

# Victoria City Council Appointments to Boards and Committees 2018 - 2022

<b>A. External Committees / Boards</b>	
<b>Capital Region Emergency Service Telecommunications (CREST)</b>	<b>Roles / Responsibilities / Information</b>
2018 – 2020  Geoff Young	2021 - 2022  Sharmarke Dubow
	<ul style="list-style-type: none"> <li>Governed by the <i>Emergency Communications Corporations Act</i></li> <li>Provides emergency radio telecommunications for 50 emergency response agencies in BC's capital region</li> </ul>
<b>Canadian Capital Cities Organization Board</b>	
2018 – 2020  Charlayne Thornton-Joe Marianne Alto	2021 - 2022  Jeremy Loveday Geoff Young
	<ul style="list-style-type: none"> <li>Representatives from each capital city working together to promote the historic, cultural, economic and symbolic heritage of the capitals in Canada.</li> <li>Representatives from federal, provincial, territorial and municipal public sectors as well as the private sector.</li> </ul>
<b>Greater Victoria Harbour Authority - Board Member</b>	
2018 – 2020  <b>Laurel Collins</b>	2021 - 2022  Sharmarke Dubow
	<ul style="list-style-type: none"> <li>The purpose of the GVHA is to manage and develop the harbour assets and operations.</li> <li>To respond to and be reflective of community interests and work in cooperation with the members and other stakeholders.</li> <li>The Board of Directors is comprised of member agencies and their respective nominees.</li> </ul>
<b>Greater Victoria Harbour Authority - Member Representative</b>	
2018 – 2020  Ben Isitt	2021 - 2022  Ben Isitt
	<ul style="list-style-type: none"> <li>Each Member is represented by one individual who is chosen by the Member.</li> </ul>

## Greater Victoria Public Library Board

2018 – 2020

2021 - 2022

### Roles / Responsibilities / Information

Jeremy Loveday

Marianne Alto

- Governed by a Board of Trustees established under the *Library Act*
- Make policy within the legislation and regulations to support the GVPLB mission
- Oversee the GVPLB finances

## Tourism Victoria Board of Directors

2018 – 2020

2021 - 2022

### Roles / Responsibilities / Information

Jeremy Loveday

Sharmarke Dubow

- The not-for-profit destination marketing organization working in partnership with more than 900 business members and municipalities in Greater Victoria to promote tourism.

## Municipal Insurance Association of British Columbia (MIABC)

2018 – 2020

2021 - 2022

### Roles / Responsibilities / Information

Geoff Young

Laurel Collins

- Provide broad liability insurance coverage needed for member's financial security, stabilize liability insurance costs and offer risk management education

## Federation of Canadian Municipalities - Election to Board of Directors

2018 – 2020

2021 - 2022

### Roles / Responsibilities / Information

Councillor may seek appointment to FCM

- Represent the interests of municipalities on policy & program matters that fall within federal jurisdiction
- There are 8 Directors of the Board representing BC
- Elections are held at the Annual AGM
- The Board meets 3 times annually (phone/or in person)

<p><b>Board of Cemetery Trustees of Greater Victoria</b> 2018 – 2020</p>	<p>2021 - 2022</p> <p>Geoff Young</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>Established and governed under the <i>BC Cemetery and Funeral Service Act</i> and the <i>Community Charter</i></li> <li>Responsible for regulations for the use, operation and management of the property of the Board</li> <li>Oversee the finance of the Board</li> </ul>
<p><b>Greater Victoria Airport Authority - Airport Consultative Committee</b> 2018 – 2020</p> <p>Ben Isitt</p>	<p>2021 - 2022</p> <p>Ben Isitt</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>The meetings provide an opportunity for the public to learn more and engage with the Victoria Airport Authority</li> </ul>
<p><b>Greater Victoria Family Court and Youth Justice Committee</b> 2018 – 2020</p> <p>Sharmarke Dubow</p>	<p>2021 - 2022</p> <p>Sarah Potts</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>Established under the <i>Provincial Court Act</i></li> <li>Mandate is to protect youth in the justice system</li> <li>1 Councillor or public appointee from each 13 municipalities</li> </ul>
<p><b>University of Victoria Liaison</b> 2018 – 2020</p> <p>Charlayne Thornton-Joe</p>	<p>2021 - 2022</p> <p>Sharmarke Dubow</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>Not clearly defined</li> </ul>
<p><b>Victoria Civic Heritage Trust – 2 appointees</b> 2018 – 2020</p> <p>Charlayne Thornton-Joe Jeremy Loveday</p>	<p>2021 - 2022</p> <p>Marianne Alto Sharmarke Dubow</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>Administers grant (incentives &amp; funding) programs for the conservation and rehabilitation of legally protected commercial, industrial, and institutional heritage buildings, on behalf of the City. <ul style="list-style-type: none"> <li>Building Incentive Program (BIP) - matching funds up to \$50,000 per building for eligible conservation work</li> </ul> </li> </ul>

- Design Assistance Grant (DAG) - matching funds up to \$2,000 per building for preliminary conservation services
- Seismic Parapet Incentive Program (PIP) - matching funds up to \$50,000 per building for voluntary seismic upgrading of heritage parapet and facade falling hazards
- PIP-Design Assistance Grant (PIP-DAG) - matching funds up to \$3,000 per building for preliminary engineering services
- Tax incentive Program (TIP) - assists the City with technical reviews and recommendations for eligible Residential TIP and Non-Residential TIP projects

### Victoria Heritage Foundation – 1 appointee

2018 – 2020

2021 - 2022

**Roles / Responsibilities / Information**

- Administers a grant program to assist homeowners with the upkeep and rehabilitation of older homes, on behalf of the City.
- Helps support the conservation of the City's heritage houses through house grants, education and public awareness.

### Victoria Parks and Recreation Foundation

2018 – 2020

2021 - 2022

**Roles / Responsibilities / Information**

- Its mission is to enhance the parks system, community leisure services, recreation services, public art and education within, but not restricted to, the City of Victoria;
- To receive and solicit donations and bequests of land, money and in kind gifts and services for an endowment fund and/or special projects.
- Administer donations and bequests.
- Hold title to real property that is dedicated to the public.

### Victoria Regional Transit Commission – Mayor is standing Member (4 years) / Council nominated candidate is appointed to the Commission by the Province (2 years)

2018 – 2020

2021 - 2022

**Roles / Responsibilities / Information**

Sharmarke Dubow

**Laurel Collins**

- Many decisions regarding transit services and funding in the Victoria region are made by this Commission.
- Commission members are appointed by the Lieutenant Governor in Council from persons holding elected office.
- It is responsible for determining route configurations and transit service levels; setting fares, reviewing and making recommendations for the annual operating budget and capital spending and raising the local share of the annual cost of transit service in the region.

### Community Action Plan on Discrimination

2018 – 2020

2021 - 2022

**Roles / Responsibilities / Information**

Marianne Alto  
Sharmarke Dubow

Sarah Potts  
Vacant

- The mandate is to address social and racial profiling in services in Victoria, in particular health and policing.

### T'Mexw Treaty Advisory Committee

2018 - 2020

2021 - 2022

**Roles / Responsibilities / Information**

Marianne Alto

Marianne Alto

- Coordinates and represents the interests of most Lower Vancouver Island local governments within the CRD representing their needs to the Te'Mexw Treaty negotiations

### B. CRD Boards & Committees

#### CRD Board of Directors – 4 year appointment (position of Municipal Directors and Alternate Municipal Directors to the Capital Regional District Board and the Capital Regional District Hospital Board)

Mayor Helps

Councillor Isitt

Councillor Loveday

Councillor Young

**Councillor Collins** – 1<sup>st</sup> alternate

Councillor Alto – 2<sup>nd</sup> alternate

Councillor Dubow – alternate  
 Councillor Potts – alternate  
 Councillor Thornton-Joe - alternate

**Arts Commission – 4 year appointment if a CRD Director / 2 year appointment if not a CRD Director / Alternates may be nominated**

**2018 – 2020**

**2021 - 2022**

**Roles / Responsibilities / Information**

Jeremy Loveday

Alternate: Councillor Dubow  
 (appointed July 11, 2019)

Jeremy Loveday

- Established as an independent community-based body to provide advice to the CRD on matters relating to the arts service that was established in 2001.
- Mandate to support arts in the community, public awareness and involvement, creation exhibition and performance of artistic works.
- The adjudicative body for arts funding programs

**Regional Water Supply Commission – appointment pending the completion of public input – appointed January 17, 2019**

**Term (4 years)  
 Appointees (four)**

**Roles / Responsibilities / Information**

Ben Isitt  
 Jeremy Loveday  
 Geoff Young  
**Laurel Collins**

- A commission to review any matter relating to the regional water supply service.

**Regional Housing Trust Fund Commission**

**2019 – 2020**

**2021 - 2022**

**Roles / Responsibilities / Information**

Charlayne Thornton-Joe

Sarah Potts

- A fund that provides capital grants for the acquisition, development and retention of housing.
- Is a key function of the Regional Housing Affordability Strategy, that helps leverage additional funds from other sources.

**Royal and McPherson Theatres Society Advisory Committee**

**2018 - 2020**

**2021 - 2022**

**Roles / Responsibilities / Information**

Jeremy Loveday  
Geoff Young

Marianne Alto  
Sharmarke Dubow

- An Advisory role to provide advice to the RMTS Society

### Climate Action Inter-Municipal Task Force

Term (4 years)

Appointee (one)

Roles / Responsibilities / Information

Sarah Potts

Laurel Collins

- Meets bi-annually
- Share information, collaborate on projects, review current program deliverables and provide input on the direction of the CRD Climate Action Program

### C. City Advisory Bodies

#### Art in Public Places Committee

2018 – 2020

2021 - 2022

Roles / Responsibilities / Information

Charlayne Thornton-Joe

Sarah Potts

- To advise the City on public art issues and trends relevant to public art initiatives in the City.
- To advise and consult on specific issues, such as donations and commissions of work.
- To nominate one of their members and other artists in the community to serve on the selection panel for specific art projects.
- To determine the type of competition to be held for a particular art project, and review the criteria for selection of the artist and/or artwork, the Call to Artists and the Competition Brief.

#### Renters' Advisory Committee

2018 – 2020

2021 - 2022

Roles / Responsibilities / Information

<p>Sharmarke Dubow Jeremy Loveday</p>	<ul style="list-style-type: none"> <li>To provide advise and recommendation on policies to increase rental housing stock;</li> <li>Improving conditions and wellbeing for renters;</li> <li>Strategic priorities relating to renters</li> <li>The impacts of provincial and federal legislation affecting tenants</li> <li>Enhancing access and inclusion for renters in developing municipal policy and civic life</li> <li>Other matters relevant to the interest of renters</li> </ul>
<p><b>South Island Prosperity Project</b> 2018 – 2020</p> <p>Lisa Helps</p>	
<p><b>Urban Food Table</b> 2018 – 2020</p> <p>Ben Isitt <b>Laurel Collins</b></p>	<p><b>2021 - 2022</b></p> <p>Marianne Alto</p> <ul style="list-style-type: none"> <li>A collaboration of private business, local government and post-secondary institutions creating a vehicle for economic development and to diversify the regional economy;</li> <li>Advise on to best deliver an economic development function to support small businesses.</li> </ul>
<p><b>City of Victoria Youth Council</b> 2018 – 2020</p> <p>Sharmarke Dubow</p>	
<p><b>2021 - 2022</b></p> <p>Ben Isitt Jeremy Loveday</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>To bring together organizations, groups and individuals to work together to support increased urban food production as an important part of developing a healthy, ecological and sustainable food system in Victoria.</li> </ul>
<p><b>2021 - 2022</b></p> <p>Jeremy Loveday</p>	<p><b>Roles / Responsibilities / Information</b></p> <ul style="list-style-type: none"> <li>A youth group that offers opportunities for civic engagement for youth on issues and initiatives in Victoria</li> <li>Take action and raise awareness about issues important to youth</li> <li>Work with Mayor, Council and staff to include youth perspectives in municipal processes and decisions.</li> </ul>



<b>Honorary Citizens Committee</b>			
2018 - 2020	2021 - 2022	<b>Roles / Responsibilities / Information</b>	
Charlayne Thornton-Joe Ben Isitt	Charlayne Thornton-Joe Ben Isitt	<ul style="list-style-type: none"> <li>Meet to ensure there are a suitable number of nominations to choose from</li> <li>Evaluate nominations and makes recommendations to Council</li> <li>To recognize citizens for their service or achievements and having made an exceptional contribution to the City, who must be living in, or former residents of Victoria</li> </ul>	
<b>Active Transportation Advisory Committee</b>			
2018 – 2020	2021 - 2022	<b>Roles / Responsibilities / Information</b>	
Ben Isitt Geoff Young	Jeremy Loveday Ben Isitt	<ul style="list-style-type: none"> <li>Provides advice on strategies for promoting mode shift to active transportation, including proposed transportation expenditures; transportation issues and priorities; crosswalk prioritization; the Pedestrian and Cycling Master Plan; Transit issues, priorities and projects and place-making initiative.</li> </ul>	
<b>Downtown Victoria Business Association</b>			
2018 – 2020	2021 - 2022	<b>Roles / Responsibilities / Information</b>	
Charlayne Thornton-Joe	Sarah Potts	<ul style="list-style-type: none"> <li>To be a proactive champion for Victoria's downtown business community, promoting sustainable economic vitality through direct action and advocacy</li> </ul>	
<b>Island Corridor Foundation Advisory Committee</b>			
2018 – 2020	2021 - 2022	<b>Roles / Responsibilities / Information</b>	
Appointment by CRD		<ul style="list-style-type: none"> <li>A collaboration between First Nations and Regional District to protect the Island rail corridor</li> </ul>	
<b>Canada Day Liaison</b>			
2018 – 2020	2021 - 2022	<b>Roles / Responsibilities / Information</b>	

<p>Charlayne Thornton-Joe</p> <p><b>Accessibility Working Group</b></p> <p>2018 – 2020</p>	<p>Charlayne Thornton-Joe</p> <p>2021 - 2022</p>	<ul style="list-style-type: none"> <li>A collaboration between various agencies and stakeholders to produce a Canada Day event downtown</li> </ul> <p><b>Roles / Responsibilities / Information</b></p>
<p>Jeremy Loveday Sarah Potts</p>	<p>Sarah Potts None</p>	<p>A working group with a term mandate to identify barriers for persons with disabilities; establishing criteria and making recommendations as to how to remove these barriers; working to draft policies and procedures to prevent the creation of barriers in the future.</p> <p><b>Roles / Responsibilities / Information</b></p>
<p>Sarah Potts Marianne Alto Jeremy Loveday</p>	<p>2019 - 2020</p>	<p><b>Community Wellness and Peer-Informed Task Force</b></p> <ul style="list-style-type: none"> <li>To help identify high priority actions, feasible at the municipal level that will address community wellness challenges.</li> <li>Engagement and recommendations will culminate in a Community Wellness Strategy with deliverables that are consistent with the 2019 – 2022 Strategic Plan.</li> </ul> <p><b>Roles / Responsibilities / Information</b></p>
<p>Jeremy Loveday Sharmarke Dubow</p>	<p>2019 – 2022</p>	<p><b>Renters' Advisory Committee</b></p> <ul style="list-style-type: none"> <li>To provide advice and recommendations on policies and strategies to improve and increase the quality and affordability of rental stock, to improve the conditions and well-being for renters; the impacts of provincial and federal legislation affecting tenants and enhancing the inclusion of renters in the development of municipal policy and civic life.</li> <li>An annual work plan will identify the focus of the committee for the year and submitted to Council for their consideration and approval.</li> </ul> <p><b>Roles / Responsibilities / Information</b></p>

## Seniors' Task Force

2018 – 2022

**Roles / Responsibilities / Information**

Ben Isitt  
Geoff Young

- To provide advice and recommendations to inform the development of a Victoria Seniors' Strategy, around the question "How can the City of Victoria promote healthy seniors and positive aging?"
- The deliverable is to submit a Seniors' Action Plan to Council and staff.

## City Family

2018 - 2020

2021 - 2022

**Roles / Responsibilities / Information**

Lisa Helps  
Marianne Alto  
Ben Isitt  
Charlayne Thornton-Joe

Marianne Alto  
Ben Isitt  
Sarah Potts

- Made up of members of the Songhees and Esquimalt Nations, other urban Indigenous people, the Mayor and select City Council members.

## Royal and McPherson Theatres Society

2018 – 2020

2021 - 2022

**Roles / Responsibilities / Information**

Marianne Alto

Jeremy Loveday

- Society founded in 1977 for the purpose of operating the two theatres.
- Works to maintain, preserve and further develop the Royal Theatre and McPherson Playhouse by providing governance and management of the organizations' resources..

## Acting Mayor

2018 - 2022

**Roles / Responsibilities / Information**

Rotation based on Alphabetical order of Councillors

- Council must establish a schedule for the appointment of members to fill the office of acting mayor on a rotating basis;
- Responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act, or the office of mayor is vacant;
- Has the same powers and duties as the mayor in relation of the applicable matter.

## Councillor Neighbourhood Liaisons

2018 – 2020

2021 - 2022

Roles / Responsibilities / Information

Sarah Potts	Charlayne Thornton-Joe	Burnside Gorge Community Association
Ben Isitt	Jeremy Loveday	Hillside / Quadra Neighbourhood Action Group (downtown Blanshard Advisory Committee)
Charlayne Thornton-Joe	Sarah Potts	Downtown Residents Association
Geoff Young	Ben Isitt	Fairfield Gonzales Community Association
Sharmarke Dubow	<b>Laurel Collins</b>	Fernwood Community Association
Marianne Alto appointed July 25, 2019 to replace Councillor Collins	Marianne Alto	James Bay Neighbourhood Association
Marianne Alto	Charlayne Thornton-Joe	North Jubilee Neighbourhood Association
Sharmarke Dubow Marianne Alto as Co-Liaison	Geoff Young	North Park Neighbourhood Association
Ben Isitt	Jeremy Loveday	Oakland Community Association
Geoff Young	None	Rockland Neighbourhood Association
Marianne Alto	Charlayne Thornton-Joe	South Jubilee Neighbourhood Association
Jeremy Loveday	<b>Laurel Collins</b>	Victoria West Community Association

## Miscellaneous

**Councillor Sharmarke Dubow** appointed as the City representative to the following bodies for the period of **2019 – 2020**:

(From the November 22, 2018 Council Meeting)

Community Partnership Network

Local Immigration Partnership

Organizing against Racism & Hate