

**GOVERNANCE REVIEW**

Initiate a Governance Review

**BACKGROUND:**

At the January 7, 2019 council meeting and following the Q2 2019 update Council passed the following motion to advance the Strategic Plan action to “Initiate a Governance Review” in 2021.

*That Council strike a working group consisting of Councillors Isitt, Loveday and Alto, to work with Legislative Services and Engagement in the first quarter of 2021 and report back to Council for a proposed governance review.*

At this time, the scope of a Governance review has not been established. A governance review can encompass some or all of the following areas:

1. Functions
  - What is working
  - What is not working
2. Roles and Responsibilities
  - Mayor/Council City Manager/Department Heads
3. Strategic Planning Process
4. Decision Making Process
  - a) Council Procedures Bylaw.
    - Council Meetings Days and Times
    - Council Committee Structure
    - Advisory Bodies to Council.
  - b) public engagement/feedback on decision making processes
6. Council Code of Conduct
7. Council Remuneration (please refer to attached response on Council remuneration review).

A minor review was undertaken with existing staff resources in 2015/16 that covered Council and Committee meetings and Procedure Bylaw Amendments. Outside of the governance review, other 2020 Strategic Plan items relating to Good Governance and Civic Engagement involving video submissions, public hearing only council meetings and the creation of a lobbyist registry will be coming forward to Council in the coming weeks..

**FINANCIAL AND HUMAN RESOURCE IMPLICATIONS:**

The scope of the Governance Review will influence the costs and resource implications. A medium to full scope review would require the use of consultant services. Until a scope for the review is defined, it is difficult to assess financial and resource implications, as this could be within a range of \$10,000 to \$50,000.