



## Committee of the Whole Report For the Meeting of November 19, 2020

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**To:** Committee of the Whole **Date:** November 6, 2020  
**From:** Susanne Thompson, Deputy City Manager/CFO  
**Subject:** 2020 External Audit Plan

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### RECOMMENDATION

That Council receive this report for information.

### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the audit plan from the City's external auditor (BDO Canada LLP) for the 2020 financial statement audit.

The external auditor is required to communicate with Council regarding the auditor's responsibilities under generally accepted auditing standards (GAAS). In their audit planning report (Appendix A), they have outlined their audit strategy and scope, audit risks, as well as an independence letter.

The scope of this audit is the City's 2020 financial statements, and the audit will be performed to obtain reasonable assurance that the financial statements are free of material misstatement. The audit procedures include obtaining evidence supporting the amounts and disclosures in the financial statements as well as evaluating the appropriateness of accounting policies, the reasonableness of accounting estimates, and evaluating the overall financial statement presentation. The auditor has outlined the primary focus areas relevant to the audit and staff concur with the risk areas and the proposed audit approach.

At the conclusion of the audit, the financial statements will be presented to Council for acceptance. Also, an audit findings report will be provided summarizing the results of the audit.

Respectfully submitted,

Handwritten signature of Laurel Westinghouse in black ink.

Laurel Westinghouse  
Manager of Accounting

Handwritten signature of Susanne Thompson in blue ink.

Susanne Thompson  
Deputy City Manager, CFO

Handwritten signature of Jocelyn Denby in black ink.

**Report accepted and recommended by the City Manager:** \_\_\_\_\_

**Date:** November 12, 2020

### List of Attachments

Appendix A: BDO Canada Audit Planning Report