RECOMMENDATION

That the Small Business Month Proclamation be forwarded to the September 19, 2019 Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested Small Business Month Proclamation for the month of October. At the June 13, 2019 Council Meeting, Council endorsed Small Business Month for June 2019. The correct month for Small Business Month is October. This is to correct the previous report for this proclamation.

Council has established a policy addressing Proclamation requests. The policy provides for:
- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2018 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Chris Coates
City Clerk

LIST OF ATTACHMENTS

- Appendix A: Proclamation "Small Business Month"
- Appendix B: List of Previously Approved Proclamations