

Attachment A



**Emergency
Social Services
Grant
Applications**

Justice Van Society/ Anawim House

**Homeless Outreach:
Customizing new cargo
van for delivery of food,
clothes, supplies**

1. **PROJECT TITLE: Homeless Outreach: Customizing new cargo van and Transition to new office space**
2. **CONTACT INFORMATION:**

Doug Kelk, Secretary, Justice Van Society, 2439 Heron Street, Victoria, BC V8R 5Z7

Cell phone: 250-661-03506

Email: dougankelk@gmail.com

- Not-for-Profit Organization, or
- Informal Group (not registered as a not-for-profit organization)**

Emergency Social Services Provision Grant

Due to grants@victoria.ca November 23rd 4pm 2020

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

**Contact Name: Doug Kelk, Justice Van Society
Organization Name: Justice Van Society**

**Mailing Address: 2439 Heron Street, Victoria
Telephone: 250-661-3506
Email: dougankelk@gmail.com**

4. PARTNERING NOT-FOR-PROFIT GROUP

**Anawim House
Contact Name Terry Edison-Brown
Mailing Address 973 Caledonia Ave. Victoria BC V8T 1E7**

Telephone 250 382 0283

Email director@anawimhouse.com

5. PROJECT DESCRIPTION

- A) Customizing new cargo van (GMC Savana) purchased by Justice Van Society on Nov. 19, 2020 to provide maximum efficiency of delivery of food, clothes, supplies, etc. to street people. Justice Van Society (JVS) plans to install a third seat in the van for security purposes.
- B) Thanks to Anawim House's generous offer, JVS will be moving into office space at Anawim House, at Caledonia and Vancouver Streets, in Victoria, on January 1, 2021. This move will involve set-up costs, furniture, COVID-19 protective equipment such as masks, gloves and santiizers.

Overview: JVS has been providing food, beverages and essential supplies to the homeless in Victoria since October 2018. The new van and the office space will allow us to provide more efficient and extended support to the street community during pandemic times.

Please describe your proposed project

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

The Justice Van Society, which has been delivering food and beverages directly to homeless people in downtown Victoria since October 2018, has broad support in Victoria. We regularly receive donations of food and gently used clothing including coats, sweaters, shoes, socks, gloves, as well as sleeping bags, tents and tarps. As well, various companies provide us with support, e.g., Patisserie Daniel provides us with baked goods every Saturday night. Market Value: \$50 a week.

7. BENEFITS

How will your proposed project benefit the community?

Our project will benefit the community in two ways:

- A) The recent acquisition of a larger van, a GMC Savana cargo van, once customize, with a third seat will allow us to provide more efficient and safer services in our mission to directly provide food, clothing and essential supplies to people living on the street.
- B) Moving into offices at Anawim House as of January 1, 2021 will allow us provide various types of support to homeless in Victoria, e.g., assisting them with obtaining personal identification (a common problem which can prevent homeless from finding work), immediate relief from various issues, recommendations to other agencies in the community that could assist them.

City of Victoria | EMERGENCY SOCIAL SERVICES GRANT

Emergency Social Services Provision Grant

Due to grants@victoria.ca November 23rd 4pm 2020

8. INCLUSION

1. a) Are there opportunities for your proposed project to support equity and inclusion in the community?

The Justice Van Society's mission is driven by the importance of meeting the needs of all, including the most challenged members of our community. In other words, equity and inclusion of all people is at the top of our list of priorities. The people we deliver relief supplies and general assistance to include a broad spectrum of individuals including aboriginal people, women, adolescents and seniors.

2. b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Many of the individuals we serve struggle with addition and mental health issues. One of our goals in opening an office at Anawim House is to provide a safe and dry place for these individuals to tell their story and clarify their needs. Some of them, it is our hope, will be prepared to move on in their lives and we will be there to walk with them and assist them in that journey.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

A) No requirements in place to customize the van to maximize efficiency of delivery of a wide variety of products and services. That said, we will continue to conscientiously adhere to orders and recommendations made by health authorities in British Columbia linked to the need for protection during pandemic times.

B) In consultation with Anawim House, the Justice Van Society (JVS) will comply with whatever regulations are in effect linked to city permitting processes and bylaws. JVS has committed to paying whatever additional insurance costs may be charged to Anawim House, given the clientele.

10. LIABILITY Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

A) Yes, during pandemic times, JVS has taken all required precautions to ensure the safety of our homeless people to whom we provide direct services. Volunteers are equipped with masks and sanitizer whenever we provide our services – that’s four evenings a week during recent months, more often in March, when the pandemic began to spread in Canada). We also use a small table to encourage physical distancing.

11. PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date: December 1, 2020

Completion date: April 2021

12. PROJECT LOCATION (If it is a mobile projectors service, please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

A) Regarding the direct delivery of our services of food, beverages, warm clothes and related supplies to the homeless, the Justice Van performs its “run” four nights a week to various locations on the downtown area where the homeless tend to congregate, e.g., outside of the Mustard Seed Church on Queens, on Princess near the Bottle Depot, and on Ellice Street. This service to the homeless, begun in October 2018, will continue. The “customizing” of the new van for maximum efficiency and the installation of a third chair for security purposes to ensure safety for our volunteers and adequate health to handle challenge during pandemic times will be completed by April 2021.

B) Our move into office space generously provided by Anawim House is anticipated to be January 2021.

13. WORK PLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone

City of Victoria | EMERGENCY SOCIAL SERVICES GRANT

Emergency Social Services Provision Grant

14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

Due to grants@victoria.ca November 23rd 4pm 2020

What is the **total cost** of the proposed project *(including in kind labour and donations)?*

\$ 21,500

Amount requested from the Emergency Social Services grant:

\$5,500

\$ Your total matching contribution

\$ 5,500

Items Funded by Grant	Amount
TOTAL REQUESTED	\$ 5,500

Items Provided by Applicant	Amount
	\$ 5,500

City of Victoria | EMERGENCY SOCIAL SERVICES GRANT

DECLARATION

Emergency Social Services Provision Grant

Due to grants@victoria.ca November 23rd 4pm 2020

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.

4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria

respecting use of City property.

5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: Nov. 23, 2021

Applicant Group/Resident Lead Name: Anawim House, Terry Eddison-Brown

Signature(s)

LIST OF ATTACHMENTS

Design information, including site map and visuals of Project or Activity location

If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

City of Victoria | EMERGENCY SOCIAL SERVICES GRANT

Questions from Council:

1) Is there any matching funding being provided?

No we do not

2) Do you require the full amount requested to deliver the service?

No we will continue to do the service at a diminished capacity

November 23, 2020

To: City of Victoria Staff
Re: Application: Emergency Social Services Provision Grant
From: Doug Kelk, Secretary, Justice Van Society

To Whom It May Concern:

In response to your request for a letter from the Justice Van Society regarding the project linked to this application by Anawim House, I believe you will find most of the pertinent information you are seeking in the application.

The Justice Van Society (JVS) has been providing delivery of food, beverages, clothing, tents, sleeping bags, etc. directly to the homeless of Victoria since October, 2018. During most of that period, the JVS mobile service has done a circuit of downtown four nights a week to various locations where the homeless have tended to congregate. For a brief period of about three months, when the pandemic first arrived in March 2020, we increased our services to six nights a week. The JVS van and its volunteers have established considerable trust with the homeless in downtown Victoria.

Our website is located at:

<https://www.justicevan.com/>

Our mission is to try to “walk alongside” people living on the streets to encourage them to find a path in life so they are not stuck in their current situation. This involves not only the provision of emergency supplies, e.g., food and beverages and coats, sweaters, gloves, socks and tents and sleeping bags and medical supplies – but support to determine what they need to move on in their lives.

The purchase by JVS of a 2018 GMC Savana cargo van in recent weeks will allow us to provide more efficient services we directly deliver to the homeless. The existing van was proving to be too small, given all of the supplies we were being asked for. We’re also feeling the need in pandemic times to install a third seat in the new van for a third person to join two other volunteers, with an eye to ensuring COVID-19 orders and protocols are complied with.

Our move into Anawim House, tentatively scheduled for January 1, 2021, will provide us with an opportunity to welcome a homeless person to sit in a quiet, warm place and tell their story and determine what their hopes are for the future. In many

cases, just spending some time with a homeless person and providing basic assistance, e.g., to obtain a birth certificate, brings significant hope to the person.

We are very appreciative of the generous offer to Anawim House, which also provides assistance to people who are struggling in our community. They have been partners in providing us with sandwiches for the homeless, as well as a host of other forms of support over the years.

We appreciate your considering our application for funds as we gear up for a significant transition in extending our services to the homeless during the next several months.

Sincerely,

Doug Kelk
Secretary
Justice Van Society
Cell: 250-661-3506

Justice Van Society
Project Name: Homeless Outreach: Customizing New Van and Move to
Anawim House

Budget: January 1, 2021 - April 30, 2021

Revenue	Notes	
Justice Van Society Contribution:		\$5,500
City of Victoria Grant		\$5,500
In-kind Contributions *		\$10,000
Total		\$21,500
Expenses		
Office Set-up costs, including painting the room, office supplies, coffee-making machine, medical emergency kit, etc.		\$2,500
Annual Costs of Increased Insurance for Anawim House - \$1,200 a year; four months - \$400		\$400
COVID-19 protective equipment, e.g., masks, sanitizers, masks, gloves, binders for protocol instructions for all volunteers, table for serving homeless, etc.		\$600
Justice Van Society Contribution to cover cost of customizing the new van for efficient delivery of services, installing a new seat.		\$8,000
In-Kind Contributions*		\$10,000

Total:		\$21,500

- In-Kind contributions include: furniture provided by Ed Gerig Construction Ltd. Market value: \$1,500.
- Anawim House is providing Justice Van Society with rent virtually free of charge. I have included free rent for four months, January 1, 2021 to April 30, 2021. Amount: \$7,500
- Volunteer hours linked to truck use for move, volunteers hours, painting the office, and related expenses. Amount: \$1,000 Volunteer hours: (4 volunteers X 8 hours = 32 hours X \$20 = \$640. Truck use (market value of rental) and various other expenses involved in move where partners have provided us with various assistance: = \$360.



Anawim Companions Society
973 Caledonia Ave.
Victoria, B.C. V8T 1E7
Tel: 250.382.0283
info@anawimhouse.com
www.anawimhouse.com

To whom it may concern,

We would like to write a letter of support for the Justice Van. We have been working with the Justice Van for over a year. They are a grass roots organization that has passion for the poor and likes to meet people where they are at. They provide meals, supplies and support to our homeless community in a mobile way. They take their van to various locations in Victoria to provide their service. When Covid hit last March Anawim struggled on how to still reach out to the poor. We then reached out to the Justice van and started to supply them with the food aspect of their services 3 nights a week. Their core beliefs are in line with Anawim's belief.

They are working on getting their non-profit standing and they have Anawim's support. They will be renting our shop as a home base in the new year. If you have any questions please feel free in giving me a call and we can set up a conversation. 250 382-0283.

Terry Edison-Brown
House Director
Anawim Companions Society

Canada Association of Tourism Employees

Homes for the Homeless in Vancouver Island



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. **PROJECT TITLE** Homes For the Homeless on Vancouver Island

2. **CONTACT INFORMATION**

- Not-for-Profit Organization, or
- Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. **PROJECT LEAD**

Contact Name Hal Austin
Organization Name (*if applicable*) Canada Association of Tourism Employees
Mailing Address Suite 1300- 1500 West Georgia Street, Vancouver, BC
Telephone 7783734870/4372399275
Email info@cateca.ca

4. **PARTNERING NOT-FOR-PROFIT GROUP**

Society Registration Number 776821738BC0001
Organization Name Canada Association of Tourism Employees
Contact Name Hal Austin
Mailing Address Suite 1300-1500 W. Georgia St. Vancouver. BC. V6G2Z6
Telephone 4372399275
Email info@cateca.ca

5. **PROJECT DESCRIPTION**

Please describe your proposed project

Removing 100 homeless and vulnerable people from the streets and placing them in 20 leased houses, providing clothing for a year, rehabilitative programs, grooming, beautification projects by our clients and 3 meals per day for a minimum of a year on Vancouver Island, BC

6. **COMMUNITY INVOLVEMENT**

How will your proposed project involve the community before, during and following implementation?

We will impact the community by removing these vulnerable people to long term housing solutions giving a dignified existence and new life transformative courses, cleaning up the environment and beautifying where we can. With a comprehensive program, we can give hope and build self esteem in our vulnerable people thereby ensuring safety of communities

7. **BENEFITS**

How will your proposed project benefit the community?

Reducing the homeless population, training for direct employment with our tourism tours and activities thereby boosting the tourism industry and enhancing the environment with more sustainable projects. A contemporary and comprehensive start with all supporting services can lead to reforming of these marginalized people imparting new opportunities and attitudes.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

Our new Tours and Attractions earmarked for Vancouver Island will rebound to increase tourism expenditure with the end of the pandemic and the dawn of the summer tourist season in March 2021. Examples are a new restaurant, watersports, biking and cultural tours. Our members/clients fringe benefits and mandates are free which include customer service excellence course and other life development courses for all demographics. Offering these programs to the community will inculcate new optimism bridging the gap of the haves and the have nots.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Fairness and balance has always been the hallmark of our association, practicing this philosophy will endear all our clients a just and level playing field to achieve and to succeed in their life endeavours.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

Rentals Property Owners, liability insurance and kitchen license permit as required.

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

We will employ 3 full time staff with visits everyday to these homes, phone will be provided to an assigned client per house and we will apply for commercial liability insurance for each house for a total of \$5 million

11. **PROJECT TIMELINE** (Projects must be completed within two weeks of receiving funds)

Start date December 7th 2020

Completion date December 30th 2020

12. **PROJECT LOCATION** (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

We will deliver breakfast, lunch and dinner to each client in our care for this long term project. Our vehicle will ensure that clients received their meals and also provide a security check everyday. We have identified a few properties to lease for this objective in Vancouver Island.

13. **WORKPLAN SCHEDULE** (Please add more lines if necessary)

Date	Milestone
December 7	Staff and volunteers Mobilization, Real Estate Agents properties confirmation and contracts
December 8	Clients Interviews and selection process. Food permit & procurement
December 9	Insurance for properties, Appliances, utensils and furniture procurement
December 10	Clients social welfare authorization
December 11	Sourcing clothing
December 15	Clients moving in commencement
December 16	Feeding starts
December 16-30	Clients moving in continues
December 17	Training commences
December 20	Laundry & Clean up campaign starts



**Emergency Social Services
Provision Grant**

**Due to grants@victoria.ca
November 23rd 4pm 2020**

14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ **209,000**

Amount requested from the Emergency Social Services grant: \$ 100,000

Your total matching contribution \$ 109,000

Items Funded by Grant	Amount
20 Houses Leases with utilities	45,000.00
20 Houses Leases deposits	22,500.00
Tenant/Property Insurance	2,500.00
Appliances, Utensils and Furniture	15,000.00
Food purchases	15,500.00
TOTAL REQUESTED	\$ 100,000.00

Items Provided by Applicant	Amount
200 voluntary hours (\$25 p/h) per month x 12 months	60,000.00
Clothing for one year (100 clients x \$150)	15,000.00
Vehicle and Insurance for one year	10,000.00
Hair Cuts 100 per month x 12 months (100 x \$10)	12,000.00
Laundry twice per month \$10 x 100 clients	12,000.00
	\$ 109,000.00



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date 30/11/20

Applicant Group/Resident Lead Name Hal Austin

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Questions from Council:

1) Is there any matching funding being provided?

Our matching grant contribution is \$109,000 over one year.

2) Do you require the full amount requested to deliver the service?

The program is based on \$1000 from Victoria city grant and \$1090 per client from our contributions for 100 homeless people. To effect any reduction will similarly prorate the total amount of clients. To reduce the grant by 25% or 50% will commensurately reduce the numbers accordingly.

GRANT PROPOSAL FOR HOMELESS, VETERANS & ADDICTS
TO
VICTORIA MAYOR & COUNCILORS



CRA 776821738BC0001

Prepared by:

CATE

info@cateca.ca

<http://cateca.ca>

Suite 1300, 1500 W. Georgia St.

Vancouver. BC. V6G2Z6

437-239-9275

11/30/20

INTRODUCTION

We are pleased to present to you our proposal for the homeless mitigation in Canada. As a nonprofit for tourism workers and impacting the tourism environment our foremost tasks were to recruit tourism workers in the sector and to initiate our objectives of training, enhanced life skills and empowerment. These mandates was decimated by the pandemic and we now align ourselves with our environmental objectives especially within the tourism environs, We have decided to approach the housing of 3000 homeless and vulnerable people in Cities around Canada by requesting a grant of \$100,000 for the leasing of 20 homes for 100 vulnerable people or/and a small hotel and continuing Stage 2 with the hosting of a series of major fundraisers, mainly Guinness World Records Attempts, DJ Festivals, Musical and Food Festivals in large parks across Canada. These earmarked events will be for coffee, spirits, hotdogs, single line & static bicycles, cyclists marathon, female & mixed marathon, pizza, donuts, wine, electric scooters and dancing world records attempts and will be a major part of four Musical and Food Festivals weekends. These events and festivities (post pandemic) are projected to fund over 3000 vulnerable and homeless people immediately after these activities, as well as commence a ten-year project for 30,000 homeless housing long term solutions and ten affordable housing projects for low income tourism workers across Canada. We have a subsequent 28 page, \$83 million comprehensive homeless proposal (available on request) and will be implemented with fundraisers and bank financing after this Stage One and Two projects, in which we will start within one week of approval for this \$100,000 grant request for stage one. It is our conscious choice to stay focused on all the good things we can achieved in Canada. The proposal will mitigate health care, sports, rehabilitation, recreation, remedial training, laundry, three



Overcoming poverty is not a gesture of charity. It is the protection of a fundamental human right, the right to dignity and a decent life." Nelson Mandela



meals per day, clothing, 2 persons shared room and jobs for the Homeless in Canada. We feel that every time we succeed in creating opportunities for marginalized and at-risk children, adults and groups of people, we somehow give a counterweight to what is repulsive in the world. The people we help will know that there are people who care for them, that they are not alone. We know that knowledge makes a difference to how they see the world and to what choices they make in their future lives. Our tourism specialists cater to people needs and happiness everyday across Canada and we can do the same here. Currently, there are over 35,000 homeless people living on the streets and another 250,000 homeless living in shelters across Canada. Moreover, we expect the pandemic to increase homelessness throughout Canada. They are exposed and vulnerable to the dangers associated as well as psychological inhibitions of feeling abandoned, the challenges of overcoming addiction and the willingness to do anything to survive.

Our service organization started in August 2019 in Ontario and expanded to Vancouver BC in November 2020 with over a few hundred members. The pandemic suspended our marketing drive and registration of tourism workers in the industry as members with mandates to increase our inbound tourism arrivals, products development with enhanced training and sustainable tourism environmental projects.

We find that there is a disconnect with the working class and the impoverished and having recognized this trend early, we feel prudent to enhance our environs and tourism landscape as best as we could, while doing what we do best as being of service to not only our visitors and members but our own brothers and sisters across Canada.

To this end, after a survey of a few dozen homeless people and many meetings with likeminded institutions, we are submitting a game changer for the vulnerable for a hundred homeless people per city in an expedited time to facilitate their most urgent needs of housing and feeding.

Real Estate

We have contacted a few realtors across Canada with possibility of leasing 20 three-bedroom homes to provide housing for two years minimum for the vulnerable people. These properties will be protected with insurance, cameras with night vision and monitored.

Insurance

Insurance for the tenants and commercial liabilities will be underwritten and procured to mitigate any damages however caused.

Food

We will be providing meals by our trained chefs, three times per day for all our clients.

Breakfast: Sausages, Ham, Eggs, Cereal, Bread, Fruit, Pancakes, Waffles, Bacon, Coffee/Tea.

Lunch: Pork, Fish, Chicken, Beef, Turkey, Duck, Rice, Pasta, Potato, Soup, Vegetables and Juice/Soda.

Dinner: Wraps, Sandwiches, Tacos, Cake and Juice/Tea

Cost: \$5 - \$8 per person

Grooming

We will provide a haircut for clients once per month by our volunteers

Cost:(\$10 per cut)

Clothing

Clothes will be provided by CATE and some of our partners: 3 pants, 3 underpants, 5 boxers, 2 towels, 3 undershirts, 3 pairs of socks, 1 blanket, 2 pairs of shoes, 3 shirts and 1 winter coat.

Cost \$150 per client for one year.

Phone

A phone will be assigned to each house for emergencies or other communication purposes.

Cost \$30 per month each house.

Laundry

Laundry will be done twice per month at one central facility per city.

Cost \$10 per month per person

Headquarters

A house will be leased per city for volunteers and a small staff for the preparations of meals for delivery to the 20 homes.

Beautification

Our clients will be asked to volunteer for cleaning, painting and beautifying the country, twice per month.

Training

Our life developments courses and remedial programs will assist in the clients' transformations with one-hour sessions for three of the following courses each week and continuing with the other three courses in the next week.

Hygiene & Housekeeping

Physical Education/Training

Critical skills for Life

Building Self Esteem & Confidence

Communications & Work ethics

Projects Work Training

With new tours and attractions to commence after the pandemic, we will train and hired some of our clients in the relevant work competencies for new tourism initiatives.

Directors and Volunteers

With four directors across Canada and one in the Caribbean, we have on standby 100 volunteers ready to implement these projects/programs in two weeks and to continue indefinitely.

Project Longevity

Will the authorization of our clients, we will have their monthly check payable to us to a maximum of \$775 per month to keep this project sustained without any further request from government.

Use of Funds (\$100,000)

Rentals \$45,000

Rentals deposit \$22,500

Meals \$15,000

Insurance \$2,500

Phones, appliances and furniture \$15,000

Total \$ 100,000

Monthly Expenditure

Rentals \$45,000

Food \$15,000

Utilities & Fuel \$6,000

Staff \$ 10,000

Phones \$ 800

Total \$ 76,800

Monthly Income (100 clients) \$77,500

In Kind Contributions and Volunteerism (Annually)

Staff \$60,000

Clothing \$15,000

Delivery vehicle and insurance \$10,000

Grooming \$12,000

Laundry \$12,000

Total \$109,000

Conclusion

We appreciate the Mayor and Council considerations, due diligence, deliberations and further recognized that this revolutionary methodology needs to be given legs to negate preceding often-expensive models and myriad of approaches with vastly different outcomes for this perennial quagmire.

Our steadfastness will augment this feat over time, but we know it can only be accomplished in a timely manner with the fortitude and the will of the Mayor, partners and the extraordinary councilors who continues to give yeoman and sometimes thankless service to our people and country. Our boundless gratitude for your vision and forbearance.

SERVICE ABOVE ALL FOR ALL

**9-10 Club Serving Soup
to the Hungry Society**

**Soup-to-Go Service
Victoria Soup Kitchen**



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. **PROJECT TITLE** Soup-to-Go Service Victoria Soup Kitchen

2. **CONTACT INFORMATION**

- Not-for-Profit Organization, or
- Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. **PROJECT LEAD**

Contact Name Susan Nawrocki

Organization Name (*if applicable*) 9-10 Club Serving Soup to the Hungry Society

Mailing Address 740 View Street, Victoria BC V8W 3Y7

Telephone 778.433.0199

Email thesoupkitchen.ca@gmail.com

4. **PARTNERING NOT-FOR-PROFIT GROUP**

Society Registration Number In Canada 132001553 RR0001. In BC 23789.

Organization Name 9-10 Club Serving Soup to the Hungry Society

Contact Name Susan Nawrocki

Mailing Address 740 View Street, Victoria BC V8W 3Y7

Telephone 778.440.7687 (answered Monday to Friday from 8:00 am to 10:00 am)

Email thesoupkitchen.ca@gmail.com

5. **PROJECT DESCRIPTION**

Please describe your proposed project

The 9-10 Club switched from a dine in service, to a nutritious soup-to-go bagged meal with COVID. This new service costs double of our dine in service - and the donations we are currently receiving only covers 50% of this increased cost.

6. **COMMUNITY INVOLVEMENT**

How will your proposed project involve the community before, during and following implementation?

Our new service is offered free of charge to all who show up, many being the homeless or with mental or addiction challenges in our community. On average we serve 120-150 guests each day.

7. **BENEFITS**

How will your proposed project benefit the community?

Those most vulnerable in our community require a secure food source. The Soup Kitchen has offered this for over 30 years. The new model of serving ensure COVID protocols are maintained - and gives diners a protein-rich meal including soup, sandwich, boiled egg, 2 pieces of fruit, sweets - and coffee, tea and water. It is served in the morning, providing to those living in tents, or in rooming houses without cooking facilities a good start to their day. Healthy food is essential to everyone.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?
As per our Mission, access to this food is provided to all those coming through our door with dignity, respect and without judgment or cost. No one is ever turned away, despite the fact they may be struggling with their addiction(s) or mental health issues.
- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?
Some of our diners have mobility issues, they are in a wheel chair or use a walker. Others have cognitive challenges. Almost all have no or limited cooking capabilities. This service ensures they receive a healthy meal each day.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

None

10. LIABILITY

Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

The 9-10 Club has \$3 million liability insurance which covers our activities.

11. PROJECT TIMELINE

(Projects must be completed within two weeks of receiving funds)

Start date Has started - at the launch of COVID lock down, early in March 2020

Completion date We will continue to operate this way until we can start up our dine-in service again.

12. PROJECT LOCATION

(If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

740 View Street - basement

13. WORKPLAN SCHEDULE

(Please add more lines if necessary)

Date	Milestone
Ongoing Service	
Monday to Friday	



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ **96,000**

Amount requested from the Emergency Social Services grant: \$ \$16,000 (2 months)

Your total matching contribution \$ **Balance**

Items Funded by Grant	Amount
Food (soup ingredients, sandwich meat and cheese, eggs, fruit, coffee, tea, etc).	15,500
Packaging supplies (take out containers, plastic cutlery, bags, etc.)	500
This funding will cover 2 months of our new service.	
Please note we do receive donations of bread and sweets from Cobs Bread and the Dutch Bakery. We are also a 100% run volunteer organization and utilize 50 volunteers to run this service.	
TOTAL REQUESTED	\$

Items Provided by Applicant	Amount
Through donations and hopefully other grants we will cover off the balance of funding required to cover the \$96,000 annual costs of the new soup-to-go bagged meal service. As explained above, this service is much more expensive than our diner in service, costing us double.	
	\$



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date November 23, 2020

Applicant Group/Resident Lead Name Susan Nawrocki, Board Member 9-10 Club Serving Soup to the Hungry

Signature(s) Susan Nawrocki

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Questions from Council:

1 . Are there any matching funding being provided?

Yes, we just launched a donor campaign where we plan to raise funding to cover our COVID bagged meal service from December until the Spring. We do not anticipate that we will be able to revert back to our less expensive dine-in service until the Spring.

2 . Do you require the full amount requested to deliver the service?

No, we would greatly appreciate any amount we may receive from the City of Victoria. It is essential for those we serve, that we continue our bagged meal service - so our diners receive a protein-rich nutritious meal each day.

Please note as fyi we just made the decision to open our Soup Kitchen for our bagged meal on Christmas Day. Typically we are closed, but we anticipate the need will be high especially with those experiencing homelessness. And with Christmas being a Friday - it may be a challenge for many we serve, with the weekend. Food sources are considerably reduced on weekends, especially a holiday one. Our goal is to also provide a gift bag with things like socks, personal care items, etc. to each diner.

**Shae Perkins/James Bay
United Church**

**Meegan Community
Care Tent**



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

1. PROJECT TITLE Meegan Community Care Tent

2. CONTACT INFORMATION

- Not-for-Profit Organization, or
- Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Shae Perkins
Organization Name (*if applicable*) N/A
Mailing Address 1311 Point St, Victoria, BC V8S 1A4
Telephone 778-587-8607
Email shae.perkins@avi.org

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number See attached letter of support from the James Bay United Church.

Organization Name James Bay United Church

Contact Name Gordon Miller, Director of Communication and Neighbourhood Engagement

Mailing Address 511 Michigan St, Victoria BC V8V 1S1

Telephone 250-213-1948

Email communication.jbuc@gmail.com

5. PROJECT DESCRIPTION

The Community Care Tent is a collaborative effort between unhoused people living in Meegan* and housed people in the wider area to ensure that survival needs as well as the mental and emotional wellbeing of the community are met. It is a hub for collection and distribution of donated equipment and food (including warm clothing, survival gear, first aid and harm reduction supplies, etc), for outreach teams to connect with residents, and for community members to share and access information, build community, and support one another.

This grant request is to help the Community Care Tent come into compliance with city bylaws, and cover the costs of city infrastructure. The cost of bringing the Community Care Tent into compliance is prohibitive to this group of volunteers. We are requesting funding to forward a proposal to provide a Community Care Tent in a location acceptable to the city, which has been identified by staff in the Transportation Division as the angled parking spaces at Douglas St. and Circle Drive. Because the group is working to comply with the city's parameters all the costs are not known. Staffing and maintenance of the Community Care Tent will be provided by volunteers.

* Meegan is the traditional Lekwungen name of the area also known by the colonial name "Beacon Hill Park"



6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

This is an initiative for community, by community, and therefore has held community involvement as a core value every step of the way. It is not affiliated with any organization or service provider and instead operates on a model of mutual aid and solidarity, not charity. Both housed and unhoused individuals contributed to the initial planning and execution, and continued operation of the Community Care Tent is carried out primarily by people living in the park with support from housed neighbours. Community involvement is actively empowered through shared leadership and collaboration.

The services provided by the Community Care Tent are open and accessible to all who need them, creating opportunities to build relationships and strengthen solidarity both inter-camp and between unhoused and housed community members.

7. BENEFITS

How will your proposed project benefit the community?

The Community Care Tent fills a gap in survival services that currently exists, and creates an opportunity for community members to support one another in these times of limited resources and increased need. We have already seen a powerful display of support from the community through donations of supplies, money, and time, and people continue to look for further opportunities to support those sheltering in the parks.

The Community Care Tent is much more than a donation site. It provides:

- A safe space where individuals' health and wellbeing can be supported in many different ways (physical, material, mental, and emotional).
- A location for outreach workers from groups such as (but not limited to) the SAFER team (facilitating safe supply access) and the VIHA health outreach teams to connect with persons requiring health support.
- Opportunities and supplies for people living in the park to clean, maintain, and care for park spaces.
- A central location where important information can be shared, from the city, from organizations, or from individuals.
- A space for educational workshops and activities such as arts and crafts, game nights, music nights, and various other forms of community engagement and enrichment.

The Community Care Tent reflects the basic principles of mutual aid. We reduce tension and conflict, increase capacity to handle crisis, and improve mental health and wellbeing by ensuring basic human needs are met and people feel supported. We empower one another to create the lives we want to live and the world we want to see, right now. We build relationships with those around us based on mutual trust, respect, and shared need. Nobody is disposable, everybody deserves love, care, and access to the means of survival.

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

The UN Declaration of Human Rights Includes: "the right to social protection, to an adequate standard of living and to the highest attainable standards of physical and mental well-being."

The foundation of this project is to provide equity and inclusion for all community members during a global pandemic. We seek to ensure the basic needs (clean water, food, shelter, warmth, connection, and community) of individuals are met while creating a space for community building. This resource is available to anyone who requires it.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Having to travel long distances to access necessary services and survival supplies can be a significant barrier. Locating these things where people are actively camping will greatly reduce barriers and improve accessibility for people with disabilities, mobility issues, and a range of other challenges often faced by the unhoused community. The people operating the tent are able to facilitate connections to outreach or provide various other types of systems navigation, which reduces barriers around access to communication and information.

Additionally, the funding and infrastructure being requested will allow for the creation of a more accessible environment for people with mobility needs, including a 1.5 meter walkway and a wheelchair ramp to provide access from the curb into the space.



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

9 MATCHING FUNDS

Is there any matching funding being provided?

- There is over 120k worth of labour (\$20/hr x 24 hrs/day x 18 weeks x 2 people) being provided by volunteers.
- The cost of 2 carport tents along with many other supplies and equipment have been provided out of pocket, totaling over \$3500.
- A GoFundMe account which has raised \$1500 in donations
- Donations of food, clothing, tents, tarps, toiletries, etc. given by the community, the monetary value of which couldn't possibly be calculated.

10 FUNDING

Do you require the full amount requested to do the service?

Unknown, pending further communication with the city. There is a possibility to collaborate on funding with the grant application for the MEEGAN Community Showers, which will be installed at the same site as the Community Care Tent.

11 APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project?

This project will comply with city regulations as outlined in communication from the city. A permit application will follow this grant request to support compliance with city bylaws, permitting process, and insurance needs.

12 LIABILITY Are there aspects of your project that present risk to people or property during the activity?

How will risk be managed? (e.g. insurance)

Possible risks:

- Due to the location near a busy road, there is the risk that people will be struck by cars. This needs to be addressed by using barriers and reflectors to advise vehicle drivers that there are people present, and keep foot traffic separate from the road.
- People are trying to get warm, which means a possible risk of fire. Each of the tents has an appropriate fire extinguisher. Volunteers are trained on the location and use of the fire extinguishers. Lighting is battery powered. Heat is supplied by propane burners and a camp stove is used for cooking and heating water. Propane tanks will be stored in a ventilated, secure room, separate from the tent enclosure, in accordance with the "Propane safety" as outlined by FortisBC. A supply of electricity from the city would be much safer. If we can get electrical hookup we have electric heaters with tip-over protection and electric hotplates.
- Due to seasonal high-winds there is the potential that tents, tables and objects will be blown out of position. The tents will be securely anchored using cinder-block, and tables and objects will be monitored and secured by round-the-clock volunteers.
- There is a full First Aid Station at the tent. Volunteers are advised of its contents and location. We have naloxone and an overdose response trainer on our team. There is always a phone at the tent in case we need to contact emergency services.

COVID-19 Exposure & Safety Plan:

- A COVID-19 exposure and safety plan will be developed and adapted, as Provincial Health Orders change.
- Safety and sanitation supplies will be provided as needed
- Training and materials will be provided to volunteers and campers.
- A larger enclosure will allow for optimal Safe Distancing, in order to meet requirements for adequate physical distancing for the public passing through the area.

13 PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date ASAP (pending approval and permitting from the city)

Completion date Dependent on permitting process and city installation schedule

14 PROJECT LOCATION (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

The proposed project location is the angled parking spaces on Douglas St, as identified by city staff in the Transportation Division. Attached is a draft layout of the site map, which includes an outdoor space for various operations such as sorting donations and hosting educational workshops, a kitchen area and meal serving station, a tent to store donations and supplies, and a separate warming tent that will allow for physical distancing. Appropriate space will be necessary in order to carry out all operations of the Community Care Tent while still maintaining proper COVID-19 protocols.

In addition to this, added space will be needed for the community showers, which are being applied for in a separate grant. We are collaborating with the group responsible for the MEEGAN Showers (represented by Craig Turney and Nicholas Olsen) and will be supporting one another going forward, along with Shea Smith who is submitting a grant application for paid peer work that would compliment both projects.

15 WORKPLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone
December 1	Grant application submission
December 2	Begin permitting process with the City of Victoria
TBD	City starts construction of necessary infrastructure

Community Care Tent activities can proceed in the approved location once construction is completed. (However, due to the urgent need of the unhoused community we would like to request to resume operations in our original location (scaled down) once the project is green-lighted, until we are able to relocate to the finished site.)



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

16. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ 130,860

Amount requested from the Emergency Social Services grant: \$ 6,500

Your total matching contribution \$ 124,360

Items Funded by Grant	Amount
City Infrastructure (estimate)	5,000
Insurance (estimate)	1,500
TOTAL REQUESTED	\$ 6,500

The outer "structure" or barrier fence would be fabricated and installed by professionals from the City's Public Works Department, using the same approach as the Bring Back Victoria initiative. The barrier would have three sides and tent(s) would be erected within this space. The City may have to remove some additional parking spaces between this area and the parking stalls to the north in order to maintain sightlines for vehicles backing up. In addition to the structure itself, the City would provide object markers for reflectivity on the outer edge and a wheelchair ramp to provide access from the curb into the space. The wheelchair ramp will be made from asphalt or concrete and installed by the City.

*(exact costs are unknown, pending further communication with the city)

Dependent on permitting process and city installation schedule

Items Provided by Applicant	Amount
Labour: \$20 x 24hrs/day = \$480 for one person for one day	
\$480/day x 7 days/wk = \$3360 for one person for one week	
\$3,360 x 18 weeks = \$60,480 for one person for duration of funding period	
\$60,480 x 2 people = \$120,960 for two people for duration of funding period	\$120,960
Necessary supplies, from shelving to fire extinguishers (already purchased out of pocket)	\$2,000+
Tent: \$700 x 2 = \$1,400	\$1,400
Donations: TBD	
	\$ 124,360+



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date December 1, 2020

Applicant Group/Resident Lead Name Shae Perkins

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.





JAMES BAY United Church

Opening Doors to God's Love

511 Michigan Street
Victoria, BC V8V 1S1

November 25th, 2020

To whom it concerns.

James Bay United Church is in support of a community lead initiative to provide urgently needed supports for humans residing at Meeacan, (Beacon Hill Park). We strongly believe that a structure where people can gather to (not limited to this list) receive donated goods, ask for help, engage with other humans (housed and unhouse), find a warming space, receive basic medical attention, and an opportunity for links to further supports outside of the park, is critical to the safety and wellbeing of those in tents and their bordering neighbours.

We will do whatever we can to support Shae Perkins and others who have initiated this proposal. As a longstanding not-for-profit organization in James Bay we bring many skills and resources to the table to assist them in their important work.

With respect,

Gordon Miller
Director of Communication and Neighbourhood Engagement
James Bay United Church

250-213-1948

communication.jbuc@gmail.com

<https://www.jamesbayunited.com>

Charitable Status: BN: 107521569RR0001

Hello

My husband and I live in James Bay a few blocks from Beacon Hill Park. Everyday I walk over to the park with my dog Lucy and see people doing the best they can in this difficult time. Homelessness is a huge societal problem and needs to be addressed on many levels and the Pandemic has brought this home in many ways. Grassroots organizations have an important part to play. I've spoken to and donated to the Community Care Tent, a grassroots organization helping people where they are with what they need now. I'm urging the city to support the grant proposal to provide support to people in the park. All people deserve access to food, water and safe shelter. The Community Care Tent offers these things as well as a centralized location for donations and Community support.

Thank you
Pamela Barclay
607-620 Toronto Street, Victoria BC
barclaypamela@hotmail.com

Build Back Victoria initiatives

City to install barrier fence

5m

Douglas St

13.5m

11m

City to install accessible ramp

Tent size approx
3m x 7 m



**Oaklands
Community Assn.**

**Oaklands Pantry
and Free Market**



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. PROJECT TITLE

Oaklands Pantry and Free Market

2. CONTACT INFORMATION

Not-for-Profit Organization, or

Informal Group (*not registered as a not-for-profit organization*)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name **Urooj Atiq**

Organization Name (*if applicable*) **Oaklands Community Association**

Mailing Address **1 - 2827 Belmont Avenue, V8R 4B2**

Telephone **250-370-9101**

Email **reception@oaklandsca.com**

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number **S0034168**

Organization Name **Oaklands Community Association**

Contact Name **Urooj Atiq**

Mailing Address **1 - 2827 Belmont Avenue, V8R 4B2**

Telephone **250-370-9190**

Email **reception@oaklandsca.com**



Emergency Social Services Provision Grant

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5. PROJECT DESCRIPTION

Please describe your proposed project

Since the City of Victoria introduced a distributed model for sheltering in parks, Oaklands Park has been identified as one of the sites where individuals experiencing homelessness can shelter due to the availability of public washroom facilities. The Oaklands Community Association (OCA) is working to provide food security for all those in our community who self-identify as being in need. This is why, in October, OCA introduced the Oaklands Pantry, a free open market where folks can take whatever perishable and non-perishable items they need/want. OCA is specifically targeting folks sheltering in parks.

This initiative is a low barrier opportunity for community members to meet their self-identified needs in an atmosphere that is welcoming and most importantly, non-judgmental. The intent is to eliminate/decrease the stigma and negative feelings associated with asking strangers for assistance, by making food accessible to folks in need on a reliable and consistent basis. This initiative is in addition to OCA's weekly Food Hamper program for community members who have been disproportionately impacted by the COVID-19 pandemic, which has been operating since April, 2020, as well as OCA's community dinner initiative, which now offers free meals for takeout on the last Sunday of each month.

The Oaklands Pantry initiative is sustained by generous donations from the Food Share Network, Mustard Seed, Red Cedar Café, Cobs Bakery and the Society of Saint Vincent De Paul. Currently, we have more community-based need for food donations than OCA can satisfy, not because of a shortage in available donations, but due to a lack of adequate storage space to store perishable goods. For this reason, we are requesting funding to purchase a commercial grade fridge and freezer to store the food donations in order to satisfy the unmet food needs of our community.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

Many local businesses are supporting our Food Hamper program and Oaklands Pantry initiative by providing food donations to OCA. Every week, we get donations from Food Share Network, Mustard Seed, Red Cedar Café, Cobs Bakery and Society of Saint Vincent De Paul. OCA also gets discounts on purchases from the South Island Farm Hub, Farmer Ben's Eggs and Thrifty's.

The entire initiative involves and revolves around the community. The Pantry is open to all residents (households, sheltering folks, etc.) and it is utilized all demographics (families and individuals, young and old).

It's also a volunteer driven project supervised by OCA's Community Services Coordinator and run with the support of community volunteers.

BENEFITS

How will your proposed project benefit the community?

There have been times when we had to turn away folks because we ran out of food supplies within the first hour, and due to OCA's low storage capacity we were unable to meet the needs of families even though food donations are available. With the addition of tenters sheltering in parks and other areas of the



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community we continue to face challenges to meet the needs.

Currently, we can only support a limited number of individuals (30-40 per week), but with an additional fridge and freezer we can expand our pantry's storage capacity to support double (60-80) or even more individuals per week.

The additional funds will be used to purchase a full-sized commercial grade fridge and freezer to store perishable food donations. Increased storage capacity at OCA will benefit the folks sheltering as well as the residents of the neighbourhood and surrounding areas that rely on the pantry. The additional storage space will give OCA the opportunity to offer pre-packaged meals as an easy lunch/dinner option. It will also allow OCA to operate mobile free food markets throughout the week. According to the feedback that OCA received, pantry-style food services are preferred over pre-made food hampers as it gives them the option to choose from a variety of items.

7. INCLUSION

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

This initiative is intended to facilitate inclusion of the homeless into the neighbourhood and provide assistance to those in need.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

This initiative is directly intended to reduce barriers and improve accessibility.

The Pantry is very accessible as we are holding it in the OCA building. OCA is located near major bus routes (bus # 4, 9, 27, 28), there are plenty of paid/unpaid parking options and bike racks. In terms of access, OCA is centrally placed within the neighbourhood which makes it ideal for community members and reduces the need to travel outside of the neighbourhood to access food. There are wide sidewalks around the facility and no steep inclines which makes it easy for folks using walkers, scooters and wheelchairs.

OCA also recognizes that many of those who are homeless are also suffering from mental health and addiction issues, and as such many can be included as part of the category of people with disabilities. The initiative is low barrier that is welcoming and inclusive. The program is supervised by OCA Community Services Coordinator who is trained to provide services that are responsive to mental health.

APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

n/a

8. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

n/a

9. **PROJECT TIMELINE** (Projects must be completed within two weeks of receiving funds)



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Start date **As soon as possible**

Completion date **Shortly after OCA receives the funds, we will place an order a fridge and freezer. The program is ongoing during the COVID-19 pandemic and as long as folks are sheltering in parks, at least until March 2021 (the proposed end date of sheltering in parks)**

10. PROJECT LOCATION *(If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)*

Once the OCA receives the funding for a fridge and freezer, the additional storage space will give OCA an opportunity to run free mobile markets in collaboration with our community partners in subsidized housing, seniors' housing and family services (vulnerable and people with disabilities).

OCA will also set weekly mobile pantry at Oaklands Park to support our fellow tenters. Currently, the pantry is held inside the OCA building.

11. WORKPLAN SCHEDULE *(Please add more lines if necessary)*

Date	Milestone
1 st week of December	Place an order for a fridge and freezer
2 nd week of December	Increase Pantry's capacity
2 nd week of December	Collaborate with partner organizations
1 st week of January	Start of pre-prepared meal provision mobile market
Following weeks	Expand Pantry's reach as much as possible



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
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12. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the total cost of the proposed project (including in kind labour and donations)? \$ 29,716

Amount requested from the Emergency Social Services grant: \$15,299

Your total matching contribution \$14,517 per month (ongoing)

Items Funded by Grant	Amount
36" Bottom Mount Fridge and Freezer	14,999
Installation fee	300
TOTAL REQUESTED	\$15,299

Items Provided by Applicant	Amount
8 Volunteers for 24hrs per month 8*24*20	3840
Coordinator's Wage per month	3000
Mileage used per month to pick/deliver donations	290
Cost to purchase from Thrifty's, Wholesale Club and South Island Hub	2587
Space for 24 hours per month	4200
Wage for cook per month	600
	\$14,517



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date

Wednesday, 24th November, 2020

Applicant Group/Resident Lead Name

Urooj Atiq

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Questions from Council:

1) Is there any matching funding being provided?

No, the OCA is not receiving any other funding.

2) Do you require the full amount requested to deliver the service?

Yes, the full amount requested is vital in order to satisfy the unmet food needs of our community.

We require a full-sized commercial grade fridge and freezer to store perishable food donations. We are hoping to expand the program at least to double the current capacity and to support 60-80 (or even more individuals per week).

Receiving partial funding will not be beneficial for the OCA or the community because the OCA won't be able to purchase a fridge and freezer. If we are not able to increase our storage space it will mean we will continue to support only a handful of individuals and won't be able to operate free mobile markets throughout the week.

**Craig Turney and
Nicholas Olson/
Peers Victoria
Resources Society**

**MEEGAN/Irving
Community Showers**

1. Project Title

MEEGAN/Irving Community Showers

2. Contact Information

Craig Turney
#2-41 Ontario St, Victoria BC, V8V 1N1
(250) 884-0116
turney.carpentry@gmail.com

Nicholas Olson
#3-2312 Wark St, Victoria BC, V8T4G6
(306) 520 2290
olson_nicholas@icloud.com

3. Project Leads

Craig Turney and Nicholas Olson

4. Partnering not-for-profit group

Peers Victoria Resources Society
Society Registration Number: 88890 9199
Rachel Phillips
744 Fairview Rd #1, Victoria, BC V9A 5T9
Phone 250.388.5325 ext.104
ed@peers.bc.ca

Other supporting groups:

James Bay United Church
511 Michigan St, Victoria, BC V8V 1S1
Gordon Miller
Director, Communication and Neighbourhood Engagement
Communication.jbuc@gmail.com

5. Project Description

In response to the limited access to hygiene facilities due to closures related to the COVID-19 pandemic, we will build and install stationary public showers at two separate locations for people sheltering at MEEGAN and Irving Park.

Shower access for the unhoused community has been extremely limited since early March 2020 due to restrictions of survival support organizations and closures of city recreation facilities. While showers are open at several organizations in the city, they aren't accessible to those forced to shelter in parks for reasons of mobility, stigma, and significant restrictions of capacity of the organizations.

The UN Special Rapporteur's Report on the Right to Housing through the National Protocol for Homeless Encampments in Canada states that "Canadian governments must ensure, **at a minimum**, that basic adequacy standards are ensured in homeless encampments while adequate housing options are negotiated and secured. Governments' compliance with international human rights law requires: (1) access to safe and clean drinking water, (2) **access to hygiene and sanitation facilities**, (3) resources and support to ensure fire safety, (4) waste management systems, (4) social supports and services, and guarantee of personal safety of residents, (5) facilities and resources that support food safety, (6) resources to support harm reduction, and (7) rodent and pest prevention."

To respond to this need for the approximately one-hundred people that continue to shelter at MEEGAN and those at Irving park who have been without shower access for the better part of a year, this proposal is asking for funds to:

- Recover previously built shower stalls and administer any necessary repairs
- Cover the costs of necessary additions to bring facilities into compliance with city bylaws + standards (change room, privacy divider wall, accessibility ramp, no-slip surfaces, staff shelter area etc.)
- Update infrastructure to ensure safety and sustainability of project:
 - High capacity hot water heater
 - Municipal water hookup
 - Either: permit to direct greywater to municipal storm drain OR hookup to municipal sewer.
 - Build privacy wall to protect shower users from public view and oncoming traffic in a highly visible and therefore dangerous location
- Build one additional shower stall for use at James Bay United Church for campers at Irving Park (and MEEGAN)
- Wages for prime contractors and associated trades (carpentry, plumbing, etc.)
- Wages for peer-management and ongoing maintenance
- Wages for outreach worker or other community member who will support/administer payment to the peer management who will open/close showers daily
- Art supplies and honorarium for community-developed mural for privacy wall and shower units
- Training costs for updated overdose and emergency training for peer worker

Operation Plans

Showers will be open to the public from dusk until dawn five days a week (specific days determined in consultation with campers) and secured during the evening with locks. The budget includes a paid peer staff member who will open and close the showers daily. People currently sheltering at MEEGAN will be given priority for this staff position. Various people are able to fill this position as per the needs and desires of campers.

MEEGAN showers will be designed to run like the showers at a rec center, or in a house - with minimal supervision, similar to how the city-owned public washroom facilities function throughout Victoria.

James Bay United Church shower stall will be run as determined by James Bay United Church staff in consultation with those sheltering in Irving Park.

Outreach staff from Peers Victoria will visit daily to administer payments to facility staff, to supply hygiene supplies, and other donations (food and clothing).

Sanitation will be ensured by a peer maintenance model. The shower project, community tent project, and Camp Improvement by Peer Outreach in Meegan grant hope to collaborate and support each other to run smoothly. People using the shower will clean and sanitize the shower before each use by wiping down handles, faucet, shower head, and other high-touch surfaces, and encouraged to clean and sanitize upon completion for

following guests. Protocols will be clearly posted on laminated posters at the entrance to the showers and all necessary supplies (sanitizing solution, hand sanitizer, sponges, paper towel etc.) will be provided by the paid staff and replenished at shower's opening daily. Laundry costs will be covered as part of the grant, and done with community support.

6. Community Involvement: *How will your proposed project involve the community before, during and following implementation?*

Consultation with those sheltering in parks is priority. This will look like tent-to-tent consultations with unhoused community in the days prior to installation and week following installation, as well as ongoing attendance of weekly meetings at MEEGAN by project organizers.

7. Benefits: *How will your proposed project benefit the community?*

The provision of showers to the unhoused community at MEEGAN will help bring the city in line with the National Protocol for Homeless Encampments in Canada - which states showers must be "within the encampment, or within very close proximity."

Given the COVID-19 Pandemic and ongoing Provincial State of Emergency, access to hygiene continues to be of critical importance to all communities, not just those who are sheltering outdoors. With winter and cold weather already here, access to a warm shower is also critical for people's warmth, comfort, and survival.

8. Inclusion

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

For those who are unhoused, a lack of access to hygiene facilities exacerbates existing inequalities. Access to hygiene services like showers, as a human right, will allow people sheltering at MEEGAN to have the same level of dignity afforded to the rest of the citizens of Victoria, and will reduce stigma for an already highly stigmatized population.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Having showers in close proximity to where people are sheltering is already a major reduction in the barriers people currently face in accessing showers (5km from Beacon Hill to Our Place on public transit during a pandemic is not accessible).

Budget includes the construction of a wheelchair ramp to one of the two shower stalls.

9. Approvals: *What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)*

We are asking for city approval for the installation of city water service connection at the site, and for its ongoing use for the shower program. Additionally, we require city approval through a permit for directing grey water either into the storm drain (with use of biodegradable soaps). Alternatively, this project would require city approval for the installation of a connection to municipal sanitary sewer.

Note: From discussions with many other shower providers in other municipalities, it is common practice to direct grey water directly into street sewer drains, and have been directed by a city councillor that this permit could be granted.

Additionally, we're asking for the city's approval for the installation of a permanent electricity hookup to allow the showers to function reliably and safely, without the use of a generator.

If these permissions are granted, considering that this grant is also being administered through the city, we ask that the City of Victoria donate in-kind the costs of installation of a water service connection (and if necessary, a connection to municipal sanitary sewer) as well as electrical access, in order to significantly reduce the overall costs of the grant.

We are also asking for city permission to build and conduct any necessary infrastructure changes and modifications on-site during determined build days and throughout the program to ensure the site is functional and accessible on an ongoing basis for the campers, based on their guidance and needs.

10. Liability: *Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)*

We will obtain and maintain commercial general liability insurance, in the minimum amount of \$5 million with the City added as an additional insured, together with a cross liability clause. Insurance will not be cancelled, lapsed or materially changed without the insured giving 30 days to the City.

Permit holders will indemnify and save harmless the City of Victoria against all claims, liabilities, judgments, cost and expenses which may accrue against the City in consequences of, and incidental to, the granting of the permit.

Propane and generator will be stored in a ventilated, secure room, separate from the shower stalls. The propane will be stored in accordance to the "Propane safety" as outlined by FortisBC
<https://www.fortisbc.com/safety-outages/natural-gas-safety/propane-safety-for-revelstoke-customers>

12. Project Location: *If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)*

Project will be built and maintained at Douglas Street and Circle Drive, as identified by city staff in the transportation division as a supportable / suitable location.

Note: This location creates significant barriers to the functionality of the showers, as they are still inaccessible to many sheltering in the park, and put them at risk because of exposure to vehicle traffic and public view. Also, with uncertainties of continued displacement within and from MEEGAN we ask for either clarification that there

be no further displacement at MEEGAN, or permission to move the showers to a more accessible location as needed.

Another new shower stall will be built and used at James Bay United Church at 511 Michigan St. Hours and operation of this shower stall will be determined by James Bay United Church staff in consultation with those sheltering in Irving Park.

Note: While we'd like to be able to offer showers to campers in parks throughout the city, because of the tight grant application timeline, and because of the various logistical barriers in obtaining a mobile shower trailer, we are unable to include those parks in this plan at this time.

13. Work Plan Schedule

November 27, 2020 - pickup pre-built existing showers

Dec 5-8, 2020 - install existing showers in the park

Dec 8-12, 2020 - build and install new shower at James Bay United Church

Dec 9-12, 2020 - mural painting on side of structure

November 30 - March 31 - attend weekly meetings with MEEGAN residents as ongoing community consultation

14. Project Cost (next page)

Items Funded by Grant:	Amount:
Municipal water connection	\$7,000 (*asking for in-kind donation from city)
Municipal sanitary sewer connection	\$10,000 (*asking for in-kind donation from city)
Municipal electricity connection	unknown
Liability insurance (between Dec 2020 - March 2021)	\$6,000 (estimated, waiting for quote from insurance providers)
Wages:	
Peer Management: Honoraria (\$50/day x 2 people x 5 days/week x 4 months) (between Dec 2020 - March 2021) - Potentially complementing other grant applications in MEEGAN including the Camp Improvement by Peer Outreach in Meegan grant, and Community Care Tent grant	\$9,000
Outreach Staff (support/administer payment of Peer Management position): \$25/hour x 20hours/month x 4 months	\$2,000
Administration expenses (paid to Peers, our partnering non-profit)	\$1,500
Supplies:	
Construction materials for MEEGAN shower installation	\$3,000 (estimated)
Construction materials for James Bay United Church shower stall	\$2,000
Generator	\$800
Gasoline for generator, \$200/month	\$800
Sanitation Supplies (hand sanitizer, sanitation/cleaning solution, paper towels)	\$1,000
Laundry fees: Drop off service at \$1.50/lb (1lb per towel x 70 towels per week) = \$100/week	\$1,800
TOTAL (including costs of city water, sewer, electricity hook-ups)	\$39,900

TOTAL (in-kind donation from City of water, sewer, electricity hook-ups)	\$21,300
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Items Provided by Applicant	Amount
Construction volunteer labour	\$3,000
Crowd-sourced funding (overhead and incidentals)	\$4,000
Victoria Foundation and CRD Covid funding from Peers Victoria Resources Society via outreach support to the site	\$3,500
Provincial Health Services Authority COVID-19 Relief Funding for CBOs (TBD, potential to build showers at other sites)	\$10,000
Hygiene supplies (in-kind)	\$1,000
Naloxone (in-kind)	\$1,000
TOTAL	\$22,500

Amount Requested from ESS Grant:	\$39,900
Amount Requested from ESS Grant (with City hook-up costs donated in-kind):	\$21,300
Matching Contributions:	\$22,500**

**pending selection for the PHSA grant

Questions from Council:

1 . Are there any matching funding being provided?

updated grant application includes matching funding and items provided by grant applicants

2) Do you require the full amount requested to deliver the service?

1. Yes, the grant application requires the full amount requested in order to deliver the service. However, if the city donated the costs of water, sewer, and electricity hook-ups, it would drastically decrease costs of the project, as laid out in the updated grant application attached.
2. Also, the shower project could work in collaboration with the Community Care Tent grant project, and the Camp Improvement by Peer Outreach in Meegan Grant to potentially reduce costs
3. Alternatively, the showers could be open 24/7 without lock access, thereby reducing the budget for both outreach and peer management wages, and thereby reducing the budget by nearly half

Red Cedar Café Assn.

with

**Umbrella Society
for Addictions and
Mental Health**

**Food Service and Outreach:
RCC Warm Hearts Initiative**



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

1. **PROJECT TITLE** RCC Warm Hearts Initiative

2. **CONTACT INFORMATION**

- Not-for-Profit Organization, or
- Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. **PROJECT LEAD**

Contact Name Liz Maze

Organization Name (*if applicable*)

Mailing Address

Telephone

Email

4. **PARTNERING NOT-FOR-PROFIT GROUP**

Society Registration Number S0073357

Organization Name Red Cedar Cafe Association

Contact Name Liz Maze

Mailing Address 3020 Blanshard Street, Victoria, BC V8T 5C7

Telephone 2505082218

Email red.cedar.cafe.yyj@gmail.com

5. **PROJECT DESCRIPTION**

Please describe your proposed project

Since April 2020, the Red Cedar Cafe (RCC) has been delivering healthy meals to hundreds of people sheltering in parks and other outdoor locations who are unable to access meals in another way. This initiative was originally funded through community donations until October 2020, when funding was secured to provide 220 meals per day.

Meals are distributed twice daily (breakfast and dinner) and rely heavily on volunteer labour both from housed and unhoused communities. Over the course of food outreach we identified an additional need for wellness checks, which is not currently covered at our present funding level. Additional resources will allow for wellness and outreach checks to ensure the health and wellbeing of the unhoused community are supported. RCC proposes to deliver this emergency service in partnership with the Umbrella Society for Addictions and Mental Health.



6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

Since April 2020, the Red Cedar Cafe (RCC) has been delivering healthy meals to hundreds of people sheltering in parks and other outdoor locations who are unable to access meals in another way. This initiative was originally funded through community donations until October 2020, when funding was secured to provide 220 meals per day.

Meals are distributed twice daily (breakfast and dinner) and rely heavily on volunteer labour both from housed and unhoused communities. Over the course of food outreach we identified an additional need for wellness checks, which is not currently covered at our present funding level. Additional resources will allow for wellness and outreach checks to ensure the health and wellbeing of the unhoused community are supported. RCC proposes to deliver this emergency service in partnership with the Umbrella Society for Addictions and Mental Health.

7. BENEFITS

How will your proposed project benefit the community?

RCC Warm Hearts Initiative will benefit the community by providing additional provisions (hot beverages, hand warmers, socks, etc) as well as wellness/outreach services during our daily meal distributions. In addition to these direct benefits, a stronger relationship and understanding is built between housed and unhoused folks in the city. This heightened understanding of issues in outdoor communities can translate to indirect community benefits, such as contacting Island Health about a specific person with concerning symptoms. Through this connection, RCC and partners build a daily list of essential items needed in the communities (ie. Specific person at this camp needs a sleeping bag). Our current funding provides daily meals, but additional resources are needed to support the health and wellness of those living in outdoor shelters.

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

The RCC Warm Hearts Initiative supports equity and inclusion by providing people sheltering outdoors with resources and training to keep their community safe. RCC Warm Hearts Initiative will specifically invite equity-seeking individuals to participate in training and empower them as leaders within the community. Furthermore, RCC partners with community advocacy groups who are led by members of the unhoused community. Many of these leaders are indigenous, queer and have experienced homelessness.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Meals are delivered directly to folks in their tents, improving access for people with mental and physical disabilities. In discussing this proposal with other groups working with people living outside, several outreach workers noted that because of disability, some people living outside are not able to leave their tents to access services. Even when food has been delivered to drop-off points near specific sheltering sites, some people rely on their neighbours or volunteers to bring food directly to them from that drop-off point.

People may have significant mobility disabilities, be in severe pain, or have potentially contagious illness and be trying to self-isolate to protect other people from getting sick. Others are experiencing mental health struggles that make it difficult to leave the safety of their tent. Some people are hiding from abusive ex-partners, have agoraphobia, or otherwise do not feel safe being out in the open.



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

9 MATCHING FUNDS

Is there any matching funding being provided?

Substantial matching funding is being provided by our organization, our volunteers and external funders, in the amount of \$127,900.

10 FUNDING

Do you require the full amount requested to do the service?

We do not require the full amount of funds requested from the City in order to deliver the service. Red Cedar Café has been providing food and outreach services to unhoused community members and other low-income community members since April 2020 with very limited resources. However, a lower level of funding would necessarily result in a lower level of service, with less support for unhoused community members.

11 APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project?

(e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

VIHA certificate approved for RCC facility

12 LIABILITY Are there aspects of your project that present risk to people or property during the activity?

How will risk be managed? (e.g. insurance)

RCC has General Commercial Liability insurance which covers up to \$3-million, supplemented by commercial vehicle insurance coverage for vehicles in its fleet.

13 PROJECT TIMELINE *(Projects must be completed within two weeks of receiving funds)*

Start date Dec 1

Completion date March 31

14 PROJECT LOCATION *(If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)*

Currently, RCC meals are distributed daily to the following locations: Ellice Street, Cecelia Ravine Park, Arbutus Shelter (lot), Central Park, Beacon Hill Park, Hollywood Park, Pandora Avenue, Stadacona Park, Gorge Park, Fairfield Hotel (lot), Oaklands Park, Irving Park, Queens Manor (lot), Comfort Inn (lot)

15 WORKPLAN SCHEDULE *(Please add more lines if necessary)*

Date	Milestone
Dec 1-15, 2020	Coordinate scheduling and logistics with the Umbrella Society for Addictions and Mental Health and with RCC Culinary, Outreach and Volunteer teams.
Dec 1-15, 2020	Develop Wellness/Training Program in co-operation with the Umbrella Society for Addictions and Mental Health
Dec 1-15, 2020	Purchase provisions and equipment
Dec 15, 2020 - March 31, 2021	Conduct daily Wellness/ Outreach checks in co-operation with the Umbrella Society for Addictions and Mental Health.
Dec 15, 2020 - March 31, 2021	Host Wellness / Outreach training sessions in co-operation with the Umbrella Society for Addictions and Mental Health to ensure effectiveness of the service, with ongoing input from unhoused community members as well as Outreach teams.



Emergency Social Services Grant

Due to grants@victoria.ca
 December 1, 2020 at 4:30 p.m.

16. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ 156540

Amount requested from the Emergency Social Services grant: \$ 28,640

Your total matching contribution \$ 127900

Items Funded by Grant	Amount
Cold Weather Provisions	2400
Hot-Holding Equipment for Meals	1600
Vehicle Costs (leasing and fuel (\$240/week x 16 weeks))	3840
Food Preparation (additional fruit / snack items for Umbrella outreach) (\$600/week x 16 weeks)	9600
Outreach (afternoon/evening shifts - \$700/week x 16 weeks)	11200
TOTAL REQUESTED	\$

Items Provided by Applicant	Amount
Kitchen Facilities (\$4,200/month x 3.5 months)	14700
Volunteer Labour (80 hours per week x 16 weeks @ \$20/hour)	25600
External Funding for Food Purchasing / Preparation	79200
Professional Services (Administration, Training, Research and Development)	8400
	\$



Emergency Social Services Grant

Due to grants@victoria.ca
December 1, 2020 at 4:30 p.m.

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date Dec 1, 2020

Applicant Group/Resident Lead Name Liz Maze

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



The Red Cedar Café
3020 Blanshard Street, Victoria
Email. contact@redcedarcafe.ca
Web: www.redcedarcafe.ca
Tel: 778-817-0395

December 1, 2020

Mayor and Council
City of Victoria
#1 Centennial Square
Victoria, BC V8W 1P6

Dear Mayor and Council:

Re: RCC Warm Hearts Initiative and Collaboration with Umbrella Society

Thank you for this opportunity to respond to your questions in relation to our application for an Emergency Social Services Grant. Here are our responses:

- 1) Substantial matching funding is being provided by our organization, our volunteers and external funders, in the amount of \$127,900.
- 2) We do not require the full amount of funds requested from the City in order to deliver the service. Red Cedar Café has been providing food and outreach services to unhoused community members and other low-income community members since April 2020 with very limited resources. However, a lower level of funding would necessarily result in a lower level of service, with less support for unhoused community members.
- 3) We are excited to share that we have had very productive discussions with the Umbrella Society for Addictions and Mental Health, and that we are now proposing to deliver this enhanced outreach service in partnership with Umbrella. This partnership proposes to combine Umbrella's expertise in outreach services with the Red Cedar Café's existing program delivering 220 hot meals daily to people sheltering outdoors in the City of Victor.

Subject to funding from the City, the partnership will see Umbrella distribute meals and cold-weather provisions to people sheltering outdoors every morning between 9am and 12 noon, 7 days a week, with meals and snacks prepared by the Red Cedar Café. The Red Cedar Café would undertake the distribution of meals and cold-weather provisions every afternoon / evening from 3 pm to 6 pm, 7 days a week, in partnership with people with lived and living experience of homelessness. This partnership harnesses the expertise of our organizations.

Our revised proposal is attached. We welcome any additional questions you may have.

Sincerely,

Liz Maze,
Executive Director
Red Cedar Café

Attachment 1, Meal Count, Food Outreach to Unhoused Community Members, November 2020
Red Cedar Cafe

November 2020 - Morning Service																															Monthly Breakfast Totals By Location
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Ellice St	14	8	13	13	9	15	7	16	12	18	17	13	15	19	9	8	14	9	19	12	8	19	15	14	13	14	14	14	10	15	396
Cecelia Ravine Park	3	3	4	4	6		4	4	3	1	6		8		4		8		8		5	4	3	4	4	4	4	4	2	4	97
Arbutus Shelter (lot)	20	30	40	40	34	42	15	41	28	30	26	51	32	23	37	28	41	22	24	53	22	26	34	32	36	24	32	24	25	944	
Beacon Hill Park	23	47	30	30	24	16	22	20	34	26	18	34	32	26	35	16	39	29	20	19	15	21	23	37	38	28	32	33	22	825	
Hollywood Park																															0
Pandora Avenue	27	13	12	12			7		12										6								12	14		19	139
Stadacona Park	3	6	11	11	14	8	7	7	5	4	7	4		5	4	7	14	19	9	5		12	2	5	6	8	7	5	13	8	212
Gorge Park	3	3	5	5	5			1	1	5	8	1	5	6	4	3	5	5	6	3	5	4	2							80	80
Fairfield Hotel (lot)																														0	0
Oaklands Park	5	7	4	4	1	5	8	8	8	9	9	4	6	6		7	8	7	7	6	8	6	4	6	3	6	5	4	8	4	173
Irving Park	2	3	5	5	3	7	5	3	2	7	8	8	2	5	6	6	3	2	1	2	2	8	4	2				8	2	3	118
Queens Manor (lot)																														0	0
Comfort Inn (lot)					17	16	25							10		15														109	109
Totals	100	120	124	124	113	109	100	105	105	100	107	115	100	100	100	100	119	101	100	100	100	100	100	100	100	100	100	108	100	100	3150

Monthly Breakfast Total 3150

November 2020 - Afternoon Service																															Monthly Dinner Totals By Location
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Ellice St	17	8	20	18	28	30	12	12	17	20	34	18	11	12	11	17	9	15	19	21	12	22	12	21	19	22	24	20	12	17	530
Cecelia Ravine Park	2	3	3		6		3	5	2		11		3	4	4	2	12	4	1	3		10	8	3	6	6	6	5	10	9	121
Arbutus Shelter (lot)			19															6	12										4	63	
Central Park	38	30	36	42	40	22	28	53	40	34	52	42	29	36	49	40	41	16	32	32	40	36	30	22	22	36	26	30	48	41	1063
Beacon Hill Park	33	47	21	27	22	27	17	20	20	16	16	32	20	34	27	20	51	24	19	30	19	24	45	25	27	25	28	32	31	29	808
Hollywood Park																															
Pandora Avenue	11	13		12	8		20	4	20	25	6		32		14	20		33		13	11	6	16	13		14	9		8	308	
Stadacona Park	7	6		5	3	15	6	9	6	4	2	4	5	9	4	6	9	12	20	3	6		5	10	9	10	10	5	6	196	
Gorge Park	1	3	3	1	3		1	1	2	2	4	4	4	1	7		1	1	2	3		2	1						45	45	
Fairfield Hotel (lot)																															
Oaklands Park	6	7	14	9	11	15	8	9	8	6	6	6	7	9		8	4	7	8	10	12			6	9		6	10	12	9	222
Irving Park	5	3	4	6	4	11	5	7	7	4	4	6	9	5	4	7	6	2	5	5	6		8	6	5	5	6	4	2	5	156
Queens Manor (lot)																															
Comfort Inn (lot)	12	15	11	16	14	12	17	15	18	11	15	18	13	14	4		15		11		14			19						264	264
844 Johnson																															49
Totals	132	135	131	136	139	132	117	135	138	122	150	130	133	124	124	120	148	120	129	120	120	120	120	120	120	120	120	120	120	128	3825

Monthly Dinner Total 3825

Attachment 2. Menu, Food Outreach to Unhoused Community Members, November 2020
Red Cedar Cafe

Sunday	November 1	Breakfast Dinner	Roasted Squash Soup Savory Bread Pudding with Mushrooms & Onions
Monday	November 2	Breakfast Dinner	Oatmeal with Fruit Salad Shepherd's Pie
Tuesday	November 3	Breakfast Dinner	Rice pudding Italian Sausage & Bean Stew
Wednesday	November 4	Breakfast Dinner	Frittata Butter Chicken with Rice
Thursday	November 5	Breakfast Dinner	Bread Pudding Macaroni and Cheese
Friday	November 6	Breakfast Dinner	Breakfast sandwiches Beyond Meatloaf with Mashed Potatoes
Saturday	November 7	Breakfast Dinner	Frittata with tomato and peppers Chickpea Potato Stew
Sunday	November 8	Breakfast Dinner	Breakfast hash Beyond Meat Lasagna
Monday	November 9	Breakfast Dinner	Oatmeal & Applesauce with Yogurt Yam Peanut Soup
Tuesday	November 10	Breakfast Dinner	Yogurt with Granola & Fruit; Avocado Sandwiches Cauliflower & Cheese Rotini
Wednesday	November 11	Breakfast Dinner	Chickpea Frittata & Fruit Salad Chicken Noodle Soup
Thursday	November 12	Breakfast Dinner	Breakfast Sandwiches Beyond Meat Chili
Friday	November 13	Breakfast Dinner	Beyond Meat Hash with Carmelized Onions & Braised Greens Savory Bread Pudding
Saturday	November 14	Breakfast Dinner	Coconut Rice Pudding with Fruit Sauce Apple, Carrot & Ginger Soup with Bread
Sunday	November 15	Breakfast Dinner	Cornmeal, Bacon & Spinach Squares Black Beans & Rice with Roasted Vegetables
Monday	November 16	Breakfast Dinner	Broccoli, Cheese & Spaghetti Squash Casserole Beef & Barley Stew
Tuesday	November 17	Breakfast Dinner	Coconut Rice Pudding with Fruit Sauce Minestrone Soup with Macaroni
Wednesday	November 18	Breakfast Dinner	Hash & Sausages Chicken Coconut Curry with Rice & Vegetables
Thursday	November 19	Breakfast Dinner	Frittata Beyond Meat Enchilada Casserole with Guacamole
Friday	November 20	Breakfast Dinner	French Toast Casserole Butter Paneer Curry with Rice, side of Fruit Salad
Saturday	November 21	Breakfast Dinner	Oatmeal with Peanut Butter & Jam Roasted Pumpkin Soup & Bread
Sunday	November 22	Breakfast Dinner	Blackbean & Roasted Vegetable Frittata Yellow Split Pea Stew with Cabbage & Potatoes
Monday	November 23	Breakfast Dinner	Oatmeal and Applesauce Jamaican Peas & Rice with Jerk Chicken & Yams
Tuesday	November 24	Breakfast Dinner	Breakfast Sandwiches Cheesy Vegetable Baked Pasta
Wednesday	November 25	Breakfast Dinner	Raising Bread Pudding Beyond Meat, Cabbage & Potato Fry-Up
Thursday	November 26	Breakfast Dinner	Frittata Red Lentil Soup with Rice
Friday	November 27	Breakfast Dinner	Rice Pudding Scalloped Potatoes with Ham
Saturday	November 28	Breakfast Dinner	Coconut Oats with Raisins Arroz con Pollo (Braised Chicken Legs)
Sunday	November 29	Breakfast Dinner	Cheesy Squash Breakfast Casserole Navy Bean Soup with Bacon
Monday	November 30	Breakfast Dinner	Chickpea Rosemary Frittata Beyond Meat Macaroni Stroganoff



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. PROJECT TITLE

2. CONTACT INFORMATION

- Not-for-Profit Organization, or
- Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name **Sharlene Law**

Organization Name (*if applicable*) **Umbrella Society for Addictions and Mental Health**

Mailing Address **#8-415 Dunedin Street Victoria, BC V8T 5G8**

Telephone **250-589-3119**

Email **sharlene@umbrellasociety.ca**

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number

Organization Name

Contact Name

Mailing Address

Telephone

Email

5. PROJECT DESCRIPTION

Please describe your proposed project

In collaboration with Red Cedar Café, Umbrella will pick up prepared food from Red Cedar in the mornings, seven days a week, and distribute it to the various encampments. During the morning food distribution, we will also be doing wellness checks and using this opportunity as a chance to identify individuals who would benefit from additional support, referrals, paperwork assistance, and/or conversations. After food delivery, we will revisit those who requested support and do an afternoon wellness check with some fruit and snacks. Food is a great way to make an introduction, and our peer supporters lived experiences with homelessness, addiction and mental health issues, is a great way to build a connection and engage individuals to make some changes around their substance usage.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

This project has been edited to include the great work the Red Cedar Café is doing. In partnership with their Society, Umbrella will focus on building connections and relationships as well as daily wellness checks while delivering food and let the Red Cedar Café make the healthy nourishment.

In addition to connecting and building relationships with this vulnerable community, Umbrella will complete and process paperwork, such as referrals, applications, etc and accompany individuals to the appropriate community resources and appointments as needed.

7. BENEFITS

How will your proposed project benefit the community?

When we start this project, these vulnerable community members will benefit from a daily healthy meal and frequent connection to Umbrella workers. When they are ready to make some changes around their substance use issues, they will know who to reach out to, and will have already built a strong connection with Umbrella. We see people in recovery actively pursue making amends to those they may have harmed, reconnect with family and loved ones, work on themselves with counselling, groups, and meetings and take steps to improve their health and current life situation, which is a huge benefit for the community.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

Absolutely! Recovery is for everyone and Umbrella offers specialized and general supports for all. We have indigenous workers, youth workers and LGBTQ workers in addition to both male and female workers, as many have a preference due to their own comfortability.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Yes! Our trained outreach team can help remove and reduce barriers for people by helping them identify the barriers and connect them with appropriate supports as needed. In addition, we can help with disability applications and help with the online applications for the federal and provincial grants and tax credits. Our team works within their vehicles and can help with appointments and meetings as well as attending meetings with them to help reduce fear, shame and stigma.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

None.

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

Umbrella has insurance for our outreach teams and all vehicles are required to have specialized insurance which we have a copy of on file. As far as risk goes, we work in pairs so that no one is alone with clients as violence can be an issue.

11. **PROJECT TIMELINE** (Projects must be completed within two weeks of receiving funds)

Start date We are planning to start the week of December 7 unless more COVID restrictions are announced.

Completion date Umbrella plans to work 7 days a week for 12 weeks

12. **PROJECT LOCATION** (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

13. **WORKPLAN SCHEDULE** (Please add more lines if necessary)

Date	Milestone
December 7 week	Meet folks at Red Cedar Cafe and create our plan for keeping food hot, delivery routes, etc
December 7-March 1, 2021	Deliver food to the encampments, 7 days per week for 12 weeks
	We plan to attend as many encampments as we can find and also connect with our teams at the transitional housing sites to identify anyone who may need extra supports



**Emergency Social Services
Provision Grant**

**Due to grants@victoria.ca
November 23rd 4pm 2020**

14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ **42800**

Amount requested from the Emergency Social Services grant: \$ **\$22,400**

Your total matching contribution \$ **\$20,400**

Items Funded by Grant	Amount
2 x staff, 6 hours per day, 7 days per week for 12 weeks	\$25,200
Mileage, parking, additional costs that may incur	\$1500
Grant from St John of Jerusalem	-\$4250
TOTAL REQUESTED	\$ 22,400

Items Provided by Applicant	Amount
Phone for team members for 12 week period with internet	\$400
Admin time, paperwork processing, printing documents, application processing, ID badges, criminal record checks, etc.	\$5000
Umbrella project lead for scheduling, support, backfill as needed - full time 12 weeks	\$15,000
	\$ 20,400



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date **November 23, 2020**

Applicant Group/Resident Lead Name **Umbrella Society/Sharlene Law - Executive Director**

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Questions from Council:

1) Is there any matching funding being provided?

Yes there is funds being provided. We received \$4250 from St John of Jerusalem for this project and are providing a full time staff person to oversee the project, plus all our admin time and a phone, totaling over \$20,000 in our contribution.

2) Do you require the full amount requested to deliver the service?

Yes we require the full amount. In chatting with Red Cedar Café, we agreed to increase our outreach days from 3 to 7 so that we deliver the food to the encampments and do wellness checks and provide services and supports to this population because if we don't then the Café will have to figure out how to get the food out daily. We have committed to taking the delivery/outreach part on and not creating any food or purchasing food items.

3) Is there an opportunity for you to collaborate with the Red Cedar Café Association to explore pairing your applications?

Yes, thank you for the suggestion. After your email Umbrella and Red Cedar chatted and came up with this plan for support and food delivery. It is brilliant!

**The Salvation Army
Addictions and
Rehabilitation Centre**

Shower Power



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. PROJECT TITLE Shower Power

2. CONTACT INFORMATION

- Not-for-Profit Organization, or
- Informal Group *(not registered as a not-for-profit organization)*
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Ross Enright

Organization Name *(if applicable)* The Salvation Army Addictions and Rehabilitation Centre

Mailing Address 525 Johnson Street

Telephone 250-384-3396 Ext 245

Email ross.enright@salvationarmy.ca

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number 107951618 RR 0184

Organization Name The Salvation Army Addictions and Rehabilitation Centre

Contact Name Ross Enright

Mailing Address 525 Johnson Street

Telephone 250-384-3396 Ext 245

Email ross.enright@salvationarmy.ca

5. PROJECT DESCRIPTION Please describe your proposed project

Providing a facility for those experiencing homelessness to access dignified hygiene amenities. With financial aid, a portable shower facility will be purchased and installed for public use.

6. COMMUNITY INVOLVEMENT How will your proposed project involve the community before, during and following implementation?

Visitors consistently ask for the opportunity to use our facilities in order to shower, shave, brush their teeth and receive access to take care of personal hygiene needs. Due the inability to allow them into our facility, we have taken their direction and are applying funding to begin this project. We will consistently monitor the feedback we receive from the community should this grant be approved.

7. BENEFITS How will your proposed project benefit the community?

Provide access to showers and clean clothing to improve the hygiene of those experiencing homelessness. Everyone should have the ability to access a warm shower.



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?
Yes - this would provide basic services to people who do not currently have the option available.
- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?
Yes - it will give individuals the opportunity to clean themselves. A very basic need that is often overlooked.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)
No additional permits would be required for operation to begin.

10. LIABILITY Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

Our current policies and building insurance would cover any additional risks. To improve facilitation of services, additional staff members will be hired to oversee project.

11. PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date December 1, 2020

Completion date April 1, 2021

12. PROJECT LOCATION (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

Fully mobile vehicle to be dispatched to homeless camps throughout the city.

13. WORKPLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone
Purchase mobile shower unit	1
Open facility to the public	2



**Emergency Social Services
Provision Grant**

**Due to grants@victoria.ca
November 23rd 4pm 2020**

14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ **141,820**

Amount requested from the Emergency Social Services grant: \$ 86,520

Your total matching contribution \$ 55,300

Items Funded by Grant	Amount
3 Station Portable Shower Trailer with Sinks-see PDF attachment	55,000
Additional Staffing Costs	20,000
Hygiene Supplies	11,520
TOTAL REQUESTED	\$ 86,520

Items Provided by Applicant	Amount
1 of 2 Staff	20,000
Vehicle Maintenance and Cleaning Costs (including staff)	5,000
Vehicle, Trailer, Staff and Liability Insurance	1,500
Fresh Clothing for Clients-10\$ PP GIK Salvation Army Thrift Store	28,800
Utility Costs/Water	TBD
Transportation Costs	TBD
Propane/Fuel	TBD
	\$ 55,300



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date November 27, 2020

Applicant Group/Resident Lead Name The Salvation Army Addictions and Rehabilitation Centre

Signature(s)
Ross Enright

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Questions from Council:

1 . Are there any matching funding being provided?

The Salvation Army ARC is able to cover the following costs:

- all hygiene products;
- all vehicle maintenance related costs - including costs for cleaning;
- costs related to providing water for showers;
- fuel costs for transportation;
- propane costs required to heat shower;
- vehicle, trailer and liability insurance.

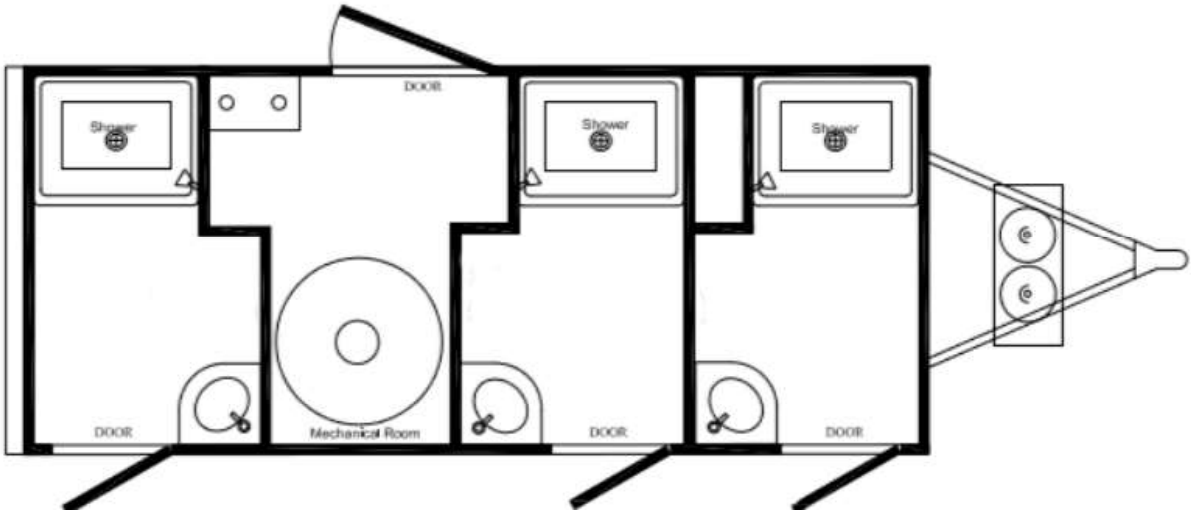
The Salvation Army Victoria ARC has incurred significant costs related to Covid-19 Emergency Response including, but not limited to, 700,00\$ + for our Food for Life Program. Between March and August 2020, our Emergency Services vehicle delivered 80,000 meals to the City of Victoria homeless population. Unfortunately, we simply do not have any more access to Covid-19 or emergency funding.

2) Do you require the full amount requested to deliver the service? Yes.

3) Can the mobile shower service be moved to different parks and locations around the city? Yes, the shower trailer is fully mobile. If we were to operate the program, we would bring the showers to parks throughout the city, 5 days / wk.







**Casey Lake and
Shea Smith/
SOLID Outreach**

**Camp Improvement by
Peer Outreach in Meegan**



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

1. **PROJECT TITLE** Camp Improvement by Peer Outreach in Meegan

2. **CONTACT INFORMATION**

Not-for-Profit Organization, or

Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. **PROJECT LEAD**

Contact Name Casey Lake & Shea Smith

Organization Name (*if applicable*)

Mailing Address #406 2646 Cook Street. Victoria B.C. V8T 3S1

Telephone 778-859-6622 & 236-638-1437

Email clake22@protonmail.com

4. **PARTNERING NOT-FOR-PROFIT GROUP**

Society Registration Number # S0045852

Organization Name SOLID Outreach Society

Contact Name Mark Willson

Mailing Address 1056 North Park Street

Telephone (250) 891-9299

Email marksolidoutreach@gmail.com

5. **PROJECT DESCRIPTION**

Please describe your proposed project

Peer workers* will provide camp improvements & support. We aim to offer 5 jobs each week ranging from park clean up, water distribution, health & safety checks to helping folks get identification and access services.

6. **COMMUNITY INVOLVEMENT**

How will your proposed project involve the community before, during and following implementation?

This is a collaboration between unhoused and housed. Campers will identify jobs. Shifts will be distributed to provide work opportunities for as many campers as possible. Peer workers will provide services to make life a little better for campers.

7. **BENEFITS**

How will your proposed project benefit the community?

Peer work opportunities will provide financial relief & social inclusion. Winter camping supplies will help keep people warm and dry. Team work will build a sense of community, pride and purpose. The project will help foster better community relationships.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

8. INCLUSION

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

Yes. The project is led by unhoused campers in Migan/Beacon Hill Park, and supported by housed allies. Campers will be offered peer worker shifts each week. There will be opportunities to build relations between unhoused and housed.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

We know there are people who live with disabilities living in the park and we will ask them how we can reduce their barriers to participation, and we will be able to arrange rides, bus tickets and delivery of essentials.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

We do not anticipate undertaking any activities that need permits or approvals.

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

There are no risks associated with this project.

11. PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date December 8, 2020

Completion date March 31, 2020

**Peer workers are workers with lived-experience who support others in their community. Evidence shows peer work is valuable in responding to homelessness. A key element of peer work is the ability of peers to offer respect and generate trust with those who are distrustful of services due to colonization and/or a long history of being let down by the government systems.*

12. **PROJECT LOCATION** (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

This project will take place within Meegan/Beacon Hill Park.

13. WORKPLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone
December 8 - 12	Confirm job postings, payment & project tracking procedures
December 16 - March 24	Coordinate & distribute 5 peer worker shifts each week
March 24 - 31	Wrap Up, Reflections & Reporting



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

14. PROJECT COST

Please complete following budget Include all rates and duties for labour hours

What is the total cost of the proposed project (including in kind labour and donations)? \$ 25,530

Amount requested from the Emergency Social Services grant: \$ 20,300

Your total matching contribution \$ 5,000

Items Funded by Grant	Amount
Peer Stipends (5 Peer Workers x \$25/hr X 4hrs/week X 15 weeks) \$500/week	\$7,500
2 Project Coordinators (one housed & one unhoused) \$25/hr x 8hrs/week x 17 weeks x 2	\$6,800
Winter supplies, reimburse gas, fees to acquire ID, smaller cash stipends as needed	\$6,000
TOTAL REQUESTED	\$ 20,300

Items Provided by Applicant	Amount
Financial Administration provided by SOLID	\$5,000
	\$ 5,000



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date Dec 1 2020

Applicant Group/Resident Lead Name Non-profit: SOLID, Mark Willson

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Questions from Council:

1) Is there any matching funding being provided?

There are no matching funds being provided.

2) Do you require the full amount requested to deliver the service?

We could run a smaller version of the project with a smaller grant.



SOLID OUTREACH SOCIETY

NEX OUTREACH HEALTH EDUCATION HARM REDUCTION

Admin office: 1804 Cook St * Victoria, B.C. * V8T 3P6 *

Outreach lounge: 1056 Cook St * V8T 1C6 * 250 – 298 – 9497 *

November 27. 2020

Dear City Council

We are pleased to support the Emergency Services Grant application for the Camp Improvement by Peer Outreach at Meegan project.

SOLID is a peer run organization by and for people who use drugs. We have evolved from a group with a single contract to an organization with more than 40 employees providing education, advocacy, outreach and harm reduction services. We have considerable expertise in peer run services. For the purpose of this grant, we are willing to act as the agency of record to support transfer of funds as well as provide relevant expertise and consultation in the operation of peer run services. SOLID is one of only a handful of organizations we have continued to outreach to the parks during COVID19. SOLID outreach workers already have relationships with campers in Meegan.

Since 2003, SOLID has been committed to providing support, education and advocacy to better the lives of people who use drugs. SOLID believes that housing, access to social supports, a liveable income, and appropriate health care – including access to injection and smoking equipment – is a right. People who use illicit drugs are eligible to be a member and we welcome and work with allies who support our goals and mission.

We know that for many people poverty, racism, social isolation, trauma, mental health problems and other inequalities are at the root of illicit drug use. We address this reality with empathy, compassion, education, support, harm reduction and acceptance. We welcome the opportunity to support peer run services by people who are experiencing homelessness.

Mark Willson

Director of Programs, SOLID Outreach

Empathy * compassion * education * peer support * harm reduction * acceptance

Sooke Shelter Society

Covid-19 Homelessness Supports and Outreach Services Shuttle [HSOSS]



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. **PROJECT TITLE** Covid-19 Homelessness Supports and Outreach Services Shuttle [HSOSS]

2. **CONTACT INFORMATION**

Not-for-Profit Organization, or

Informal Group (*not registered as a not-for-profit organization*)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. **PROJECT LEAD**

Contact Name Sherry Thompson

Organization Name (*if applicable*) Sooke Shelter Society

Mailing Address 2233 Stone Creek Pl., Sooke BC, V9Z1J7

Telephone (250) 858-7700

Email sookeshelterboard@gmail.com

4. **PARTNERING NOT-FOR-PROFIT GROUP**

Society Registration Number 736819111 RR 0001

Organization Name Sooke Shelter Society

Contact Name Sherry Thompson

Mailing Address 2233 Stone Creek Pl., Sooke BC, V9Z1J7

Telephone (250) 858-7700

Email sookeshelterboard@gmail.com

5. **PROJECT DESCRIPTION** Please describe your proposed project

HSOSS is a centralized, mobile outreach service shuttle van that delivers hygiene supplies, clothing, food, hot meals, harm reduction, rudimentary outdoor living supplies, peer support, and social service supports to persons experiencing homelessness and/or who are socially isolated during the COVID-19 pandemic. The project delivers mobile continuity of care and access to food seven days a week, serving local need within a 75km radius of 2197 Otter Point Road. Outreach workers operating the shuttle van respond to calls, texts, and messages from clients 12-4 pm daily (4 hour total shifts), with 5 volunteer outreach workers on-call in the field. The mission of the project is to ensure that the Sooke region unhoused community and vulnerable persons remain supported and dignified during the pandemic, with services and supports geared towards addressing critical, holistic immediate needs and keeping those most at-risk and under-served in the Sooke community safe, connected, nourished, and calm while we collectively flatten the curve and brave the pandemic together.

6. **COMMUNITY INVOLVEMENT**

How will your proposed project involve the community before, during and following implementation?

The project is designed to meet persons experiencing homelessness and vulnerable persons where they are at, and provide them with wrap-around community supports, food, and health services, as needed.

7. **BENEFITS**

How will your proposed project benefit the community?

75 unhoused clients and 15 clients in transitional housing access the Society's outreach services and program supports daily. Funding would allow the Society's covid-safe homelessness supports and outreach services to operate at a greater level geographically and communally, as the van operates on a daily basis 7-days-a-week with 5 trained outreach workers scheduled. The benefit of the project is that it further strengthens relationships with marginalized, vulnerable persons in the community greatly reducing barriers to providing continuity of compassionate care and support services for those most at-risk and under-served in the Sooke region.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

Yes, the Sooke Shelter Society Shuttle is a project that operates on the Society's core values of acceptance, belonging and inclusion, as these are attitudes, beliefs and practices which contribute to ensuring the dignity, safety, equity, and personal autonomy of the Sooke region unhoused community.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Yes, the project is delivered on a mobile basis 7-days-a-week, meeting people where they are at in the Greater Sooke region, and 'bridging the gap' to ensure health services, community care supports, and culturally safe-care are made accessible to persons struggling with addiction, persons living with disabilities, persons living with mental illness, and persons experiencing homelessness.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

Sooke Shelter Society gratefully resides upon the traditional territories of the T'Sou-ke, Scia'new (Cheanuh), and Pacheedaht peoples as a visitor of the Coast Salish Land. All outreach workers who operate the van have a valid class 5 driving permit. There is currently no approvals required to complete the project. Sooke Shelter Society will comply with bylaws of the District of Sooke. The District of Sooke approves of the work that Sooke Shelter Society provides.

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

Sooke Shelter Society has 5,000,000.00 vehicle and commercial liability insurance.

11. **PROJECT TIMELINE** (Projects must be completed within two weeks of receiving funds)

Start date December 15, 2020

Completion date December 29, 2020

12. **PROJECT LOCATION** (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

Sooke, East Sooke (CRD), T'Sou-ke First Nation, Jordan River (CRD), Sci'new First Nation, Pacheedaht First Nation, Otter Point (CRD), Shirley (CRD) and Port Renfrew (CRD).

13. **WORKPLAN SCHEDULE** (Please add more lines if necessary)

Date	Milestone
DEC 15, 16, 17	12 hours of homelessness supports/outreach services provided
DEC 18, 19, 20	12 hours of homelessness supports/outreach services provided
DEC 21, 22, 23	12 hours of homelessness supports/outreach services provided
DEC 24, 25, 26	12 hours of homelessness supports/outreach services provided
DEC 27, 28, 29	12 hours of homelessness supports/outreach services provided
	Total of 60 hours.



**Emergency Social Services
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14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ **4,000.00**

Amount requested from the Emergency Social Services grant: \$ 2,000.00

Your total matching contribution \$ 2,000.00

Items Funded by Grant	Amount
Sleeping bags	250.00
Hygiene Supplies	500.00
Food & grocery store vouchers	1000.00
Clothing	250.00
	500.00
TOTAL REQUESTED	\$ 2,000.00

Items Provided by Applicant	Amount
Sleeping bags	250.00
Food and Grocery store vouchers	1000.00
Clothing	250.00
Tents	500.00
	\$ 2,000.00



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DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date **November 22, 2020**

Applicant Group/Resident Lead Name **Sherry Thompson**

Signature(s)

LIST OF ATTACHMENTS

- Design information, including site map and visuals of Project or Activity location
- If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



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Date November 22, 2020

Applicant Group/Resident Lead Name Sherry Thompson

Signature(s)

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Questions from Council:

1) Is there any matching funding being provided?

Sooke Shelter Society is not receiving matching financial funds. We are volunteer operated. The matching funds will be done with In Kind Labour and financial donations already provided to support our most vulnerable and underserved community.

2) Do you require the full amount requested to deliver the service?

Without the full amount there will be less support available for our clients. However, we are absolutely grateful to receive any financial support so that we can continue to provide this much needed support.

