



## **MINUTES - SPECIAL COMMITTEE OF THE WHOLE**

**November 23, 2020, 9:00 A.M.**

**COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE**

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People  
Due to the COVID19 Pandemic, public access to City Hall is not permitted. This meeting  
may be viewed on the City's webcast at [www.victoria.ca](http://www.victoria.ca)**

**PRESENT:** Mayor Helps in the Chair, Councillor Isitt (joined in person at 9:06 a.m.), Councillor Thornton-Joe, Councillor Young

**PRESENT ELECTRONICALLY:** Councillor Alto, Councillor Dubow, Councillor Loveday, and Councillor Potts

**STAFF PRESENT:** J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, J. O'Connor - Deputy Director of Finance, C. Mycroft - Manager of Executive Operations, AK Ferguson - Committee Secretary

**OTHERS PRESENT:** D. Manak - Chief Constable, S. Hurcombe - Controller, D. Crowder - Finance Board Chair

### **A. APPROVAL OF AGENDA**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Young

That the agenda be approved.

**CARRIED UNANIMOUSLY**

### **F. STAFF REPORTS**

#### **F.1 2021 Draft Financial Plan**

##### **F.1.1 Department Presentations**

##### **F.1.1.1 Victoria Police Department**

The Chief Constable provided Committee with the City of Victoria Police department's 2021 Draft budget.

*Committee discussed:*

- *How much of the travel and training budgets were left unused*
- *How the retirements drawing down on the Employee Retirement and Sick Leave Fund will effect the future of the fund*
- *Officers serving on their days off while being on contract with the Coho or Clipper.*
- *The difference in cost with ECOMM and in house services.*
- *Which vehicles are scheduled for replacement in 2021*

Committee recessed at 11:06 a.m. and returned at 11:11 a.m.

#### **F.1.1.2 Engineering and Public Works**

The Director of Engineering and Public Works provided an overview of the department's 2021 draft budget.

*Committee discussed:*

- *Possibility of cost recovery for refurbishment of areas in Chinatown*
- *What the City will be taking on as the bridge warranty nears an end.*

Committee recessed at 12:31 p.m. and returned at 1:01 p.m.

Councillor Alto was absent following the lunch break and returned at 1:20 p.m.

#### **F.1.1.3 Bylaw Services**

The Manager of Bylaw provided an update on the department's 2021 draft budget.

#### **F.1.1.4 Human Resources**

The Head of Human Resources provided an update on the department's 2021 draft budget.

#### **F.1.1.5 Sustainable Planning and Community Development**

The Director of Sustainable Planning and Community Development provided Committee with the department's 2021 draft budget.

*Committee discussed:*

- *Concerns with the length of time it takes for the department to respond to public inquiries*
- *The possibility for increasing fees for developments*

#### **F.1.1.6 Business and Community Relations**

The Head of Business and Community Relations provided Committee with an overview of the department's 2021 budget

**Moved By** Mayor Helps

**Seconded By** Councillor Thornton-Joe

That Council direct staff to report back on the implications of adding South Island Prosperity Project (SIPP) as an ongoing item in the budget from 2021 to 2025.

**CARRIED UNANIMOUSLY**

#### **F.1.1.7 Corporate**

The Deputy City Manager/Director of Finance provided an overview of the department's 2021 draft Budget.

*Committee discussed:*

- *Concerns with the amount the City may collect for business licenses.*

### **I. ADJOURNMENT OF COMMITTEE OF THE WHOLE**

**Moved By** Councillor Thornton-Joe

**Seconded By** Councillor Young

That the Committee of the Whole Meeting be adjourned at 3:40 p.m.

**CARRIED UNANIMOUSLY**

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CITY CLERK

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MAYOR