

## Christine Havelka

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**Subject:** FW: 906 Fairfield - License Inspector response to appeal

**From:** Nadia Tatlow <  
**Sent:** August 3, 2020 9:15 PM  
**To:** Christine Havelka <[chavelka@victoria.ca](mailto:chavelka@victoria.ca)>  
**Cc:**  
**Subject:** Re: 906 Fairfield - License Inspector response to appeal

Hello Christine,

We would like to appeal this.

Airbnb's definition of 'kitchenette' and 'private suite' and the categories that we have to choose from/select in order to advertise on their website appear not to NOT have been designed in consultation with City of Victoria's new interpretation.

Our short term rental is in fact a room in our house, in accordance with the zoning of our 1889 heritage home--the upstairs is in fact a master bedroom.

Please advise on the next steps.

Thank you,

Nadia Tatlow  


On Thu, Jul 30, 2020 at 3:06 PM Christine Havelka <[chavelka@victoria.ca](mailto:chavelka@victoria.ca)> wrote:

Good afternoon,

Attached is the response from Bylaw Services to your appeal for your Business Licence for a Short Term Rental, that was denied.

In keeping with the attached appeal policy, please respond by **August 4, 2020** if you would like to make a final submission in support of your appeal.

After that date, Bylaw Services will compile all the documentation and bring a report to Council's Committee of the Whole meeting where Council will consider your appeal. When a date for that meeting has been determined, we will advise you and provide you with the report.

At this time of the COVID pandemic, public access is not permitted open Council meetings, but meetings are webcast and can be watched at [www.victoria.ca](http://www.victoria.ca)

Best regards,

Christine Havelka

Deputy City Clerk / Manager of Legislative Services

Legislative Services

City of Victoria

1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346      C 250.532.2394



## Christine Havelka

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**Subject:** FW: 1031193 Application Follow-Up - 906 Fairfield  
**Attachments:** Short-Term Rental Business Licence Appeal Process Policy (1).pdf

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**From:** Nadia Tatlow <  
**Sent:** June 19, 2020 11:42 AM  
**To:** [str@victoria.ca](mailto:str@victoria.ca)  
**Cc:** James M <  
**Subject:** Re: 1031193 Application Follow-Up

Hi Celine,

Can you please introduce me to the legislative services team?

We need to move this forward as I have not heard anything for almost 4 months now.

Thank you

On Jun 15, 2020, at 9:43 AM, Nadia Tatlow <> wrote:

Thanks Celine.

I spoke to Kim on the phone right after we received the rejection letter so that was my last communication with your team. She was going to start the appeal process and be in touch (that was back in Feb).

Let me know if you're able to get an update on that -- we would like to get this sorted as soon as possible.

Thank you!

Nadia Tatlow

On Mon, Jun 15, 2020 at 8:38 AM [str@victoria.ca](mailto:str@victoria.ca) <[str@victoria.ca](mailto:str@victoria.ca)> wrote:

Hi Nadia and James,

Kim is out of the office today, but has there been any further correspondence with regards to your account? Last I can see is that the rejection letter was issued. As the appeal process goes through Legislative Services, I would not know what step you are at, but I don't believe any appeals have been completed as of yet.

Please advise and I will be happy to look into it.

Thank you,

Celine Kobenter

Bylaw Coordinator, Bylaw and Licensing Services

Legislative and Regulatory Services Department

City of Victoria

1 Centennial Square, Victoria BC V8W 1P6

TEL 250.361.0726 FAX 250.361.0205

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**From:** Nadia Tatlow <  
**Sent:** June 13, 2020 2:04 PM  
**To:** [str@victoria.ca](mailto:str@victoria.ca); James M <  
**Subject:** Re: 1031193 Application Follow-Up

Hi Kim,

Hope you are well.

We are still waiting for our business license to be issued.

Has there been any progress?

Thanks,

On Feb 3, 2020, at 11:31 AM, Nadia Tatlow < wrote:

Hi Kim,

We've received your letter and we were very surprised!

Our Airbnb is not a self-contained suite, it is a master bedroom/bathroom in our primary residence. It is not appropriate or equipped for long-term rental.

What are our next steps to ensure your team understands this?

Thank you,

Nadia Tatlow

**From:** "[str@victoria.ca](mailto:str@victoria.ca)" <[str@victoria.ca](mailto:str@victoria.ca)>  
**Date:** January 31, 2020 at 11:53:24 AM PST  
**To:** [REDACTED]

**Subject: 1031193 Application Follow-Up**

January 31, 2020

James McCracken

Nadia Tatlow

906 Fairfield Rd

Victoria BC V8V 3S5

**Re: 906 Fairfield Avenue**

The City has completed a review of your short-term rental licence application for the property located at 906 Fairfield Ave.

Your 2020 application has been rejected due to non-compliance with City bylaws, including Schedule D of the Zoning Regulation Bylaw, which provides that a short-term rental cannot occupy an entire self-contained dwelling unit, except occasionally while the operator is away.

You are directed to cease offering and operating short-term rental at the above referenced property immediately. Please be aware that operating a short-term rental in contravention of City bylaws is subject to a fine of not less than \$100.00 and not more than \$10,000.00 for every instance that an offence occurs or each day that it continues.

If you choose to convert your rental to long term (30 days plus) a short-term rental licence is not required. If you elect this option, please apply for a property business licence.

<https://www.victoria.ca/EN/main/business/permits-licences/business-licences.html>

You may appeal the decision to deny your short-term rental licence to City Council by submitting a written request to appeal within 30 days of the date of this letter to the City Clerk at 1 Centennial Square.

If you have any questions, contact our office at 250.361.0726.

Regards,

Kim Ferris  
Bylaw Officer/Business Licence Inspector  
Legislative & Regulatory Services Department  
City of Victoria  
1 Centennial Square, Victoria B.C. V8W 1P6