the City Manager:

Date:



List of Attachments

Appendix A: Council Member Motion