



## MINUTES - VICTORIA CITY COUNCIL

February 6, 2020, 8:00 A.M.  
COUNCIL CHAMBERS - 1 CENTENNIAL SQUARE  
VICTORIA, BC

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Isitt (arrived at 8:09 a.m.), Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, Councillor Dubow (arrived at 8:08 a.m.), Councillor Young

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, A. Meyer - Assistant Director of Development Services, A. Hudson - Assistant Director of Community Planning, C. Havelka - Deputy City Clerk, C. Mycroft - Manager of Executive Operations, P. Rantucci - Head of Strategic Real Estate, P. Angelblazer - Committee Secretary

### A. CONVENE COUNCIL MEETING

### B. APPROVAL OF AGENDA

**Moved By** Councillor Loveday  
**Seconded By** Councillor Alto

That the agenda be approved.

**CARRIED UNANIMOUSLY**

### C. CLOSED MEETING

**Moved By** Councillor Loveday  
**Seconded By** Councillor Potts

MOTION TO CLOSE THE FEBRUARY 6TH 2020, COUNCIL MEETING TO THE PUBLIC

That Council convene a closed meeting that excludes the public under Section 90 of the *Community Charter* for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the *Community Charter*, namely:

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Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

*Section 90(1)(c) labour relations or other employee relations;*

*Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

**CARRIED UNANIMOUSLY**

**H. NEW BUSINESS**

**H.1 CLOSED - Land - Community Charter Section 90(1)(e) (8:00 a.m. to 9:30 a.m.)**

Council received a presentation on a land matter.

The motion was recorded and kept confidential.

*Council recessed at 9:26 a.m., reconvened at 12:21 p.m.*

**I. OPEN COUNCIL MEETING**

**Moved By** Councillor Alto

**Seconded By** Councillor Loveday

That the agenda be approved.

**CARRIED UNANIMOUSLY**

**J. NEW BUSINESS**

**J.1 Amended 2019-2022 Strategic Plan**

**Moved By** Councillor Alto

**Seconded By** Councillor Loveday

That Council approve the amended *2019-2022 Strategic Plan* contained in Attachment A.

FOR (7): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Dubow

OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**K. REPORTS FROM COMMITTEES**

**K.1 Special Committee of the Whole**

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## **K.1.a Report from the January 10, 14, 17, and 24 COTW Meetings**

### **K.1.a.a Proposed Adjustments to the Draft 2020-2024 Financial Plan**

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

1. That Council approve all of the On-Going Supplemental Requests with the exception of Parks Clean Up, be added. (Protocol 'Sister City Delegations reduced to \$20,000 – see item # 6 below)
2. That Council approve that the Parks Planner and Development services Planner be funded through revenue through Development Application Fee Revenue.
3. That Council approve funding for the Short-Term Rentals Bylaw Positions from the Short-Term Rentals License revenue.
4. That Council approve the ongoing expense for Managing Public Spaces – Bylaw Position and that this position be funded from 2019 surplus for a two-year term.
5. That Council approve funding one-time expenses including the one-time expense for Parks Clean Up.
6. That Council fund the on-going expenses to address the climate emergency:

#### Climate and Environment

Community Energy and Emissions Specialist - 1 FTE:  
\$108,000

Fleet Energy and Emissions Specialist - 1 FTE:  
\$108,000 (deferred to 2021 – see # 8 below)

Building Energy and Emissions Specialist - 1 FTE:  
\$108,000

Training and Development for staff: \$10,000

Zero Waste Strategy - 1 FTE: \$100,000

Total: \$434,000

7. That Council approve the one-time funding of the following Climate and Environment items:

Climate Leadership Plan - Oil to Heat Pump Incentive Program: one time \$400,000

Climate Leadership Plan - Climate Action Program Investments: one time \$165,000

Climate Champions Program: one time \$50,000

Total: \$615,000

8. That Council approve the \$460,000 expenditure from the Climate Action Reserve.
9. That Council approve the funding for the Zero Waste Strategy one-time amount of \$200,000, funded from a combination of reserves and previous years surpluses as appropriate.
10. That Council approve funding for the Witness reconciliation program: on-going \$30,000
11. That Council approve the following funding:
  - Reconciliation training: one-time \$136,900
  - Indigenous relations function: one-time \$75,000
  - Truth and Reconciliation Dialogues: one-time \$80,000
12. That Council approve one-time funding for the Welcoming City Strategy of \$50,000.
13. That Council approve on-going funding for:
  - Urban Agriculture - Volunteer coordinator grant: \$50,000
  - Urban Agriculture - Start Up Grant: \$30,000
14. That Council approve funding the one-time \$8,000 allocation for the Pilot - City sponsored spring distributions of gardening materials in partnerships with community organizations.
15. That Council approve a one-time funding allocation of \$220,000 for the South Island Prosperity Partnership.
16. That Council approve \$250,000 one time to the Housing Reserve Fund and **\$500,000** (see # 8 below reducing this amount to \$400,000) on-going to invest in the Housing Reserve Fund and Committee of the Whole have a future discussion on building very low-income housing.
17. That Council approve funding the following on-going items:
  - The Tenant Housing Ambassador \$107,900
  - Housing and Development summit \$15,000
  - Social Planner \$125,111
18. That this matter be postponed pending information on Esquimalt's decision on this matter:
  - That Council approve a one-time funding for Restorative Justice Victoria of \$5,880 from surplus.
19. That Council approve on-going funding for Canada Day Special Duty Policing \$107,000 and special duty costs for the

first 3 police officers of \$53,000 from on-going funding and that this funding is included in the Victoria Police Department budget.

20. That Council approve funding Property Tax Penalty \$201,500 on-going and \$1,000 one-time.
21. That Council draw down the Building and Infrastructure Reserve for a public washroom on Douglas Street \$250,000 and direct staff to report back on the location and design of the washroom before installation.
22. That Council approve funding the by-election from one-time for \$170,000.
23. That Council approve the one-time funding of \$100,000 to the Cultural Infrastructure Grant Program and one-time funding of \$25,000 for the Cultural Spaces Roadmap.
24. That Council approve funding on-going for Accessibility and Inclusion Recreation role 1 FTE - \$52,000.
25. That Council Accessible Shoreline Access design one-time \$15,000 be funded through the Accessibility Reserve.
26. That Council approve funding for Gender Diversity Training for All Staff one-time \$28,000.
27. That Council approve funding for the Festival Investment Grant Program 3-4 extra festivals on-going \$25,000.
28. That this be referred to the Committee of the Whole for staff to provide advice on the implications:  
  
That Council direct staff to create a mural program within the My Great Neighbourhood Program based on the re-allocation of resources.
29. That Council approve funding for the Special Events - In Kind Services on-going \$19,000.
30. That Council approve funding Banfield Park to Selkirk Bike Route one-time \$35,000 towards preliminary design and public engagement with Esquimalt.
31. That Council approve the funding for Childminding - Committees ongoing \$1,800.
32. That Council approve funding Neighbourhood Grants on-going \$28,116
33. That Council approve the Managing Growth and New development - Development Services 1 FTE on-going \$142,500.

34. That Council direct staff to report back on funding sources and cost estimate for installing a water fountain along Pandora bike lane in the 900 block of Pandora Avenue.
35. That Council approve funding for the Coordinated Implementation of Pandora Task Force one-time \$50,000 and have the coalition report back twice throughout the year with progress.
36. That Council allocate \$260,000 from the Building and Infrastructure Reserve for a fully controlled stop light at Cook and Princess.
37. That Council direct staff to amend the financial plan bylaw to allocate the \$500,000 of the new assessed revenue, directed to the building and infrastructure reserve, and provide a grant of \$500,000 to the Victoria Civic Heritage Trust.
38. That Council request that the Victoria Civic Heritage Trust report publicly to Council each year.
39. That Council direct staff to engage the VCHT and report back to council on the feasibility of introducing accessibility requirements in relation to these grants.
40. That Council direct staff to come back with an assessment report not later Quarter 2 for traffic calming measures on Chambers Street, and surrounding streets, including recommendations for possible funding.
41. That Council approve: Place-making – Engagement Costs – \$8,000 one time.
42. That Council approve: protocol function allocation of \$20,000 to celebrate anniversary with Morioka. (Decreased from \$60,000) (From item # 1 above)
43. That Council authorize the following FTEs for 2020 and future years, as well as an one-time expenditure of \$75,000 for contracted services, and direct staff to report back by the end of Q1 in Open and Closed Meetings on options for completing and implementing the Equity Framework taking an intersectional approach, including the direction that initial priority of the Equity and Inclusion Coordinator is the implementation of the Trans Inclusion work, using the following new staff resources and / or existing resources, including draft job descriptions:
  - Equity and Inclusion Coordinator - 1 FTE – \$107,900 (ongoing)
  - Accessibility and Inclusion Recreation Role - 1 FTE – \$52,000 (ongoing)

- Accessibility Coordinator – 1 FTE – \$107,900 (ongoing)
  - Social Planner – 1 FTE - \$125,111 (ongoing)
  - Contracted Services - \$75,000 (one-time)
  - That Council add another FTE to focus on Equity and Inclusion. \$108,000
44. That the ongoing housing reserve allocation be revised to \$400,000 (Decreased from \$500,000).(see # 16 above for original motion)
  45. That Council authorize the \$500,000 expenditure on bike parking funded from the building and infrastructure reserve.
  46. That Council approve Transportation - 1 FTE - \$142,600.
  47. That Council approve funding for the NeighbourHub for \$11,460 from on-going.
  48. That staff be directed to report back at the next quarter 1 update regarding the financial implications to ensure that the employees of the VCC parkade receive a living wage.
  49. That Council approve: one-time allocation for Banfield Dock study \$15,000 and report back to Council with funding options and other consideration for installing a larger dock in 2020.
  50. That the remainder of the VCHT and grant for VHF be approved from on-going.
  51. That staff report back what's possible to accomplish within the funds already allocated in the animal control service contract.
  52. That Council approve one-time funding of \$50,000 for Storage Facilities at Our Place.
  53. That Council approve \$7,500 fee for service for the Greater Victoria Bike to Work Society and that those funds are from the previous year's surplus in 2020 and new assessed revenue in future years and that the Bike to Work Society make an annual report to Council.
  54. That Council:
    1. Approve the Direct-Award Grants as outlined in Appendix A to this report.
    2. Approve the Other Grants as outlined in Appendix B to this report.
    3. Approve allocating any remaining surplus evenly shared between the Buildings and Infrastructure Reserve and the Vehicles and Heavy Equipment Reserve.

4. Approve allocating any remaining new property tax revenue from new development evenly shared between the Buildings and Infrastructure Reserve and the Vehicles and Heavy Equipment Reserve.
5. Direct staff to bring forward the Five-Year Financial Plan Bylaw, 2020, as amended, to the April 9, 2020 Council meeting.

FOR (6): Mayor Helps, Councillor Alto, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Dubow

OPPOSED (2): Councillor Isitt, and Councillor Young

### **CARRIED (6 to 2)**

**Moved By** Councillor Alto

**Seconded By** Councillor Isitt

### **2021 Budget items**

1. That Council forward these items to the 2021 financial planning process: Artist in residence program artist fee and Artist in Residence Program Administration costs
2. That Council forward these items to the 2021 financial planning process: Murals in Public Space - Public Art Reserve Increase: on-going \$65,000.
3. That the Pop-up businesses and art exhibits: on-going \$50,000 be moved to the 2021 Financial Planning Process.
4. That this be moved to the 2021 financial planning process:  
That Council approved funding for the Mural Festival on-going \$60,000. (includes Murals in public space - My Great Neighbourhood grant Stream)
5. That Daylighting Streams be moved to the 2021 Financial Planning process.
6. That Council direct staff to report back at 2021 budget process with an amount for normalizing the intersection of Douglas and Dallas road at minimal financial cost to the City and provide a progress report by the end of the second quarter of 2020.
7. That this item be referred to the 2021 budget process, Pedestrian Improvements – Sidewalk on Topaz Road, including consideration of traffic calming along Topaz.
8. That Council defer the FTE for Fleet Energy Emissions Specialist (\$108,000) to 2021.



9. That the remaining FTEs under the heading of Sustainability Mobility Strategy be sent to 2021 Budget considerations.
10. That Council approve forwarding to the 2021 budget process: the Electrical Kiosk Beautification Program.
11. That this item be referred to the 2021 budget process.
12. That Council direct staff to report back on options for accommodating the proposal to renovate a portion of Pemberton Park for the purposes of accommodating increased utilization of the sport facility as part of the 2021 budget process **including exploring a contribution of funds from user groups.**
13. Refer to the 2021 Budgeting process – the countercyclical spending on capital projects

**CARRIED UNANIMOUSLY**

#### **L. CLOSED COUNCIL MEETING**

**Moved By** Councillor Potts  
**Seconded By** Councillor Loveday

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**CARRIED UNANIMOUSLY**

#### **L.1 CLOSED – Litigation/Potential Litigation/Intergovernmental Negotiations – Community Charter Section 90(1)(g) & 90(2)(b) (at 12:30 p.m)**

Council received a presentation regarding on litigation, potential litigation, and intergovernmental relations.

#### **L.2 CLOSED – Legal Advice – Community Charter Section 90(1)(e)**

Council received a report regarding a land matter.

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The motion was recorded and kept confidential.

**L.3     CLOSED –Intergovernmental Negotiations – Community Charter Section 90(2)(b)**

Council received a verbal report regarding intergovernmental relations.

**L.4     CLOSED –Intergovernmental Negotiations – Community Charter Section 90(2)(b)**

Council received a verbal report regarding intergovernmental relations.

**L.5     CLOSED –Intergovernmental Negotiations – Community Charter Section 90(2)(b)**

Council received a verbal report regarding intergovernmental relations.

**L.6     CLOSED – Legal Advice – Community Charter Section 90(1)(e)**

Council received a verbal report regarding legal advice.

*All staff except the City Manager left the meeting at 3:20 p.m.*

**L.7     CLOSED – Employee Relations – Community Charter Section 90(1)(c)**

Council received a verbal report regarding an employee relations matter.

**N.     ADJOURNMENT**

**Moved By** Councillor Alto  
**Seconded By** Councillor Young

That the Closed Council Meeting be adjourned at 3:22 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR

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