



## Council Report

For the Meeting of July 16, 2020

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**To:** Council  
**From:** C. Coates, City Clerk  
**Subject:** Council Procedures Bylaw Amendment Bylaw (No. 2) Bylaw No. 20-083 – Late Items  
**Date:** July 8, 2020

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### RECOMMENDATION

1. That Council Procedures Amendment (No. 2) Bylaw No. 20-083 be given first, second and third reading.
2. That Council direct staff to give notice to the public of the proposed amendment pursuant to section 124(3) of the Community Charter.

### EXECUTIVE SUMMARY

Attached, as Appendix A for Council's initial consideration, is a copy of the proposed Bylaw No. 20-083. This Bylaw amendment implements the motion of Council passed on June 18, 2020 below:

#### *Late Items for Agenda*

***That Council direct staff to bring forward amendments to the Council Procedures Bylaw so that:***

1. ***That Council member motions must be submitted by Monday by 11 am to be included in the current week's agenda under items of new business.***
2. ***Any late motions submitted after this time will be put into a new section of the agenda called "Late Items".***
3. ***Late item motion reports must include rationale as to time sensitivity.***

A motion arising was ratified at the July 2, 2020 Council meeting that further referred this matter to the 2021 Governance Review to review these changes should they be enacted.

An annotated copy of the Council Procedures Bylaw showing the proposed amendments is attached as Appendix B.

The Community Charter requires that an amendment to a Council Procedures Bylaw can be adopted, public notice of the proposed changes in general terms must be given. This requires newspaper notice in two consecutive weeks along with our standard posting requirements, which would enable Council to consider adoption of the proposed Bylaw at the August 6<sup>th</sup> Council meeting.

Respectfully submitted,



Chris Coates  
City Clerk

**Report accepted and recommended by the City Manager:**



**Date:** July 8, 2020

**List of Attachments:**

- Appendix A - Bylaw No. 20-083
- Appendix B – Annotated Copy of Council Procedures Bylaw No 16-011