

NO. 14-100

**FIRE PREVENTION AND REGULATION BYLAW**

A BYLAW OF THE CITY OF VICTORIA

The purpose of this bylaw is to establish regulations pertaining to fire protection, fire prevention, fire suppression and the operation of the Fire Department within the City of Victoria.

Under its statutory powers, including sections 8.3(a), 8.3(g), 8.3(l), 66, 194 and 258 of the *Community Charter*, and sections 6, 10, 11, 21, 22, 25, 26 and 36 of the *Fire Services Act*, the Council of the Corporation of the City of Victoria, in an open meeting assembled, enacts the following provisions:

**CONTENTS**

**PART 1 – INTRODUCTION**

- 1 Title
- 2 Definitions
- 3 Adoption of Fire Code

**PART 2 – VICTORIA FIRE DEPARTMENT**

- 4 Continuation of the Fire Department
- 5 Fire Chief
- 6 General Authority
- 7 Deputy Fire Chief(s)
- 8 Limits of Jurisdiction
- 9 Rules, Regulations and Policies

**PART 3 – FIRE AND EMERGENCY OPERATIONS**

- 10 Right to Enter
- 11 Establish Boundary
- 12 Demolition
- 13 Section 25 of the *Fire Services Act*
- 14 Conduct of Persons at Incidents
- 15 Post-Incident Watch
- 16 Fire Damaged Buildings

**PART 4 – FIRE PREVENTION**

- 17 Regular System of Inspection
- 17A Mobile Cooking Operations
- 18 Condition and Compliance Inspection
- 19 Inspection of Fire Hazards
- 20 Inspection Attendance
- 21 Information at Inspection
- 22 False Information at Inspection
- 23 Obstruct Inspection
- 24 False Transmission of Alarm
- 24A Smoke Alarms

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- 25 No Occupancy
- 26 Lock Boxes for Building Access
- 27 Fire Safety Plan
- 28 Fire Watch for Prevention
- 29 Fire Department Connections
- 30 Emergency Radio Communications ~~Antennae on Buildings~~Equipment
- 31 Fire Protection Upgrades
- 32 Storage
- 33 Combustible and Hazardous Materials
- 34 Garbage
- 35 Fire Hydrants
- 36 Prohibited Burning
- 37 Prohibition on Open Air Burning
- 38 Permit
- 39 Event Approval
- 40 Occupant Load
- 41 General Conduct of Persons

**PART 5 – FEES**

- 42 Requested Inspection
- 43 File Searches
- 44 Attendance Cost Recovery
- 45 Fire Investigation Fee

**PART 6 – GENERAL PROVISIONS**

- 46 Penalties
- 47 Severability
- 48 Conflict

**Part 7 – TRANSITION**

- 49 Repeal of Bylaw No. 96-010, the Fire Prevention and Regulation Bylaw
- 50 Repeal of Bylaw No. 04-114, the Fire Inspection Delegation Bylaw, is repealed
- 51 Ticket Bylaw Amendment

**PART 8 – COMMENCEMENT**

- 52 Commencement

**PART 1 – INTRODUCTION**

**Title**

1 ~~4~~ This bylaw may be cited as the “Fire Prevention and Regulation Bylaw”.

**Definitions**

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2 ~~2~~ In this bylaw,

**"Amplification System" means**

within-building radio communications support and enhancement systems designed to overcome the interruption of emergency radio communications;

**"Apparatus" means**

any vehicle of the Fire Department

~~(a)~~ ~~(a)~~ equipped with machinery, devices, Equipment or materials for firefighting; or

~~(b)~~ ~~(b)~~ used to transport Members or supplies;

**"Building Code" means**

the British Columbia Building Code, as amended from time to time;

**"City" means**

the Corporation of the City of Victoria or the area within the municipal boundaries of the City of Victoria as the context may require;

**"Controlled Substance" means**

a controlled substance as defined and described in Schedules I, II and III of the *Controlled Drugs and Substances Act* (Canada), as amended from time to time, but does not include the trade or manufacture of a Controlled Substance that is permitted under that Act;

**"Dangerous Goods" means**

dangerous goods as defined in the *Transport of Dangerous Goods Act* (British Columbia), as amended from time to time, asbestos and any other material which, because of toxic or other inherent characteristics, constitutes a fire hazard or a hazard to life, safety or health;

**"Delivered Audio Quality of 3.4" means**

speech over radio that is understandable without repetition and may have some noise or distortion present;

**"Deputy Fire Chief" means**

any Member designated by the Fire Chief as a deputy Fire Chief;

**"Equipment" means**

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any tools, contrivances, devices or materials used by the Fire Department to respond to any Incident, conduct any investigation or provide other functions of the Fire Department;

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**“Fire Alarm System”** means

“Fire Alarm System” as defined in the City’s False Alarm Bylaw, as amended from time to time;

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**“Fire Chief”** means

the Member appointed from time to time by the City Council as the head of the Fire Department;

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**“Fire Commissioner”** means

“fire commissioner” as defined in the *Fire Services Act*;

**“Fire Department”** means

the City of Victoria Fire Department;

**“Fire Department Connection”** means

a connection to a building through which the Fire Department can pump supplemental water into a –sprinkler system, standpipe, or other system, which furnishes water for fire extinguishment to supplement existing water supplies;

**“Fire Services Act”** means

the *Fire Services Act* (British Columbia), as amended from time to time;

**“Fire Safety Plan”** means

the measures set out in Article 2.8.2 of Division B – Part 2 of the *Fire Code*;

**“Fire Code”** means

the British Columbia Fire Code, as amended from time to time;

**“Fire Protection”** means

all aspects of fire safety including, but not limited to,

- (a) fire prevention;
- (b) fire suppression;
- (c) pre-incident planning;

- (d) investigations;
- (e) inspections;
- (f) public education and information; and
- (g) Member training and development;

**“Grease” means**

rendered animal fat, vegetable shortening, or other such oily matter used for the purpose of and resulting from cooking or preparing foods;

**“Hotel” means**

“hotel” as defined in the *Fire Services Act*, as amended from time to time;

**“Incident” means**

a fire, an explosion, a situation where a fire or explosion is imminent, or any other situation presenting a danger or possible danger to life, property or the environment and to which the Fire Department responds or attends;

**“Member” means**

any employee of the City who works within the Fire Department;

**“Mobile Cooking Operation” means**

any vehicle, cart, trailer, or other temporary or portable installation that is not part of a building and is utilized for the sale and production of food or beverages;

**“Motor Vehicle” means**

“motor vehicle” as defined by the *Motor Vehicle Act* (British Columbia), as amended from time to time;

**“NFPA 10” means**

the Fire Code referenced standard of the National Fire Protection Association’s “Standard for Portable Fire Extinguishers”, which is referred to as “NFPA 10” in the Fire Code;

**“NFPA 96” means**

the Fire Code referenced standard of the National Fire Protection Association’s “Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations”, which is referred to as “NFPA 96” in the Fire Code;

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**“NFPA 705” means**

the Fire Code referenced standard of the National Fire Protection Association’s “Recommended Practice for a Field Flame Test for Textiles and Films”, which is referred to as “NFPA 705” in the Fire Code;

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**“Occupier” means**

“occupier” as defined in the *Fire Services Act*, as amended from time to time;

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**“Open Air Burning” means**

any burning of any kind, of any material, for any purpose that takes place outside of a building, structure, accessory building or commercial establishment, or anywhere else outdoors;

**“Operator” means**

a person carrying on the business of operating a Mobile Cooking Operation;

**“Owner” means**

“owner” as defined under the *Community Charter* (British Columbia), as amended from time to time;

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**“Park” means**

“park” as defined in the Parks Bylaw, as amended from time to time;

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**“Permit” means**

a permit issued under this bylaw which authorizes Open Air Burning;

**“Public Building” means**

“public building” as defined by the *Fire Services Act*, as amended from time to time;

**“Qualified Technician” means**

a person who demonstrates to the satisfaction of the Fire Chief that they have the certification and training necessary to perform inspections, testing and maintenance on fire protection equipment in accordance with manufacturer’s specifications and the applicable standards;

**“Service” means**

the City’s public safety communications service provider;

**“Shadowed Area” means**

an area that suffers attenuation or obstruction of radio signals to or from the area as a result of the interposition of all or any part of the building or structure in the radio signal path between the area and the transmitting/receiving site of the Service;

**“Smoke Alarm” means**

“smoke alarm” as defined by the Building Code.

**Adoption of Fire Code**

3 ~~3~~—The Fire Code is adopted by this bylaw and shall be applicable within the City.

**PART 2 – VICTORIA FIRE DEPARTMENT**

**Continuation of the Fire Department**

4 ~~4~~—The Fire Department is continued under the Fire Chief who is the head of the Fire Department.

**Fire Chief**

5 ~~5~~—The Fire Chief shall be appointed by City Council.

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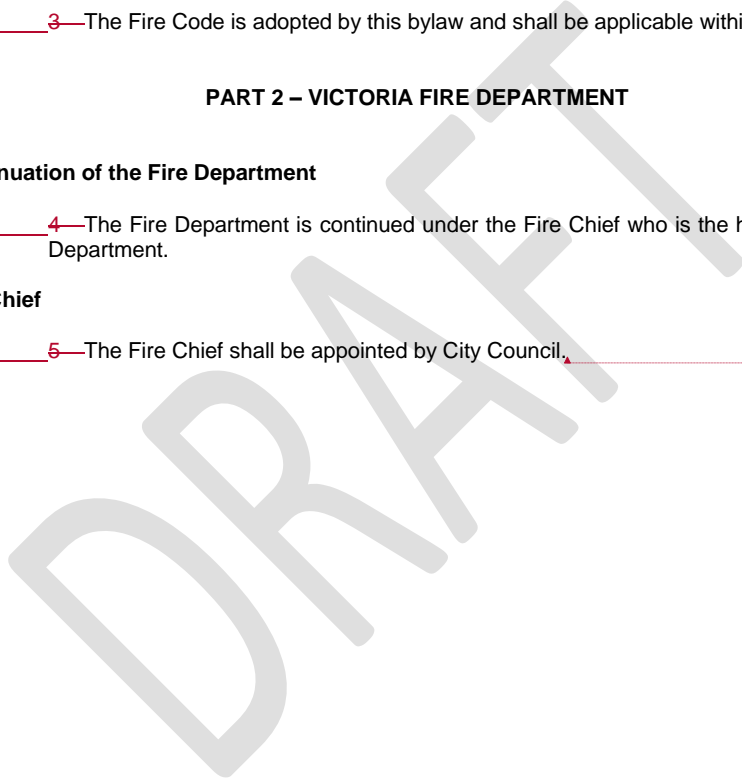
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**General Authority**

~~6~~ ~~6~~ ~~(1)~~

~~(1)~~ The Fire Chief is authorized to

- (a) manage, control and supervise the Fire Department activities and Members;
- (b) appoint or authorize Members to exercise any of the Fire Chiefs' powers on such terms and conditions as the Fire Chief considers appropriate, and revoke any such appointment or designation; and
- (c) carry out all other actions the Fire Chief is authorized to perform pursuant to this bylaw, the Fire Code and any Act.

~~(2)~~ ~~(2)~~ The Fire Chief, and every Member authorized by the Fire Chief, is authorized to

- (a) take all measures the he or she considers necessary to
  - ~~(i)~~ ~~(i)~~ prevent, suppress, control and extinguish fires;
  - (ii) mitigate the effects of Incidents;
  - (iii) mitigate the effects of Dangerous Goods; and
  - (iv) protect life and property;
- (b) provide first response medical care;
- (c) conduct rescue operations;
- (d) have the care, custody and control of all Apparatuses, Equipment and Fire Department buildings;

**Deputy Fire Chief(s)**

~~7~~ ~~7~~ ~~(1)~~

~~(1)~~ The Fire Chief may appoint one or more Deputy Fire Chiefs to exercise all the powers and perform all the duties of the Fire Chief in Fire Chief's absence.

~~(2)~~ ~~(2)~~ The Deputy Fire Chiefs shall report to the Fire Chief.

**Limits of Jurisdiction**

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~~8~~ ~~8~~—No Apparatus or Equipment shall be used or operated beyond the municipal boundaries of the City unless the use or operation is authorized

~~(a)~~ ~~(a)~~—by an agreement between the City and another jurisdiction to supply Fire Protection;

~~(b)~~ ~~(b)~~—by the Fire Chief, or any Member authorized by the Fire Chief, to assist another jurisdiction in circumstances the Fire Chief or authorized Member deems necessary or appropriate due to an exceptional situation or emergency; or

~~(c)~~ ~~(c)~~—by the Fire Chief for involvement in a special event.

**Rules, Regulations and Policies**

~~9~~ ~~9~~—The Fire Chief may make policies and operational guidelines for the proper and efficient administration and operation of the Fire Department and may vary, alter, or repeal such policies and operational guidelines as he or she deems necessary.

**PART 3 – FIRE AND EMERGENCY OPERATIONS**

**Right to Enter**

~~10~~ ~~10~~—The Fire Chief, and any Member authorized by the Fire Chief, is authorized to enter on property and into premises, with or without Apparatus or Equipment, to combat, control, investigate or otherwise deal with an Incident.

**Establish Boundary**

~~11~~ ~~11 (1)~~—

~~(1)~~ The Fire Chief, and any Member authorized by the Fire Chief, may establish limited entry areas in the vicinity of an Incident.

~~(2)~~ No person shall enter a limited area established pursuant to section 11(1) without the authorization of a Member.

~~(3)~~ The Fire Chief, and any Member authorized by the Fire Chief, at an Incident may request peace officers enforce restrictions on persons entering within the limited area established pursuant to section 11(1).

**Demolition**

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~~12 12 (1)~~

(1) The Fire Chief, and any Member authorized by the Fire Chief, may order the damage, destruction or demolition of any building, part of a building, structure, equipment or other private property, as may be necessary to extinguish, suppress or prevent the spread of fire or prevent the potential collapse of a building resulting from an Incident.

(2) ~~(2)~~ None of the City, the Fire Department or any of their elected or appointed officials, officers, employees or Members shall be obligated to restore or pay compensation for property damaged, destroyed or demolished pursuant to section 12(1).

(3) ~~(3)~~ Within 30 days of destructing or demolishing a building pursuant to section 12(1), the Fire Chief, or Member authorized by the Fire Chief, shall provide notice of the destruction or demolition to the City's Chief Building Official.

(4) ~~(4)~~ If the Fire Chief or other Member arranges for damage, destruction or demolition pursuant to section 12(1), the Owner of the property subject to such services shall pay to the City the fee specified in Schedule "A" of this bylaw.

**Section 25 of the Fire Services Act**

~~13 13~~ Without limiting the generality of any other provision of this bylaw, the Fire Chief, and any Member authorized by the Fire Chief, is authorized to exercise all of the powers of the Fire Commissioner under section 25 of the *Fire Services Act*.

**Conduct of Persons at Incidents**

~~14 14 (1)~~

(1) No person shall

(a) impede, hinder, obstruct or otherwise interfere with any Member in the extinguishment of a fire or in the control of any other Incident;

(b) damage, destroy, obstruct, impede or hinder the operation of any Apparatus or Equipment;

(c) refuse to allow a Member to

~~(i)(i)~~ enter into or upon any premises from which a fire alarm or

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other report of an emergency has been received or where the Member believes that an Incident or other circumstance which poses or may pose a risk to life safety or property exists;

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~~(iii)~~(ii) enter or pass through or over buildings or property adjacent to an incident or allow Apparatus and Equipment to enter or pass through or over buildings or property where deemed necessary to gain access to the Incident or to protect any person or property;

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~~(2)~~ (2) Every person at or near a fire, emergency, or other Incident shall

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- (a) comply with the orders or directions of all Members; and
- (b) provide any information that person may have relating to the fire, emergency or other Incident to any Member who requests that information.

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~~(3)~~ (3) Except as authorized by the Fire Chief or other Member, no person shall

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- (a) enter any building threatened by an Incident; until such time as active fire operations and fire investigations have been completed and the care of the property returned to the Owner;
- (b) enter within an area designated by ropes, guards or tapes, which are erected by or under the direction of a police officer or the Fire Department, across or around any or all streets, lanes, alleys or buildings;
- (c) refuse to move from a designated area referred to in section 14(3)(b) when directed by a police officer or a Member; or
- (d) ~~or~~ remove any ropes, guards or tapes referred to in section 14(3)(b).

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**Post-Incident Watch**

~~15~~ ~~15~~ (1)

After an Incident has occurred, the Fire Chief, and any Member authorized by the (1) Fire Chief, may require that one or more Members, with or without Apparatus, remain at the Incident site to provide a post-Incident watch for a period of time the Fire Chief or authorized Member deems necessary to secure the property against further Incident.

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~~(2) (2)~~—The Owner of a property subject to a post-Incident watch pursuant to section 15(1) shall pay to the City the fee specified in Schedule “A” of this bylaw.

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**Fire Damaged Buildings**

~~16 16 (1)~~

~~(1)~~ The Owner of a fire-damaged building shall promptly take all steps necessary to secure the building against the entry of unauthorized persons, including, but not limited to, guarding the building and securing all openings to the building.

~~(2) (2)~~ If an Owner fails to provide the necessary security to a fire-damaged building within a reasonable time, or within the time directed by the Fire Chief, or any Member authorized by the Fire Chief, the Fire Chief or authorized Member may cause the work required pursuant to section 16(1) to be conducted by employees, agents or contractors of the City.

~~(3) (3)~~ If the Fire Chief, or any Member authorized by the Fire Chief, arranges for services pursuant to section 16(1), the Owner of the property subject to such services shall pay to the City the fee specified in Schedule "A" of this bylaw.

**PART 4 – FIRE PREVENTION**

**Regular System of Inspection**

~~17 17 (1)~~

Hotels, Public Buildings, churches, theatres, halls and other buildings used as a place of

~~(1)~~ public resort shall be inspected in accordance with the regular system of inspection detailed in Schedule "C".

~~(2) (2)~~ Mobile Cooking Operations shall be inspected in accordance with section 17A.

~~(3)~~ The Fire Chief, and any Member authorized by the Fire Chief, is authorized to enter on property and inspect premises in order to perform inspections pursuant to this section ~~17(1)~~.

**Mobile Cooking Operations**

~~17A (1)~~ No person shall operate a Mobile Cooking Operation unless:

~~(a)~~ the Mobile Cooking Operation has been inspected and approved by the Fire Chief, or any Member authorized by the Fire Chief;

~~(b)~~ the Operator has paid the fee for inspection specified in Schedule "B"; and

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- (c) the decal indicating that the Fire Chief has approved the Mobile Cooking Operation is displayed in a conspicuous place on the Mobile Cooking Operation.
- (2) Every approval pursuant to section 17A(1)(a) shall be valid until the 31<sup>st</sup> day of December of the same year, but the full inspection fee shall nevertheless be payable for every inspection.
- (3) On or before January 15 of every calendar year that the Operator continues to operate the Mobile Cooking Operation, the Operator must arrange for a new inspection pursuant to section 17A(1)(a) and pay the inspection fee specified in Schedule "B".
- (4) The Operator of a Mobile Cooking Operation that produces Grease laden vapor must:
- (a) be in compliance with NFPA 96 and have appropriate equipment installed, used and maintained as to prevent a hazard; and
  - (b) display a valid service decal from a Qualified Technician on all fixed extinguishing systems.
- (5) The Operator of a Mobile Cooking Operation that has a fixed extinguishing fire protection system must have instructions for use of the system posted in a conspicuous place within the cooking area.
- (6) The Operator of a Mobile Cooking Operation must:
- (a) have any hoods, Grease removal devices, fans, ducts and other appurtenances in the Mobile Cooking Operation cleaned at frequent intervals to prevent surfaces from becoming heavily contaminated with Grease or other residues;
  - (b) have any service on a hood system in the Mobile Cooking Operation completed by a Qualified Technician, and display a valid service decal upon the hood system indicating that service on the hood system has been completed;
  - (c) install portable fire extinguishers within the Mobile Cooking Operation in accordance with NFPA 10 requirements;
  - (d) have any portable fire extinguishers within the Mobile Cooking Operation serviced annually by a Qualified Technician and display a valid service decal accordingly;
  - (e) ensure that any temporary electrical power generators and connections for the Mobile Cooking Operation are:

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- (i) of proper grade and rated by a testing laboratory,
  - (ii) protected from weather, vehicle traffic, and restricted from public access,
  - (iii) properly grounded, and
  - (iv) used as per manufacturers specifications;
  - (f) ensure that any appliances and equipment used at the Mobile Cooking Operation are certified for commercial use and installed and maintained in accordance with their certification and applicable standards;
  - (g) subject to section 17A(7), not use any wood burning appliances for the Mobile Cooking Operation;
  - (h) if the Mobile Cooking Operation is located inside a Motor Vehicle or other vehicle utilizing natural gas or propane, install and maintain within the Mobile Cooking Operation a gas monitoring detector with alerting capabilities with respect to unsafe levels of gas or propane;
  - (i) ensure there is a barrier of no less than one meter horizontally and vertically between any cooking appliance of the Mobile Cooking Operation and the public;
  - (j) ensure that the Mobile Cooking Operation is a minimum distance of three meters from any other structure or Motor Vehicle; and
  - (k) if the Mobile Cooking Operation utilizes any tent or awning, the material of the tent or awning must be fire resistive and conform to the requirements of NFPA 705.
- (7) A Mobile Cooking Operation that utilized wood burning appliances and was approved by the Fire Chief prior to the date of adoption of Fire Prevention and Regulation Bylaw, Amendment Bylaw No. 1 (No. 21-010) may continue to use wood burning appliances, provided that the scale or extent of use is not significantly greater than at the time of approval.

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**Condition and Compliance Inspection**

18 ~~(1)~~

In addition to carrying out the regular system of inspections pursuant to ~~section (1) sections 17 and 17A~~, the Fire Chief, and any Member authorized by the Fire Chief, is authorized to enter onto any property within the City at any time and inspect premises or a Mobile Cooking Operation for the purposes of ascertaining whether

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(a) conditions exist which may cause a fire, increase the danger of fire or increase the danger to persons or property from a fire;

(b) requirements of this bylaw are being complied with; and

(c) requirements of the Fire Code are being complied with.

~~(2)~~ ~~(2)~~ — If, after performing an inspection pursuant to ~~sections~~ section 17, 17A or 18(1), the Fire Chief, or any Member authorized by the Fire Chief, determines that a property or Mobile Cooking Operation is not in compliance with this bylaw or the Fire Code, or that one or more conditions exist which may be a fire hazard, increase the danger of fire or the danger to persons or property from a fire, the Fire Chief, and any Member authorized by the Fire Chief, may issue an order to the ~~Owner of any Occupier of the property~~ following persons to do what is necessary to remove the condition or to bring the property or Mobile Cooking Operation into compliance within a specified time period and advise of a return date for a re-inspection:

(a) ~~(3)~~ — for an inspection of a property, to the Owner or any Occupier of the property; or

(b) for an inspection of a Mobile Cooking Operation, to the Operator of the Mobile Cooking Operation.

~~(3)~~ The Fire Chief, and any Member authorized by the Fire Chief, is authorized to enter onto a property and premises, and into a Mobile Cooking Operation to re-inspect a site following an order made pursuant to section 18(2).

~~(4)~~ ~~(4)~~ — If upon the first re-inspection of a ~~site~~ property or premises pursuant to section 18(3), the Fire Chief, or any Member authorized by the Fire Chief, determines that an order issued pursuant section 18(2) has not been complied with, he or she may either

(a) schedule a second re-inspection and further subsequent re-inspections, if required, to ascertain whether the order has been complied with, and the person to whom the order was made shall pay to the City the re-inspection fee specified in Schedule "A" for the second, and each subsequent, re-inspection; or

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(b) at any time, arrange to have all work necessary to bring the property into compliance with the order, and the person to whom the original order was issued shall pay the City the fee specified in Schedule "A" of this bylaw,

whichever the Fire Chief or authorized Member deems most appropriate for efficient correction and safety.

~~(5)~~ ~~(5)~~ If upon the first re-inspection of a Mobile Cooking Operation pursuant to section 18(3), the Fire Chief, or any Member authorized by the Fire Chief, determines that an order issued pursuant section 18(2) has not been complied with, he or she may schedule a second re-inspection and further subsequent re-inspections, if required, to ascertain whether the order has been complied with, and the person to whom the order was made shall pay to the City the re-inspection fee specified in Schedule "B" for the second, and each subsequent, re-inspection.

(6) Notwithstanding any of the requirements of this section, anyone that fails to comply with an order issued pursuant to this section remains subject to penalties pursuant to this bylaw.

(7) An Owner ~~or~~ Occupier or Operator who is issued an order pursuant to

(a) ~~(a)~~ section 18(2); ~~or~~

(b) ~~(b)~~ section 18(4)(a); or

(c) section 18(5)

must comply with the order in the time specified within the order.

**Inspection of Fire Hazards**

~~19~~ 19 ~~In addition to the inspections authorized pursuant to sections 17, 17A and 18 of this bylaw, the Fire Chief, and any Member authorized by the Fire Chief, is authorized to exercise within the City all the powers under sections 21 and 22 of the *Fire Services Act* and, with the written approval of the Fire Commissioner, the powers conferred in section 23 of the *Fire Services Act*.~~

**Inspection Attendance**

~~20~~ (1) ~~An Owner or Occupier of property~~ or an Operator of a Mobile Cooking Operation who has been notified of an inspection to be

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20 conducted pursuant to this bylaw, or any other enactment relating to fire safety, must ~~attend, or have an agent attend on his or her behalf, at provide access to the property site to any Member or other inspector conducting the inspection~~ on the date and at the time specified in the notice ~~to provide access for the inspection, and any person who fails to do so shall pay to the City the fee specified in Schedule "A".~~

~~(2) Access may be provided by the Owner, Occupier or Operator pursuant to section 20(1) by attending the site, having an agent attend on their behalf, or by providing access to a key.~~

**Information at Inspection**

21 ~~24~~ Every Owner and Occupier of a property ~~and Operator of a Mobile Cooking Operation~~ shall provide all information and shall render all assistance required by any Member, or other inspector in connection with any inspection of that ~~property location~~ being conducted pursuant to this bylaw, the Fire Code, or the *Fire Services Act*.

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**False Information at Inspection**

~~22~~ ~~22~~ No person shall withhold or falsify any information required by any Member, nor refuse to assist in an inspection under this bylaw.

**Obstruct Inspection**

~~23~~ ~~23~~ No person shall obstruct or interfere with any Member during an inspection under this bylaw.

**False Transmission of Alarm**

~~24~~ ~~24~~ No person shall cause an alarm to be transmitted to the Fire Department by telephone, Fire Alarm System, in person or by other means, knowing that an emergency or Incident does not exist.

**Smoke Alarms**

24A

- (1) Every Owner of a building shall ensure that Smoke Alarms are installed and maintained in accordance with the Building Code and the Fire Code.
- (2) Smoke Alarms may only be individually battery powered in accordance with the Building Code.
- (3) Smoke Alarms must be replaced when they become inoperable or have exceeded their lifespan as per the manufacturer's specifications.

**No Occupancy**

~~25~~ ~~25 (1)~~

~~(1)~~ If the Fire Chief, or Member authorized by the Fire Chief, deems a site, or any portion of a site, to be hazardous for occupation, the Fire Chief or authorized Member may post a notice on any building, structure or area at that site specifying that occupancy may be hazardous and is not permitted.

~~(2)~~ ~~(2)~~ No person shall enter or occupy a building, structure or area affected by a noticed posted pursuant to section 25(1).

~~(3)~~ ~~(3)~~ No person, other than a Member, shall remove a notice posted pursuant to section 25(1).

**Lock Boxes for Building Access**

~~26~~

~~(1)~~ Subject to section ~~26 (1)~~ ~~Every~~ ~~(2), every~~ Owner of a premises which

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(b) is subject to penalties under this bylaw if none of the contacts provided pursuant to section 26(4)(a) are able to provide access to all items listed in section 26(5) within fifteen minutes of notification by the Fire Department.

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(5) An Owner must ensure that any lock box required pursuant to section 26(1) contains all current keys and devices required in an emergency to open any of the following ~~which exist~~ items that are present in the building:

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(a) ~~(a)~~ doors or hatches to the principal entrance;

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~~(c)~~ (b) firefighting safety/control features;

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~~(d)~~ (c) elevator;

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~~(e)~~ (d) service rooms for firefighting purposes; and

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~~(f)~~ (e) any door that permits entry into a common area.

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(6) ~~(3)~~ If a lock box installed pursuant to section 26(1) is not of a size sufficient to hold all contents required under this bylaw, the Owner shall, at the Owner's expense and ~~to~~ with the approval of a Member, either replace the lock box with one of a suitable size or install a second lock box.

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(7) ~~(4)~~ No person, other than a Member, may open a lock box.

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(8) ~~(5)~~ Members shall, at all times, be permitted to have access to any lock box required pursuant to this bylaw.

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**Fire Safety Plan**

27- (1) An Owner of a building, site or other area which requires a Fire Safety Plan pursuant to the Fire Code must

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(a) submit the Fire Safety Plan to the Fire Chief, in a form specified by the Fire Chief, for review and approval;

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(b) ensure the Fire Safety Plan is stored on the property in a Fire Safety Plan box of a type and in a location approved by the Fire Chief, or Member authorized by the Fire Chief, and further ensure that the Fire Safety Plan box:

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(i) ~~(f)~~ remains locked;

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~~(ii)~~ ~~(ii)~~ —remains accessible to any Member using a Fire Department lock box key;

(iii) is ~~red in colour and contains letters in white stating~~ a secured box or enclosure that is clearly labelled "Fire Safety Plan"; ~~in contrasting colours~~; and

(c) provide the Fire Chief with an updated Fire Safety Plan within 30 days of any changes being made to the Fire Safety Plan.

~~(2)~~ ~~(2)~~ —An Owner who submits a Fire Safety Plan pursuant to section 27(1)(a) or provides an update pursuant to section 27(1)(c) which includes sufficient changes that the Fire Chief, or Member authorized by the Fire Chief, determines that a full review is required, shall pay the fee specified in Schedule "B" of this bylaw.

**Fire Watch for Prevention**

28 ~~(1)~~ —

~~(1)~~ If a Hotel or Public Building contains a Fire Alarm System, sprinkler system or emergency power system which is not is properly functioning, the Owner of that property must institute and maintain a fire watch of the property until such time as the system is fully operational.

~~(2)~~ ~~(2)~~ —A fire watch pursuant to section 28(1) requires that the Owner, or an agent of the Owner, attend at the property and perform all the following activities:

- (a) —maintain continued attendance throughout the fire watch;
- (b) post written notices at all entrances and exits on each floor of the subject building stating that a fire watch is in effect and its expected duration;
- (c) —provide a physical inspection of all public areas of the subject building;
- (d) note in an entry book at least every hour the safety conditions in the subject building;
- (e) ensure on-site provision of a communications device capable of making a

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911 call; and

- (f) post instructions in the subject building as to the alternate actions to be taken in the case of an emergency, and if a Fire Safety Plan exists for the building, the instructions shall be in accordance with the Fire Safety Plan.

~~(3)~~ ~~(3)~~ — If a Hotel or Public Building contains a Fire Alarm System, sprinkler system or emergency power system which is not is properly functioning, and the Owner, or Owner’s agent, is not in attendance at the property performing a fire watch in accordance with section 28(2), the Fire Chief, and any Member authorized by the Fire Chief, may arrange for one or more Members to attend at the property and remain at the site until the Owner or the Owner’s agent arrives to commence or continue the fire watch.

~~(4)~~ ~~(4)~~ — If one or more Members attend at a property pursuant to section 28(3) in excess of 1 hour, the Fire Chief, and any Member authorized by the Fire Chief, may either:

- ~~(a)~~ ~~(a)~~ — continue to maintain as many Members at the property as the Fire Chief or authorized Member deems necessary for the fire watch and the Owner shall pay the City the fee specified in Schedule “A”; or

- ~~(b)~~ ~~(b)~~ — retain the services of a private security company to maintain the fire watch until the Owner or Owner’s agent attends to assume the fire watch or until the fire watch is no longer required, and Owner shall pay the City the fee specified in Schedule “A” of this bylaw.

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**Fire Department Connections**

~~29~~ ~~29~~ Every Owner or Occupier of a new or existing property for which the Building Code requires Fire Department Connections must ensure that

- (a) the Fire Department Connections, standpipes systems and sprinklers are located and installed in accordance with the Building Code and applicable building permit;
- (b) all Fire Department Connections, protective caps, standpipe systems and sprinklers are kept clean, functional, and in place at all times, and to promptly clean, repair and replace Fire Department Connections, protective caps, standpipe systems and sprinklers as necessary;
- (c) access to Fire Department Connections for sprinklers and standpipe systems are clearly identified, functional and in good repair;
- (d) signs are displayed which identify which Fire Department Connection serves a particular sprinkler or standpipe system and the maximum pumping pressure at a Fire Department Connection;
- (e) each fire sprinkler and standpipe Fire Department Connections is kept free and clear, by at least one metre, from all shrubbery, trees, other vegetation, structures, buildings or other obstructions; and
- (f) each Fire Department Connections is clearly visible at all times from the Fire Department access route, unless approved otherwise by the Fire Chief or other Member authorized by the Fire Chief.

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**Emergency Radio Communications Antennas on Buildings Equipment**

~~30~~ \_\_\_\_\_

~~(1) Where the design or construction methods of a new or existing Public Building or Hotel-a building may cause poor radio communications for firefighting and rescue operations the Service, or where anthe Owner of the building is directed to do so by the Fire Chief, or-any Member authorized by the Fire Chief, the Owner of athe building shallmust, at the Owner'sOwner's expense, ensure that-an engineered communications antenna, which;~~

~~(a) all of the following areas meet a minimum standard Delivered Audio Quality~~



of 3.4, as certified by a professional engineer, registered in the Province of British Columbia:

(i) within the building, a minimum of 90% of the area of each floor of the building, including underground areas, and

(ii) within Shadowed Areas of the building, a minimum of 90% of all areas where Delivered Audio Quality of 3.4 could be achieved before the erection, construction or modification of the building or structure:

(b) continual monitoring is satisfactory, always active for any system put in place to ensure that the requirements specified in section 30(1)(a) are met;

(c) maintenance and testing is conducted annually by a professional engineer, registered in the Province of British Columbia, to ensure the requirements specified in section 30(1)(a) are met; and

(d) a record of the maintenance and testing referred to in section 30(1)(c) is maintained and available for inspection by the Fire Chief or Member authorized Member, is by the Fire Chief.

(2) The radio frequency range that must be supported for radio communications pursuant to section 30(1) shall be any frequencies used by the network of the Service.

(3) If a building fails to meet the requirements specified in section 30(1)(a), the Owner of the building must, as soon as the owner becomes aware of the failure:

(a) notify the Fire Chief in writing as soon as practicable; and

(b) make repairs or other works within five business days, to meet the requirements specified in section 30(1)(a).

(4) If the Owner of a building fails to complete repairs or other works under section 30(3)(b) to the satisfaction of the Fire Chief, the Fire Chief may have a temporary Amplification System installed and maintained on the building in order to meet the requirements specified in section 30(1)(a) at the expense of the Owner of the building, to be recovered as a debt owing to the City, which, if not recovered from the Owner of the building by December 31, may be collected in the same manner as for property taxes.

(5) If an Amplification System is required to meet the requirements specified in section

30(1)(a) in the building.

(a) the building Owner must coordinate with the Service to ensure that the Service's outdoor radio communication performance is not degraded by such amplification, and if the Service determines that the requirements of section 30(1)(a) cannot be met while still maintaining the Service's outdoor radio communication performance, the building Owner must communicate that decision promptly to the Fire Chief, in writing; and

(b) the Amplification System must comply with section 1 of Schedule "D", and may include any of the following in order to meet the requirements of section 30(1)(a):

(i) passive antenna systems or radiating cable systems,

(ii) distributed antenna systems with uni-directional or bi-directional amplifiers as needed,

(iii) voting receiver systems, or

(iv) another system that will improve audio quality of radio communications, as certified by a professional engineer, registered in the Province of British Columbia, and to the satisfaction of the Fire Chief;

(c) the Amplification System must be tested annually in accordance with section 2 of Schedule "D"; and

(d) if any testing of the Amplification System shows that communications within the building or within the Shadowed Area have degraded such that they fail to meet the requirements specified in section 30(1)(a), the Owner of the building shall make repairs or other works within five business days to remedy the problem and meet the requirements specified in section 30(1)(a), unless the Owner can demonstrate conclusively that the degradation is solely the result of external changes not under their control.

(6) If a new building has caused a decline below the requirements specified in section 30(1)(a) in an existing building, the Fire Chief, or a Member authorized by the Fire Chief, may require the Owner of the new building, at their expense, to provide for repairs or other works under section 30(3)(b) so that the existing building again meets the requirements specified in section 30(1)(a), to the satisfaction of the Fire Chief.

(7) This section 30 shall not apply to:

(a) any single-family detached or semi-detached residence;

- (b) any building or structure constructed of wood frame and not metal-clad;
- (c) any building or structure less than 5000 square metres in floor space; or
- (d) any building or structure less than 12 metres in height.

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(8) The construction or erection of a building or structure that interferes with the City's emergency radio or telecommunications networks shall constitute a nuisance because it threatens the health, safety and welfare of those in the City, and in addition to any other remedies or enforcement procedures provided in this bylaw, the City may seek an injunction to restrain such a nuisance.

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### Fire Protection Upgrades

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31- ~~(1)~~ \_\_\_\_\_

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(1) The Fire Chief, and any Member authorized by the Fire Chief, may require any Owner or Occupier of a Hotel or Public Building, to provide or make alterations to the building's fire protection equipment, including, but not limited to heat and smoke detection systems, Fire Alarm Systems, emergency power sources, exit signs, fire separations, standpipe systems, sprinklers and means of egress.

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~~(2)~~ Any required provisions or alterations required by the Fire Chief, or authorized Member, pursuant to section 31(1) shall not exceed the requirements set out in the Building Code.

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### Storage

32- (1) An Owner of a Public Building or Hotel must ensure no material or item is stored in

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- ~~(a)~~ \_\_\_\_\_locker room aisles;
- ~~(b)~~ \_\_\_\_\_elevator rooms;
- ~~(c)~~ \_\_\_\_\_service rooms; or
- ~~(d)~~ \_\_\_\_\_parking areas;

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unless ~~first~~ approved in writing by the Fire Chief, or Member authorized by the Fire Chief, prior to the date of adoption of Fire Prevention and Regulation Bylaw, Amendment Bylaw No. 1 (No. 21-010).

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(2) In the event that the scale or extent of storage permitted pursuant to section 32(1)

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increases from that at the time of approval, then the storage is no longer permitted and the Owner must comply with section 32(1).

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**Combustibles and Hazardous Materials**

~~33~~ ~~33 (1)~~ \_\_\_\_\_

(1) An Owner or Occupier of a property shall not permit combustible materials of any kind, including growth, waste, rubbish or hazardous substances, to accumulate

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(a) \_\_\_\_\_ in quantities or at locations that will constitute an undue fire hazard; or

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(b) in any part of an elevator shaft, ventilation shaft, stairway, or other means of egress or fire escape.

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(2) Section 33(1) does not apply to combustible materials which are accumulated at locations specifically designated for that purpose, provided that the quantity and means of storage conform the limits, standards and requirements established for that location and function.

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**Garbage**

~~34~~ ~~34 (1)~~ \_\_\_\_\_

(1) All commercial or communal garbage containers larger than a 90 litre (20 gallon) capacity shall be stored at a location that is approved by the Fire Chief, or any Member authorized by the Fire Chief, and which is no less than 5 metres (16 feet) from any combustible construction or materials or unprotected building openings.

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(2) If the clearances required by section 34(1) of this bylaw cannot be met, a non-combustible container with non-combustible self-closing lids and no hold-open devices may be used, provided that the container is placed in a location that is approved by the Fire Chief, or any Member authorized by the Fire Chief, and which is no less than 1 metre (3 feet) from any combustible construction or materials or unprotected building openings.

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(3) No Owner shall store or permit to be stored any commercial or communal garbage containers larger than a 90 litre (20 gallon) capacity in any manner other than in accordance with the specifications detailed in sections 34(1) or 34(2).

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**Fire Hydrants**

~~35 35 (1)~~

(1) Every Owner of land on which a fire hydrant is located shall ensure that an area with a radius of one metre (three feet) is maintained clear and unobstructed around the fire hydrant, and in clear view from the roadway when approached from either direction.

(2) No person, except a Member, shall use or take water from any fire hydrant or standpipe, nor attach anything to a fire hydrant or standpipe, without first obtaining written permission from the Fire Chief, or any Member authorized by the Fire Chief.

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**Prohibited Burning**

~~36~~ ~~36~~ No person shall burn in a fireplace, stove or incinerator any materials other than seasoned firewood or similar material designed for that use and which do not contain painted, treated or adhesive materials.

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**Prohibition of Open Air Burning**

~~37~~ ~~37 (1)~~  
(1) No person shall light, ignite, start or burn any fire in the open air or in any portable incinerator, chiminea, outdoor fireplace or other portable outdoor burner ~~without first obtaining a Permit, unless:~~

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~~(a) (2) the fire is for one of the purposes listed in section 38(1)(b), and~~

~~(b) a Permit is first obtained.~~

~~(2) Section 37(1) shall not apply to~~

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(a) fires permitted in a Park pursuant to the Parks Regulation Bylaw;

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(b) charcoal, natural gas or propane gas fires contained within barbecues, grills or other outdoor appliances for the sole purpose of cooking food; or

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(c) liquid or gas fuelled appliances listed for outdoor use, provided such appliance

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~~(i) (i)~~ is Canadian Standards Association or Underwriters Laboratory of Canada approved; and

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~~(ii) (ii)~~ at all times used in accordance with the manufacturer's instructions.

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**Permit**

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~~38~~ ~~38 (1)~~  
(1) (a) An application for a Permit shall be made to the Fire Chief in a form \_\_\_\_\_ specified by the Fire Chief.

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~~(b) (b)~~ The Fire Chief, and any Member authorized by the Fire Chief, may issue a Permit, subject to the provisions of this bylaw and the *Fire Services Act*, for the purposes of

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~~(i) (i)~~ —the observance or celebration of a religious, cultural or special event;

~~(ii) (ii)~~ —Member training; or

~~(iii) (iii)~~ —ecological or conservation purposes.

~~(c) (e)~~ —The Fire Chief, and any Member authorized by the Fire Chief, may refuse to grant a Permit if the Fire Chief or authorized Member determines that burning under the prevailing circumstances would likely be hazardous, create a nuisance or that the burning would not meet a purpose specified in section 38(1)(b).

~~(3)~~ — ~~(a)~~ — The Fire Chief, and any Member authorized by the Fire Chief, may make ~~(3)~~ any Permit issued subject to such conditions and restrictions he or she deems necessary for safety and the prevention of the spread of fire.

~~(b) (b)~~ —The person to whom a Permit has been issued shall:

~~(i)~~ notify the Fire Department before the initiation and after the extinction of the fire;

~~(ii)~~ be responsible for the management of the fire;

~~(iii) (c)~~ — ~~The person to whom a Permit for open burning has been issued shall have~~ at all times ensure that a competent person at all times in charge of adult is keeping watch on the fire until the fire is completely extinguished; and

~~(iv) (4)~~ — provide sufficient personnel, appliances and equipment to prevent the fire from becoming dangerous to life or property.

~~(4)~~ The Fire Chief, and any Member authorized by the Fire Chief, may suspend or change the condition of any Permit

~~(a) (a)~~ —as the Fire Chief or authorized Member deems necessary due to the development of hazardous conditions, adverse weather or other such circumstances which arise from time to time; or

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~~(b) (b)~~ if the Permit holder contravenes, or permits the contravention of, any provision of this bylaw, the *Fire Services Act* and its regulations, or any conditions or restrictions attached to the Permit.

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### Event Approval

~~39 39 (1)~~

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~~(4)~~ If the Fire Chief's approval is required by any Act, bylaw or procedure for an event to be permitted within the City, the Fire Chief, or any Member authorized by the Fire Chief, shall review the details of the event application and may

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(a) refuse approval if the Fire Chief or authorized Member determines that the event may be hazardous or create a nuisance;

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(b) provide approval without condition; or

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(c) provide approval subject to such conditions and restrictions he or she deems appropriate for safety and the prevention or the spread of fire.

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~~(5) (2)~~ If, as a condition of event approval pursuant to section 39(1)(c), the Fire Chief, or Member authorized by the Fire Chief, requires any number of Members to inspect or attend at an event site for any time before, during or after the event, for any reason, the person applying to the City for the event shall pay to the City the fees set out in Schedule "A".

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### Occupant Load

~~40 40 (1)~~

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~~(4)~~ Every person who requires an occupant load calculation for the purpose of assembly in an existing building or area within the City must apply to the Fire Chief in the form specified by the Fire Chief, and shall include -with the application

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~~(a) (a)~~ drawings certified by an architect or other registered professional; and

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~~(b) (b)~~ any other documentation required by the Fire Chief.

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~~(5) (2)~~ Every person who receives an occupancy load calculation pursuant section

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40(1) shall pay to the City the fee set out in Schedule "B".

**General Conduct of Persons**

~~41~~ ~~41~~ No person shall

~~(4)~~ ~~(1)~~ obstruct or otherwise interfere with access roads, streets or other approaches to any Incident, fire hydrant, cistern or body of water designated for firefighting purposes;

~~(5)~~ ~~(2)~~ refuse to allow the Fire Chief or other Member to enter premises, at any reasonable time, for the purposes specified under this bylaw;

~~(6)~~ ~~(3)~~ impede, hinder, obstruct or otherwise interfere with any Member or other person assisting or acting under the direction of the Fire Chief in the execution of their duties under this bylaw; or

~~(7)~~ ~~(4)~~ drive a Motor Vehicle upon or over any Equipment unless directed by a Member.

**PART 5 – FEES**

**Requested Inspection**

~~42~~ ~~42~~ Every person who, for the purposes of seeking a licence or compliance with business or facility operational requirements, requests and receives an inspection from the Fire Chief, or any Member authorized by the Fire Chief, relating to

(a) a property shall pay to the City the fee set out in Schedule "A"; and

(b) a ~~Motor Vehicle~~ Mobile Cooking Operation shall pay to the City the fee set out in Schedule "B".

**File Searches**

~~43~~ ~~43~~ Every person who submits a request for information from a file held by the Fire Department shall pay to the City the fee specified in Schedule "B".

**Attendance Cost Recovery**

~~44~~ ~~44 (1)~~ \_\_\_\_\_

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~~(4)~~ Every Owner of any building, site or other area

- (a) at which there is an Incident related to the illegal use of a Controlled Substance;
- (b) at which there is an Incident related to the illegal cultivation of a Controlled Substance; or
- (c) at which there are Dangerous Goods

which have the effect of contaminating or damaging Equipment when the Fire Department attends an Incident, or as the result of an Incident, shall pay to the City the fee set out in Schedule "A".

~~(2)(5)~~ Every Owner of any building, site or other area at which there is an Incident which requires the Fire Department utilize extraordinary personnel or Equipment, including, but not limited to,

- ~~(a) (a)~~ Equipment and operator rentals;
- ~~(b) (b)~~ hazardous materials equipment;
- ~~(c) (c)~~ rescue vessels; and
- (d) additional, non-Member, personnel provided under a mutual aid agreement with another local government,

shall pay to the City the fee set out in Schedule "A".

**Fire Investigation Fee**

~~45 (1)~~

~~(4)~~ Every Owner of property which requires an investigation and investigation report by the Fire Chief, or Member authorized by the Fire Chief, pursuant to the *Fire Services Act* shall pay the fee specified in Schedule "A" of this bylaw.

~~(5) (2)~~ If, while completing an investigation pursuant to the *Fire Services Act*, the Fire Chief, or a Member authorized by the Fire Chief, deems it necessary to obtain the services of a private security company for investigation continuity, the Owner of

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the property shall pay the fee specified in Schedule "A" of this bylaw.

**PART 6 – GENERAL PROVISIONS**

**Penalties**

~~46 (1)~~

(1) A person commits an offence and is subject to the penalties imposed by this bylaw, the Ticket Bylaw and the *Offence Act* if that person

- (a) contravenes a provision of this bylaw;
- (b) consents to, allows, or permits an act or thing to be done contrary to this bylaw; or
- (c) neglects or refrains from doing anything required by a provision of this bylaw.

~~(2) (2)~~ Each day that a contravention of a provision of this bylaw occurs or continues shall constitute a separate offence.

~~(3) (3)~~ The maximum fine that may be imposed for a contravention of this Bylaw is \$4050,000.

**Severability**

~~47~~ If any section, subsection, clause or phrase of this bylaw is held invalid by a court of competent jurisdiction, then that invalid portion shall be severed and the remainder of this bylaw shall be deemed to have been adopted without the severed section, subsection, clause, or phrase.

**Conflict**

~~48~~ If there is a conflict between this bylaw and the Building Code, the Fire Code or the *Fire Services Act*, the Building Code, Fire Code or *Fire Services Act*, as the case may be, shall prevail.

**PART 7 – TRANSITION**

**Repeal of Bylaw No. 96-010, the Fire Prevention and Regulation Bylaw**

49 Bylaw No. 96-010, the Fire Prevention and Regulation Bylaw, is repealed.

**Repeal of Bylaw No. 04-114, the Fire Inspection Delegation Bylaw**

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50 Bylaw No. 04-114, the Fire Inspection Delegation Bylaw, is repealed.

**Ticket Bylaw Amendment**

51 Bylaw No. 10-071, the Ticket Bylaw, is amended by repealing schedule O and replacing it with schedule 1 of this Bylaw.

**PART 8 – COMMENCEMENT**

**Commencement**

52 ~~52~~ This Bylaw comes in to force upon adoption.

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READ A FIRST TIME the	27 <sup>th</sup>	day of	<b>November,</b>	2014
READ A SECOND TIME the	27 <sup>th</sup>	day of	<b>November,</b>	2014
READ A THIRD TIME the	27 <sup>th</sup>	day of	<b>November,</b>	2014
ADOPTED on the	18 <sup>th</sup>	day of	<b>December,</b>	2014

**"ROBERT G. WOODLAND"**  
CORPORATE ADMINISTRATOR

**"LISA HELPS"**  
MAYOR

**SCHEDULE A**

The fees specified in this schedule may be collected in the same manner and with the same remedies as property taxes, and if due and payable by December 31<sup>st</sup> and are unpaid on that date, are deemed to be taxes in arrears.

<u>ITEM #</u>	<u>SERVICE</u>	<u>SECTION</u>	<u>FEE</u>
<u>1</u>	Damage, destruction or demolition of building	12(4)	Hourly rate of Equipment and <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member and Equipment attend at the site, plus any out-of-pocket expenses incurred by the City to complete the work.
<u>2</u>	Post-Incident Fire Watch	15(2)	Hourly rate of Equipment and <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member and Equipment attend at the site.
<u>3</u>	Securing Fire Damaged Building	16(3)	Hourly rate of Equipment and <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member and Equipment attend at the site, plus any out-of-pocket expenses incurred by the City to complete the work.
<u>4</u>	Second and subsequent Condition and Compliance Re-inspections – <u>Property or Premises</u>	18(4)(a)	\$100.00 for second re-inspection and for each subsequent re-inspection.
<u>5</u>	Work to establish compliance – <u>Property or Premises</u>	18(4)(b)	Hourly rate of Equipment and <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member and Equipment attend at the site, plus any out-of-pocket expenses incurred by the City to complete the work.
<u>6</u>	<u>Failure to provide access to site for inspection appointment</u>	<u>20(1)</u>	<u>\$100.00 staffing costs for inspector travel time, attendance, and re-booking fee.</u>
<u>7</u>	Member performing Prevention Fire Watch	28(4)(a)	Hourly rate of Equipment and <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member and Equipment attend at the site after the first hour.
<u>8</u>	Private Company performing Prevention Fire Watch	28(4)(b)	All expenses incurred by the City for obtaining private company services.
<u>9</u>	Member inspecting or attending event	39(2)	Hourly rate of Equipment and <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member and Equipment attend at a site.
<u>10</u>	Requested Inspection of property	42(a)	\$100.00
<u>11</u>	Damaged Equipment	44(1)	All expenses incurred by the City to clean, repair or replace Equipment used at an Incident.

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<a href="#">12</a>	Use of Extraordinary personnel or Equipment	44(2)	All expenses incurred by the City for special equipment and additional non-Member personnel.
<a href="#">13</a>	Fire Investigation	45(1)	If one or more Members investigate at a site in excess of 90 minutes, <u>all</u> staffing costs, <u>including any overtime rates</u> , of each Member for actual time Member(s) attend at site and for actual time Member(s) work on all matters related to the investigation offsite, including report preparation. No fee for a site investigation which concludes in under 90 minutes.
<a href="#">14</a>	Private Company Services at investigation	45(2)	All expenses incurred by the City for obtaining private company services.

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**SCHEDULE B**

**Fee Schedule**

<b>ITEM #</b>	<b>SERVICE</b>	<b>SECTION</b>	<b>FEE</b>
<u>1</u>	<u>Inspection of Mobile Cooking Operation</u>	<u>17A, 42(b)</u>	<u>\$100.00</u>
<u>2</u>	<u>Second and subsequent Condition and Compliance Re-inspections – Mobile Cooking Operation</u>	<u>18(5)</u>	<u>\$100.00 for second re-inspection and for each subsequent re-inspection</u>
<u>3</u>	Fire Safety Plan Review	27(2)	\$150.00
<u>4</u>	Occupancy Load Calculation	40(2)	\$100.00 for occupancy load calculations of 100 occupants or less \$150.00 for occupancy load calculations of 101 occupants or more
<del>Requested Inspection of Motor Vehicle</del>		<del>42(b)</del>	<del>\$100.00</del>
<u>5</u>	File Search	43	\$40.00

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**SCHEDULE C**

Hotels, Public Buildings, Churches, Theatres, Halls and other Buildings used as a place of public resort shall be regularly inspected at the following frequency.

GROUP	DIVISION	INSTALLED SPRINKLER SYSTEM	INSPECTION FREQUENCY
A	1	No	Every Year
A	2	Not Applicable	Every Two Years
A	3	Not Applicable	Every Year
B	1	Not Applicable	Every Year
B	2	Not Applicable	Every Two Years*
B	3	Not Applicable	Every Two Years *
C	--	Yes	Every Two Years
C	--	No	Every Year
D	--	Not Applicable	Every Two Years
E	--	Not Applicable	Every Two Years
F	1	Not Applicable	Every Year
F	2	Not Applicable	Every Two Years
F	3	Not Applicable	Every Two Years

\*with the exception of senior care homes without sprinkler systems, which shall be inspected each year.

The Group and Divisions specified in this schedule are classified in accordance with Division B Part 3, section 3.1.2 of the British Columbia Building Code.

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**SCHEDULE D**

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**Requirements of Amplification System**

- 1 (1) An Amplification System shall include filters that will protect the amplifiers from overload and protect the system from interference by out-of-band signals.
- (2) If any part of the Amplification System contains an electrically powered component, the system shall be equipped to operate on an independent uninterruptible power supply ("UPS"), using a battery or generator system, for a period of at least four hours without external power or maintenance.
- (3) All amplifiers and electronics required by the Amplification System shall be protected by National Electrical Manufacturers Association type 4 or higher electrical enclosures.
- (4) If the Amplification System operates on UPS,
  - (a) the UPS shall automatically charge the batteries in the presence of external power;
  - (b) the UPS shall provide a monitored alarm signal to indicate failure of primary power, failure of the UPS system power output, or discharge of the batteries; and
  - (c) the Owner of the building in which the Amplification System is located shall notify the Fire Department of any failure of the UPS no later than two hours after any power failure occurs.
- (5) Any critical alarms detected by the Amplification System equipment regarding battery condition and amplifier performance shall be reported to the Fire Department immediately.
- (6) The Owner of the building in which the Amplification System is located shall ensure that a system summary alarm for the Amplification System, consisting of a relay contact closure or equivalent, is provided to the building fire panel via a hard wired connection.
- (7) Any Amplification System shall be licensed by the federal regulator, Innovation, Science & Economic Development Canada ("ISED"), and shall comply with the applicable Standard Radio Systems Plan.
- (8) Any license required for the Amplification System shall be renewed annually by the building Owner and the cost of the licensing borne solely by the building Owner.
- (9) Any radio equipment within the Amplification System shall only be selected from the ISED Radio Equipment List.

### Testing of Amplification System

- 2 (1) Tests and measurements to verify and maintain compliance shall be made at the sole expense of the building Owner.
- (2) The procedures used to test Amplification Systems for initial acceptance shall be in accordance with the following guidelines:
- (a) Acceptance tests and measurements shall be performed after completion of installation of the Amplification System;
  - (b) Tests shall be performed using radio frequencies assigned by the Service, after proper coordination with an authorized representative of that system and with the Fire Chief and the Officer in Charge of Police for the City;
  - (c) If queuing occurs on the radio system while testing is underway, testing shall be terminated immediately and resumed only when traffic levels on the system drop to the level where queuing will no longer occur;
  - (d) Where the Shadowed Area, or the floor plate area of the building, is greater than 4500m<sup>2</sup> the area shall be divided into a uniform grid of not more than fifteen metres on a side, or if the floor area is smaller than 4500m<sup>2</sup> it shall be divided into a uniform grid of approximately twenty equal areas, to a minimum of 9m<sup>2</sup> and measurements shall be taken in each grid area;
  - (e) The size of the grids shall also be reduced, or the number of grids increased, upon recommendation of the Fire Chief or Member authorized by the Fire Chief in areas where special construction or other obstruction may significantly affect communications;
  - (f) Tests shall also be performed in fire command centres, stairwells, protect-in-place areas, lobby refuge areas, equipment rooms, and high-hazard areas;
  - (g) Tests shall first be made using a portable (handheld) radio of the type used by emergency service personnel, carried at hip level (with external speaker/mic) and using a simple "rubber ducky" antenna, and shall be deemed satisfactory if Delivered Audio Quality of 3.4 or better can be achieved for a five second test transmission in each direction;
  - (h) If system access is not reliable, or if Delivered Audio Quality of 3.4 for five seconds cannot be achieved at any location, the test operator may move a maximum of 1.5 metre in any direction inside of the grid and repeat the test, and if system access continues to be unreliable, or if Delivered Audio

Quality of 3.4 still cannot be achieved, or if there is any doubt about whether it can be achieved, a failure shall be recorded for that location;

- (i) For all tests, a pre-defined "Harvard" sentence should be used, such that the listeners are not aware of the sentence in advance on each test, and a different recorded sentence should be used at each location;
  - (j) A maximum of two non-adjacent grid areas on a floor or in a Shadowed Area will be allowed to fail the test;
  - (k) In the event that three or more areas on a floor or in a Shadowed Area fail the test, the floor or Shadowed Area may be divided into forty approximately equal areas to a minimum of 4m<sup>2</sup>, and the tests repeated, and in such event, a maximum of four non-adjacent grid areas will be allowed to fail the test, and if the Amplification System fails the forty-area test, the building Owner must have the Amplification System altered to meet the 90% coverage requirement of section 30(1)(a) in order to be accepted;
  - (l) If the Amplification System fails to provide acceptable communication in any of the fire command centre, any portion of a stairwell, protect-in-place areas, lobby refuge areas, equipment rooms, or high-hazard areas, the building Owner must have the Amplification System altered to meet the 90% coverage requirement for these areas in order to be accepted;
  - (m) Backup batteries and power supplies for the Amplification System shall be tested under full load by generating communication traffic automatically for a duration of at least one hour, and if within the one-hour period, the battery shows no symptom of failure or impending failure, the test shall be continued for additional one hour periods to determine the integrity of the battery, and the battery must not fail within a four-hour continuous test period; and
  - (n) The gain values of all Amplification Systems shall be measured, using a service monitor that has been calibrated by a certified laboratory within the past twelve months, and the results shall be kept on file by the building Owner for future verification and monitoring of performance, and the gain records file must have multiple back-ups and be stored in more than one location.
- (3) The procedures used to test Amplification Systems annually shall be in accordance with the following guidelines:

- (a) At least annually, the building Owner shall test all active components of the Amplification System, including but not limited to all amplifiers, power supplies and back-up batteries;
- (b) The Owner shall keep a record of any annual tests as part of the Fire Safety Plan for inspection by the Fire Department;
- (c) The Amplification System's gain shall be adjusted if necessary in order to re-establish the gain recorded upon acceptance testing, and batteries and power supplies shall be tested under load for a period of at least one hour to verify that they will function properly during a power outage; and
- (d) Additional tests or inspection of records with respect to the Amplification System may be conducted from time to time by the Fire Department at the discretion of the Fire Chief, after giving reasonable notice to the building Owner.

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**SCHEDULE 1**

**Schedule O**

**Fire Prevention and Regulation Bylaw  
Offences and Fines**

Item #	Column 1 – Offence	Column 2 – Section	Column 3 – Set Fine	Column 4 – Fine if paid within 30 days
1	Enter limited area w/o permission	11(2)	\$200.00	\$175.00
2	Interfere with Member at Incident	14(1)(a)	\$350.00	\$300.00
3	Damage, destroy, obstruct, or otherwise interfere with Equipment	14(1)(b)	\$350.00	\$300.00
4	Refuse access to Member	14(1)(c)	\$350.00	\$300.00
5	Failure to comply with orders or provide information	14(2)	\$300.00	\$250.00
6	Enter building threatened by Incident	14(3)(a)	\$200.00	\$175.00
7	Enter designated area	14(3)(b)	\$200.00	\$175.00
8	Fail to leave designated area when directed	14(3)(c)	\$250.00	\$200.00
9	Remove ropes, guards -or tapes	14(3)(d)	\$200.00	\$175.00
10	Failure to secure fire-damaged building	16(1)	\$250.00	\$200.00
11	<u>Operating without inspection or approval</u>	<u>17A(1)(a)</u>	<u>\$250.00</u>	<u>\$200.00</u>
12	<u>Operating without paying inspection fee</u>	<u>17A(1)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>
13	<u>Operating without displaying valid fire inspection decal</u>	<u>17A(1)(c)</u>	<u>\$250.00</u>	<u>\$200.00</u>
14	<u>Failure to display valid service decal for fixed extinguishing system</u>	<u>17A(4)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>
15	<u>Failure to post instructions for fixed extinguishing</u>	<u>17A(5)</u>	<u>\$250.00</u>	<u>\$200.00</u>
16	<u>Failure to display</u>	<u>17A(6)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>

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	<u>valid service decal for hood system</u>			
<u>17</u>	<u>Failure to have appropriate portable fire extinguishers</u>	<u>17A(6)(c)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>18</u>	<u>Failure to display valid service decal for portable fire extinguisher</u>	<u>17A(6)(d)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>19</u>	<u>Improper use of temporary electrical solutions</u>	<u>17A(6)(e)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>20</u>	<u>Use of wood burning appliances</u>	<u>17A(6)(g)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>21</u>	<u>Failure to have functioning gas leak detector</u>	<u>17A(6)(h)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>22</u>	<u>Failure to maintain barrier between cooking appliance and public</u>	<u>17A(6)(i)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>23</u>	<u>Failure to maintain 3 metres from structure or Motor Vehicle</u>	<u>17A(6)(j)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>24</u>	<u>Improper tent or awning material</u>	<u>17A(6)(k)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>25</u>	<u>Failure to comply with order</u>	<u>18(57)(a)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>26</u>	<u>Failure to comply with order</u>	<u>18(57)(b)</u>	<u>\$300.00</u>	<u>\$250.00</u>
<u>27</u>	<u>Failure to comply with order</u>	<u>18(7)(c)</u>	<u>\$300.00</u>	<u>\$250.00</u>
<u>28</u>	<u>Failure to provide information</u>	21	<u>\$250.00</u>	<u>\$200.00</u>
<u>29</u>	<u>Withholding or providing false information</u>	22	<u>\$350.00</u>	<u>\$300.00</u>
<u>30</u>	<u>Obstruct Member during inspection</u>	23	<u>\$500.00</u>	<u>\$500.00</u>
<u>31</u>	<u>Make false alarm</u>	24	<u>\$350.00</u>	<u>\$300.00</u>
<u>32</u>	<u>Failure to install or maintain smoke alarm</u>	<u>24A(1)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>33</u>	<u>Failure to replace smoke alarm</u>	<u>24A(3)</u>	<u>\$250.00</u>	<u>\$200.00</u>
<u>34</u>	<u>Violate no occupancy notice</u>	25(2)	<u>\$250.00</u>	<u>\$200.00</u>
<u>35</u>	<u>Remove no occupancy notice</u>	25(3)	<u>\$300.00</u>	<u>\$250.00</u>
<u>36</u>	<u>No approved lock</u>	26(1)	<u>\$150.00</u>	<u>\$125.00</u>

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	box			
37	<u>Failure to provide contact information for access</u>	<u>26(4)(a)</u>	<u>\$150.00</u>	<u>\$125.00</u>
38	<u>Failure to meet time requirements on site for access</u>	<u>26(4)(b)</u>	<u>\$150.00</u>	<u>\$125.00</u>
39	Insufficient lock box contents	26( <del>25</del> )	\$150.00	\$125.00
40	Insufficient lock box	26( <del>36</del> )	\$150.00	\$125.00
41	Unauthorized access to lock box	26( <del>47</del> )	\$150.00	\$125.00
42	Failure to submit Fire Safety Plan	27(1)(a)	\$200.00	\$175.00
43	Improper storage of Fire Safety Plan	27(1)(b)	\$200.00	\$175.00
44	Failure to provide updated Fire Safety Plan	27(1)(c)	\$200.00	\$175.00
45	Failure to maintain fire watch	28(1)	\$250.00	\$200.00
46	Failure to maintain Fire Department Connections, standpipe systems and sprinklers	29	\$350.00	\$300.00
47	Failure to provide <u>minimum standard communications antenna</u>	<u>30(1)(a)</u>	<u>\$250.00</u>	<u>\$200.00</u>
48	<u>Failure to monitor standard of communications</u>	<u>30(1)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>
49	<u>Failure to maintain and test communications</u>	<u>30(1)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>
50	<u>Failure to maintain or make available record</u>	<u>30(1)(d)</u>	<u>\$250.00</u>	<u>\$200.00</u>
51	<u>Failure to notify of failure</u>	<u>30(3)(a)</u>	<u>\$250.00</u>	<u>\$200.00</u>
52	<u>Failure to repair in time</u>	<u>30(3)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>
53	<u>Failure of Amplification System to comply</u>	<u>30(5)(b)</u>	<u>\$250.00</u>	<u>\$200.00</u>
54	<u>Failure to test Amplification System</u>	<u>30(5)(c)</u>	<u>\$250.00</u>	<u>\$200.00</u>
55	<u>Failure to repair Amplification System</u>	<u>30(5)(d)</u>	<u>\$250.00</u>	<u>\$200.00</u>
56	<u>Failure to repair new</u>	<u>30(6)</u>	<u>\$250.00</u>	<u>\$200.00</u>

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	<u>building</u>			
<u>57</u>	Failure to provide fire protection equipment	31(1)	\$300.00	\$250.00
<u>58</u>	Improper storage of materials	32(1)	\$200.00	\$175.00
<u>59</u>	Accumulate combustible materials	33(1)	\$200.00	\$175.00
<u>60</u>	Improper garbage storage	34(3)	\$200.00	\$175.00
<u>61</u>	Unauthorized use of fire hydrant	35(42)	\$200.00	\$175.00
<u>62</u>	Prohibited burning	36	\$250.00	\$200.00
<u>63</u>	Prohibited Open Air burning	37(1)	\$250.00	\$200.00
<u>64</u>	Fail to <u>notify or</u> supervise permitted fire	38(3)(eb)	\$300.00	\$250.00
<u>65</u>	Obstruct access to Incident	41(1)	\$350.00	\$300.00
<u>66</u>	Refuse access to premises	41(2)	\$350.00	\$300.00
<u>67</u>	Impede, hinder, obstruct or otherwise interfere with Member executing bylaw	41(3)	\$350.00	\$300.00
<u>68</u>	Drive <del>vehicle</del> Motor Vehicle over Equipment	41(4)	\$150.00	\$125.00

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