



MINUTES - COMMITTEE OF THE WHOLE

November 30, 2020, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People
Due to the COVID19 Pandemic, public access to City Hall is not permitted. This meeting
may be viewed on the City's webcast at www.victoria.ca

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Thornton-Joe

PRESENT ELECTRONICALLY: Councillor Dubow, Councillor Isitt (joined at 9:04 a.m.), Councillor Loveday, Councillor Potts, Councillor Young

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk , P. Bruce - Fire Chief, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, A. Meyer - Assistant Director of Development Services, C. Havelka - Deputy City Clerk, J. O'Connor - Deputy Director of Finance, K. Moore - Head of Business and Community Relations, C. Mycroft - Manager of Executive Operations, AK Ferguson - Committee Secretary, P. Bellefontaine - Director of Engineering & Public Works

OTHERS PRESENT: D. Begoray – Library Board Chair, M. Sawa – Chief Executive Officer

A. APPROVAL OF AGENDA

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

That the agenda be approved.

CARRIED UNANIMOUSLY

F. STAFF REPORTS

F.1 2021 Draft Financial Plan

F.1.1 Department Presentations

F.1.1.1 Greater Victoria Public Library

The Chief Executive Officer and Board Chair of the Greater Victoria Public Library provided an update on the Library's 2020 year and the requested 2021 budget.

F.1.1.2 Supplementary requests and other resource requirements

The Deputy City Manager/Director of Finance outlined for Committee the three Supplementary requests.

Committee discussed:

- *Whether some of the mitigating impacts of sheltering asks can be used for remediation.*
- *What is the total ask for the legal supplementary staff request*
- *How to manage outdoor sheltering in order to reduce the negative impacts*
- *The amounts spent on fencing versus water and hygiene*

Moved By Councillor Loveday

Seconded By Councillor Dubow

Youth Strategy:

That Council direct staff to report back with potential funding sources to fund the Part-time Youth Strategy Assistant.

CARRIED UNANIMOUSLY

Committee recessed at 10:45 a.m. and returned at 10:58 a.m.

Moved By Mayor Helps

Seconded By Councillor Alto

Strategic Plan: Initiating a Governance Review

That Council direct staff to report back on a potential funding source for initiating a governance review.

CARRIED UNANIMOUSLY

Moved By Councillor Alto

Seconded By Mayor Helps

Appendix C: Electric Kiosk Wraps

Direct staff to report back on implications and potential funding for the allocation of up to \$10,000 to the public art creation and \$7,000 for public works labour and maintenance.

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

Direct staff to report back on implications and potential funding for the allocation of up to \$10,000 to the public art creation and \$7,000 for public works labour and maintenance **and direct staff to explore BC Hydro Grant Funding for electrical box beautification.**

CARRIED UNANIMOUSLY

On the main motion as amended:

Appendix C: Electric Kiosk Wraps

Direct staff to report back on implications and potential funding for the allocation of up to \$10,000 to the public art creation and \$7,000 for public works labour and maintenance and direct staff to explore BC Hydro Grant Funding for electrical box beautification.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

Appendix C: Our Place Extended Hours

That Council direct staff to report a back on potential funding source for a one-time grant of \$50,000 for extended hours and request the Mayor to write a letter to Island Health requesting them to provide matching funding.

CARRIED UNANIMOUSLY

Moved By Councillor Alto

Seconded By Mayor Helps

Appendix C: South Island Prosperity Partnership

That Council direct staff to report back on locations and the potential funding sources for going funding.

CARRIED UNANIMOUSLY

Moved By Councillor Dubow
Seconded By Councillor Loveday

Appendix C: International Decade for People of African Descent

That Council direct staff to report back on the implications and suggested sources for funding up to \$70,000 for the International Decade for People of African Descent.

Amendment:

Moved By Mayor Helps
Seconded By Councillor Alto

That Council direct staff to report back on the implications and suggested sources for funding up to \$70,000 for the International Decade for People of African Descent **and direct staff to report back in January on potential grant programs for carrying out this work**

CARRIED UNANIMOUSLY

On the main motion as amended:

Appendix C: International Decade for People of African Descent

That Council direct staff to report back on the implications and suggested sources for funding up to \$70,000 for the International Decade for People of African Descent and direct staff to report back in January on potential grant programs for carrying out this work.

CARRIED UNANIMOUSLY

Moved By Mayor Helps
Seconded By Councillor Alto

Appendix C: Motor Vehicle Act Pilot Project

That Council direct staff to report back on a potential funding source for a two year term FTE for \$190,000 to advance the Motor Vehicle Act Pilot Project.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

Moved By Mayor Helps
Seconded By Councillor Alto

Appendix C: ATAC Motion - Transit Shelters

That Council direct staff to report back on the potential funding source to add \$20,000 transit shelters.

CARRIED UNANIMOUSLY

Moved By Councillor Loveday
Seconded By Mayor Helps

Appendix D: Arts and Culture

That Council direct staff to report back with potential funding sources to implement the Create Victoria - Cultural infrastructure Grant Program (\$100,000) and Create Victoria - Cultural Spaces Road map (\$25,000)

CARRIED UNANIMOUSLY

Moved By Councillor Alto
Seconded By Councillor Dubow

Appendix D: Reconciliation and Indigenous Relations

Direct staff to report back on the implications and suggested funding source(s) for contracted services up to an amount of \$37,500 to investigate, research and propose options to establish an Indigenous Relations function within the operations of the City of Victoria, with such report to be delivered in time to be considered for inclusion in the 2022 Financial Plan.

Amendment:

Moved By Mayor Helps
Seconded By Councillor Alto

Direct staff to report back on the implications and suggested funding source(s) for contracted services up to an amount of \$37,500 to investigate, research and propose options to establish an Indigenous Relations function within the operations of the City of Victoria, with such report to be delivered in time to be considered for inclusion in the 2022 Financial Plan **and direct staff to report back in January with sources of grant funding to undertake this work.**

CARRIED UNANIMOUSLY

On the main motion as amended

Appendix D: Reconciliation and Indigenous Relations

Direct staff to report back on the implications and suggested funding source(s) for contracted services up to an amount of \$37,500 to investigate, research and propose options to establish an indigenous relations function within the operations of the City of Victoria, with such report to be delivered in time to be considered for inclusion in the 2022 Financial Plan and direct staff to report back in January with sources of grant funding to undertake this work.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

Appendix D: Reconciliation and Indigenous Relations

Direct staff to report back on the implications and suggested funding source(s) for up to \$60,000 to enable presentation of up to six (6) Reconciliation Dialogues in 2021, platform and method to be determine.

Amendment:

Moved By Councillor Thornton-Joe

Seconded By Councillor Alto

Direct staff to report back on the implications and suggested funding source(s) for up to \$60,000 to enable presentation of up to six (6) Reconciliation Dialogues in 2021, platform and method to be determined **and direct staff to report back in January with sources of grant funding to undertake this work.**

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

Direct staff to report back on the implications and suggested funding source(s) for up to ~~\$60,000~~ **\$40,000** to enable presentation of up to ~~six (6)~~ **four (4)** Reconciliation Dialogues in 2021, platform and method to be determined

and direct staff to report back in January with sources of grant funding to undertake this work.

CARRIED UNANIMOUSLY

On the main motion as amended:

Appendix D: Reconciliation and Indigenous Relations

Direct staff to report back on the implications and suggested funding source(s) for up to \$40,000 to enable presentation of up to four (4) Reconciliation Dialogues in 2021, platform and method to be determined and direct staff to report back in January with sources of grant funding to undertake this work.

CARRIED UNANIMOUSLY

Moved By Mayor Helps

Seconded By Councillor Alto

Appendix D: Climate Leadership Plan - Oil to Heat Pump Incentive Program

That Council direct staff to report back on the potential funding source for the \$100,000 Oil to Heat Pump Incentive Program in 2021.

FOR (7): Mayor Helps, Councillor Alto, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (7 to 1)

Moved By Councillor Loveday

Seconded By Councillor Isitt

Appendix D: Banfield Park Swimming Dock Study

That Council direct staff to report back on the potential funding source for the Banfield Park Swimming Dock Study (\$15,000) and the installation of a dock in time for summer 2021.

CARRIED UNANIMOUSLY

Committee recessed at 12:21 p.m. and returned at 12:53 p.m.

Moved By Councillor Potts
Seconded By Councillor Thornton-Joe

Appendix E: Victoria Heritage Trust and Victoria Civic Heritage Trust

That Council direct staff to report back on a potential funding source for the Victoria Heritage Foundation and the Victoria Civic Heritage Trust.

CARRIED UNANIMOUSLY

F.1.1.3 Consideration of Mitigation Strategies

Moved By Mayor Helps
Seconded By Councillor Alto

That Council:

1. Direct staff to incorporate the following mitigation strategies, as outlined in the November 5, 2020 Draft 2021-2025 Financial Plan report, into the Five-year Financial Plan Bylaw, 2021 to reduce the overall tax increase to \$2.5 million or 1.75%: a. Service/program adjustments of \$3.9 million b. Additional new property tax revenue from new development \$500,000 c. Portion of estimated provincial Restart Grant \$4.1 million
2. Direct staff to include in the 2021 Financial Plan a budget of \$1.74 million for mitigating impacts of sheltering with funding from the Restart Grant from the Province.
3. Direct staff to bring forward the Five-year Financial Plan Bylaw, 2021 to the December 3, 2020 daytime Council meeting for consideration of first reading.
4. Direct staff to bring forward bylaws outlining sewer utility and water utility user fee increases for 2021 to the December 3, 2020 daytime Council meeting for consideration of first, second and third readings.
5. Upon completion of public consultation, direct staff to bring forward direct-award grants and other grants as outlined in this report for consideration of approval.
6. Upon completion of public consultation, consider funding additional grant requests, supplementary requests, resource requirements for financial plan motion report backs and 2021 Strategic Plan action items, and items deferred in 2020 originally funded by 2019 surplus, as determined by Council.

Amendment:
Moved By Mayor Helps
Seconded By Councillor Alto

That this item be postponed until the last item in the meeting.

CARRIED UNANIMOUSLY

Moved By Councillor Isitt
Seconded By Councillor Dubow

Pedestrian Master Plan Implementation/Sidewalk Rehabilitation Program

That Council direct staff to report back on a potential funding source for the implications of adding \$100,000 pedestrian master plan implementation and/or sidewalk rehabilitation program.

Amendment:
Moved By Councillor Dubow
Seconded By Councillor Isitt

Pedestrian Master Plan Implementation/Sidewalk Rehabilitation Program

That Council direct staff to report back on a potential funding source for the implications of adding \$100,000 pedestrian master plan implementation and/or sidewalk rehabilitation program **and that this work align with the Equity Framework.**

CARRIED UNANIMOUSLY

On the main motion as amended:

Pedestrian Master Plan Implementation/Sidewalk Rehabilitation Program

That Council direct staff to report back on a potential funding source for the implications of adding \$100,000 pedestrian master plan implementation and/or sidewalk rehabilitation program and that this work align with the Equity Framework.

CARRIED UNANIMOUSLY

Moved By Councillor Thornton-Joe
Seconded By Councillor Alto

Our Place - Storage of Belongings

That Council direct staff to report back on a potential funding source for Our Place Storage costs of \$50,000.

Amendment:

Moved By Councillor Loveday

Seconded By Councillor Thornton-Joe

Our Place - Storage of Belongings

1. That Council direct staff to report back on a potential funding source for Our Place Storage Costs of \$50,000 and
2. That Council receive an annual update from Our Place of the status of grant funds provided by the City.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Isitt

Seconded By Mayor Helps

Our Place - Storage of Belongings

1. That Council direct staff to report back on a potential funding source for Our Place Storage Costs of \$50,000 and
2. That Council receive an annual update from Our Place of the status of grant funds provided by the City.
3. That Council request staff report to Council with a list of grants provided to Our Place in the last five years.

CARRIED UNANIMOUSLY

On the main motion as amended:

Our Place - Storage of Belongings

1. That Council direct staff to report back on a potential funding source for Our Place Storage Costs of \$50,000 and
2. That Council receive an annual update from Our Place of the status of grant funds provided by the City.
3. That Council request staff report to council with a list of grants provided to Our Place in the last five years

CARRIED UNANIMOUSLY

Moved By Councillor Thornton-Joe

Seconded By Councillor Alto

Neighbourhood Association (without community centres) - Part-Time Coordinator

That Council direct staff to report back on a potential funding source for \$20,000 for a part-time coordinator for the Downtown Residents Association.

Amendment:

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

Neighbourhood Association (without community centres) - Part-Time Coordinator

That Council direct staff to report back on a potential funding source for \$20,000 for a part-time coordinator for the Downtown Residents Association, **as a one year pilot with a final report on the utility of the coordinator position to be provided at the end of the pilot.**

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

Neighbourhood Association (without community centres) - Part-Time Coordinator

That Council direct staff to report back on a potential funding source for \$20,000 for a part-time coordinator for the Downtown Residents Association, **North and South Jubilee, and North Park** Neighborhoods as a one year pilot with a final report on the utility of the coordinator position to be provided at the end of the pilot.

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

Neighbourhood Association (without community centres) - Part-Time Coordinator

That Council direct staff to report back on a potential funding source for \$20,000 for a part-time coordinator for the Downtown Residents Association, **North and South Jubilee, Rockland and North Park** Neighborhoods as a one year pilot with a final report on the utility of the coordinator position to be provided at the end of the pilot.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Young

Neighbourhood Association (without community centres) - Part-Time Coordinator

1. That Council direct staff to report back on a potential funding source for \$20,000 for a part-time coordinator for the Downtown Residents Association, North and South Jubilee, Rockland and North Park Neighborhoods as a one year pilot with a final report on the utility of the coordinator position to be provided at the end of the pilot.
2. **Forward this motion to VCAN for their feedback.**

CARRIED UNANIMOUSLY

On the main motion as amended:

Neighbourhood Association (without community centres) - Part-Time Coordinator

1. That Council direct staff to report back on a potential funding source for \$20,000 for a part-time coordinator for the Downtown Residents Association, North and South Jubilee, Rockland and North Park Neighborhoods as a one year pilot with a final report on the utility of the coordinator position to be provided at the end of the pilot.
2. Forward this motion to VCAN for their feedback.

CARRIED UNANIMOUSLY

Moved By Councillor Potts

Seconded By Councillor Isitt

Pathway Lighting Upgrades

Direct staff to report back on the implications and suggested funding source(s) for lighting upgrades in Burnside Gorge (Galloping Goose, Burnside Bridge, and Cecelia Ravine) in collaboration with the CRD where necessary, including treatments that require less intensive infrastructure ie. solar lighting treatments.

CARRIED UNANIMOUSLY

Moved By Councillor Loveday
Seconded By Councillor Isitt

Pro Art Alliance of Greater Victoria

Direct staff to report back with a potential funding source for the provision of an annual grant of \$10,000 to the ProArt Alliance of Greater Victoria to fund the City of Victoria Creative Builder Award on an ongoing basis.

CARRIED UNANIMOUSLY

Moved By Councillor Loveday
Seconded By Councillor Isitt

Vic West skate park lighting

Direct staff to report back with implications of adding lighting to the Vic West Skatepark

CARRIED UNANIMOUSLY

Moved By Mayor Helps
Seconded By Councillor Isitt

Direct staff to report back in January with a list of significant capital projects both included in the 2021 Financial Plan and proposed as motions during the budget process and request that Council rank the projects in order of importance.

CARRIED UNANIMOUSLY

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

Re: A New Request to Recognize the Memorial Nature of Shelbourne Street

Direct staff to report back on the implications and suggested funding source(s) to create and install stone markers commemorating a Shelbourne Avenue memorial road, working in collaboration with the District of Saanich, to be installed on or before October 2, 2021.

Amendment:

Moved By Councillor Alto
Seconded By Councillor Thornton-Joe

Re: A New Request to Recognize the Memorial Nature of Shelbourne Street

Direct staff to report back on the implications and suggested funding source(s) **up to \$15,000** to create and install stone markers commemorating a Shelbourne Avenue memorial road, working in collaboration with the District of Saanich, to be installed on or before October 2, 2021.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Alto

Re: A New Request to Recognize the Memorial Nature of Shelbourne Street

Direct staff to report back on the implications and suggested funding source(s) up to \$15,000 to create and install stone markers commemorating a Shelbourne Avenue memorial road, working in collaboration with the District of Saanich, to be installed on or before October 2, 2021. **and direct staff to refer this matter to Fernwood North Jubilee and Oaklands Neighbourhoods association and report back by January 15, 2020**

CARRIED UNANIMOUSLY

On the main motion as amended:

Re: A New Request to Recognize the Memorial Nature of Shelbourne Street

Direct staff to report back on the implications and suggested funding source(s) up to \$15,000 to create and install stone markers commemorating a Shelbourne Avenue memorial road, working in collaboration with the District of Saanich, to be installed on or before October 2, 2021 and direct staff to refer this matter to Fernwood North Jubilee and Oaklands Neighbourhoods association and report back by January 15, 2020

CARRIED UNANIMOUSLY

Moved By Councillor Isitt

Seconded By Councillor Thornton-Joe

That the postponed item be lifted from the table

CARRIED UNANIMOUSLY

Moved By Mayor Helps
Seconded By Councillor Alto

Mitigation Strategies and Financial Plan Bylaw

That Council:

1. Direct staff to incorporate the following mitigation strategies, as outlined in the November 5, 2020 Draft 2021-2025 Financial Plan report, into the Five-year Financial Plan Bylaw, 2021 to reduce the overall tax increase to \$2.5 million or 1.75%: a. Service/program adjustments of \$3.9 million b. Additional new property tax revenue from new development \$500,000 c. Portion of estimated provincial Restart Grant \$4.1 million
2. Direct staff to include in the 2021 Financial Plan a budget of \$1.74 million for mitigating impacts of sheltering with funding from the Restart Grant from the Province.
3. Direct staff to bring forward the Five-year Financial Plan Bylaw, 2021 to the December 3, 2020 daytime Council meeting for consideration of first reading.
4. Direct staff to bring forward bylaws outlining sewer utility and water utility user fee increases for 2021 to the December 3, 2020 daytime Council meeting for consideration of first, second and third readings.
5. Upon completion of public consultation, direct staff to bring forward direct-award grants and other grants as outlined in this report for consideration of approval.
6. Upon completion of public consultation, consider funding additional grant requests, supplementary requests, resource requirements for financial plan motion report backs and 2021 Strategic Plan action items, and items deferred in 2020 originally funded by 2019 surplus, as determined by Council.

CARRIED UNANIMOUSLY

I. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Alto
Seconded By Councillor Potts

That the Committee of the Whole Meeting be adjourned at 2:27 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR

DRAFT