



MINUTES - COMMITTEE OF THE WHOLE

October 1, 2020, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

The City of Victoria is located on the homelands of the Songhees and Esquimalt People

PRESENT: Mayor Helps in the Chair, Councillor Alto, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, Councillor Young

PRESENT ELECTRONICALLY AND IN PERSON: Councillor Isitt

ABSENT: Councillor Dubow

STAFF PRESENT: J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Director of Finance, C. Coates - City Clerk, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, J. Jensen - Head of Human Resources, K. Hoese - Director of Sustainable Planning and Community Development, C. Havelka - Deputy City Clerk, L. Van Den Dolder - Assistant City Solicitor, J. O'Connor - Deputy Director of Finance, C. Mycroft - Manager of Executive Operations, L. Taylor - Senior Planner, M. Betanzo - Senior Planner, M. Sandhu - Head of Service Innovation & Improvement, M. Heiser - Committee Secretary, A. James - Head of Strategic Operations, P. Bellefontaine - Director of Engineering & Public Works, C. Moftatt - Assistant City Solicitor, P. MacFarlane - Manager of Real Estate Development

GUESTS: S. Ravlic - Urban Matters

A. APPROVAL OF AGENDA

Moved By Councillor Alto
Seconded By Councillor Potts

That the agenda be approved.

Amendment:

Moved By Councillor Loveday
Seconded By Councillor Alto

That the following item be added to the agenda:

H.9 Proclamation - Fire Prevention Week

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Alto

Seconded By Councillor Thornton-Joe

That the agenda of the October 1, 2020 Committee of the Whole meeting be amended as follows:

Consent Agenda:

C.1 Adoption of the Minutes from the meeting held September 3, 2020

C.2 Adoption of the Minutes from the meeting held September 17, 2020

H.5 Proclamation - Waste Reduction Week

Committee received a report dated August 31, 2020 from the City Clerk regarding the proclamation for Waste Reduction Week, October 19 to 27, 2020.

H.6 Proclamation - International Day of Older Persons

Committee received a report dated September 16, 2020 from the City Clerk regarding the proclamation for International Day of Older Persons, October 1, 2020.

H.7 Proclamation - Wrongful Conviction Day

Committee received a report dated September 16, 2020 from the City Clerk regarding the proclamation for Wrongful Conviction Day, October 2, 2020.

H.8 Proclamation - Small Business Month

Committee received a report dated September 16, 2020 from the City Clerk regarding the proclamation for Small Business Month, October 2020.

H.9 Proclamation - Fire Prevention Week

Committee received a report dated October 1, 2020 from the City Clerk regarding the proclamation for Fire Prevention Week, October 4 to 10, 2020.

CARRIED UNANIMOUSLY

**On the main motion as amended:
CARRIED UNANIMOUSLY**

D. CLOSED MEETING

Motion to go into a closed Committee of the Whole meeting at 9:05 a.m.

Moved By Councillor Potts

Seconded By Councillor Loveday

MOTION TO CLOSE THE OCTOBER 1, 2020 COMMITTEE OF THE WHOLE MEETING TO THE PUBLIC

That Council convene a closed meeting that excludes the public under Section 90 of the Community Charter for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the Community Charter, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- *Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED UNANIMOUSLY

D.1 CLOSED - NEW BUSINESS

D.1.1 Legal Advice - Community Charter Section 90(1)(i)

Committee discussed a legal advice matter.

The conversation was recorded and kept confidential.

The open Committee of the Whole meeting reconvened at 9:22 a.m.

E. Presentations

E.1 Child Care in Victoria Action Plan

Committee received a report dated September 25, 2020 from the Head of Strategic Operations and a presentation from Sarah Ravlic, Urban Matters, regarding the City of Victoria Childcare Action Plan.

Committee discussed the following:

- *Effects to childcare due to current pandemic and parents working from home*
- *Closed schools and the increased the need for accessible child care*

Moved By Councillor Loveday

Seconded By Councillor Alto

That Council receive the report for information and:

1. Refer to staff to report back at the Term 3 Update on the Financial and Human Resource implications and the ability to implement the Process,

Policy, Partnerships and education and Training recommendations that are within municipal jurisdiction in the Report.

2. Bring forward the specific recommended advocacy motions for consideration at a future Council meeting.

Committee discussed the following:

- *Data to represent lived experiences and stories*
- *Incentives relating to the creation child care facilities*
- *Opportunities for language specific child care facilities*
- *Perceived conflicts in areas that may not be suitable for child care*

Councillor Young withdrew from the meeting at 10:10 a.m. and returned at 10:11 a.m.

**On the main motion:
CARRIED UNANIMOUSLY**

G. LAND USE MATTERS

G.1 1244 Wharf Street: Rezoning Application No. 00739 (Downtown)

Committee received a report dated September 17, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed Rezoning Application for 1244-1252 Wharf Street in order to add "hotel" as a permitted use and to permit residential uses below the street grade.

Committee discussed the following:

- *Concerns raised from the Victoria Downtown Residents Association*
- *Specific heritage value aspects of the property*
- *Remote CALUC meeting processes and community input*

Moved By Councillor Thornton-Joe
Seconded By Mayor Helps

That Council instruct staff to prepare the necessary Zoning Regulation Bylaw amendments that would authorize the proposed development outlined in Rezoning Application No.00739 for 1244 Wharf Street, that first and second reading of the Zoning Regulation Bylaw amendments be considered by Council and a Public Hearing date be set once the following conditions are met:

1. Council authorizing the existing street-level projecting building ornamentation over the City right-of-way, provided that the applicant enters into an Encroachment Agreement in a form satisfactory to the City Solicitor and the Director of Engineering and Public Works.

CARRIED UNANIMOUSLY

Councillor Alto withdrew from the meeting at 10:29 a.m. due to a potential pecuniary conflict of interest with the following item, as she lives in close proximity to the property.

G.2 3080, 3082 and 3090 Washington Avenue: Rezoning Application No. 00714, associated Official Community Plan Amendment, and Development Permit Application No. 000566 (Burnside)

Committee received a report dated September 3, 2020 from the Director of Sustainable Planning and Community Development regarding the proposed Rezoning Application, Official Community Plan Amendment, and Development Permit Application for 3080, 3082, and 3090 Washington Avenue in order to increase the density and construct nine attached dwelling buildings (townhouses) with several units in each duplex, totally 34 dwelling units.

Moved By Councillor Thornton-Joe

Seconded By Councillor Young

Rezoning Application No. 00714 and associated Official Community Plan Amendment:

That Council refer the application back to staff and give the applicant an opportunity to refine the following items:

1. Lower the height of buildings C, E, F and H to ensure that there is a sensitive transition to the neighbouring lower density residential buildings on the north and south side of the subject site, to the satisfaction of the Director of Sustainable Planning and Community Development.
2. Explore potential design changes to the greenway to see if it is possible to both retain trees and make it wheelchair accessible, to the satisfaction of the Director of Engineering and Public Works.

Development Permit Application No. 000566

That Council refer the application back to staff for the following refinements by the applicant, to the satisfaction of the Director of Sustainable Development and Community Planning:

1. Revise the proposed Phasing Plan to ensure that the outdoor amenity space and Doric Connector are constructed in Phase 1 and provide more details on the potential interim conditions of each phase, to the satisfaction of the Director of Sustainable Planning and Community Development.
2. Refine building heights to achieve a sensitive transition to, and minimize impacts on, the adjacent neighbours.
3. Revise building elevations to reduce the visual prominence of garages.
4. Remove the visitor parking space adjacent to Building B and replace with landscaping.
5. Relocate the PMT to the interior of the site to reduce impacts on adjacent properties.
6. Confirm location of garbage and recycling on site.

Committee discussed the following:

- *Security concerns raised by the residents relating to the Doric Connector*
- *Potential to recycle and reuse heritage aspects of the buildings*
- *Location of the proposed pedestrian connector*
- *Proposed changes to the plans prior to going forward for a Public Hearing*
- *Wheelchair accessibility and the proposed walkway*

Councillor Isitt withdrew from the meeting at 11:09 a.m.

On the main motion:

FOR (2): Councillor Thornton-Joe, Councillor Young

OPPOSED (3): Mayor Helps, Councillor Loveday, Councillor Potts

DEFEATED (2 to 3)

Moved By Mayor Helps

Seconded By Councillor Potts

Rezoning Application No. 00714 and associated Official Community Plan

Amendment:

1. That Council instruct the Director of Sustainable Planning and Community Development to prepare:
 - a. the necessary Official Community Plan amendment bylaw in accordance with Section 475 of the Local Government Act and the necessary Zoning Regulation Bylaw amendment that would change the Urban Place Designation of 3080, 3082 and 3090 Washington Avenue from Traditional Residential to Urban Residential and authorize the proposed development outlined in the staff report dated September 17, 2020 for Rezoning Application No. 00714; and
 - b. the necessary bylaw in order to terminate the Land Use Contract F32837 pertaining to 3080, 3082 and 3090 Washington Avenue.
2. That first and second readings of the zoning bylaw amendments and the Land Use Contract termination bylaw be considered by Council and a public hearing date be set once the following conditions are met:
 - a. Preparation of legal agreements executed by the applicant to secure the following, with form satisfactory to the City Solicitor:
 - i. a Housing Agreement to ensure that future strata bylaws do not prohibit the rental of dwelling units, to the satisfaction of the Director of Sustainable Planning and Community Development;
 - ii. a statutory right-of-way of 1.00m on Washington Avenue for highway purposes, to the satisfaction of the Director of Engineering and Public Works;
 - iii. a statutory right-of-way of 4.2m on the subject properties for the construction of the Doric Connector greenway, to the satisfaction of the Director of Community Planning and Sustainable Development and the Director of Engineering and Public Works; and
 - iv. construction of the Doric Connector greenway by the applicant, to the satisfaction of the Director of Community Planning and Sustainable Development and the Director of Engineering and Public Works.
 - b. Revisions to the design of the greenway to ensure that it is wheelchair accessible, to the satisfaction of the Director of Engineering and Public Works.
 - c. Lower the building heights of the attached dwellings along the north and south property lines to achieve a sensitive transition to, and minimize impacts on, the adjacent neighbours, to the satisfaction of the Director of Community Planning and Sustainable Development.

3. That Council consider who is affected by the proposed changes to the Official Community Plan, and determine that the following persons, organizations and authorities will be affected:
 - a. those property owners and occupiers within a 200m radius of the subject properties.
4. That Council provide an opportunity for consultation pursuant to section 475 of the Local Government Act, and direct the Director of Sustainable Planning and Community Development to:
 - a. mail a notice of the proposed OCP Amendment to those property owners and occupiers within a 200m radius of the subject properties; and
 - b. post a notice on the City's website inviting affected persons, organizations and authorities to ask questions of staff and provide written or verbal comments to Council for their consideration.
5. That Council consider that no consultation is necessary with the Capital Regional District Board, Councils of Oak Bay, Esquimalt and Saanich, the Songhees and Esquimalt First Nations, the School District Board, or the provincial or federal governments or their agencies because the proposed OCP amendment does not affect them.
6. That Recommendations 1 to 5 be adopted on the condition that they create no legal rights for the applicant or any other person, or obligation on the part of the City or its officials, and any expenditure of funds is at the risk of the person making the expenditure.

Development Permit Application No. 000566

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00714, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 000566 for 3080, 3082 and 3090 Washington Avenue, in accordance with:

1. Plans date stamped August 7, 2020.
2. The applicant revise the proposed Phasing Plan to ensure that the outdoor amenity space and Doric Connector are constructed in Phase 1 and provide more details on potential interim conditions of each phase, to the satisfaction of the Director of Sustainable Planning and Community Development.
3. The Development Permit lapsing two years from the date of this resolution."

Amendment:

Moved By Councillor Potts

Seconded By Councillor Thornton-Joe

Rezoning Application No. 00714 and associated Official Community Plan

Amendment:

1. That Council instruct the Director of Sustainable Planning and Community Development to prepare:
 - a. the necessary Official Community Plan amendment bylaw in accordance with Section 475 of the Local Government Act and the necessary Zoning Regulation Bylaw amendment that would change the Urban Place Designation of 3080, 3082 and 3090 Washington Avenue from Traditional Residential to Urban Residential and authorize the proposed

- development outlined in the staff report dated September 17, 2020 for Rezoning Application No. 00714; and
- b. the necessary bylaw in order to terminate the Land Use Contract F32837 pertaining to 3080, 3082 and 3090 Washington Avenue.
2. That first and second readings of the zoning bylaw amendments and the Land Use Contract termination bylaw be considered by Council and a public hearing date be set once the following conditions are met:
 - a. Preparation of legal agreements executed by the applicant to secure the following, with form satisfactory to the City Solicitor:
 - i. a Housing Agreement to ensure that future strata bylaws do not prohibit the rental of dwelling units, to the satisfaction of the Director of Sustainable Planning and Community Development;
 - ii. a statutory right-of-way of 1.00m on Washington Avenue for highway purposes, to the satisfaction of the Director of Engineering and Public Works;
 - iii. a statutory right-of-way of 4.2m on the subject properties for the construction of the Doric Connector greenway, to the satisfaction of the Director of Community Planning and Sustainable Development and the Director of Engineering and Public Works; and
 - iv. construction of the Doric Connector greenway by the applicant, to the satisfaction of the Director of Community Planning and Sustainable Development and the Director of Engineering and Public Works.
 - b. Revisions to the design of the greenway to ensure that it is wheelchair accessible, to the satisfaction of the Director of Engineering and Public Works.
 - c. Lower the building heights of the attached dwellings along the north and south property lines to achieve a sensitive transition to, and minimize impacts on, the adjacent neighbours, to the satisfaction of the Director of Community Planning and Sustainable Development.
 - d. Explore potential design changes to the greenway to see if it is possible to both retain trees and make it wheelchair accessible, to the satisfaction of the Director of Engineering and Public Works.**
 - e. Revisions to the design of the greenway fencing to address neighbouring safety and privacy concerns to the satisfaction of the Director of Engineering and Public Works.**
 3. That Council consider who is affected by the proposed changes to the Official Community Plan, and determine that the following persons, organizations and authorities will be affected:
 - a. those property owners and occupiers within a 200m radius of the subject properties.
 4. That Council provide an opportunity for consultation pursuant to section 475 of the Local Government Act, and direct the Director of Sustainable Planning and Community Development to:
 - a. mail a notice of the proposed OCP Amendment to those property owners and occupiers within a 200m radius of the subject properties; and
 - b. post a notice on the City's website inviting affected persons, organizations and authorities to ask questions of staff and provide written or verbal comments to Council for their consideration.
 5. That Council consider that no consultation is necessary with the Capital Regional District Board, Councils of Oak Bay, Esquimalt and Saanich, the Songhees and Esquimalt First Nations, the School District Board, or the

provincial or federal governments or their agencies because the proposed OCP amendment does not affect them.

6. That Recommendations 1 to 5 be adopted on the condition that they create no legal rights for the applicant or any other person, or obligation on the part of the City or its officials, and any expenditure of funds is at the risk of the person making the expenditure.

Development Permit Application No. 000566

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00714, if it is approved, consider the following motion:

“That Council authorize the issuance of Development Permit Application No. 000566 for 3080, 3082 and 3090 Washington Avenue, in accordance with:

1. Plans date stamped August 7, 2020.
2. The applicant revise the proposed Phasing Plan to ensure that the outdoor amenity space and Doric Connector are constructed in Phase 1 and provide more details on potential interim conditions of each phase, to the satisfaction of the Director of Sustainable Planning and Community Development.
3. The Development Permit lapsing two years from the date of this resolution.”

CARRIED UNANIMOUSLY

On the main motion as amended:

Rezoning Application No. 00714 and associated Official Community Plan Amendment:

1. That Council instruct the Director of Sustainable Planning and Community Development to prepare:
 - a. the necessary Official Community Plan amendment bylaw in accordance with Section 475 of the Local Government Act and the necessary Zoning Regulation Bylaw amendment that would change the Urban Place Designation of 3080, 3082 and 3090 Washington Avenue from Traditional Residential to Urban Residential and authorize the proposed development outlined in the staff report dated September 17, 2020 for Rezoning Application No. 00714; and
 - b. the necessary bylaw in order to terminate the Land Use Contract F32837 pertaining to 3080, 3082 and 3090 Washington Avenue.
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 - i. a Housing Agreement to ensure that future strata bylaws do not prohibit the rental of dwelling units, to the satisfaction of the Director of Sustainable Planning and Community Development;
 - ii. a statutory right-of-way of 1.00m on Washington Avenue for highway purposes, to the satisfaction of the Director of Engineering and Public Works;
 - iii. a statutory right-of-way of 4.2m on the subject properties for the construction of the Doric Connector greenway, to the satisfaction of the Director of Community Planning and Sustainable Development and the Director of Engineering and Public Works; and

- iv. construction of the Doric Connector greenway by the applicant, to the satisfaction of the Director of Community Planning and Sustainable Development and the Director of Engineering and Public Works.
- b. Revisions to the design of the greenway to ensure that it is wheelchair accessible, to the satisfaction of the Director of Engineering and Public Works.
- c. Lower the building heights of the attached dwellings along the north and south property lines to achieve a sensitive transition to, and minimize impacts on, the adjacent neighbours, to the satisfaction of the Director of Community Planning and Sustainable Development.
- d. Explore potential design changes to the greenway to see if it is possible to both retain trees and make it wheelchair accessible, to the satisfaction of the Director of Engineering and Public Works.
- e. Revisions to the design of the greenway fencing to address neighbouring safety and privacy concerns to the satisfaction of the Director of Engineering and Public Works.
- 3. That Council consider who is affected by the proposed changes to the Official Community Plan, and determine that the following persons, organizations and authorities will be affected:
 - a. those property owners and occupiers within a 200m radius of the subject properties.
- 4. That Council provide an opportunity for consultation pursuant to section 475 of the Local Government Act, and direct the Director of Sustainable Planning and Community Development to:
 - a. mail a notice of the proposed OCP Amendment to those property owners and occupiers within a 200m radius of the subject properties; and
 - b. post a notice on the City's website inviting affected persons, organizations and authorities to ask questions of staff and provide written or verbal comments to Council for their consideration.
- 5. That Council consider that no consultation is necessary with the Capital Regional District Board, Councils of Oak Bay, Esquimalt and Saanich, the Songhees and Esquimalt First Nations, the School District Board, or the provincial or federal governments or their agencies because the proposed OCP amendment does not affect them.
- 6. That Recommendations 1 to 5 be adopted on the condition that they create no legal rights for the applicant or any other person, or obligation on the part of the City or its officials, and any expenditure of funds is at the risk of the person making the expenditure.

Development Permit Application No. 000566

That Council, after giving notice and allowing an opportunity for public comment at a meeting of Council, and after the Public Hearing for Rezoning Application No. 00714, if it is approved, consider the following motion:

"That Council authorize the issuance of Development Permit Application No. 000566 for 3080, 3082 and 3090 Washington Avenue, in accordance with:

- 1. Plans date stamped August 7, 2020.
- 2. The applicant revise the proposed Phasing Plan to ensure that the outdoor amenity space and Doric Connector are constructed in Phase 1 and provide more details on potential interim conditions of each phase, to the satisfaction of the Director of Sustainable Planning and Community Development.
- 3. The Development Permit lapsing two years from the date of this resolution."

FOR (3): Mayor Helps, Councillor Loveday, Councillor Potts
OPPOSED (2): Councillor Thornton-Joe, Councillor Young
CARRIED (3 to 2)

Committee recessed at 11:14 a.m. and reconvened at 11:21 a.m.

Councillor Alto returned to the meeting at 11:21 a.m.

H. STAFF REPORTS

H.1 Accessibility Framework and Policy Update

Committee received a report dated September 24, 2020 from the Director of Engineering and Public works as well as the Deputy City Manager and Chief Financial Officer regarding an update to the August 6, 2020 Committee of the Whole presentation on the Accessibility Framework.

Councillor Isitt returned to the meeting at 11:25 a.m.

Committee discussed the following:

- *Specific positioning of bus stop stations*
- *Coordinated approach to completing accessibility projects*
- *Short-term action plan initiatives*

Councillor Thornton-Joe withdrew from the meeting at 11:44 a.m. and returned at 11:47 a.m.

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council approve the:

1. Accessibility Framework (Attachment A);

Motion to postpone:

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council postpone consideration of the motion.

CARRIED UNANIMOUSLY

Moved By Councillor Isitt

5. Direct staff to engage the Accessibility Advisory Committee report back on a draft Mid-to-Long Term Accessibility Action Plan by Q3 2021.

Failed to proceed due to no seconder

Moved By Councillor Potts

Seconded By Councillor Loveday

That the motion be lifted from the table.

CARRIED UNANIMOUSLY

Moved By Councillor Isitt

Seconded By Councillor Loveday

That Council approve the:

1. Accessibility Framework (Attachment A);

Committee discussed the following:

- Accessible shoreline
- Hire of an accessibility focused position and an integrated approach role responsibility

CARRIED UNANIMOUSLY

Moved By Councillor Loveday

Seconded By Councillor Potts

That Council approve the:

2. Terms of Reference for a new Accessibility Advisory Committee (Attachment C);

Amendment:

Moved By Councillor Potts

Seconded By Councillor Loveday

Add to Purpose

1. *Act as a resource and provide advice and recommendations to City Council and staff on the implementation of the Accessibility Framework and short term action plan
2. *Raise other accessibility matters that Council, staff or the Accessibility Advisory Committee members deem relevant to the interests of persons with disabilities within Victoria.
3. *Review proposed tool for balancing competing rights and interests and provide comments and recommendations to Council after review
4. * Review and update current guidelines for writing an Accessibility Impact Statement (AIS) so the document can function as an Accessibility Lens

Amendment to the amendment:

Moved By Mayor Helps

Seconded By Councillor Isitt

2. ~~*Raise other accessibility matters that Council, staff or the Accessibility Advisory Committee members deem relevant to the interests of persons with disabilities within Victoria~~ Direct staff to engage the Accessibility

Advisory Committee to report back on a draft Mid-to-Long Term Accessibility Action Plan by Q3 2021.

CARRIED UNANIMOUSLY

Amendment to the amendment:

Moved By Mayor Helps

Seconded By Councillor Isitt

Direct Work with staff to engage the Accessibility Advisory Committee to report back on a draft Mid-to-Long Term Accessibility Action Plan by Q3 2021.

CARRIED UNANIMOUSLY

On the amendment:

2. *Work with staff on a draft Mid-to-Long Term Accessibility Action Plan by Q3 2021.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Loveday

Amendment to Composition

Increase 7 to 9 members

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Loveday

Amendment to Composition – Bullet 3

That Bullet 3 be removed.

Amendment to the amendment:

Moved By Mayor Helps

Seconded By Councillor Potts

Amendment to Composition – Bullet 3

That Bullet 3 be removed.

Membership to the committee **will be limited to people with lived experiences of accessibility challenges** and may also include..

CARRIED UNANIMOUSLY

On the amendment:

Amendment to Composition – Bullet 3

Membership to the committee **will be limited to people with lived experiences of accessibility challenges** and may also include..

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Loveday

Add to Procedures

-The City will reasonably accommodate members' disabilities, as appropriate.
-All voting and non-voting members of the Committee will participate in an initial orientation session to ensure a common understanding of the scope of the Committees' mandate as approved by Council. ***The orientation session described above will be held prior to the first regular meeting.**

CARRIED UNANIMOUSLY

On the main motion as amended:

That Council approve the:

2. Terms of Reference for a new Accessibility Advisory Committee (Attachment C);

Add to Purpose

1. *Act as a resource and provide advice and recommendations to City Council and staff on the implementation of the Accessibility Framework and short term action plan
2. *Work with staff on a draft Mid-to-Long Term Accessibility Action Plan by Q3 2021.
3. *Review proposed tool for balancing competing rights and interests and provide comments and recommendations to Council after review
4. * Review and update current guidelines for writing an Accessibility Impact Statement (AIS) so the document can function as an Accessibility Lens

Amendment to Composition

Increase 7 to 9 members

Amendment to Composition – Bullet 3

Membership to the committee will be limited to people with lived experiences of accessibility challenges and may also include..

Add to Procedures

-The City will reasonably accommodate members' disabilities, as appropriate.
-All voting and non-voting members of the Committee will participate in an initial orientation session to ensure a common understanding of the scope of the

Committees' mandate as approved by Council. ***The orientation session described above will be held prior to the first regular meeting.**

CARRIED UNANIMOUSLY

Moved By Councillor Loveday

Seconded By Councillor Alto

That Council approve the:

3. Accessibility and Inclusion Policy (Attachment E); and

CARRIED UNANIMOUSLY

Moved By Councillor Loveday

Seconded By Councillor Isitt

That Council approve the:

4. Short-Term Action Plan (Attachment G).

CARRIED UNANIMOUSLY

Committee recessed at 12:40 p.m. and reconvened at 1:12 p.m.

H.2 By-Election Report Back

Committee received a report dated September 28, 2020 from the City Clerk regarding a report back to Council with information regarding the potential to conduct a by-election on December 12, 2020 during the COVID-19 pandemic.

Moved By Mayor Helps

Seconded By Councillor Loveday

That Council:

1. Appoint Chris Coates as Chief Election Officer.
2. Appoint Sonia Santarossa, Christine Havelka and Monika Fedyczkowska as Deputy Chief Election Officers.
3. Authorize the Chief Election Officer to send a formal request to the Ministry of Municipal Affairs for a Ministerial Order to facilitate a by-election during the pandemic including legislative changes to respond to enhanced mail ballot voting, reduced touch points and other pandemic related matters that may be required.
4. Approve a budget addition of up to \$350,000 from the Financial Stability Reserve for the by-election.
5. Forward the by-election motions to the October 1, daytime Council meeting for ratification.

Committee discussed the following:

- *Costs associated with delivering a safe by-election*
- *Reuse of supplies from provincial election*
- *Increased number of staffing proposed*

- *Specifics relating to the proposed request to the Ministry of Municipal Affairs regarding mail ballot voting*
- *Timing of public notices*

CARRIED UNANIMOUSLY

H.3 2021 Strategic Plan Grants

Committee received a report dated September 18, 2020 from the Deputy Director of Finance regarding the request for Council to provide direction on any areas of focus for the 2021 strategic plan grants stream.

Councillor Isitt withdrew from the meeting at 1:36 p.m. due to a potential non-pecuniary conflict of interest with the above item, as he sits as a Director of a society that may apply for funds.

Moved By Mayor Helps

Seconded By Councillor Alto

That in addition to the weighting given by Council, that the 2021 grants have an additional focus on building community resilience.

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

That in addition to the weighting given by Council, that the 2021 grants have an additional focus on building community resilience; **and**

- **Replace 30% community impact with 30% project builds community resilience.**

CARRIED UNANIMOUSLY

Amendment:

Moved By Mayor Helps

Seconded By Councillor Alto

That in addition to the weighting given by Council, that the 2021 grants have an additional focus on building community resilience; and

- Replace 30% community impact with 30% project builds community resilience.
- **Resilience definition: the capacity of the system enterprise community or person to maintain its core purpose or integrity in the face of dramatic changed circumstances.**

CARRIED UNANIMOUSLY

On the main motion as amended:

That in addition to the weighting given by Council, that the 2021 grants have an additional focus on building community resilience; and

- Replace 30% community impact with 30% project builds community resilience.
- Resilience definition: the capacity of the system enterprise community or person to maintain its core purpose or integrity in the face of dramatic changed circumstances.

CARRIED UNANIMOUSLY

Councillor Isitt returned to the meeting at 1:48 p.m.

Councillor Young withdrew from the meeting at 1:48 p.m. due to a potential pecuniary conflict of interest with the following item, as his daughter may be employed by an accounting firm.

H.4 Appointment of Auditor

Committee received a report dated September 23, 2020 from the Deputy City Manager/CFO regarding the proposed appointment of BDO Canada LLP as the City's auditor for the financial reporting years 2020-2024.

Moved By Councillor Isitt
Seconded By Councillor Loveday

That Council appoint BDO Canada LLP as the City's auditor for the financial reporting years 2020-2024.

CARRIED UNANIMOUSLY

Councillor Young returned to the meeting at 1:49 p.m.

J. NEW BUSINESS

J.1 Council Member Motion: Keep Growing, Victoria

Committee received a Council Member Motion dated September 24, 2020 from Councillor Isitt and Councillor Loveday regarding the proposed continuation of Get Growing, Victoria as an annual program and invite information from staff, the Urban Food Table, and other stakeholders.

Moved By Councillor Isitt
Seconded By Councillor Loveday

That Council:

1. Endorse in principle the continuation of Get Growing, Victoria as an annual program.
2. Direct staff to report back on the results of the 2020 Get Growing, Victoria program and on the implications of continuing the program annually in 2021 and future years

3. Invite input from the Urban Food Table and other stakeholders on the continuation of Get Growing, Victoria.

FOR (6): Mayor Helps, Councillor Alto, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (6 to 1)

K. ADJOURNMENT OF COMMITTEE OF THE WHOLE

Moved By Councillor Loveday

Seconded By Councillor Alto

That the Committee of the Whole Meeting be adjourned at 1:56 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR