

COMMITTEE OF THE WHOLE REPORT
FROM THE MEETING HELD JANUARY 14, 2021

For the Council meeting of January 14, 2021, the Committee recommends the following:

F.1 Council Committee and Neighbourhood Liaison Appointments

That Council approve the following appointments:

Victoria City Council Appointments to Boards and Com
2018 - 2022

A. External Committees / Boards		
Capital Region Emergency Service Telecommunications (CREST)		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Young	Councillor Dubow	<ul style="list-style-type: none"> Governed by the <i>Emergency Communication Act</i>. Provides emergency radio telecommunications services to emergency response agencies in BC's capital region.
Canadian Capital Cities Organization Board		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe Councillor Alto	Councillor Loveday Councillor Young	<ul style="list-style-type: none"> Representatives from each capital city in the historic, cultural, economic and social sectors of Canada. Representatives from federal, provincial and municipal public sectors as well as the private sector.
Greater Victoria Harbour Authority - Board Member		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Alto	Councillor Alto	<ul style="list-style-type: none"> The purpose of the GVHA is to manage the harbour assets and operations. To respond to and be reflective of the community's cooperation with the members and the public. The Board of Directors is comprised of representatives from respective nominees.
Greater Victoria Harbour Authority - Member Representative		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Isitt	Councillor Isitt	<ul style="list-style-type: none"> Each Member is represented by the Member.
Greater Victoria Public Library Board		

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Loveday	Councillor Alto	<ul style="list-style-type: none"> Governed by a Board of Trustees Make policy within the legislation and GVPLB mission Oversee the GVPLB finances
Destination Greater Victoria Board of Directors		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Loveday	Councillor Andrew	<ul style="list-style-type: none"> The not-for-profit destination management partnership with more than 900 businesses in Greater Victoria to promote tourism
Municipal Insurance Association of British Columbia (MIABC)		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Young	Councillor Isitt	<ul style="list-style-type: none"> Provide broad liability insurance, financial security, stabilize liability, management education
Federation of Canadian Municipalities - Election to Board of Directors		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor may seek appointment to FCM		<ul style="list-style-type: none"> Represent the interests of municipalities that fall within federal jurisdiction There are 8 Directors of the Board Elections are held at the Annual Meeting The Board meets 3 times annually

Board of Cemetery Trustees of Greater Victoria		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Potts	Councillor Potts	<ul style="list-style-type: none"> Established and governed under the <i>Service Act</i> and the <i>Community</i> Responsible for regulations for the property of the Board Oversee the finance of the Board
Greater Victoria Airport Authority - Airport Consultative Committee		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Isitt	Councillor Isitt	<ul style="list-style-type: none"> The meetings provide an opportunity to engage with the Victoria Airport Authority
Greater Victoria Family Court and Youth Justice Committee		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Dubow	Councillor Potts	<ul style="list-style-type: none"> Established under the <i>Provincial</i> Mandate is to protect youth in the 1 Councillor or public appointee to
University of Victoria Liaison		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe	Councillor Dubow	<ul style="list-style-type: none"> Not clearly defined
Victoria Civic Heritage Trust – 2 appointees		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe Councillor Loveday	Councillor Thornton-Joe Councillor Dubow	<ul style="list-style-type: none"> Administers grant (incentives & funding) and rehabilitation of legally protected institutional heritage buildings, on <ul style="list-style-type: none"> Building Incentive Program (BIP) - building for eligible conservation Design Assistance Grant (DAG) - building for preliminary conservation Seismic Parapet Incentive Program - \$50,000 per building for voluntary parapet and facade falling hazard PIP-Design Assistance Grant - \$3,000 per building for preliminary Tax incentive Program (TIP) - and recommendations for eligible Residential TIP projects

Victoria Heritage Foundation – 1 appointee

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Potts	Councillor Thornton-Joe	<ul style="list-style-type: none">• Administers a grant program to assist with the purchase and rehabilitation of older homes• Helps support the conservation of historic buildings through house grants, education and public programs

Victoria Parks and Recreation Foundation

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe	Councillor Potts	<ul style="list-style-type: none">• Its mission is to enhance the park and recreation services, recreation services, public services, and other services restricted to, the City of Victoria;• To receive and solicit donations and gifts of money, kind gifts and services for an endowment fund;• Administer donations and bequests;• Hold title to real property that is owned by the Foundation.

**Victoria Regional Transit Commission – Mayor is standing Member (4 years) / Council nominated candidate (2 years)
Commission by the Province (2 years)**

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Dubow	Councillor Isitt	<ul style="list-style-type: none">• Many decisions regarding transit for the region are made by this Commission;• Commission members are appointed by the Council from persons holding elected office;• It is responsible for determining transit service levels; setting fares, reviewing the annual operating budget and determining the local share of the annual cost of transit.

Community Action Plan on Discrimination

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Alto Councillor Dubow	Councillor Potts Councillor Alto	<ul style="list-style-type: none">• The mandate is to address social issues in the City of Victoria, in particular health and safety.

T'Mexw Treaty Advisory Committee		
2018 - 2020	2021 - 2022	Roles / Responsibilities
Councillor Alto	Councillor Alto	<ul style="list-style-type: none"> Coordinates and represents the Island local governments within the Te'Mexw Treaty negotiations
B. CRD Boards & Committees		
CRD Board of Directors – 4 year appointment (position of Municipal Directors and Alternate Municipal Directors on the Capital Regional District Board and the Capital Regional District Hospital Board) Mayor Helps Councillor Isitt Councillor Loveday Councillor Young Councillor Alto – 1st alternate Councillor Dubow – alternate Councillor Potts – alternate Councillor Thornton-Joe – alternate Councillor Andrew - alternate		
Arts Commission – 4 year appointment if a CRD Director / 2 year appointment if not a CRD Director / Alternates		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Loveday Alternate: Councillor Dubow	Councillor Loveday Alternate: Councillor Alto	<ul style="list-style-type: none"> Established as an independent commission to provide advice to the CRD on matters relating to arts and culture established in 2001. Mandate to support arts in the community through involvement, creation exhibition and promotion. The adjudicative body for arts funding.
Regional Water Supply Commission – *** appointment of 1 Council member pending the completion of public input		
Term (4 years) Appointees (four)		Roles / Responsibilities
Councillor Isitt Councillor Loveday Councillor Young *** Councillor Dubow		<ul style="list-style-type: none"> A commission to review any matter relating to water supply service.

Regional Housing Trust Fund Commission		
2019 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe	Councillor Potts	<ul style="list-style-type: none"> • A fund that provides capital grants for the acquisition, development, and retention of housing. • Is a key function of the Regional Housing Trust Fund which helps leverage additional funds for housing.
Royal and McPherson Theatres Society Advisory Committee		
2018 - 2020	2021 - 2022	Roles / Responsibilities
Councillor Loveday Councillor Young	Councillor Alto Councillor Dubow	<ul style="list-style-type: none"> • An Advisory role to provide advice and support to the Society.
Climate Action Inter-Municipal Task Force		
Term (4 years)	Appointee (one)	Roles / Responsibilities
Councillor Potts	Councillor Loveday	<ul style="list-style-type: none"> • Meets bi-annually • Share information, collaborate on deliverables and provide input on the Climate Action Program
Island Corridor Foundation Advisory Committee		
Term		Roles / Responsibilities
Appointment by CRD		A collaboration between First Nations and the Island community.
C. City Advisory Bodies		
Art in Public Places Committee		
2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe	Councillor Young	<ul style="list-style-type: none"> • To advise the City on public art initiatives in the City. • To advise and consult on specific commissions of work. • To nominate one of their members to serve on the selection panel for the project. • To determine the type of competition project, and review the criteria for the Call to Artists and the Competition.

Renters' Advisory Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Dubow Councillor Loveday	Councillor Potts Councillor Andrew	<ul style="list-style-type: none"> To provide advise and recommendations on rental housing stock; Improving conditions and working conditions; Strategic priorities relating to housing; The impacts of provincial and federal government on housing; Enhancing access and inclusion in housing; municipal policy and civic life; Other matters relevant to the committee.

South Island Prosperity Partnership

2018 – 2020	2021 - 2022	Roles / Responsibilities
Mayor Helps	Councillor Alto	<ul style="list-style-type: none"> A collaboration of private business, government and secondary institutions create a prosperous future for development and to diversify the economy; Advise on to best deliver and support small businesses.

Urban Food Table

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Isitt Councillor Loveday	Councillor Isitt Councillor Loveday	<ul style="list-style-type: none"> To bring together organizations and individuals together to support increased food security as an important part of developing a sustainable food system in the city.

City of Victoria Youth Council

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Dubow	Councillor Loveday	<ul style="list-style-type: none"> A youth group that offers opportunities for youth to engage on issues and initiatives in Victoria; Take action and raise awareness on issues; Work with Mayor, Council and staff on issues and initiatives in municipal processes and decision making.

Honorary Citizens Committee

2018 - 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe Councillor Isitt	Councillor Thornton-Joe Councillor Isitt	<ul style="list-style-type: none"> Meet to ensure there are a suitable candidates from Evaluate nominations and make recommendations To recognize citizens for their service made an exceptional contribution to the community of former residents of Victoria

Active Transportation Advisory Committee

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Isitt Councillor Young	Councillor Loveday Councillor Isitt	<ul style="list-style-type: none"> Provides advice on strategies for active transportation, including proposed transportation issues and priorities for Pedestrian and Cycling Master Plan projects and place-making initiatives

Downtown Victoria Business Association

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe	Councillor Young	<ul style="list-style-type: none"> To be a proactive champion for Victoria's business community, promoting sustainable economic action and advocacy

Canada Day Liaison

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Thornton-Joe	Councillor Thornton-Joe	<ul style="list-style-type: none"> A collaboration between various community groups to produce a Canada Day event downtown

Welcoming Cities Task Force

	2021-2022	Roles / Responsibilities
Established in 2020	Mayor Helps and Councillor Dubow	<ul style="list-style-type: none"> To develop a Welcoming Cities Strategy and Welcoming Standards To develop stronger, more inclusive relationships between newcomers and long-time residents

Accessibility Advisory Committee

	2021 - 2022	Roles / Responsibilities
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Established in 2020

Councillor Potts
Councillor Isitt

- To inform and provide feedback of City initiatives, program and plans.
- Act as resource and provide implementation of the Access Action Plan.

Seniors' Advisory Committee

2021 - 2022

Roles / Responsibilities

Established in 2020

TBD

Staff to report back with

City Family

2018 - 2020

2021 - 2022

Roles / Responsibilities

Mayor Helps
Councillor Alto
Councillor Isitt
Councillor Thornton-Joe

TBD for 2021-2022:

Councillor Alto
Councillor Isitt
Councillor Potts

- Made up of members of the Songhees urban Indigenous people, the Maquinist members.

Royal and McPherson Theatres Society

2018 - 2020

2021 - 2022

Roles / Responsibilities

Councillor Alto

Councillor Andrew

- Society founded in 1977 for the purpose of promoting and supporting the development of the performing arts in the community.
- Works to maintain, preserve and enhance the Royal and McPherson Playhouse by providing management of the organization.

Acting Mayor

2018 - 2022

Roles / Responsibilities

Rotation based on Alphabetical order of Councillors

2021

- Council must establish a schedule to fill the office of acting mayor on a regular basis.
- Responsible for acting in the place of the mayor when the mayor is absent or otherwise unable to act.

January	Councillor Loveday	<ul style="list-style-type: none"> Has the same powers and duties applicable matter.
February	Councillor Potts	
March	Councillor Thornton-Joe	
April	Councillor Young	
May	Councillor Alto	
June	Councillor Andrew	
July	Councillor Dubow	
August	Councillor Isitt	
September	Councillor Loveday	
October	Councillor Potts	
November	Councillor Thornton-Joe	
December	Councillor Young	

Councillor Neighbourhood Liaisons

2018 – 2020	2021 - 2022	Roles / Responsibilities
Councillor Potts	Councillor Alto	Burnside Gorge Community
Councillor Isitt	Councillor Isitt	Hillside / Quadra Neighbourhood Blanshard Adv
Councillor Thornton-Joe	Councillor Young	Downtown Resi
Councillor Young	Councillor Isitt	Fairfield Gonzales C
Councillor Dubow	Councillor Dubow	Fernwood Comm
Councillor Alto	Councillor Andrew	James Bay Neighb
Councillor Alto	Councillor Thornton-Joe	North Jubilee Neigh
Councillor Dubow Councillor Alto as Co-Liaison	Councillor Potts	North Park Neighb
Councillor Isitt	Councillor Loveday	Oakland Comm
Councillor Young	Councillor Thornton-Joe	Rockland Neighb
Councillor Alto	Councillor Thornton-Joe	South Jubilee Neigh
Councillor Loveday	Councillor Dubow	Victoria West Con

D.1 Emergency Social Services Grant - Meegan Community Care Tent

That Council allocate an Emergency Social Services Grant of \$6,500 for the “Meegan Community Care Tent” to the Red Cedar Café Society as the grant recipient and permit holder.

Direct staff to continue to seek options for a location for the Meegan Community Care Tent, excluding Avalon Street

H.1 Use of Parking Lot at 940 Caledonia Ave for Transitional Tiny Home Community

1. That Council authorize Aryze Developments to apply for a temporary use permit in relation to up to 36,000 sq ft of the Royal Athletic Park parking lot at 940 Caledonia Avenue (the “Site”) for a temporary Transitional Tiny Home Community on the Site for up to 30 homes.
2. That Council direct staff to work with BC Housing to negotiate a proposed lease or licence of occupation at a nominal rate for the use of the Site for the purpose of the Transitional Tiny Home Community that assumes the City and Aryze Developments (not BC Housing) sharing site remediation risks and removal of the temporary structures, on the terms satisfactory to the City’s Head of Strategic Real Estate and the Director of Parks, Recreation and Facilities, and in the form satisfactory to the City Solicitor, and to report back to Council for approval of the agreement.
3. That Council direct staff to expedite the processing of the temporary use permit application and other applications associated with the Transitional Tiny Home Community at the Site to be submitted by Aryze, and hold an opportunity for public comment.
4. That Council direct staff to return to Council as soon as possible to seek Council approval for funding from the federal-provincial Restart funding, to pay the proportion of the costs the City will be incurring for start up.
5. That all of this work be carried out in as expedient a way as possible with the aim that there is occupancy of the Tiny Home Community by no later than March 31st
6. That Council request City staff and the operator engaged by BC Housing to meet on a regular basis during the project planning phase for the Transitional Tiny Home Community with both housed and unhoused neighbours and once the project is established to establish a Community Advisory Committee with participation from nearby neighbours and residents of the Transitional Tiny Home Community, to respond to queries and concerns and to help ensure neighbourhood integration.
7. That Council authorization pursuant to Recommendations 1 to 6 does not limit Council’s or any City official’s discretion in relation to the approval of the temporary use permit or any other City approval pertaining to the Transitional Tiny Home Community, nor does the authorization create any rights or obligations aside from the right to apply for a temporary use permit in relation to the Site.

8. That this motion be forwarded to the daytime Council meeting held January 14, 2021.