

# SCHEDULE A



August 20, 2020

**Legislative and  
Regulatory Services  
Department**

Ms. Lorinda Allix  
#3-1834 Stanley Ave.  
Victoria, BC  
V8R 3X2

**Bylaw and Licensing  
Services Division**

Re: 1834 Stanley Ave. / Bylaw File #156641

1 Centennial Square  
Victoria BC V8W 1P6

Dear Ms. Allix,

This letter is to advise you that the City of Victoria has received a complaint regarding your property located at 1834 Stanley Avenue. The property is zoned R1-B, Single Family Dwelling District, and the approved use of the structure according to City building records is 3 apartment suites.

The complaint alleges that there has been work done without permit. According to City records no building permits for any improvements have been issued since 1977. Due to the complaint, and because work that has been done without permit is potentially unsafe, the City of Victoria needs to conduct a safety and compliance inspection of the property to confirm the current use and configuration. Authority to conduct such an inspection is contained within Section 16(6) of the *Community Charter of BC*.

**Please note that it is not my intention to displace any tenants. The purpose of the inspection is to ensure that there are no imminent safety hazards.**

This inspection should take approximately 60 minutes and access to all areas of the building and the property will be required. I may be accompanied by the Building Inspector, Electrical Inspector, and/or a Fire Inspector. This is an important matter that must be addressed so please contact me at 250-361-0578 or [adolan@victoria.ca](mailto:adolan@victoria.ca) by September 15, 2020 to arrange a convenient date and time for this inspection. Thank you in advance for your cooperation.

Regards,

A handwritten signature in black ink, appearing to read "Andrew Dolan", written over a horizontal line.

Andrew Dolan  
Supervisor  
Bylaw & Licensing Services  
City of Victoria

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To Contact

Telephone: 250.361.0215

Fax: 250.361.0205

E-Mail: [bylawenforcement@victoria.ca](mailto:bylawenforcement@victoria.ca)

Web: [www.victoria.ca](http://www.victoria.ca)

and Esquimalt, Nanaimo, and the traditional territories we live and work  
"Hay swx qa"