

**Legislative and  
Regulatory  
Services  
Department**

Legislative Services

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August 28, 2019

John Byrne  
73 Kingham Place  
Victoria BC V9B 1L9

Dear John Byrne:

**Re: Work without Permit – 1551 Bay Street  
Bylaw File No. 71170**

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Please be advised that City of Victoria staff are recommending to Council's Committee of the Whole, that the City Clerk file a Notice in the Land Title Office regarding work without permit for 1551 Bay Street. A copy of the report is enclosed for your records.

An opportunity to be heard will occur at the Committee of the Whole meeting, to grant the owner an opportunity to address this matter. Therefore, the registered owner is requested to attend the Committee of the Whole meeting on **Thursday, September 12, 2019** in the Council Chambers, at Victoria City Hall, #1 Centennial Square (corner of Douglas and Pandora), should you wish to make any representation to City Council. The meeting convenes at **9:00 a.m.**, and this matter will appear as the second item on the agenda.

Further information respecting this matter may be obtained from the offices of the City of Victoria, Legislative Services, 1 Centennial Square, Victoria, BC between the hours of 8:00 a.m. to 4:30 p.m., Monday through Friday.

The agenda for this meeting will be produced on Friday, September 6, by 5:00 p.m. and will be available on the City's website:  
<https://www.victoria.ca/EN/main/city/mayor-council-committees/council-committee-meetings.html>

Please contact Legislative Services at 250.361.0571 or [legislativeservices@victoria.ca](mailto:legislativeservices@victoria.ca) if you have any written materials you wish to have added to the agenda.

Yours truly,

A handwritten signature in black ink, appearing to read "Chris Coates".

Chris Coates  
City Clerk  
Enclosure (1)

c. B. Cockle, Lead, Bylaw & Licensing Services

Owner: Alyssa Byrne