

Appendix B: Evaluation Criteria Matrix

My Great Neighbourhood Grants are evaluated for eligibility based on the following matrix:

Evaluation scores are for final applications, though they may be used to inform applicants during the preparation process.

The lowest score is 0/10, a moderate score is between 5-7, and a high score is between 8-10

Evaluation should consider the scale of the activity/project and a suitable level of required support

Criteria		Description	0	1	2
1	Community engagement and support for idea	Has the community been consulted about the idea and do they strongly support it? Is there evidence that the community would strongly support the idea?			
2	Community involvement during preparation and implementation	Have residents/organizations in the community been involved in the planning, preparation and undertaking of the project?			
3	Projected community impact/value through having completed the activity/project	Will the project contribute to the quality of life in the neighbourhood over its lifespan (relative to the amount of the grant)? How much will it be used, seen or experienced? Will an activity have a strong and/or enduring impact?			
4	Organizer's capacity to complete the activity/project	Is there confidence that the organizer will be successful? Are they open to staff assistance if needed?			
5	Quality of final proposal	Is the plan well-developed and feasible? Is the timeline clear and reasonable? Are all areas of uncertainty well-addressed? Are all areas of uncertainty well-addressed? Is the budget appropriate for the proposal?			

2019 Fall Intake Applications Evaluation Matrix

P= placemaking project A=activity

	Project or Activity Name	Type	Community support for idea	Community involvement during preparation and implementation	Projected community impact/value through having completed the activity/project	Organizer's capacity to complete the activity/project	Quality of final proposal	Score	Comments
1	Sumas St. Lending Library	P	1	2	1	2	1	7	Recommend approve
2	Cecelia Cove Park Lending Library	P	1	2	1	2	1	7	Recommend approve
3	Emergency Container Treelane Estates	P	1	2	2	2	1	8	Recommend approve
4	Lights of Wonder	P	1	0	2	2	2	7	Recommend approve
5	Lower Johnson Placemaking project	P	1	0	2	2	1	6	Recommend approve
6	Poetry in Public	P	2	2	2	2	1	9	Recommend approve
7	Fairfield Community Pantry	P	2	2	2	2	2	10	Recommend approve
8	Margaret Jenkins School Garden	P	2	2	2	2	2	10	Recommend approve
9	Grant St Book Exchange	P	1	2	2	2	1	8	Recommend approve
10	Community Bike Parking Station	P	1	0	1	2	1	5	Recommend decline as Parks will consider installing bike loops for lock up but not covered bike parking
11	McNair Stair Lighting and Bike Rail	P	1	0	1	2	1	5	Recommend decline as staircase is not suitable for bike runnel, Summit Park accessible via bicycle on Summit Ave.
12	Wark St. Commons Improvements	P	2	2	2	2	1	9	Recommend approve
13	Village on the Green Emergency Kit	P	2	2	2	2	1	9	Recommend approve
14	Franklin Green Bike Loop	P	1	2	1	1	1	6	Recommend approve
15	Oaklands Park Playbox	P	2	2	2	2	2	10	Recommend approve
16	Bocce Court for Oaklands	P	1	2	2	2	2	9	Recommend approve
17	Trees Belong in Neighbourhoods	P	0	0	2	2	1	5	Recommend decline as it does not fit the parameters of this program. Have suggested they apply for a Strategic Plan grant
18	Le Blonde Community Development and Well being	A	2	2	1	1	2	8	Recommend approve
19	Housing Project 101	A							Recommend approve

20	Intervention Training Workshop	A	1	2	2	2	2	2	2	9	Recommend approve
21	Citizens Forum on Climate Crisis	A	1	2	2	2	1	1	1	7	Recommend approve
22	Remembrance Illuminated	A	2	0	2	2	2	2	2	8	Decline as activity is happening before grant approvals are in place
23	Asset Mapping Project	A	2	2	2	2	2	2	2	10	Recommend approve
24	Health and Wellness Fair	A	1	2	2	2	1	1	1	7	Recommend approve
25	Nurturing Climate Resistant Communities from the Ground Up	A	1	2	2	2	2	2	2	9	Recommend approve
26	Family Day Picnic Oswald Park	A	1	2	2	2	2	2	2	9	Recommend approve
27	Clothing Swap and Native Plant Sale	A	1	1	2	2	2	2	2	8	Recommend approve
28	Asquith St. Newsletter	A	2	1	2	2	2	2	1	8	Recommend approve
29	Clawthorpe Block Party	A	1	2	2	2	2	2	1	8	Recommend approve
30	Accessible Grad	A	1	2	2	2	2	2	2	8	Recommend approve
31	Spring Block Party Langham Court	A	1	2	2	2	2	2	2	9	Recommend approve
32	Holiday Pop-up Parties	A	2	0	2	2	2	2	2	8	Recommend approve
33	Summer Concert Night	A	1	2	2	2	2	2	2	9	Recommend approve