



## MINUTES - VICTORIA CITY COUNCIL

**November 14, 2019, 6:30 P.M.**

**Council Chambers, City Hall, 1 Centennial Square**

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Dubow (*arrived at 6:41 p.m.*), Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, Councillor Young

**STAFF PRESENT:** J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, P. Bruce - Fire Chief, C. Coates - City Clerk, F. Work - Director of Engineering & Public Works, T. Soulliere - Director of Parks, Recreation & Facilities, T. Zworski - City Solicitor, B. Eisenhower - Head of Engagement, A. Hudson - Acting Director of Sustainable Planning & Community Development, C. Royle - Deputy Fire Chief, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, L. Baryluk - Senior Planner, P. Martin - Council Secretary

**Guests:** R. Nicholls - Vancouver Island Commissioner and M. Wong - Vancouver Island Operations Officer; from the St. John Ambulance Volunteer Brigade

### **B. APPROVAL OF AGENDA**

The City Clerk outlined amendments to the agenda.

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

That the agenda be approved as amended.

**Amendment:**

**Moved By** Councillor Loveday

**Seconded By** Councillor Isitt

That Wendy Littlefield be moved from the second Request to Address Council section to the first section.

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

**C. Presentation**

**C.1 Presentation by St. John Ambulance**

Ross Nicholls, the Vancouver Island Commissioner and Martin Wong, the Vancouver Island Operations Officer from the St. John Ambulance Volunteer Brigade presented the St. John Ambulance Life-Saving Award to Bill Eisenhower, Head of Engagement and Chris Royle, Deputy Fire Chief for saving the life of a Victoria resident during a Council meeting in 2018.

**D. READING OF MINUTES**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

That the following minutes be adopted:

1. Minutes from the daytime meeting held September 5, 2019
2. Minutes from the daytime meeting held October 10, 2019
3. Minutes from the daytime meeting held October 17, 2019
4. Minutes from the daytime meeting held October 24, 2019
5. Minutes from the evening meeting held October 24, 2019
6. Minutes from the special daytime meeting held October 31, 2019

**CARRIED UNANIMOUSLY**

**E. REQUESTS TO ADDRESS COUNCIL**

*Councillor Dubow joined the meeting at 6:41 pm.*

**Moved By** Councillor Alto

**Seconded By** Councillor Isitt

That the following speakers be permitted to address Council.

**CARRIED UNANIMOUSLY**

**E.1 John Roe: Cleaning Up CRD Waterways and Beaches**

Outlined why Council should set a goal to clean up the Capital Regional District waterways and beaches.

**E.2 Nancy Lane MacGregor: 4th Reading of Phase 1 Tree Preservation Bylaw**

Outlined why Council should proceed with adoption of Phase 1 of the Tree Preservation Bylaw.

**E.3 Kelly Greenwell: 950 Kings Road: A Community Hub in Quadra Village**

Outlined for Council an update on the community centre located at 950 Kings Road.

**E.4 Rosetta Duncan: Burnside Buds' Cannabis Retail Store Community Update**

Outlined why Council should endorse her Cannabis Retail Store License application.

**E.5 Robin Bayley: New Landscape Design Guidelines**

The City Clerk read a submission submitted by Robin Bayley, which outlined concerns with the proposed Landscape Design Guidelines and consultation process.

**H.2 Wendy Littlefield: Net Zero Renovation of our 1912 House and Our Commitment to Share What We Learn Along the Way**

Provided information on the net zero renovation of their 1912 house.

**F. PROCLAMATIONS**

**F.1 "Adoption Awareness Month" - November 2019**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That the following proclamation be endorsed:

1. "Adoption Awareness Month" - November 2019

**CARRIED UNANIMOUSLY**

**F.2 "Cities for Life / Cities Against the Death Penalty Day" - November 30, 2019**

**Moved By** Councillor Alto

**Seconded By** Councillor Loveday

That the following proclamation be endorsed:

1. "Cities for Life / Cities Against the Death Penalty Day" - November 30, 2019

**CARRIED UNANIMOUSLY**

**F.3 "Think Local Week" - November 18 to 24, 2019**

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

That the following proclamation be endorsed:

1. "Think Local Week" - November 18 to 24, 2019

**CARRIED UNANIMOUSLY**

**G. PUBLIC AND STATUTORY HEARINGS**

**G.1 1002-1008 Pandora Avenue: Rezoning Application No. 00696**

Zoning Regulation Bylaw, Amendment Bylaw (No. 1205) No. 19-090:

To enable an air space subdivision of the land and buildings located at 1002 - 1008 Pandora Avenue, within the CA- 75 Zone, Pandora Vancouver Mixed Use District.

### **G.1.a Public Hearing & Consideration of Approval**

Lucina Baryluk (Senior Planner): *Advised that the application is to permit an air space plan for the project.*

*Mayor Helps opened the public hearing at 7:14 p.m.*

*Council discussed the following:*

- *Whether a new Land Lift Analysis should be considered.*

Mark Kopinya (Applicant): Provided information regarding the application.

Tristan Trotter (Vancouver Street): Questioned the affect of the airspace on the neighbourhood and future development.

Vicki Vukmirovich: Commented on the previous speaker's comments.

*Mayor Helps closed the public hearing at 7:32 p.m.*

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

That the following bylaw **be given third reading:**

1. Zoning Regulation Bylaw, Amendment Bylaw (No. 1205) No. 19-090

*Council discussed the following:*

- *Whether a further community amenity should be provided to offset the commodity of the air space parcel.*

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (2): Councillor Dubow, and Councillor Isitt

**CARRIED (6 to 2)**

**Moved By** Councillor Loveday

**Seconded By** Councillor Thornton-Joe

That the following bylaw **be adopted:**

1. Zoning Regulation Bylaw, Amendment Bylaw (No. 1205) No. 19-090

FOR (6): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (2): Councillor Isitt, and Councillor Loveday

**CARRIED (6 to 2)**

## **G.2 Official Community Plan Amendment: Regional Context Statement**

Official Community Plan Bylaw, 2012, Amendment Bylaw (No. 34) No. 19-102:

To replace Section 5: Regional Context Statement with an updated regional context statement that summarizes the policy alignment between the *Official Community Plan* and the new *Regional Growth Strategy* (2018).

### **G.2.a Public Hearing & Consideration of Approval**

Robert Batallas (Senior Planner): *Advised that the City is considering an amendment to the Official Community Plan to Replace the Regional Context Statement with a new Regional Context Statement that highlights the alignment and consistency between the Official Community Plan and the Capital Regional District's new Regional Growth Strategy (2018).*

*Mayor Helps opened the public hearing at 7:39 p.m.*

Bob June: Expressed a hope that this will put the City in alignment with the Urban Place Designations.

*Mayor Helps closed the public hearing at 7:44 p.m.*

**Moved By** Councillor Isitt  
**Seconded By** Councillor Young

That the following bylaw **be given third reading:**

1. Official Community Plan Bylaw, 2012, Amendment Bylaw (No. 34) No. 19-102

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Potts  
**Seconded By** Councillor Loveday

That the following bylaw **be adopted:**

1. Official Community Plan Bylaw, 2012, Amendment Bylaw (No. 34) No. 19-102

**CARRIED UNANIMOUSLY**

## **G.3 2220 Cook Street: Rezoning Application No. 00684 and Development Permit with Variances Application No. 00107**

Zoning Regulation Bylaw, Amendment Bylaw (No. 1194) No. 19-068:

To rezone the land known as 2220 Cook Street from the R-2 Zone, Two Family Dwelling District, to the R-93 Zone, Cook Street Multiple Dwelling District, on the northern portion and to the R-94 Zone, Cook Street Residential District, on the southern portion in order to subdivide the existing lot, retain the existing apartment building on the northerly lot and construct a triplex on the southerly lot.

Development Permit with Variances Application:

The Council of the City of Victoria will also consider issuing a development permit for the land known as 2220 Cook Street, in Development Permit Area 16 – General Form and Character for the purposes of approving the exterior design and finishes as well as landscaping for the proposed multi-unit residential development.

**G.3.a Public Hearing & Consideration of Approval:**

Lucina Baryluk (Senior Planner): *Advised that the application is to subdivide the existing lot to two lots, retain the existing apartment on the northerly lot and construct a triplex on the southerly lot.*

*Mayor Helps opened the public hearing at 7:53 p.m.*

Garde Colins (Applicant): Provided information regarding the application.

Viki Vukmirovich: Expressed support for the application.

*Mayor Helps closed the public hearing at 8:09 p.m.*

**Moved By** Councillor Loveday

**Seconded By** Councillor Isitt

That the following bylaw **be given third reading:**

1. Zoning Regulation Bylaw, Amendment Bylaw (No. 1194) No. 19-068

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Dubow

**Seconded By** Councillor Isitt

That the following bylaws **be adopted:**

1. Zoning Regulation Bylaw, Amendment Bylaw (No. 1194) No. 19-068

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Alto

**Seconded By** Councillor Loveday

That the following bylaws **be adopted:**

1. Housing Agreement (2220 Cook Street) Bylaw (2019) No. 19-076

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow

That Council authorize the issuance of Development Permit with Variances Application No. 00107 for 2220 Cook Street, in accordance with:

1. Plans date stamped April 18, 2019.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - a. reduce the required number of vehicle parking stalls on the north lot from 6 to 3
  - b. reduce the required number of vehicle parking stalls on the south lot from 4 to 2
  - c. reduce the landscape area adjacent to a street boundary from 1.0m to 0.60m on the north lot
  - d. reduce the landscape area adjacent to a residential boundary from 1.0m to 0m on the north and south lots
  - e. eliminate the requirement for a landscape screen adjacent to a residential boundary.
3. The Development Permit lapsing two years from the date of this resolution.

**CARRIED UNANIMOUSLY**

**G.4 1175 Douglas Street: Development Variance Permit Application No. 00225**

Development Variance Permit Application No. 00225:

The City of Victoria will be considering the issuance of a Development Variance Permit for the land known as 1175 Douglas Street for the purpose of varying certain requirements of the *Sign Bylaw* to allow a variance.

**G.4.a Opportunity for Public Comment & Consideration of Approval**

Lucina Baryluk (Senior Planner): *Advised that the application is to erect a sign in excess of the maximum sign size limitations.*

*Mayor Helps opened the opportunity for public comment at 8:12 p.m.*

Brian McCall (Applicant): Provided information regarding the application.

*There were no persons present to speak to the proposed application.*

*Mayor Helps closed the opportunity for public comment at 8:18 p.m.*

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Potts

That Council authorize the issuance of Development Variance Permit Application No. 00225 for 1175 Douglas Street, in accordance with:

1. Plans date stamped May 22, 2019

2. The following variance to the Sign Bylaw
  - i. Vary the cumulative size allowance for the north elevation from 16.37 m<sup>2</sup> to 38.26 m<sup>2</sup>.
  - ii. Vary the cumulative size allowance for the west elevation from 11.19m<sup>2</sup> to 23.68m<sup>2</sup>.

**CARRIED UNANIMOUSLY**

**H. REQUESTS TO ADDRESS COUNCIL**

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

That the following speakers be permitted to address Council.

**CARRIED UNANIMOUSLY**

**H.3 Rob Bernhardt: 2019 Climate Action Strategy**

Outlined why Council should adopt the 2019 Climate Action Strategy that was recommended by staff.

**H.4 Thomas Hackney: Sustainable Mobility Strategy Update; Integration of Climate Lens; and 2019 Climate Action Strategy Proposed Actions**

Outlined why Council should adopt the recommendations of city staff regarding the Sustainable Mobility Strategy (Go Victoria); Integration of the Climate Lens; and the programs and initiatives of the 2019 Climate Action Strategy.

**H.5 Francine Yardley: City of Victoria Climate Leadership Actions**

Outlined for Council her experiences of living in a passive home.

**H.6 Viki Vukmirovich: Lack of Priorities**

Outlined concerns with Council's priorities in relation to the budget meetings.

**I. UNFINISHED BUSINESS**

**I.1 Victoria Edelweiss Club Grant**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

That Council authorizes a direct award grant to the Victoria Edelweiss Club, funded from the 2019 contingency, equivalent to the cost of all City processing fees and disbursements in relation to the applications to amend the Zoning and the Official Community Plan for the property at 108 Niagara Street.

**CARRIED UNANIMOUSLY**

**J. REPORTS OF COMMITTEES**

**J.1 Committee of the Whole**



**J.1.a Report from the October 21 and 31, and November 4, 2019 Special COTW Budget Meetings**

**J.1.a.a October 21, 2019**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

**Council:**

That Council direct staff to report back on financial implications of adjusting salary and benefit line items for 2020 to account for remuneration rates for Councillors equivalent to the median income of a city employee excluding police and fire and include this information as part of public engagement on the 2020 draft financial plan.

**Legislative Services:**

That Council direct staff to report on the financial implications of providing staff support to the Seniors Task Force and the Community Wellness Task force.

(That this motion be referred to the December 5, 2019 budget meeting.)

**City Manager:**

That Council direct staff to report back as part of the 2021 budget on the implications of reviewing the protocol activities and budgets of other capital cities in Canada and how this compares to Victoria.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**J.1.a.b October 31, 2019**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

**Sustainable Planning and Community Development:**

That Council direct staff to report back on the implications of including an additional \$750,000 into the Housing Reserve Fund with \$500,000 restricted for shelter rates.

That Council direct staff to review revenue projections for rezoning applications and permit and inspection fees and report back to Council.

That Council direct staff to report back on the implications of augmenting the city's social planning function.

**Business and Community Relations:**

That Council direct staff to report back on implications to provide funding for City Studio in 2020.

That Council directs staff to report back on the implications of integrating the Victoria Conference Centre parkade with the operations of other city parkades in light of the City's application for certification as a living wage employer.

That Council direct staff to report back on the implications and opportunities to fund an Arts Creation Project to fund wraps on electric kiosks similar to our banner, bus shelter and mural project.

**Parks, Recreation and Facilities:**

That Council directs staff to report back with implication of adding a bigger swimming dock at Banfield Park.

That Council direct staff to report back on the implications of adding secure bike parking for the public in city parkades in the 2020 budget.

That Council direct staff report back on the implications and options for pursuing alternate locations for an off leash dog park downtown.

That Council direct staff to report in a closed meeting on the City's agreement for the Victoria Conference Centre including operating and capital components.

**Engineering and Public Works:**

That Council direct staff to report back on the implications and options for implementing traffic calming on Chambers Street and surrounding streets between Cook and Chambers Streets and projected increases in traffic volume in this part of the Fernwood neighbourhood.

That Council direct staff to report back on implications of allocating additional funds towards the capital costs of traffic calming.

*Councillor Young requested that the second item under Sustainable Planning and Community Development be voted on separately.*

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

**Sustainable Planning and Community Development:**

That Council direct staff to report back on the implications of including an additional \$750,000 into the Housing Reserve Fund with \$500,000 restricted for shelter rates.

That Council direct staff to report back on the implications of augmenting the city's social planning function.

**Business and Community Relations:**

That Council direct staff to report back on implications to provide funding for City Studio in 2020.

That Council directs staff to report back on the implications of integrating the Victoria Conference Centre parkade with the operations of other city parkades in light of the City's application for certification as a living wage employer.

That Council direct staff to report back on the implications and opportunities to fund an Arts Creation Project to fund wraps on electric kiosks similar to our banner, bus shelter and mural project.

**Parks, Recreation and Facilities:**

That Council directs staff to report back with implication of adding a bigger swimming dock at Banfield Park.

That Council direct staff to report back on the implications of adding secure bike parking for the public in city parkades in the 2020 budget.

That Council direct staff report back on the implications and options for pursuing alternate locations for an off leash dog park downtown.

That Council direct staff to report in a closed meeting on the City's agreement for the Victoria Conference Centre including operating and capital components.

**Engineering and Public Works:**

That Council direct staff to report back on the implications and options for implementing traffic calming on Chambers Street and surrounding streets between Cook and Chambers Streets and projected increases in traffic volume in this part of the Fernwood neighbourhood.

That Council direct staff to report back on implications of allocating additional funds towards the capital costs of traffic calming.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

**Sustainable Planning and Community Development:**

That Council direct staff to review revenue projections for rezoning applications and permit and inspection fees and report back to Council.

FOR (6): Mayor Helps, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe  
OPPOSED (2): Councillor Alto, and Councillor Young

**CARRIED (6 to 2)****J.1.a.c November 4, 2019**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

**Corporate:**

That Council direct staff to report back on the appropriate amount to fund the Witness Reconciliation Program (the City Family) on an ongoing basis.

That Council direct staff to report back on an appropriate funding amount and source of funding for the climate action reserve given the climate emergency.

That Council direct staff to report back on payment in lieu of taxes for past years where data is readily available.

That Council direct staff to report back on the implications of adjusting the property tax penalty to 5% paid on July 1 and 5% on September 1.

That Council direct that each of the bullet point organizations for direct award grants are provided in a written report (page 608 of the Financial Plan).

That Council direct that there is a report on an annual basis to Council from the Film Commission, Coalition to End Homelessness and Urban Food Table.

That Council direct staff to report back on the implications of increasing the per capita base grant to neighbourhoods that are not serviced by city funded community centres including consideration of doubling the amount of the grant for those neighbourhoods.

**Engineering and Public Works:**

That Council direct staff to report back on the implications of examining pedestrian improvements on the south sidewalk between Cedar Hill and Belmont Avenue along Hillside Avenue including the crosswalk at Gosworth.

That Council direct staff to report back on the implications of installing pedestrian/cyclist controlled stop light at Cook and Princess.

That Council direct staff to report back on the implications of adding \$250,000 of funding for pedestrian improvements either for crosswalk upgrades or for the pedestrian master plan budget.

That Council direct staff to report back on the implications of assessing pedestrian improvements at the Quadra and Queen crossing adjacent to Crystal Pool.

That Council direct staff to report back on implications of examining pedestrian improvements at faith group based centres and cultural centres.

That Council direct staff to report back on the implications of establishing accessible shoreline access on the southern waterfront of the city with particular consideration at Fonyo Beach/Holland Point and/or Ross Bay waterfront.

That Council direct staff to report back on the implications of taking an approach to capital projects based on countercyclical spending.

**Strategic Plan & Financial Plan:**

That Council direct staff to report back on the implications of not approving the small-scale housing ambassador.

That Council direct staff to report back on the implications of not doing the Tech Advisory Committee.

That Council direct staff to report back on the implications of adding a person on a one-year contract and joining the welcoming America initiative for the welcoming city strategy.

Council authorize expenditures in 2019 from contingencies to ensure adequate resources for clerking councillor-led task forces.

That Council direct staff to report back on the implications of providing a resource to develop a draft parks acquisition strategy following a council workshop in a closed meeting.

That Council direct staff to report back on the implications of providing a grant to a 3<sup>rd</sup> party to put on a mural festival.

That the Coalition's report be forwarded to a COTW meeting for a discussion.

**CARRIED UNANIMOUSLY**

## **J.1.b Report from the November 7, 2019 COTW Meeting**

### **J.1.b.a 1442 Elford Street: Rezoning Application No. 00703 (Fernwood)**

**Moved By** Councillor Alto

**Seconded By** Councillor Thornton-Joe

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00703 for 1442 Elford Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the applicant prepares and executes a legal agreement ensuring that future Strata Bylaws cannot prohibit the rental of dwelling units.

**CARRIED UNANIMOUSLY**

### **J.1.b.b 1442 Elford Street: Heritage Designation Application No. 000186 (Fernwood)**

**Moved By** Councillor Alto

**Seconded By** Councillor Thornton-Joe

That Council approve the designation of the heritage-registered property located at 1442 Elford Street, pursuant to Section 611 of the Local Government Act, as a Municipal Heritage Site, consistent with the plans dated October 16, 2019, and that first and second reading of the Heritage Designation Bylaw be considered by Council and a Public Hearing date be set.

**CARRIED UNANIMOUSLY**

### **J.1.b.c Council Member Motion - Transit Week Challenge**

**Moved By** Councillor Dubow

**Seconded By** Councillor Isitt

WHEREAS the City of Victoria has declared a climate emergency and wishes to promote the use of low carbon transportation modes, including public transport;

AND WHEREAS it is the responsibility of public officials to lead by example;

And WHEREAS having direct, hands-on experience better equips public officials to make informed decisions regarding services,

THEREFORE be it resolved that the City of Victoria calls on the members of the Victoria Regional Transit Commission and local government and elected officials in capital region to:

1. Commit to using BC Transit services as their sole mode of transportation around the Greater Victoria region for the period of one week.
2. Share their experience with their council, communities and Victoria Regional Transit Commission representative.

**CARRIED UNANIMOUSLY**

**J.1.b.d Council Member Motion - City of Victoria Input into Provincial Old Growth Strategic Review**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

That Council direct Staff to draft a formal submission to the Provincial government's Old Growth Forests Strategic Review stating the City of Victoria's support for protecting all remaining old growth forests on Vancouver Island, advocating for sustainable management of second-growth forests, and appending previous Council resolutions on this topic.

**CARRIED UNANIMOUSLY**

**J.1.b.e Accessibility Framework - Endorsement and Next Steps**

*Councillor Young requested that point 4 be voted upon separately.*

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

That Council direct staff to:

1. Complete stakeholder engagement on the proposed draft documents, with particular focus on appendix c, finalize edits and ready the documents for final Council approval, in Quarter 1 2020;
2. Continue to advocate for strong and effective Provincial legislation for persons with disabilities and participate in stakeholder consultation processes on the development of Accessibility Legislation in the Province of BC;
3. Endorse the policy statement noted in Appendix D and direct staff to report back with a formal policy for consideration in Q1 2020;
5. Direct staff to report back with a list of year 1 action items and direct the funding allocated in 2019 for Accessibility Framework implementation to be used for accessibility framework implementation in 2020;

6. Report back on the Terms of Reference for an Advisory Body to enable ongoing input from persons with lived-experience on issues relating to accessibility.
7. That the inventory of Accessibility Working Group recommendations be appended to the draft Accessibility Framework as an appendix.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Potts

4. Endorse adding a staff person dedicated to accessibility to be hired as soon as possible in 2020 with funds to come from new assessed revenue;

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe  
OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**J.1.b.f Resource Assessment - Development of a Single-Use Materials Regulation**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Potts

That Council:

Receive this report for information and defer decision on this issue and its resource implications to the 2020 financial planning process.

**CARRIED UNANIMOUSLY**

**J.1.b.g Zero Waste Strategy - Update and Considerations**

*Councillor Young requested that point f be voted upon separately.*

**Moved By** Councillor Loveday  
**Seconded By** Councillor Alto

That Council direct staff to:

1. Proceed with the next development phase of the City's Zero Waste Strategy.
2. Advance zero waste priority actions as follows:
  - a. Engage with CRD to support the development and implementation of its regional Solid Waste Management Plan and partner with the CRD and community



stakeholders to discuss opportunities to advance the following focus areas:

- i. Organics and recycling diversion
  - ii. Construction, renovation and demolition materials diversion
  - iii. Single use item reductions and guidance on compostable alternatives
  - iv. Public education and solid waste management information tools
- b. Initiate a plan to enhance the City's residential collection program with an expressed interest to improve the diversion of organic and recyclable materials.
  - c. Develop a plan to introduce or modify the City's bin designs to improve public realm diversion as part of the 2021 financial planning process.
  - d. Initiate and report in 2020 on the planning, program and policy considerations for sustainable building demolitions that maximize resource and material recovery, safeguard heritage value, and include affordability, public health, safety, economics, and other sustainability considerations.
  - e. Partner with local business and community food industry stakeholders and report back on the planning and resource considerations to implement a 2021 pilot program for reusable take back food-ware containers.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

- f. Consider allocating \$200,000 and one new staff resource to the next development phase of the Zero Waste Strategy development and initial implementation actions as per this report as part of the 2020 financial planning process.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**J.1.b.h Council Member Motion - Protecting and Supporting Arts and Cultural Spaces in the City**

*Councillor Young requested that point 4 be voted upon separately.*

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

That Council:

1. Direct staff to provide an update on implementation of the Create Victoria Master Plan within three months, including Actions Items identified in the Strategic Plan for 2020 and recommendations on providing long-term financial stability for arts and cultural spaces.
2. Consider allocating \$100,000 dollars in the 2020 Financial Plan toward an Arts and Cultural Spaces Reserve Fund.
3. Direct staff to prepare a draft policy governing the allocation of grants from this fund.
5. That Council direct staff to align all work to protect cultural spaces including the work outlined in the Create Victoria arts and cultural masterplan and the Council motions regarding permissive tax exemptions and downzoning cultural facilities to limit property tax burdens and development pressures.

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday

**Seconded By** Councillor Alto

4. Authorize a new staff position in the Arts and Culture division, funded from new assessed revenue, to allow enough staff resources to proactively implement the Create Victoria Plan and the Arts and Cultural Spaces Road Map.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**J.1.c Report from the November 14, 2019 COTW Meeting**

**J.1.c.a 1702 Fernwood Road - Heritage Alteration Permit with Variances Application No. 00017 (Fernwood)**

**Moved By** Councillor Potts

**Seconded By** Councillor Loveday

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Heritage Alteration Permit with Variances Application No. 00017 for 1702 Fernwood Road, in accordance with:

1. Plans, date stamped September 30, 2019.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. Reduce the number of required parking stalls from 4 to 3

- ii. Increase the maximum height of accessory building (existing garage) from 3.5m to 3.7m
- iii. Reduce the minimum (north) rear and (west) side yard setbacks of accessory building (existing garage) from 0.6m to 0.4m
- iv. Permit the addition of unenclosed floor space for a pre-1931 single family dwelling
- v. Reduce the minimum of landscaped area in rear yard from 33% to 24%
- vi. Permit exterior changes to a pre-1931 single family dwelling
- vii. Reduce the required width of rear yard landscape strip from 1.5m to 1.0m
3. Final plans to be generally in accordance with the plans identified above to the satisfaction of the Director, Sustainable Planning and Community Development.
4. Heritage Alteration Permit lapsing two years from the date of this resolution."

**CARRIED UNANIMOUSLY**

**J.1.c.b 1017-1023 Cook Street - Development Permit with Variance  
Application No. 00119 (Fairfield)**

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Loveday

That, subject to the preparation and execution of legal agreements to secure the rental of all dwelling units for the life of the building, to the satisfaction of the Director of Sustainable Planning and Community Development, that Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of Development Permit with Variance Application No. 00119 for 1017-1023 Cook Street, in accordance with:

1. Receipt of final plans generally in accordance with the plans date stamped October 25, 2019, to revise the siting of the proposed bicycle parking rack located on the public right-of-way to the satisfaction of the Director of Engineering and Public Works.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. reduce the minimum vehicle parking from 34 stalls to 0 stalls.
3. Council authorizing the street-level projecting canopies over the City Right-of-Way on Cook Street, provided that the applicant enters into an Encroachment Agreement in a form satisfactory to the City Solicitor and the Director of Engineering and Public Works.

4. Final plans generally in accordance with plans date stamped October 25, 2019.
5. The Development Permit lapsing two years from the date of this resolution."

**CARRIED UNANIMOUSLY**

**J.1.c.c 323 Skinner Street - Development Variance Permit No. 00232 (Vic West)**

**Moved By** Councillor Potts

**Seconded By** Councillor Loveday

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That Council authorize the issuance of the Development Variance Permit Application No. 00232 for 323 Skinner Street, in accordance with:

1. Plans date stamped October 10, 2019.
2. Development meeting all Fence Bylaw requirements, except for the following variance:
  - i. increase the height of a fence from 1.22m to 1.83m in a front yard
3. The Development Variance Permit lapsing two years from the date of this resolution."

**CARRIED UNANIMOUSLY**

**J.1.c.d Council Member Motion - A New Coastal Strategy and Law for British Columbia**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

That Council direct Mayor Helps to write to the Province advocating for a BC Coastal Strategy.

**CARRIED UNANIMOUSLY**

**J.1.c.e Council Member Motion - Funding for Sanctuary Youth Centre**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Alto

That Council provide \$26,000 out of 2019 Contingency to fund the Sanctuary Youth Drop In for an additional 3 hours on days that they are currently open and to provide funds for a day shelter in the event of extreme weather.

**CARRIED UNANIMOUSLY**

**J.1.c.f 733, 737, and 741 Fisgard Street & 1620 Blanshard Street -  
Temporary Use Permit Application No. 0012 (Downtown)**

**Moved By** Councillor Alto

**Seconded By** Councillor Loveday

That Council after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:

"That, subject to the amendment of the existing Master Development Agreement to allow for a temporary surface parking lot, Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, authorize the issuance of Temporary Use Permit Application No. 00012 for 733, 737 and 741 Fisgard Street and 1620 Blanshard Street to allow for a temporary surface parking lot, in accordance with:

1. Plans date stamped June 20, 2019.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variance:
  - i. Allow surface parking stalls.
3. The applicant providing a landscape cost estimate for the entire cost of the onsite landscaping in accordance with the Landscape Plan prepared by LADR Landscape Architects dated October 2, 2018 and a landscape security deposit in the amount of 120% of the Landscape Cost Estimate is payable to the City prior to the issuance of the building permit.
4. Council authorizing the amendment of the existing Master Development Agreement to allow for the temporary surface parking lot and clarify that the lands cannot continue this use once the Temporary Use Permit has expired, and to further provide a landscape plan for the site once the use has discontinued, provided that the applicant amends this agreement in a form satisfactory to the City Solicitor and the Director of Sustainable Planning and Community Development.
5. That staff work with the applicant to explore the possibility of using this site as temporary modular housing.
6. The Temporary Use Permit lapsing two years from the date of this resolution."

FOR (5): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (3): Councillor Dubow, Councillor Isitt, and Councillor Young

**CARRIED (5 to 3)**

### **J.1.c.g Sustainable Mobility Strategy**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

That Council:

1. Adopts the Sustainable Mobility Strategy report and the directions and strategies presented today.
2. Direct staff to report back to Council in Q1 with a report on progress of implementation of the 2020 actions.
3. Consider allocation of \$655,000 as part of the 2020 financial planning process to advance priority work as outlined in the Next Steps section of this report which is required to support priority transportation safety, regulatory review and program requirements:
  - a. Initiate Vision Zero program planning and increased right of way enforcement (Key Initiative 1) (2 FTEs in Bylaw Services).
  - b. Advocate to regional stakeholders, Victoria Regional Transit Commission (VRTC) and the Province to designate Rapid Transit as a regional infrastructure priority (Key Initiative 2).
  - c. Continue investments in accessibility and active transportation (Key Initiative 3).
  - d. Initiate planning and strategies to allocate more road right of way to zero or low emissions vehicles and community parking spaces for low/ zero emissions car share services (Key Initiative 4).
  - e. Initiate planning and actions in support of "Rethink the Curb" and report back with initial proposed changes as part of the annual parking update (Q1 2020) and through a comprehensive strategy for Council's consideration in Q3 2020 (Key Initiative 5) (1 FTE in Parking Services).
  - f. Initiate investments in Smart City infrastructure to support transportation safety and traffic management (Key Initiative 6) (1 FTE in Information Technology).
  - g. Initiate priority bylaw review, support to City transit priorities and accessibility / pedestrian improvement planning (1 FTE in Transportation).
  - h. Support wider and more detailed public mobility communications and engagement (1 FTE in Transportation).

**CARRIED UNANIMOUSLY**

### **J.1.c.h Application and Integration of the Climate Lens**

**Moved By** Mayor Helps

**Seconded By** Councillor Isitt

That Council direct staff to:

Commence work in 2020 and develop the necessary resource assessments to complete priority work phases as part of the 2021 financial planning process, as outlined in detail in Section 4 of the Issues and Analysis section of the report.

That item 1.5 in the report be amended to identify the Victoria Regional Transit Commission as the lead agency.

**CARRIED UNANIMOUSLY**

**J.1.c.i 2019 Climate Action Strategy - Proposed Programs and Initiatives**

**Moved By** Councillor Isitt  
**Seconded By** Mayor Helps

That Council:

1. Adopt the new accelerated climate action planning directions in the Policy Directions section of this report, and adopt the new climate targets that expand on the existing Climate Leadership Plan (CLP) directions, as follows:
  - a. Expand the CLP's target to include that after 2025, all new and replacement building heating and hot water systems are zero emissions, and report back in the fall of 2020 with additional strategies and considerations to achieve this target (Policy Direction #4);
  - b. Direct staff to develop a new city-wide, long-term target for 2030, related to the reduction of embodied-emissions from materials used by the municipality, and report back in the fall of 2020 with the initial targets and planning considerations (Policy Direction #5).
  - c. Direct staff to initiate planning for new targets related to municipal ecosystem performance to enhance the city's natural carbon sequestration and climate adaptation capabilities, and report back in 2020 with an update (Policy Direction #6)
2. Adopt the strategies and directions contained within the High Impact Initiatives section of this report to meet the CLP and new policy direction objectives, which include the following:
  - a. Oil to Heat Pump Incentive Program
  - b. Building Energy and Efficiency Retrofit Program
  - c. Low Carbon Step Code Program And refer the responsibility to deliver Low Carbon Mobility High Impact Initiatives as part of the Go Victoria program in the following areas:
  - d. Active Transportation Infrastructure
  - e. Zero Emissions Mobility Incentives
  - f. Zero Emissions Rapid and Frequent Transit Initiatives

3. Consider allocating \$334,000 of ongoing operating funds in the 2020 financial planning process to support critical staff resources to deliver multi-year projects, as follows:
  - a. Three full-time positions \$324,000
    - i. Community Energy and Emissions Specialist (EPW) (1 FTE) transition to ongoing
    - ii. Fleet Energy and Emissions Specialist (EPW) (1 FTE) new
    - iii. Building Energy and Emissions Specialist (SPCD) (1 FTE) new
  - b. Training and conference attendance (\$10,000)
4. Consider allocating \$1,025,000 in funding as part of the 2020 financial planning process, using available Climate Action Reserve Funds (CARF) \$460,000 and a \$565,000 2019 surplus allocation to fund non-CARF eligible initiatives. These funds support the High Impact Initiatives and financial impact section of this report, outlined as follows:
  - a. Oil to Heat Pump Incentive Program (\$400,000 for fuel switching top up, electrical panel upgrades, equity top-ups and promotional materials, based on estimated uptake forecast):
  - b. Building Energy and Efficiency Retrofit Program (\$35,000 for promotional work, minor top ups):
  - c. Low Carbon Step Code Program (staff work only), and
  - d. Climate Action Program: Priority investments to support the following work (\$590,000):
    - i. International Council for Local Environmental Initiatives (ICLEI) Membership renewal (\$60,000/year - 3-year contract \$180,000 total)
    - ii. Climate action project management/ administrative guidelines (\$50,000)
    - iii. Support to Market Rental Revitalization Program (\$30,000)
    - iv. Electric Vehicle (EV) chargers (Broad Street) - (\$50,000)
    - v. Parkade EV chargers (\$25,000)
    - vi. Village EV chargers (\$50,000)
    - vii. EV Infrastructure strategy development (\$25,000)
    - viii. Communication strategy development and implementation (\$60,000)
    - ix. Program matching funds - Zero Emissions Fed/Prov programs (\$75,000)
    - x. Building Owners and Managers Association - Capital Region 2030 Resilient District year two grant (\$25,000)
    - xi. GHG Modelling and Consultant support (\$20,000)
5. Direct staff to:
  - a. Complete the necessary administration to extend the current ICLEI partnership agreement, which houses the western Canada ICLEI representatives in the City, for another 3-year period, to the satisfaction of the City Clerk,



- b. Bring forward a bylaw to apply an initial per-hour City EV charging fee of \$1.00 per hour, or as required, to ensure adequate parking turnover and availability for public use, and amend bylaw to the satisfaction of the Director of Engineering & Public Works.

And that Council:

6. Advocate to the Province, CRD, BC Hydro and other key stakeholders to designate *Building Energy and Efficiency Retrofits* as a regional infrastructure priority,
7. Advocate to the Capital Regional District for the immediate start-up of a regionally-led community energy/emissions retrofit program applying the principles and directions outlined in this report and drawing from international best-practice.
8. Advocate to the Province to amend the Community Charter to give BC municipalities the independent authority to manage issues of climate change, reflecting the importance and reality that these complex issues share environmental / social and economic dimensions that affect community well-being in an increasingly important and severe manner.
9. Advocate for a regional Climate Action Leadership Advisory Board with membership from industry, academia, community, government and business to drive shared and impactful investments in regional greenhouse gas mitigation and adaption.
10. That staff be directed to provide a progress report to Council in Q2 of 2020.

**CARRIED UNANIMOUSLY**

#### **J.1.c.j Waterfront Public Realm Initiative**

**Moved By** Councillor Alto

**Seconded By** Councillor Thornton-Joe

That Council approve the refined concept design for the Songhees Park Expansion project as shown in Attachment A.

**CARRIED UNANIMOUSLY**

#### **J.1.c.k Recreation Fees Bylaw Update**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

That Council direct staff to bring forward amendments to the Recreation Fees Bylaw No. 06-056 effective January 1, 2020 to increase fees as outlined in Appendix A.

That the fee increase be revised to 2% for Crystal Pool and Memorial Arena admissions and the remainder funded from new assessed revenue.

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

That the fee increases outlined in the report be authorized, excluding the increases proposed for Crystal Pool and Memorial Arena admissions, and the remainder funded from new assessed revenue.

FOR (4): Councillor Dubow, Councillor Isitt, Councillor Loveday, and Councillor Potts

OPPOSED (4): Mayor Helps, Councillor Alto, Councillor Thornton-Joe, and Councillor Young

**DEFEATED (4 to 4)**

**On the motion:**

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday,

Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (2): Councillor Dubow, and Councillor Isitt

**CARRIED (6 to 2)**

**J.1.c.I Operating Grant Increases for Community and Senior Centres**

**Moved By** Councillor Isitt

**Seconded By** Councillor Dubow

That Council receive this report for information.

**CARRIED UNANIMOUSLY**

**J.1.c.m UBCM Housing Needs Grant Program Report**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

That the City of Victoria support the Capital Regional District to apply for, receive, and manage UBCM grant funding to complete a housing needs report in partnership with the City of Victoria.

That Council request that the CRD and other partners consider incorporating a component of Participatory Action Research in to the needs assessment.

**CARRIED UNANIMOUSLY**

**L. BYLAWS**

**L.1 Bylaw for Official Community Plan Amendment: Food-Bearing, Pollinator, and Native Plant Landscape Design Guidelines**

**Moved By** Councillor Potts

**Seconded By** Councillor Loveday

That Council:

1. Direct staff to amend the Design Guidelines For: Multi-Unit Residential, Commercial and Industrial Development and the Design Guidelines for Attached Residential Development as follows:
  - a. To insert the following landscape design guideline in place of the guideline approved by Council on June 13, 2019: "A minimum of 30% of the required common landscaped areas should include a diverse combination of plants and vegetation that are native to southern Vancouver Island, food-bearing (capable of being harvested for food and medicine) or that provide pollinator habitats."
  - b. To remove from s.5.5 (Design Guidelines For: Multi-Unit Residential, Commercial and Industrial Development) the requirement that landscape design should use plant species suited to the local climate and site-specific conditions.
  - c. To insert the following additional landscape design guideline: "The design of landscaped areas should avoid the location of plants and trees immediately adjacent to air intakes on mechanical equipment and should also consider potential impacts from plant-based allergens within common outdoor gathering spaces."

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Potts

**Seconded By** Councillor Alto

That the following bylaw **be given first and second readings:**

1. Official Community Plan Bylaw, 2012, Amendment Bylaw (No. 33) No. 19-079

**CARRIED UNANIMOUSLY**

**L.2 Bylaw for 605-629 Speed Avenue and 606-618 Frances Avenue: Development Permit with Variances Application No. 00115**

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That the following bylaw **be given first, second, and third readings:**

1. Housing Agreement (605-629 Speed Avenue and 606-618 Frances Avenue) Bylaw (2019) No. 19-109

**CARRIED UNANIMOUSLY**

**L.3     Bylaw for 1811 Oak Bay Avenue: Development Permit with Variances**  
**Application No. 00060**

**Moved By** Councillor Alto  
**Seconded By** Councillor Potts

That the following bylaws **be given first, second, and third readings:**

1. Housing Agreement (1811 Oak Bay Avenue 10 Year Rental Commitment) Bylaw (2019) No. 19-098
2. Housing Agreement (1811 Oak Bay Avenue No Rental Restrictions) Bylaw (2019) No. 19-099

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young  
OPPOSED (2): Councillor Dubow, and Councillor Isitt

**CARRIED (6 to 2)**

**L.4     Bylaw for Tree Preservation Amendments**

**Moved By** Councillor Potts  
**Seconded By** Councillor Alto

That Council:

1. Rescind third reading of Tree Preservation Bylaw, Amendment Bylaw (No.1) No. 19-082 (the "Amendment Bylaw").

**CARRIED UNANIMOUSLY**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Alto

1. Amend the Amendment Bylaw No. 19-082 as follows:
  - i. In the "Contents", strike out "5 Commencement" and replace it with the following:  
"5 Repeal of Transition Provision  
6 Commencement"
  - ii. In section 2(c), strike out "and"
  - iii. In section 2(d), strike out "." and replace with "and"
  - iv. In section 4(b), strike out "and"
  - v. In section 4(c), strike out "." and replace with ","
  - vi. In section 4, by inserting the following new subsections (d) and (e) directly after subsection (c):

"(d) in section 17, by inserting the following new subsection directly after subsection (3):

"(4) For the purposes of subsection 1 (g), if the permit holder provides evidence to the Director that a replacement tree or tree seedling cannot be accommodated on the same lot without compromising sound arboricultural practices due to

the size or other characteristics of the lot, and the Director is satisfied of the same, then:

- (a) the permit holder must provide to the City \$2000.00 cash-in-lieu for each replacement tree or tree seedling that cannot be accommodated, and such money shall then be used for the planting of trees on other sites; and
- (b) the amount of security that the applicant is to provide pursuant to subsection (2) will not include security for each replacement tree or tree seedling that is not being accommodated on the same lot in accordance with this subsection (4).", and
- (e) by inserting the following new section 25 directly after section 24:

**"Transition Provision**

**25.** If the City received an application for a permit, licence or other City approval on or before October 24, 2019, the Tree Preservation Bylaw as it was on the day before adoption of the Tree Preservation Bylaw, Amendment Bylaw (No. 1) No. 19-082 applies to that application."

- g. By striking out section 5 and replacing it with the following:

**"Repeal of Transition Provision**

5 Section 4(e) of this Bylaw is repealed.

**Commencement**

6 This Bylaw comes into force on adoption, except section 5, which comes into force five years after the date of adoption of this Bylaw."

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe  
OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That Council:

- 1. Give third reading to the Amendment Bylaw 19-082, as amended.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe  
OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**L.5     Bylaw for 1210 Haultain Street: Rezoning Application No. 00688**

**Moved By** Councillor Dubow

**Seconded By** Councillor Loveday

That the following bylaw **be given first and second readings:**

1. Zoning Regulation Bylaw, Amendment Bylaw (No. 1208) No. 19-111

**CARRIED UNANIMOUSLY**

**O.     QUESTION PERIOD**

A question period was held.

**P.     ADJOURNMENT**

**Moved By** Councillor Alto

**Seconded By** Councillor Thornton-Joe

That the Council meeting adjourn.

TIME: 9:30 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR