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Corporate Services  
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May 15, 2020

File: 3900

Mayor and Council, City of Victoria  
Attention: Chris Coates, Corporate Officer  
1 Centennial Square  
Victoria, BC V8W 1P6  
Via email: [cocoates@victoria.ca](mailto:cocoates@victoria.ca)

Dear Mr. Coates:

**RE: MUNICIPAL CONSENT FOR BYLAW NO. 4304 LIQUID WASTE MANAGEMENT CORE AREA AND WESTERN COMMUNITIES ESTABLISHMENT BYLAW NO. 1, 1995, AMENDMENT BYLAW NO. 3, 2020**

On May 13, 2020 Capital Regional District (CRD) Board gave three readings to Bylaw No. 4304, "Liquid Waste Management Core Area and Western Communities Establishment Bylaw No. 1, 1995, Amendment Bylaw No. 3, 2020.

As a result of the Core Area Wastewater Treatment Project, bylaw amendments are required to update the bylaw to reflect new conveyance and treatment capacities and cost apportionment methods. Extensive consultation and information sharing was conducted with municipal staff over the course of the last year during the development of the bylaw.

In order to amend the establishing bylaw, municipal Council consent is required from 2/3rds of participants which include the District of Saanich, City of Victoria, Township of Esquimalt, Town of View Royal, City of Colwood, District of Oak Bay and City of Langford.

Please have your Council consider the bylaws and return its response to us no later than June 30, 2020. Your Council resolution may be worded as follows:

That Council [consent/not consent] to the CRD adopting Bylaw No. 4304, "Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 1, 1995, Amendment Bylaw No. 3, 2020".

As background information, please find attached the staff report, supporting reports, the proposed bylaw, as well as a redlined bylaw.

Following municipal Council consideration, the bylaw will be forwarded to the Inspector of Municipalities for approval before returning to the CRD Board for adoption and integration into the 2021 provisional budget.

If you have questions about the approval process, please contact Deputy Corporate Officer Emilie Gorman at [egorman@crd.bc.ca](mailto:egorman@crd.bc.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read 'KMorley', with a long horizontal stroke extending to the right.

Kristen Morley, JD  
Corporate Officer  
General Manager, Corporate Services

Attachments: 5

cc: Jocelyn Jenkyns, Chief Administrative Officer, City of Victoria  
CRD Board