



## MINUTES - COMMITTEE OF THE WHOLE

August 6, 2020, 9:00 A.M.

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People**

**PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Potts, Councillor Thornton-Joe, Councillor Dubow, Councillor Young

**PRESENT ELECTRONICALLY:** Councillor Loveday

**PRESENT ELECTRONICALLY AND IN PERSON:** Councillor Isitt

**STAFF PRESENT:** J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, A. Meyer - Assistant Director of Development Services, A. Hudson - Assistant Director of Community Planning, C. Havelka - Deputy City Clerk, J. O'Connor - Deputy Director of Finance, K. Moore - Head of Business and Community Relations, C. Mycroft - Manager of Executive Operations, L. Taylor - Senior Planner, M. Angrove - Planner, M. Sandhu - Head of Service Innovation & Improvement, M. Fedyczkowska - Legislation & Policy Analyst, S. Webb - Manager of Transportation, N. Sidhu - Assistant Director of Parks, Recreation & Facilities, A. James - Head of Strategic Operations, P. Bellefontaine - Acting Director of Engineering & Public Works, D. Newman - Assistant Director of Facilities and Construction Management, S. Perkins - Manager of Bylaw Services, P. Rantucci - Head of Strategic Real Estate, J. O'Reilly - Senior Heritage Planner, M. Heiser - Committee Secretary

**GUESTS:** L. Bartram - Accessibility Working Group Chair

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Alto  
**Seconded By** Councillor Potts

That the agenda be approved.

**Amendment:**

**Moved By** Councillor Alto

**Seconded By** Councillor Potts

That the agenda of the August 6, 2020 Committee of the Whole meeting be amended as follows:

**Consent Agenda:**

**G.1     1118 Princess Avenue: Development Variance Permit Application No. 000246 (George Jay Elementary School) (Fernwood)**

**G.3     202 Raynor Avenue: Rezoning Application No. 00724, Development Permit with Variances Application No. 000137, and Heritage Alteration Permit with Variance Application No. 00021 (Victoria West)**

**H.3     Proclamation - National Polycystic Kidney Disease Awareness Day**

**H.4     Proclamation - Mitochondrial Disease Awareness Week**

**H.5     Proclamation - International Overdose Awareness Day**

**Amendment:**

**Moved By** Councillor Thornton-Joe

**Seconded By** Mayor Helps

That the following item be postponed to the September 3, 2020 Committee of the Whole meeting:

**J.3     Council Member Motion: newspaper boxes in Downtown**

**CARRIED UNANIMOUSLY**

**On the main motion as amended:**

**CARRIED UNANIMOUSLY**

**B.     CONSENT AGENDA**

**Moved By** Councillor Alto

**Seconded By** Councillor Dubow

That the following items be approved without further debate.

**CARRIED UNANIMOUSLY**

**G.1     1118 Princess Avenue: Development Variance Permit Application No. 000246 (George Jay Elementary School) (Fernwood)**

Committee received a report dated July 23, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed Development Variance Permit Application No. 000246 for 1118 Princess Avenue in order to place a portable school building at George Jay Elementary School.

**Moved By** Councillor Alto

**Seconded By** Councillor Dubow

1. That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, consider the following motion:  
“That Council authorize the issuance of Development Variance Permit Application No. 00246 for 1118 Princess Avenue, in accordance with:
  - a. Plans date stamped July 15, 2020.
  - b. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
    - i. Allow the building to be constructed over a property line
    - ii. Reduce the side yard setback from 1.85m to 0.0m (West - Lot 16)
    - iii. Reduce the side yard setback from 1.85m to 0.0m (East Lot 17).
  - c. The Development Permit lapsing two years from the date of this resolution.
2. That recommendations be forwarded to the August 6, 2020 daytime Council Meeting so that an opportunity for public comment can be scheduled in September.

**CARRIED UNANIMOUSLY**

**G.3     202 Raynor Avenue: Rezoning Application No. 00724, Development Permit with Variances Application No. 000137, and Heritage Alteration Permit with Variance Application No. 00021 (Victoria West)**

Committee received a report dated July 9, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed Rezoning application and Heritage Alteration Permit with Variance Application for 202 Raynor Avenue in order to subdivide the lot while retaining the existing heritage-designated house.

**Moved By** Councillor Alto

**Seconded By** Councillor Dubow

**Rezoning Application No. 00724**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00724 for 202 Raynor Avenue, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set.

**Development Permit with Variances Application No. 00137**

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00724, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit with Variance Application No. 00137 for 202 Raynor Avenue, in accordance with:

1. Plans date stamped June 9, 2020.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variances:
  - i. Reduce the front yard setback from 6.00m to 3.49m.
3. The Development Permit lapsing two years from the date of this resolution."

**Heritage Alteration Permit with Variance Application No. 00021**

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00724, if it is approved, consider the following motion:

"That Council authorize the issuance of Heritage Alteration Permit with a Variance Application No. 00021 for 202 Raynor Avenue, in accordance with:

1. Plans, date stamped June 9, 2020.
2. Development meeting all Zoning Regulation Bylaw requirements, except for the following variance:
  - i. To reduce the required rear yard setback from 6 metres to 3 metres.
3. Final plans to be generally in accordance with the plans identified above to the satisfaction of the Director of Sustainable Planning and Community Development.
4. Heritage Alteration Permit with Variance lapsing two years from the date of this resolution."

**CARRIED UNANIMOUSLY**

**H.3 Proclamation - National Polycystic Kidney Disease Awareness Day**

Committee received a report dated July 23, 2020 from the Deputy City Clerk regarding the proclamation for National Polycystic Kidney Disease Awareness Day, September 4, 2020.

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow

That the *National Polycystic Kidney Disease Awareness Day* Proclamation be forwarded to the August 6, 2020 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**H.4 Proclamation - Mitochondrial Disease Awareness Week**

Committee received a report dated July 23, 2020 from the Deputy City Clerk regarding the proclamation for Mitochondrial Disease Awareness Week, September 13 to 19, 2020.

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow

That the *Mitochondrial Disease Awareness Week* Proclamation be forwarded to the August 6, 2020 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**H.5 Proclamation - International Overdose Awareness Day**

Committee received a report dated July 31, 2020 from the Deputy City Clerk regarding the proclamation for International Overdose Awareness Day, August 31, 2020.

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow

That the *International Overdose Awareness Day* Proclamation be forwarded to the August 6, 2020 Council meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

**C. READING OF MINUTES**

**C.1 Minutes from the meeting held July 16, 2020**

**Moved By** Councillor Alto  
**Seconded By** Councillor Dubow

That the minutes from the Committee of the Whole meeting held July 16, 2020 be adopted.

**CARRIED UNANIMOUSLY**

**D. CLOSED MEETING**

**Motion to go into a closed Committee of the Whole meeting at 9:07 a.m.**

**Moved By** Councillor Potts  
**Seconded By** Councillor Young

**MOTION TO CLOSE THE AUGUST 6, 2020 COTW MEETING TO THE PUBLIC**

That Council convene a closed meeting that excludes the public under Section 90 of the Community Charter for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the Community Charter, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- Section 90(1)(c) labour relations or other employee relations;
- Section 90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

Section 90(2) A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:

- Section 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED UNANIMOUSLY**

**E. CLOSED - NEW BUSINESS**

**E.1 Employee Relations/Law Enforcement/Intergovernmental Relations – Community Charter Sections 90(1)(c) and 90(1)(f) and 90(2)(b)**

Committee discussed and employee relations, law enforcement, and intergovernmental relations matter.

The motion was recorded and kept confidential.

*The open Committee of the Whole meeting reconvened at 10:28 a.m.*

**F. UNFINISHED BUSINESS**

**F.1 Budget Review**

**F.1.1 2020 Budget Update and Review of Deferred Items**

**Moved By** Councillor Alto

**Seconded By** Councillor Dubow

That budget deliberations be postponed until after item H.2 Accessibility Framework and Policy.

**CARRIED UNANIMOUSLY**

**H. STAFF REPORTS**

**H.2 Accessibility Framework and Policy**

Committee received a report dated July 31, 2020 from the Deputy City Manager/CFO and Acting Director of Engineering and Public Works regarding the proposed Accessibility Framework and Accessibility Policy intended to continually assess and improve the accessibility to City services, infrastructure and programs through barrier prevention and removal over time. In addition, Committee received a report from Linda Bartram, AWG Chair, dated August 6, 2020 regarding recommendations proposed by the Accessibility Working Group.

*Committee discussed the following:*

- *Ensuring accessibility priorities are brought forward to Council*

*Mayor Helps withdrew from the meeting at 11:36 a.m., and Councillor Potts assumed the Chair in her absence.*

*Mayor Helps returned to the meeting at 11:40 a.m. and assumed the Chair.*

- *Action Plan amendments*
- *Initiatives identified by the AWG*
- *Potential delays and impacts to work underway*
- *Focus areas outlined in the proposed framework*

**Moved By** Councillor Loveday

**Seconded By** Councillor Potts

1. That Council endorse the Accessibility Framework and forward the Framework and the following suite of recommendations to the first Council meeting in September for adoption to allow the AWG more time to consider the framework and comment on this motion.
2. That Council request staff report back with terms of reference for a new accessibility advisory committee, allowing for some continuity of membership, to provide ongoing advice to the City of Victoria as the Accessibility Framework is implemented.
3. That Council approve the Accessibility Policy as an interim policy and direct staff to report back with a strengthened policy including more specificity and guidelines to help determine appropriate courses of action and definitions
4. That Council direct staff to modify the Short-term Action Plan to include measurable outcomes including the year each issue is to be addressed and accomplished
5. That Council consider moving forward with the hiring of an Accessibility Coordinator as part of August 6th budget discussions.
6. That Council direct staff to report back at the first meeting in September with information on adding the AWG's recommended additions to the Short-Term Action Plan
7. Direct staff to report back on the accessibility lens as it relates to the future equity lens and on potential tools to assist with balancing competing rights and interests.

**Amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Potts

1. That Council endorse the Accessibility Framework and forward the Framework and the following suite of recommendations ~~to the first Council meeting~~ in September for adoption to allow the AWG more time to consider the framework and comment on this motion.
6. That Council direct staff to report back ~~at the first meeting~~ in September with information on adding the AWG's recommended additions to the Short-Term Action Plan.

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Dubow  
**Seconded By** Mayor Helps

**That Council consider moving forward with the hiring of accessibility coordinator and equity, diversity and inclusion strategist, liaison and coordinator as part of the August 6 budget discussions.**

**Motion to postpone:**

**Moved By** Mayor Helps  
**Seconded By** Councillor Isitt

That item 5 and the amendment be postponed.

**CARRIED UNANIMOUSLY**

**Main motion as amended:**

1. That Council endorse the Accessibility Framework and forward the Framework and the following suite of recommendations in September for adoption to allow the AWG more time to consider the framework and comment on this motion.
2. That Council request staff report back with terms of reference for a new accessibility advisory committee, allowing for some continuity of membership, to provide ongoing advice to the City of Victoria as the Accessibility Framework is implemented.
3. That Council approve the Accessibility Policy as an interim policy and direct staff to report back with a strengthened policy including more specificity and guidelines to help determine appropriate courses of action and definitions.
4. That Council direct staff to modify the Short-term Action Plan to include measurable outcomes including the year each issue is to be addressed and accomplished.
6. That Council direct staff to report back in September with information on adding the AWG's recommended additions to the Short-Term Action Plan.
7. Direct staff to report back on the accessibility lens as it relates to the future equity lens and on potential tools to assist with balancing competing rights and interests.

**CARRIED UNANIMOUSLY**

*Committee recessed at 12:23 p.m. and reconvened at 12:55 p.m.*

#### **F.1.1 2020 Budget Update and Review of Deferred Items**

Committee received a report dated July 28, 2020 from the Deputy City Manager/Chief Financial Officer regarding the City's 2020 budget to inform Council's decision making regarding the initiatives and capital projects Council put on hold in April, and to seek Council's direction on balancing the expected deficit for the year.

**Moved By** Councillor Isitt  
**Seconded By** Mayor Helps



That Council, for 2020, direct staff to:

1. Use any unspent expense budgets towards the expected operating budget revenue shortfall and additional pandemic related costs
2. Use funding from initiatives in Appendix A funded by 2019 surplus, that are not initiated by Council today, towards the expected operating budget revenue shortfall and additional pandemic related costs
3. Use funding from any initiatives in Appendix A funded by new property tax revenue, less any amounts expended in 2020, towards the expected operating budget revenue shortfall and additional pandemic related costs
4. Use up to \$11.64 million of the budgeted property tax funding for the capital budget to offset the remaining deficit (adjusted down by any unconditional grant amount received from the Province of BC)

*Committee recessed at 1:18 p.m. and reconvened at 1:20 p.m.*

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Alto

5.
  - a. That Council reaffirm authorization for the formation of the Equity, Diversity and Inclusion Office.
  - b. That Council authorize funding to hire an Equity, Diversity and Inclusion Officer, with particular expertise in Social Planning and sufficient authority within the organization to effectively advance Equity, Diversity and Inclusion.
  - c. That Council authorize funding to hire an Accessibility Coordinator within the Equity, Diversity and Inclusion Office, with appropriate expertise and sufficient authority within the organization to effectively advance Accessibility in City infrastructure, facilities, programs and operations.
  - d. That Council direct staff to report back at the next Budget meeting in October on additional resource requirements for the Equity, Diversity and Inclusion Office.

*Committee discussed the following:*

- Job description accommodations and salary ranges
- Timing of job creation and hiring process
- Current incoming parking revenue

**Motion to extend:**

**Moved By** Mayor Helps

**Seconded By** Councillor Dubow

That the meeting be extended to 4:30 p.m.

**CARRIED UNANIMOUSLY**

*Councillor Isitt requested that the listed items in the amendment be voted on separately.*

- a. That Council reaffirm authorization for the formation of the Equity, Diversity and Inclusion Office.**

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

- b. That Council authorize funding to hire an Equity, Diversity and Inclusion Officer, with particular expertise in Social Planning and sufficient authority within the organization to effectively advance Equity, Diversity and Inclusion.**

FOR (5): Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts

OPPOSED (3): Mayor Helps, Councillor Thornton-Joe, Councillor Young

**CARRIED (5 to 3)**

- c. That Council authorize funding to hire an Accessibility Coordinator within the Equity, Diversity and Inclusion Office, with appropriate expertise and sufficient authority within the organization to effectively advance Accessibility in City infrastructure, facilities, programs and operations.**

FOR (6): Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

OPPOSED (2): Mayor Helps, Councillor Young

**CARRIED (6 to 2)**

- d. That Council direct staff to report back at the next Budget meeting in October on additional resource requirements for the Equity, Diversity and Inclusion Office.**

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

OPPOSED (1): Councillor Young

**CARRIED (7 to 1)**

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Potts

- 6. That items in Appendix A (Deferred Initiatives and Capital Projects) be referred to the next budget meeting in October for potential inclusion in the 2021 Financial Plan.**

**DEFEATED UNANIMOUSLY**

**Amendment:**

**Moved By** Mayor Helps  
**Seconded By** Councillor Isitt

**6. Direct staff to bring forward items proposed in 2020 to be funded in the 2019 surplus, as supplementary items for Council's consideration in the 2021 budget.**

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Loveday  
**Seconded By** Councillor Isitt

**7. That Topaz Park - Southern Park Enhancements be considered in the 2020 budget.**

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Potts

**8. That the deferral amount of 400,000 for the parks public washroom be allocated in 2020.**

**Motion to postpone:**

**Moved By** Councillor Isitt

That this matter be postponed to the next budget meeting.

**Failed to proceed due to no seconder**

**On the amendment:**

FOR (6): Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

OPPOSED (2): Mayor Helps, Councillor Young

**CARRIED (6 to 2)**

**Amendment:**

**Moved By** Mayor Helps  
**Seconded By** Councillor Isitt

**9. That all the remaining items of the 2020 capital projects including consideration of public secure bike parking be included in the 2021 budget.**

## **CARRIED UNANIMOUSLY**

### **On the main motion as amended:**

That Council, for 2020, direct staff to:

1. Use any unspent expense budgets towards the expected operating budget revenue shortfall and additional pandemic related costs
2. Use funding from initiatives in Appendix A funded by 2019 surplus, that are not initiated by Council today, towards the expected operating budget revenue shortfall and additional pandemic related costs
3. Use funding from any initiatives in Appendix A funded by new property tax revenue, less any amounts expended in 2020, towards the expected operating budget revenue shortfall and additional pandemic related costs
4. Use up to \$11.64 million of the budgeted property tax funding for the capital budget to offset the remaining deficit (adjusted down by any unconditional grant amount received from the Province of BC)
5. (a) That Council reaffirm authorization for the formation of the Equity, Diversity and Inclusion Office.  
(b) That Council authorize funding to hire an Equity, Diversity and Inclusion Officer, with particular expertise in Social Planning and sufficient authority within the organization to effectively advance Equity, Diversity and Inclusion.  
(c) That Council authorize funding to hire an Accessibility Coordinator within the Equity, Diversity and Inclusion Office, with appropriate expertise and sufficient authority within the organization to effectively advance Accessibility in City infrastructure, facilities, programs and operations.  
(d) That Council direct staff to report back at the next Budget meeting in October on additional resource requirements for the Equity, Diversity and Inclusion Office.
6. Direct staff to bring forward items proposed in 2020 to be funded in the 2019 surplus, as supplementary items for Council's consideration in the 2021 budget.
7. That Topaz Park - Southern Park Enhancements be considered in the 2020 budget.
8. That the deferral amount of 400,000 for the parks public washroom be allocated in 2020.
9. That all the remaining items of the 2020 capital projects including consideration of public secure bike parking be included in the 2021 budget.

## **CARRIED UNANIMOUSLY**

*Committee recessed at 3:16 p.m. and reconvenes at 3:23 p.m.*

## **G. LAND USE MATTERS**

### **G.2 1050-1058 Pandora Avenue & 1508-1518 Cook Street: Update Report - Rezoning Application No. 00695, HD Application No. 000188 and Heritage Alteration Permit Application No. 00016 (Wellburn's Site)(North Park)**

Committee received an update report dated July 23, 2020 from the Director of Sustainable Planning and Community Development regarding the Rezoning and Heritage Alteration Permit Applications for the properties located at 1050-1058 Pandora Avenue and 1508-1518 Cook Street, considered by Council at the Committee of the Whole (COTW) meeting of December 12, 2019.

**Moved By** Mayor Helps

**Seconded By** Councillor Young

**Rezoning Application No. 00695**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00695 for 1050-1058 Pandora Avenue and 1508-1518 Cook Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the appropriate legal agreements in order to secure the following:
  - a. all dwelling units remain rental in perpetuity;
  - b. a Statutory Right-of-Way of 3.083m along Cook Street, to the satisfaction of the Director of Engineering and Public Works;
  - c. pay for the construction an asphalt pathway in Franklin Green Park to connect the proposed 3m wide pathway at the northwest corner of the site to an existing park pathway to the west to the satisfaction of the Director of Parks, Recreation and Facilities;
  - d. provide a bus shelter on Cook Street in accordance with the site plan dated November 22, 2019, to the satisfaction of the Director of Engineering and Public Works and the Director of Sustainable Planning and Community Development;
  - e. provide two car share vehicles, two assigned car share parking spaces on-site, 118 car share memberships, a \$100 of driving credits for each resident, and 40 electric bicycle charging stations (110V wall outlets) in the underground parkade, to the satisfaction of the Director of Engineering and Public Works;
  - f. purchase 100 transit passes through BC Transit's EcoPass program to the satisfaction of the Director of Engineering and Public Works;
  - g. permit the proposed mews to access Franklin Green Park for fire exit purposes;
  - h. maintain unrestricted public access to the mews from Cook Street and Franklin Green Park from 8AM-8PM each day;
  - i. provide a community amenity contribution in the amount of \$24,000.00 toward the Tree Reserve Fund for tree planting purposes and enhancing the city's urban forest; and
  - j. provide a community amenity contribution in the amount of \$17,800.00 toward the Local Amenity Reserve Fund for the construction of two accessible asphalt pathways within Franklin Green Park linking Cook Street and the development to the existing pathways in the park and for the purchase and installation of a drinking fountain for the park to the satisfaction of the Director of Parks, Recreation and Facilities.
  - k. design, supply and installation of the 'New Town District' framework along both frontages, including furnishings, materials and pedestrian lights, as

laid out in the City's Downtown Public Realm Plan and Streetscape Standards document to the satisfaction of the Director of Engineering and Public Works.

2. Council authorizing street-level projecting canopies and cornices over the City Right-of-Way on 1050-1058 Pandora Avenue and 1508-1518 Cook Street, provided that the applicant enters into an Encroachment Agreement in a form satisfactory to the City Solicitor and the Director of Engineering and Public Works.

#### **Heritage Alteration Permit Application No. 00016**

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00695, if it is approved, consider the following motions:

1. "That Council authorize the issuance of Heritage Alteration Permit Application No. 00016 for 1050-1058 Pandora Avenue and 1508-1518 Cook Street, in accordance with:
  - a. The Plans, date stamped July 15, 2020
  - b. The Conservation Plan for the Parkway Apartments, date stamped July 16, 2019.
  - c. Final plans to be generally in accordance with the plans identified above to the satisfaction of the Director of Sustainable Planning and Community Development.
  - d. Heritage Alteration Permit lapsing two years from the date of this resolution.
2. That Council approve the designation of the heritage-registered property located at 1050-1058 Pandora Avenue and 1508-1516 Cook Street, pursuant to Section 611 of the Local Government Act, as a Municipal Heritage Site, consistent with the plans dated July 15, 2020."

*Committee discussed the following:*

- *Proposed public access and hours through gate*
- *Removal of green roof from development plans*
- *Underground utilities along Cook Street*

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Loveday

**3. That staff engage BC Hydro and report back at the time for a Public Hearing on options for locating some street trees on the Cook Street frontage.**

**Amendment to the amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

**3. That staff ~~engage BC Hydro and report back at the time for a Public Hearing on options for locating some street trees on the Cook Street~~**

**frontage be directed to work w the applicant to achieve some form of greenery in the public realm as part of this development.**

**CARRIED UNANIMOUSLY**

**Amendment to the amendment:**

**Moved By** Councillor Isitt  
**Seconded By** Mayor Helps

**3. That staff be directed to work with the applicant to achieve some street trees or form of greenery in the public realm on Cook Street as part of this development.**

**CARRIED UNANIMOUSLY**

**On the amendment:**

**3. That staff be directed to work with the applicant to achieve some street trees or form of greenery in the public realm on Cook Street as part of this development.**

**CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Thornton-Joe  
**Seconded By** Councillor Alto

**That the applicant consider laminated glass for sound attenuation and energy efficiency on the heritage building.**

FOR (4): Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Thornton-Joe  
OPPOSED (4): Mayor Helps, Councillor Loveday, Councillor Potts, Councillor Young  
**DEFEATED (4 to 4)**

**On the main motion as amended:**

**Rezoning Application No. 00695**

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw Amendment that would authorize the proposed development outlined in Rezoning Application No. 00695 for 1050-1058 Pandora Avenue and 1508-1518 Cook Street, that first and second reading of the Zoning Regulation Bylaw Amendment be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Preparation and execution of the appropriate legal agreements in order to secure the following:
  - a. all dwelling units remain rental in perpetuity;
  - b. a Statutory Right-of-Way of 3.083m along Cook Street, to the satisfaction of the Director of Engineering and Public Works;

- c. pay for the construction an asphalt pathway in Franklin Green Park to connect the proposed 3m wide pathway at the northwest corner of the site to an existing park pathway to the west to the satisfaction of the Director of Parks, Recreation and Facilities;
- d. provide a bus shelter on Cook Street in accordance with the site plan dated November 22, 2019, to the satisfaction of the Director of Engineering and Public Works and the Director of Sustainable Planning and Community Development;
- e. provide two car share vehicles, two assigned car share parking spaces on-site, 118 car share memberships, a \$100 of driving credits for each resident, and 40 electric bicycle charging stations (110V wall outlets) in the underground parkade, to the satisfaction of the Director of Engineering and Public Works;
- f. purchase 100 transit passes through BC Transit's EcoPass program to the satisfaction of the Director of Engineering and Public Works;
- g. permit the proposed mews to access Franklin Green Park for fire exit purposes;
- h. maintain unrestricted public access to the mews from Cook Street and Franklin Green Park from 8AM-8PM each day;
- i. provide a community amenity contribution in the amount of \$24,000.00 toward the Tree Reserve Fund for tree planting purposes and enhancing the city's urban forest; and
- j. provide a community amenity contribution in the amount of \$17,800.00 toward the Local Amenity Reserve Fund for the construction of two accessible asphalt pathways within Franklin Green Park linking Cook Street and the development to the existing pathways in the park and for the purchase and installation of a drinking fountain for the park to the satisfaction of the Director of Parks, Recreation and Facilities.
- k. design, supply and installation of the 'New Town District' framework along both frontages, including furnishings, materials and pedestrian lights, as laid out in the City's Downtown Public Realm Plan and Streetscape Standards document to the satisfaction of the Director of Engineering and Public Works.

2. Council authorizing street-level projecting canopies and cornices over the City Right-of-Way on 1050-1058 Pandora Avenue and 1508-1518 Cook Street, provided that the applicant enters into an Encroachment Agreement in a form satisfactory to the City Solicitor and the Director of Engineering and Public Works.

3. That staff be directed to work with the applicant to achieve some street trees or form of greenery in the public realm on Cook Street as part of this development.

#### **Heritage Alteration Permit Application No. 00016**

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council and after the Public Hearing for Rezoning Application No. 00695, if it is approved, consider the following motions:

1. "That Council authorize the issuance of Heritage Alteration Permit Application No. 00016 for 1050-1058 Pandora Avenue and 1508-1518 Cook Street, in accordance with:

- a. The Plans, date stamped July 15, 2020



- b. The Conservation Plan for the Parkway Apartments, date stamped July 16, 2019.
  - c. Final plans to be generally in accordance with the plans identified above to the satisfaction of the Director of Sustainable Planning and Community Development.
  - d. Heritage Alteration Permit lapsing two years from the date of this resolution.
2. That Council approve the designation of the heritage-registered property located at 1050-1058 Pandora Avenue and 1508-1516 Cook Street, pursuant to Section 611 of the Local Government Act, as a Municipal Heritage Site, consistent with the plans dated July 15, 2020.”

**CARRIED UNANIMOUSLY**

**G.4 3197 and 3199 Fifth Street and 1027, 1035, 1045, 1055, 1065 and 1075 Tolmie Avenue: Repeal of Housing Agreement Bylaw No. 14-044 and Discharge of Notice of Housing Agreement from title (Hillside-Quadra)**

Committee received a report dated July 23, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed repeal of Housing Agreement Bylaw No. 14-044 and the discharge of the related Notice of Housing Agreement from the properties located at 3197 and 3199 Fifth Street and 1027, 1035, 1045, 1055, 1065 and 1075 Tolmie Avenue.

**Moved By** Councillor Alto  
**Seconded By** Councillor Thornton-Joe

That Council instruct staff to prepare the necessary documentation to repeal Housing Agreement Bylaw No. 14-044 and discharge the related Notice of Housing Agreement registered under number CA7712239 on title to the following properties: 3197 and 3199 Fifth Street, 1027, 1035, 1045, 1055, 1065 and 1075 Tolmie Avenue, legally known and described, respectively as:

PID: 030-827-108

Legal Description: Lot 3 Section 4 Victoria District Plan EPP89848

PID: 030-827-094

Legal Description: Lot 2 Section 4 Victoria District Plan EPP89848

PID: 030-827-086

Legal Description: Lot 1 Section 4 Victoria District Plan EPP89848

PID: 030-827-116

Legal Description: Lot 4 Section 4 Victoria District Plan EPP89848

PID: 030-827-124

Legal Description: Lot 5 Section 4 Victoria District Plan EPP89848

PID: 030-827-132

Legal Description: Lot 6 Section 4 Victoria District Plan EPP89848

PID: 030-827-141

Legal Description: Lot 7 Section 4 Victoria District Plan EPP89848

PID: 030-827-159

Legal Description: Lot 8 Section 4 Victoria District Plan EPP89848

**CARRIED UNANIMOUSLY**

*Mayor Helps withdrew from the meeting at 3:54 p.m. due to a potential pecuniary conflict of interest with the following item, as she lives in close proximity.*

*Councillor Thornton-Joe assumed the Chair in her absence.*

**G.5     1230 Grant Street, 1209, 1218, 1219, 1220 and 1226 North Park Street, 1219 Vining Street, 1235 Caledonia Avenue and 1211 Gladstone Avenue: Update to the Housing Agreement for Rezoning Application No. 00715 (Fernwood)**

Committee received a report dated July 23, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed Housing Agreement for 1230 Grant Street, 1209, 1218, 1219, 1220 and 1226 North Park Street, 1219 Vining Street, 1235 Caledonia Avenue and 1211 Gladstone Avenue in order to secure the rental tenure of the building and the affordable and below-market rents for sixty (60) years.

**Moved By** Councillor Alto  
**Seconded By** Councillor Potts

That Council amend condition #2.a.i in the May 14, 2020 Council resolution for the Rezoning Application No. 00715 for 1230 Grant Street, 1209, 1218, 1219, 1220 and 1226 North Park Street, 1219 Vining Street, 1235 Caledonia Avenue and 1211 Gladstone Avenue so that it reads:

- i. a housing agreement to ensure the residential rental units remain affordable or below-market for sixty (60) years in accordance with the City's definition of affordability and below-market in the Victoria Housing Strategy 2016-2025 (Phase Two: 2019-2022).

*Committee discussed specifics of the proposed lease and renegotiation.*

**On the motion:**  
**CARRIED UNANIMOUSLY**

*Mayor Helps returned to the meeting at 3:57 p.m. and assumed the Chair.*

**H.     STAFF REPORTS**

**H.1     Save-on-Foods Memorial Arena Capital Upgrades**

Committee received a report dated August 6, 2020 from the Director of Parks, Recreation and Facilities providing Council with key details relating to proposed safety upgrades for the Save-On-Foods Memorial Centre.

**Moved By** Councillor Potts  
**Seconded By** Councillor Alto

That Council amend the 2020 Financial Plan to allocate \$280,000 for the repair of dehumidifiers and installation of handrails in the Save-On-Foods Memorial Centre, to be funded through the *Multi-Purpose Equipment and Infrastructure Reserve Fund*.

**CARRIED UNANIMOUSLY**

**J. NEW BUSINESS**

**J.1 Council Member Motion: Recognizing the Extraordinary Contribution of Accessibility Working Group Volunteer Members**

Committee received a Council Member Motion dated July 9, 2020 from Councillor Loveday, Councillor Potts, Councillor Thornton-Joe and Councillor Alto regarding the proposed recognition of the Accessibility Working Group volunteers' contributions.

**Moved By** Councillor Loveday  
**Seconded By** Councillor Isitt

That Council, by way of this motion, recognize the extraordinary contribution of AWG volunteers and request that the Mayor write letters to AWG members thanking them for their efforts to help the City of Victoria identify and eliminate barriers and make Victoria accessible for all.

**CARRIED UNANIMOUSLY**

**J.2 Council Member Motion: Recovery Stimulus Package for BC's Tourism and Hospitality Sector**

Committee received a Council Member Motion dated July 30, 2020 from Councillor Loveday regarding the proposed endorsement of the request from the Tourism Industry Association and advocate to the Province of BC for recovery funding for the tourism and hospitality sector.

**Moved By** Councillor Loveday  
**Seconded By** Mayor Helps

That City of Victoria endorse the Tourism Industry Association of BC (TIABC)'s Tourism Rescue Proposal and that Council request the Mayor write the Premier of British Columbia, Minister of Tourism, Arts and Culture, and MLAs representing the ridings in the CRD advocating that the Province of British Columbia provide initial investment support of \$680 million (short/medium term) and additional stimulus funding (medium/long term) to help mitigate the unprecedented impacts of COVID-19 on the B.C. tourism and hospitality industry and its workforce.

**CARRIED UNANIMOUSLY**

**J.3 Council Member Motion: Coordinated Assessment and Access Policy Group Recommendations**

Committee received a Council Member Motion dated July 31, 2020 from Mayor Helps, Councillor Loveday, Councillor Thornton-Joe, and Councillor Alto regarding the proposed request that the Coordinated Assessment and Access

Policy Group adjust its criteria for prioritizing people for housing based on the 2020 Point in Time Count results.

**Moved By** Mayor Helps

**Seconded By** Councillor Alto

1. That Council requests that the Coordinated Assessment and Access Policy Group adjust its criteria for prioritizing people for housing based on the recently released 2020 Point in Time Count results including continuing to prioritize Indigenous people at the rate at which they are experiencing homelessness, broadening the age priority to reflect the most recent Point in Time Count data and prioritizing people who have lived in the region for one year or more.

**CARRIED UNANIMOUSLY**

**J.5 Council Member Motion: Expediting Land Use and Permitting Applications for Schools During Covid19**

Committee received a Council Member Motion dated August 2, 2020 from Councillor Loveday regarding the proposed expedition of land use and permitting application processes for school portables to accommodate physical distancing needs.

*Committee discussed labour requirements for potential expansion in the School District to accommodate physical distancing among students.*

**Moved By** Councillor Loveday

**Seconded By** Mayor Helps

That Council direct staff to expedite land use and permitting application processes for schools applying to place portables on school properties to accommodate the physical distancing needs of students during Covid19.

**Amendment:**

**Moved By** Councillor Isitt

**Seconded By** Councillor Young

That Council direct staff to expedite land use and permitting application processes for schools applying to place portables on school properties to accommodate the physical distancing needs of students during Covid19 **while providing for opportunities for public input.**

**Amendment to the amendment:**

**Moved By** Mayor Helps

**Seconded By** Councillor Dubow

That Council direct staff to expedite land use and permitting application processes for schools applying to place portables on school properties to

accommodate the physical distancing needs of students during Covid19 **while providing the regular opportunity for public input through staff bringing a report to a public meeting while providing for opportunities for public input.**

**CARRIED UNANIMOUSLY**

**On the amendment:  
CARRIED UNANIMOUSLY**

**Amendment:**

**Moved By** Councillor Isitt  
**Seconded By** Councillor Young

That Council direct staff to expedite land use and permitting application processes for **public** schools applying to place portables on school properties to accommodate the physical distancing needs of students during Covid19 while providing the regular opportunity for public input through staff bringing a report to a public meeting.

FOR (3): Mayor Helps, Councillor Isitt, Councillor Young  
OPPOSED (5): Councillor Alto, Councillor Dubow, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

**DEFEATED (3 to 5)**

**Main motion as amended:**

That Council direct staff to expedite land use and permitting application processes for schools applying to place portables on school properties to accommodate the physical distancing needs of students during Covid19 while providing the regular opportunity for public input through staff bringing a report to a public meeting.

**CARRIED UNANIMOUSLY**

**Motion to refer:**

**Moved By** Mayor Helps  
**Seconded By** Councillor Alto

That all items considered at today's Committee of the Whole meeting be moved to today's Council meeting.

**CARRIED UNANIMOUSLY**

**K. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Dubow  
**Seconded By** Councillor Alto

That the Committee of the Whole Meeting be adjourned at 4:27 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR

DRAFT