

## Victoria City Council Appointments to Boards and Committees 2018 - 2022

### A. External Committees / Boards

#### Capital Region Emergency Service Telecommunications (CREST)

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Young	Councillor Dubow	<ul style="list-style-type: none"> <li>• Governed by the <i>Emergency Communications Corporations Act</i></li> <li>• Provides emergency radio telecommunications for 50 emergency response agencies in BC's capital region</li> </ul>

#### Canadian Capital Cities Organization Board

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe Councillor Alto	Councillor Loveday Councillor Young	<ul style="list-style-type: none"> <li>• Representatives from each capital city working together to promote the historic, cultural, economic and symbolic heritage of the capitals in Canada.</li> <li>• Representatives from federal, provincial, territorial and municipal public sectors as well as the private sector.</li> </ul>

#### Greater Victoria Harbour Authority - Board Member

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Alto	Councillor Dubow	<ul style="list-style-type: none"> <li>• The purpose of the GVHA is to manage and develop the harbour assets and operations.</li> <li>• To respond to and be reflective of community interests and work in cooperation with the members and other stakeholders.</li> <li>• The Board of Directors is comprised of member agencies and their respective nominees.</li> </ul>

#### Greater Victoria Harbour Authority - Member Representative

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Isitt	Councillor Isitt	<ul style="list-style-type: none"> <li>• Each Member is represented by one individual who is chosen by the Member.</li> </ul>

## Greater Victoria Public Library Board

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Loveday	Councillor Alto	<ul style="list-style-type: none"><li>• Governed by a Board of Trustees established under the <i>Library Act</i></li><li>• Make policy within the legislation and regulations to support the GVPLB mission</li><li>• Oversee the GVPLB finances</li></ul>

## Tourism Victoria Board of Directors

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Loveday	Councillor Dubow	<ul style="list-style-type: none"><li>• The not-for-profit destination marketing organization working in partnership with more than 900 business members and municipalities in Greater Victoria to promote tourism.</li></ul>

## Municipal Insurance Association of British Columbia (MIABC)

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Young	Councillor Collins	<ul style="list-style-type: none"><li>• Provide broad liability insurance coverage needed for member's financial security, stabilize liability insurance costs and offer risk management education</li></ul>

## Federation of Canadian Municipalities - Election to Board of Directors

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor may seek appointment to FCM		<ul style="list-style-type: none"><li>• Represent the interests of municipalities on policy &amp; program matters that fall within federal jurisdiction</li><li>• There are 8 Directors of the Board representing BC</li><li>• Elections are held at the Annual AGM</li><li>• The Board meets 3 times annually (phone/or in person)</li></ul>

## Board of Cemetery Trustees of Greater Victoria

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Potts	Councillor Young	<ul style="list-style-type: none"><li>Established and governed under the <i>BC Cemetery and Funeral Service Act</i> and the <i>Community Charter</i></li><li>Responsible for regulations for the use, operation and management of the property of the Board</li><li>Oversee the finance of the Board</li></ul>

## Greater Victoria Airport Authority - Airport Consultative Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Isitt	Councillor Isitt	<ul style="list-style-type: none"><li>The meetings provide an opportunity for the public to learn more and engage with the Victoria Airport Authority</li></ul>

## Greater Victoria Family Court and Youth Justice Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Dubow	Councillor Potts	<ul style="list-style-type: none"><li>Established under the <i>Provincial Court Act</i></li><li>Mandate is to protect youth in the justice system</li><li>1 Councillor or public appointee from each 13 municipalities</li></ul>

## University of Victoria Liaison

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe	Councillor Dubow	<ul style="list-style-type: none"><li>Not clearly defined</li></ul>

## Victoria Civic Heritage Trust – 2 appointees

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe Councillor Loveday	Councillor Alto Councillor Dubow	<ul style="list-style-type: none"><li>Administers grant (incentives &amp; funding) programs for the conservation and rehabilitation of legally protected commercial, industrial, and institutional heritage buildings, on behalf of the City:<ul style="list-style-type: none"><li>Building Incentive Program (BIP) - matching funds up to \$50,000 per building for eligible conservation work</li></ul></li></ul>

- Design Assistance Grant (DAG) - matching funds up to \$2,000 per building for preliminary conservation services
- Seismic Parapet Incentive Program (PIP) - matching funds up to \$50,000 per building for voluntary seismic upgrading of heritage parapet and facade falling hazards
- PIP-Design Assistance Grant (PIP-DAG) - matching funds up to \$3,000 per building for preliminary engineering services
- Tax incentive Program (TIP) - assists the City with technical reviews and recommendations for eligible Residential TIP and Non-Residential TIP projects

**Victoria Heritage Foundation – 1 appointee**

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Potts	Councillor Thornton-Joe	<ul style="list-style-type: none"> <li>• Administers a grant program to assist homeowners with the upkeep and rehabilitation of older homes, on behalf of the City.</li> <li>• Helps support the conservation of the City’s heritage houses through house grants, education and public awareness.</li> </ul>

**Victoria Parks and Recreation Foundation**

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe	Councillor Potts	<ul style="list-style-type: none"> <li>• Its mission is to enhance the parks system, community leisure services, recreation services, public art and education within, but not restricted to, the City of Victoria;</li> <li>• To receive and solicit donations and bequests of land, money and in kind gifts and services for an endowment fund and/or special projects.</li> <li>• Administer donations and bequests.</li> <li>• Hold title to real property that is dedicated to the public.</li> </ul>

**Victoria Regional Transit Commission – Mayor is standing Member (4 years) / Council nominated candidate is appointed to the Commission by the Province (2 years)**

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Dubow	Councillor Collins	<ul style="list-style-type: none"> <li>• Many decisions regarding transit services and funding in the Victoria region are made by this Commission.</li> <li>• Commission members are appointed by the Lieutenant Governor in Council from persons holding elected office.</li> <li>• It is responsible for determining route configurations and transit service levels; setting fares, reviewing and making recommendations for the annual operating budget and capital spending and raising the local share of the annual cost of transit service in the region.</li> </ul>

**Community Action Plan on Discrimination**

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Alto Councillor Dubow	Councillor Potts Vacant	<ul style="list-style-type: none"> <li>• The mandate is to address social and racial profiling in services in Victoria, in particular health and policing.</li> </ul>

**T'Mexw Treaty Advisory Committee**

2018 - 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Alto	Councillor Alto	<ul style="list-style-type: none"> <li>• Coordinates and represents the interests of most Lower Vancouver Island local governments within the CRD representing their needs to the Te'Mexw Treaty negotiations</li> </ul>

**B. CRD Boards & Committees**

**CRD Board of Directors – 4 year appointment (position of Municipal Directors and Alternate Municipal Directors to the Capital Regional District Board and the Capital Regional District Hospital Board)**

Mayor Helps  
Councillor Isitt  
Councillor Loveday  
Councillor Young

~~Councillor Collins – 1<sup>st</sup> alternate~~

Councillor Alto – 2<sup>nd</sup> alternate

Councillor Dubow – alternate

Councillor Potts – alternate

Councillor Thornton-Joe - alternate

**Arts Commission – 4 year appointment if a CRD Director / 2 year appointment if not a CRD Director / Alternates may be nominated**

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Loveday  Alternate: Councillor Dubow (appointed July 11, 2019)	Councillor Loveday	<ul style="list-style-type: none"><li>• Established as an independent community-based body to provide advice to the CRD on matters relating to the arts service that was established in 2001.</li><li>• Mandate to support arts in the community, public awareness and involvement, creation exhibition and performance of artistic works.</li><li>• The adjudicative body for arts funding programs</li></ul>

**Regional Water Supply Commission – appointment pending the completion of public input – appointed January 17, 2019**

Term (4 years) Appointees (four)	Roles / Responsibilities / Information
Councillor Isitt Councillor Loveday Councillor Young <del>Councillor Collins</del>	<ul style="list-style-type: none"><li>• A commission to review any matter relating to the regional water supply service.</li></ul>

**Regional Housing Trust Fund Commission**

2019 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe	Councillor Potts	<ul style="list-style-type: none"><li>• A fund that provides capital grants for the acquisition, development and retention of housing.</li><li>• Is a key function of the Regional Housing Affordability Strategy, that helps leverage additional funds from other sources.</li></ul>

## Royal and McPherson Theatres Society Advisory Committee

2018 - 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Loveday Councillor Young	Councillor Alto Councillor Dubow	<ul style="list-style-type: none"> <li>An Advisory role to provide advice to the RMTS Society</li> </ul>

## Climate Action Inter-Municipal Task Force

Term (4 years)	Appointee (one)	Roles / Responsibilities / Information
Councillor Potts	<del>Councillor Collins</del>	<ul style="list-style-type: none"> <li>Meets bi-annually</li> <li>Share information, collaborate on projects, review current program deliverables and provide input on the direction of the CRD Climate Action Program</li> </ul>

## Island Corridor Foundation Advisory Committee

Term	Roles / Responsibilities / Information
Appointment by CRD	A collaboration between First Nations and Regional District to protect the Island rail corridor

## C. City Advisory Bodies

### Art in Public Places Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe	Councillor Potts	<ul style="list-style-type: none"> <li>To advise the City on public art issues and trends relevant to public art initiatives in the City.</li> <li>To advise and consult on specific issues, such as donations and commissions of work.</li> <li>To nominate one of their members and other artists in the community to serve on the selection panel for specific art projects.</li> <li>To determine the type of competition to be held for a particular art project, and review the criteria for selection of the artist and/or artwork, the Call to Artists and the Competition Brief.</li> </ul>

### Renters' Advisory Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
<p>Councillor Dubow Councillor Loveday</p>	<p><del>Councillor Collins</del> Councillor Potts</p>	<ul style="list-style-type: none"> <li>• To provide advise and recommendation on policies to increase rental housing stock;</li> <li>• Improving conditions and wellbeing for renters;</li> <li>• Strategic priorities relating to renters</li> <li>• The impacts of provincial and federal legislation affecting tenants</li> <li>• Enhancing access and inclusion for renters in developing municipal policy and civic life</li> <li>• Other matters relevant to the interest of renters</li> </ul>

### South Island Prosperity Project

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
<p>Mayor Helps</p>	<p>Councillor Alto</p>	<ul style="list-style-type: none"> <li>• A collaboration of private business, local government and post-secondary institutions creating a vehicle for economic development and to diversify the regional economy;</li> <li>• Advise on to best deliver an economic development function to support small businesses.</li> </ul>

### Urban Food Table

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
<p>Councillor Isitt Councillor Loveday</p>	<p>Councillor Isitt <del>Councillor Loveday – Interim Appointment made Dec 2019</del></p>	<ul style="list-style-type: none"> <li>• To bring together organizations, groups and individuals to work together to support increased urban food production as an important part of developing a healthy, ecological and sustainable food system in Victoria.</li> </ul>



## City of Victoria Youth Council

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Dubow	Councillor Loveday	<ul style="list-style-type: none"><li>• A youth group that offers opportunities for civic engagement for youth on issues and initiatives in Victoria</li><li>• Take action and raise awareness about issues important to youth</li><li>• Work with Mayor, Council and staff to include youth perspectives in municipal processes and decisions.</li></ul>

## Honorary Citizens Committee

2018 - 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe Councillor Isitt	Councillor Thornton-Joe Councillor Isitt	<ul style="list-style-type: none"><li>• Meet to ensure there are a suitable number of nominations to choose from</li><li>• Evaluate nominations and makes recommendations to Council</li><li>• To recognize citizens for their service or achievements and having made an exceptional contribution to the City, who must be living in, or former residents of Victoria</li></ul>

## Active Transportation Advisory Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Isitt Councillor Young	Councillor Loveday Councillor Isitt	<ul style="list-style-type: none"><li>• Provides advice on strategies for promoting mode shift to active transportation, including proposed transportation expenditures; transportation issues and priorities; crosswalk prioritization; the Pedestrian and Cycling Master Plan; Transit issues, priorities and projects and place-making initiative.</li></ul>

## Downtown Victoria Business Association

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Thornton-Joe	Councillor Potts	<ul style="list-style-type: none"><li>• To be a proactive champion for Victoria's downtown business community, promoting sustainable economic vitality through direct action and advocacy</li></ul>

## Canada Day Liaison

2018 – 2020

2021 - 2022

**Roles / Responsibilities / Information**

Councillor Thornton-Joe

Councillor Thornton-Joe

- A collaboration between various agencies and stakeholders to produce a Canada Day event downtown

## Welcoming Cities Task Force

2021-2022

**Roles / Responsibilities / Information**

Established in 2020

Mayor Helps and Councillor Dubow

- To develop a Welcoming Cities Strategy and assess Victoria against Welcoming Standards
- To develop stronger, more inclusive communities and bridge the gaps between newcomers and long-time residents.

## Accessibility Advisory Committee

2021 - 2022

**Roles / Responsibilities / Information**

Established in 2020

**2 council members**

- To inform and provide feedback to Council and staff on a range of City initiatives, program and services through an accessibility lens.
- Act as resource and provide advice to Council and staff on the implementation of the Accessibility Framework and Short-Term Action Plan.

## Seniors' Advisory Committee

2021 - 2022

**Roles / Responsibilities / Information**

Established in 2020

**TBD**

**Staff to report back with draft Terms of Reference**

## City Family

2018 - 2020	2021 - 2022	Roles / Responsibilities / Information
Mayor Helps Councillor Alto Councillor Isitt Councillor Thornton-Joe	Councillor Alto Councillor Isitt Councillor Potts	<ul style="list-style-type: none"><li>Made up of members of the Songhees and Esquimalt Nations, other urban Indigenous people, the Mayor and select City Council members.</li></ul>

## Royal and McPherson Theatres Society

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Alto	Councillor Loveday	<ul style="list-style-type: none"><li>Society founded in 1977 for the purpose of operating the two theatres.</li><li>Works to maintain, preserve and further develop the Royal Theatre and McPherson Playhouse by providing governance and management of the organizations' resources..</li></ul>

## Acting Mayor

2018 - 2022	Roles / Responsibilities / Information												
Rotation based on Alphabetical order of Councillors													
<p style="text-align: center;"><b><u>2021</u></b></p> <table><tbody><tr><td><b>January</b></td><td>Councillor Loveday</td></tr><tr><td><b>February</b></td><td>Councillor Potts</td></tr><tr><td><b>March</b></td><td>Councillor Thornton-Joe</td></tr><tr><td><b>April</b></td><td>Councillor Young</td></tr><tr><td><b>May</b></td><td>Councillor Alto</td></tr><tr><td><b>June</b></td><td>Councillor Andrew</td></tr></tbody></table>	<b>January</b>	Councillor Loveday	<b>February</b>	Councillor Potts	<b>March</b>	Councillor Thornton-Joe	<b>April</b>	Councillor Young	<b>May</b>	Councillor Alto	<b>June</b>	Councillor Andrew	<ul style="list-style-type: none"><li>Council must establish a schedule for the appointment of members to fill the office of acting mayor on a rotating basis;</li><li>Responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act, or the office of mayor is vacant;</li><li>Has the same powers and duties as the mayor in relation of the applicable matter.</li></ul>
<b>January</b>	Councillor Loveday												
<b>February</b>	Councillor Potts												
<b>March</b>	Councillor Thornton-Joe												
<b>April</b>	Councillor Young												
<b>May</b>	Councillor Alto												
<b>June</b>	Councillor Andrew												

<b>July</b>	Councillor Dubow
<b>August</b>	Councillor Isitt
<b>September</b>	Councillor Loveday
<b>October</b>	Councillor Potts
<b>November</b>	Councillor Thornton-Joe
<b>December</b>	Councillor Young

### Councillor Neighbourhood Liaisons

2018 – 2020	2021 - 2022	Roles / Responsibilities / Information
Councillor Potts	Councillor Thornton-Joe	Burnside Gorge Community Association
Councillor Isitt	Councillor Loveday	Hillside / Quadra Neighbourhood Action Group (downtown Blanshard Advisory Committee)
Councillor Thornton-Joe	Councillor Potts	Downtown Residents Association
Councillor Young	Councillor Isitt	Fairfield Gonzales Community Association
Councillor Dubow	<b>Vacant</b>	Fernwood Community Association
Councillor Alto appointed July 25, 2019 to replace Councillor Collins	Councillor Alto	James Bay Neighbourhood Association
Councillor Alto	Councillor Thornton-Joe	North Jubilee Neighbourhood Association
Councillor Dubow Councillor Alto as Co-Liaison	Councillor Young	North Park Neighbourhood Association
Councillor Isitt	Councillor Loveday	Oakland Community Association
Councillor Young	<b>Vacant</b>	Rockland Neighbourhood Association
Councillor Alto	Councillor Thornton-Joe	South Jubilee Neighbourhood Association
Councillor Loveday	<b>Councillor Collins</b>	Victoria West Community Association

**Miscellaneous**

**Councillor Councillor Dubow** appointed as the City representative to the following bodies for the period of **2019 – 2020**:

(From the November 22, 2018 Council Meeting)

**Community Partnership Network**

**Local Immigration Partnership**

**Organizing against Racism & Hate**