

August 11, 2021



Mayor Lisa Helps  
City of Victoria  
1 Centennial Square  
Victoria, BC V8W 1P6

MAYOR'S OFFICE

AUG 17 2021

VICTORIA, B.C.

Dear Lisa Helps:

**RE: CANADA COMMUNITY-BUILDING FUND/GAS TAX FUND:  
COMMUNITY WORKS FUND TOP-UP PAYMENT AND UPDATED ELIGIBILITY  
GUIDELINES**

I am pleased to advise that UBCM is in the process of distributing a top-up to your Community Works Fund (CWF) payment for fiscal 2021/2022. An electronic transfer of \$3,667,996.92 is expected to occur the week of August 16, 2021.

This additional one-time payment from UBCM for the CWF was approved for disbursement by the Government of Canada to supplement the fiscal 2021/2022 allocation which was delivered in July.

Also announced by the Government of Canada is the expansion of CWF investment categories to now include fire halls and fire station infrastructure.

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our website at [www.ubcm.ca](http://www.ubcm.ca).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at [ccbf@ubcm.ca](mailto:ccbf@ubcm.ca) or by phone at 250-356-5134.

Yours truly,

A handwritten signature in black ink that reads "B. Frenkel".

Brian Frenkel  
UBCM President

PC: Susanne Thompson, Director of Finance

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Yours truly,

A handwritten signature in black ink that reads "B. Frenkel". The signature is fluid and cursive.

Brian Frenkel  
UBCM President

PC: **Susanne Thompson, Director of Finance**