



Emergency Social Services Grant

Justice Van Society/ Anawim House

**Homeless Outreach:
Customizing new cargo
van for delivery of food,
clothes, supplies**

1. **PROJECT TITLE:** Homeless Outreach: Customizing new cargo van and Transition to new office space
2. **CONTACT INFORMATION:**

Doug Kelk, Secretary, Justice Van Society, 2439 Heron Street, Victoria, BC V8R 5Z7

Cell phone: 250-661-03506

Email: dougankelk@gmail.com

- ☐ Not-for-Profit Organization, or
- ☐ **Informal Group** (*not registered as a not-for-profit organization*)

Emergency Social Services Provision Grant

Due to grants@victoria.ca November 23rd 4pm 2020

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name: Doug Kelk, Justice Van Society
Organization Name: Justice Van Society

Mailing Address: 2439 Heron Street, Victoria
Telephone: 250-661-3506
Email: dougankelk@gmail.com

4. PARTNERING NOT-FOR-PROFIT GROUP

Anawim House
Contact Name Terry Edison-Brown
Mailing Address 973 Caledonia Ave. Victoria BC V8T 1E7

Telephone 250 382 0283

Email director@anawimhouse.com

5. PROJECT DESCRIPTION

- A) Customizing new cargo van (GMC Savana) purchased by Justice Van Society on Nov. 19, 2020 to provide maximum efficiency of delivery of food, clothes, supplies, etc. to street people. Justice Van Society (JVS) plans to install a third seat in the van for security purposes.
- B) Thanks to Anawim House's generous offer, JVS will be moving into office space at Anawim House, at Caledonia and Vancouver Streets, in Victoria, on January 1, 2021. This move will involve set-up costs, furniture, COVID-19 protective equipment such as masks, gloves and santiizers.

Overview: JVS has been providing food, beverages and essential supplies to the homeless in Victoria since October 2018. The new van and the office space will allow us to provide more efficient and extended support to the street community during pandemic times.

Please describe your proposed project

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

The Justice Van Society, which has been delivering food and beverages directly to homeless people in downtown Victoria since October 2018, has broad support in Victoria. We regularly receive donations of food and gently used clothing including coats, sweaters, shoes, socks, gloves, as well as sleeping bags, tents and tarps. As well, various companies provide us with support, e.g., Patisserie Daniel provides us with baked goods every Saturday night. Market Value: \$50 a week.

7. BENEFITS

How will your proposed project benefit the community?

Our project will benefit the community in two ways:

- A) The recent acquisition of a larger van, a GMC Savana cargo van, once customize, with a third seat will allow us to provide more efficient and safer services in our mission to directly provide food, clothing and essential supplies to people living on the street.**
- B) Moving into offices at Anawim House as of January 1, 2021 will allow us provide various types of support to homeless in Victoria, e.g., assisting them with obtaining personal identification (a common problem which can prevent homeless from finding work), immediate relief from various issues, recommendations to other agencies in the community that could assist them.**

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8. INCLUSION

- 1. a) Are there opportunities for your proposed project to support equity and inclusion in the community?**

The Justice Van Society's mission is driven by the importance of meeting the needs of all, including the most challenged members of our community. In other words, equity and inclusion of all people is at the top of our list of priorities. The people we deliver relief supplies and general assistance to include a broad spectrum of individuals including aboriginal people, women, adolescents and seniors.

2. b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Many of the individuals we serve struggle with addition and mental health issues. One of our goals in opening an office at Anawim House is to provide a safe and dry place for these individuals to tell their story and clarify their needs. Some of them, it is our hope, will be prepared to move on in their lives and we will be there to walk with them and assist them in that journey.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

A) No requirements in place to customize the van to maximize efficiency of delivery of a wide variety of products and services. That said, we will continue to conscientiously adhere to orders and recommendations made by health authorities in British Columbia linked to the need for protection during pandemic times.

B) In consultation with Anawim House, the Justice Van Society (JVS) will comply with whatever regulations are in effect linked to city permitting processes and bylaws. JVS has committed to paying whatever additional insurance costs may be charged to Anawim House, given the clientele.

10. LIABILITY Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

A) Yes, during pandemic times, JVS has taken all required precautions to ensure the safety of our homeless people to whom we provide direct services. Volunteers are equipped with masks and sanitizer whenever we provide our services – that's four evenings a week during recent months, more often in March, when the pandemic began to spread in Canada). We also use a small table to encourage physical distancing.

11. PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date: December 1, 2020

Completion date: April 2021

12. PROJECT LOCATION (If it is a mobile project or service, please describe the proposed location(s) for service delivery and the proposed schedule for service delivery at different locations)

A) Regarding the direct delivery of our services of food, beverages, warm clothes and related supplies to the homeless, the Justice Van performs its "run" four nights a week to various locations on the downtown area where the homeless tend to congregate, e.g., outside of the Mustard Seed Church on Queens, on Princess near the Bottle Depot, and on Ellice Street. This service to the homeless, begun in October 2018, will continue. The "customizing" of the new van for maximum efficiency and the installation of a third chair for security purposes to ensure safety for our volunteers and adequate health to handle challenge during pandemic times will be completed by April 2021.

B) Our move into office space generously provided by Anawim House is anticipated to be January 2021.

13. WORK PLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone

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14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

Due to grants@victoria.ca November 23rd 4pm 2020

What is the **total cost** of the proposed project *(including in kind labour and donations)*?

\$ 21,500

Amount requested from the Emergency Social Services grant:

\$5,500

\$ Your total matching contribution

\$ 5,500

Items Funded by Grant	Amount
TOTAL REQUESTED	\$ 5,500
Items Provided by Applicant	Amount
	\$ 5,500

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DECLARATION

Emergency Social Services Provision Grant

Due to grants@victoria.ca November 23rd 4pm 2020

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.

4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria

respecting use of City property.

5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: Nov. 23, 2021

Applicant Group/Resident Lead Name: Anawim House, Terry Eddison-Brown

Signature(s)

LIST OF ATTACHMENTS

Design information, including site map and visuals of Project or Activity location

If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

November 23, 2020

To: City of Victoria Staff
Re: Application: Emergency Social Services Provision Grant
From: Doug Kelk, Secretary, Justice Van Society

To Whom It May Concern:

In response to your request for a letter from the Justice Van Society regarding the project linked to this application by Anawim House, I believe you will find most of the pertinent information you are seeking in the application.

The Justice Van Society (JVS) has been providing delivery of food, beverages, clothing, tents, sleeping bags, etc. directly to the homeless of Victoria since October, 2018. During most of that period, the JVS mobile service has done a circuit of downtown four nights a week to various locations where the homeless have tended to congregate. For a brief period of about three months, when the pandemic first arrived in March 2020, we increased our services to six nights a week. The JVS van and its volunteers have established considerable trust with the homeless in downtown Victoria.

Our website is located at:
<https://www.justicevan.com/>

Our mission is to try to “walk alongside” people living on the streets to encourage them to find a path in life so they are not stuck in their current situation. This involves not only the provision of emergency supplies, e.g., food and beverages and coats, sweaters, gloves, socks and tents and sleeping bags and medical supplies – but support to determine what they need to move on in their lives.

The purchase by JVS of a 2018 GMC Savana cargo van in recent weeks will allow us to provide more efficient services we directly deliver to the homeless. The existing van was proving to be too small, given all of the supplies we were being asked for. We’re also feeling the need in pandemic times to install a third seat in the new van for a third person to join two other volunteers, with an eye to ensuring COVID-19 orders and protocols are complied with.

Our move into Anawim House, tentatively scheduled for January 1, 2021, will provide us with an opportunity to welcome a homeless person to sit in a quiet, warm place and tell their story and determine what their hopes are for the future. In many

cases, just spending some time with a homeless person and providing basic assistance, e.g., to obtain a birth certificate, brings significant hope to the person.

We are very appreciative of the generous offer to Anawim House, which also provides assistance to people who are struggling in our community. They have been partners in providing us with sandwiches for the homeless, as well as a host of other forms of support over the years.

We appreciate your considering our application for funds as we gear up for a significant transition in extending our services to the homeless during the next several months.

Sincerely,

Doug Kelk
Secretary
Justice Van Society
Cell: 250-661-3506

Justice Van Society
Project Name: Homeless Outreach: Customizing New Van and Move to
Anawim House

Budget: January 1, 2021 – April 30, 2021

Revenue	Notes	
Justice Van Society Contribution:		\$5,500
City of Victoria Grant		\$5,500
In-kind Contributions *		\$10,000
Total		\$21,500
Expenses		
Office Set-up costs, including painting the room, office supplies, coffee-making machine, medical emergency kit, etc.		\$2,500
Annual Costs of Increased Insurance for Anawim House - \$1,200 a year; four months - \$400		\$400
COVID-19 protective equipment, e.g., masks, sanitizers, masks, gloves, binders for protocol instructions for all volunteers, table for serving homeless, etc.		\$600
Justice Van Society Contribution to cover cost of customizing the new van for efficient delivery of services, installing a new seat.		\$8,000
In-Kind Contributions*		\$10,000

Total:		\$21,500

- In-Kind contributions include: furniture provided by Ed Gerig Construction Ltd. Market value: \$1,500.
- Anawim House is providing Justice Van Society with rent virtually free of charge. I have included free rent for four months, January 1, 2021 to April 30, 2021. Amount: \$7,500
- Volunteer hours linked to truck use for move, volunteers hours, painting the office, and related expenses. Amount: \$1,000 Volunteer hours: (4 volunteers X 8 hours = 32 hours X \$20 = \$640. Truck use (market value of rental) and various other expenses involved in move where partners have provided us with various assistance: = \$360.



Anawim Companions Society
973 Caledonia Ave.
Victoria, B.C. V8T 1E7
Tel: 250.382.0283
info@anawimhouse.com
www.anawimhouse.com

To whom it may concern,

We would like to write a letter of support for the Justice Van. We have been working with the Justice Van for over a year. They are a grass roots organization that has passion for the poor and likes to meet people where they are at. They provide meals, supplies and support to our homeless community in a mobile way. They take their van to various locations in Victoria to provide their service. When Covid hit last March Anawim struggled on how to still reach out to the poor. We then reached out to the Justice van and started to supply them with the food aspect of their services 3 nights a week. Their core beliefs are in line with Anawim's belief.

They are working on getting their non-profit standing and they have Anawim's support. They will be renting our shop as a home base in the new year. If you have any questions please feel free in giving me a call and we can set up a conversation. 250 382-0283.

Terry Edison-Brown
House Director
Anawim Companions Society

9-10 Club Serving Soup to the Hungry Society

**Soup-to-Go Service
Victoria Soup Kitchen**



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. PROJECT TITLE Soup-to-Go Service Victoria Soup Kitchen

2. CONTACT INFORMATION

- ☒ Not-for-Profit Organization, or
- ☐ Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Susan Nawrocki

Organization Name (*if applicable*) 9-10 Club Serving Soup to the Hungry Society

Mailing Address 740 View Street, Victoria BC V8W 3Y7

Telephone 778.433.0199

Email thesoupkitchen.ca@gmail.com

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number In Canada 132001553 RR0001. In BC 23789.

Organization Name 9-10 Club Serving Soup to the Hungry Society

Contact Name Susan Nawrocki

Mailing Address 740 View Street, Victoria BC V8W 3Y7

Telephone 778.440.7687 (answered Monday to Friday from 8:00 am to 10:00 am)

Email thesoupkitchen.ca@gmail.com

5. PROJECT DESCRIPTION

Please describe your proposed project

The 9-10 Club switched from a dine in service, to a nutritious soup-to-go bagged meal with COVID. This new service costs double of our dine in service - and the donations we are currently receiving only covers 50% of this increased cost.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

Our new service is offered free of charge to all who show up, many being the homeless or with mental or addiction challenges in our community. On average we serve 120-150 guests each day.

7. BENEFITS

How will your proposed project benefit the community?

Those most vulnerable in our community require a secure food source. The Soup Kitchen has offered this for over 30 years. The new model of serving ensure COVID protocols are maintained - and gives diners a protein-rich meal including soup, sandwich, boiled egg, 2 pieces of fruit, sweets - and coffee, tea and water. It is served in the morning, providing to those living in tents, or in rooming houses without cooking facilities a good start to their day. Healthy food is essential to everyone.



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8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

As per our Mission, access to this food is provided to all those coming through our door with dignity, respect and without judgment or cost. No one is ever turned away, despite the fact they may be struggling with their addiction(s) or mental health issues.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Some of our diners have mobility issues, they are in a wheel chair or use a walker. Others have cognitive challenges. Almost all have no or limited cooking capabilities. This service ensures they receive a healthy meal each day.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

None

10. LIABILITY Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

The 9-10 Club has \$3 million liability insurance which covers our activities.

11. PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date Has started - at the launch of COVID lock down, early in March 2020

Completion date We will continue to operate this way until we can start up our dine-in service again.

12. PROJECT LOCATION (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

740 View Street - basement

13. WORKPLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone
Ongoing Service	
Monday to Friday	



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14. PROJECT COST

Please complete following budget Include all rates and duties for labour hours

What is the **total cost** of the proposed project (including in kind labour and donations)? \$ **96,000**

Amount requested from the Emergency Social Services grant: \$ \$16,000 (2 months)

Your total matching contribution \$ Balance

Items Funded by Grant	Amount
Food (soup ingredients, sandwich meat and cheese, eggs, fruit, coffee, tea, etc).	15,500
Packaging supplies (take out containers, plastic cutlery, bags, etc.)	500
This funding will cover 2 months of our new service.	
Please note we do receive donations of bread and sweets from Cobs Bread and the Dutch Bakery. We are also a 100% run volunteer organization and utilize 50 volunteers to run this service.	
TOTAL REQUESTED	\$

Items Provided by Applicant	Amount
Through donations and hopefully other grants we will cover off the balance of funding required to cover the \$96,000 annual costs of the new soup-to-go bagged meal service. As explained above, this service is much more expensive than our diner in service, costing us double.	
	\$



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DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date **November 23, 2020**

Applicant Group/Resident Lead Name **Susan Nawrocki, Board Member 9-10 Club Serving Soup to the Hungry**

Signature(s) **Susan Nawrocki**

LIST OF ATTACHMENTS

- ☐ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

**Oaklands Community
Assn.**

**Oaklands Pantry and
Free Market**



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Due to grants@victoria.ca
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1. PROJECT TITLE

Oaklands Pantry and Free Market

2. CONTACT INFORMATION



Not-for-Profit Organization, or



Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Urooj Atiqah

Organization Name (if applicable) Oaklands Community Association

Mailing Address 1 - 2827 Belmont Avenue, V8R 4B2

Telephone 250-370-9101

Email reception@oaklandsca.com

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number S0034168

Organization Name Oaklands Community Association

Contact Name Urooj Atiqah

Mailing Address 1 - 2827 Belmont Avenue, V8R 4B2

Telephone 250-370-9190

Email reception@oaklandsca.com

5. PROJECT DESCRIPTION

Please describe your proposed project

Since the City of Victoria introduced a distributed model for sheltering in parks, Oaklands Park has been identified as one of the sites where individuals experiencing homelessness can shelter due to the availability of public washroom facilities. The Oaklands Community Association (OCA) is working to provide food security for all those in our community who self-identify as being in need. This is why, in October, OCA introduced the Oaklands Pantry, a free open market where folks can take whatever perishable and non-perishable items they need/want. OCA is specifically targeting folks sheltering in parks.

This initiative is a low barrier opportunity for community members to meet their self-identified needs in an atmosphere that is welcoming and most importantly, non-judgmental. The intent is to eliminate/decrease the stigma and negative feelings associated with asking strangers for assistance, by making food accessible to folks in need on a reliable and consistent basis. This initiative is in addition to OCA's weekly Food Hamper program for community members who have been disproportionately impacted by the COVID-19 pandemic, which has been operating since April, 2020, as well as OCA's community dinner initiative, which now offers free meals for takeout on the last Sunday of each month.

The Oaklands Pantry initiative is sustained by generous donations from the Food Share Network, Mustard Seed, Red Cedar Café, Cobs Bakery and the Society of Saint Vincent De Paul. Currently, we have more community-based need for food donations than OCA can satisfy, not because of a shortage in available donations, but due to a lack of adequate storage space to store perishable goods. For this reason, we are requesting funding to purchase a commercial grade fridge and freezer to store the food donations in order to satisfy the unmet food needs of our community.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

Many local businesses are supporting our Food Hamper program and Oaklands Pantry initiative by providing food donations to OCA. Every week, we get donations from Food Share Network, Mustard Seed, Red Cedar Café, Cobs Bakery and Society of Saint Vincent De Paul. OCA also gets discounts on purchases from the South Island Farm Hub, Farmer Ben's Eggs and Thrifty's.

The entire initiative involves and revolves around the community. The Pantry is open to all residents (households, sheltering folks, etc.) and it is utilized all demographics (families and individuals, young and old).

It's also a volunteer driven project supervised by OCA's Community Services Coordinator and run with the support of community volunteers.

BENEFITS

How will your proposed project benefit the community?

There have been times when we had to turn away folks because we ran out of food supplies within the first hour, and due to OCA's low storage capacity we were unable to meet the needs of families even though food donations are available. With the addition of tenters sheltering in parks and other areas of the



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community we continue to face challenges to meet the needs.

Currently, we can only support a limited number of individuals (30-40 per week), but with an additional fridge and freezer we can expand our pantry's storage capacity to support double (60-80) or even more individuals per week.

The additional funds will be used to purchase a full-sized commercial grade fridge and freezer to store perishable food donations. Increased storage capacity at OCA will benefit the folks sheltering as well as the residents of the neighbourhood and surrounding areas that rely on the pantry. The additional storage space will give OCA the opportunity to offer pre-packaged meals as an easy lunch/dinner option. It will also allow OCA to operate mobile free food markets throughout the week. According to the feedback that OCA received, pantry-style food services are preferred over pre-made food hampers as it gives them the option to choose from a variety of items.

7. INCLUSION

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

This initiative is intended to facilitate inclusion of the homeless into the neighbourhood and provide assistance to those in need.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

This initiative is directly intended to reduce barriers and improve accessibility.

The Pantry is very accessible as we are holding it in the OCA building. OCA is located near major bus routes (bus # 4, 9, 27, 28), there are plenty of paid/unpaid parking options and bike racks. In terms of access, OCA is centrally placed within the neighbourhood which makes it ideal for community members and reduces the need to travel outside of the neighbourhood to access food. There are wide sidewalks around the facility and no steep inclines which makes it easy for folks using walkers, scooters and wheelchairs.

OCA also recognizes that many of those who are homeless are also suffering from mental health and addiction issues, and as such many can be included as part of the category of people with disabilities. The initiative is low barrier that is welcoming and inclusive. The program is supervised by OCA Community Services Coordinator who is trained to provide services that are responsive to mental health.

APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

n/a

8. LIABILITY Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

n/a

9. PROJECT TIMELINE

(Projects must be completed within two weeks of receiving funds)



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Start date As soon as possible

Completion date Shortly after OCA receives the funds, we will place an order a fridge and freezer. The program is ongoing during the COVID-19 pandemic and as long as folks are sheltering in parks, at least until March 2021 (the proposed end date of sheltering in parks)

10. PROJECT LOCATION (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

Once the OCA receives the funding for a fridge and freezer, the additional storage space will give OCA an opportunity to run free mobile markets in collaboration with our community partners in subsidized housing, seniors' housing and family services (vulnerable and people with disabilities).

OCA will also set weekly mobile pantry at Oaklands Park to support our fellow tenters. Currently, the pantry is held inside the OCA building.

11. WORKPLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone
1 st week of December	Place an order for a fridge and freezer
2 nd week of December	Increase Pantry's capacity
2 nd week of December	Collaborate with partner organizations
1 st week of January	Start of pre-prepared meal provision mobile market
Following weeks	Expand Pantry's reach as much as possible



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12. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? **\$ 29,716**

Amount requested from the Emergency Social Services grant: **\$15,299**

Your total matching contribution **\$14,517 per month (ongoing)**

Items Funded by Grant	Amount
36" Bottom Mount Fridge and Freezer	14,999
Installation fee	300
TOTAL REQUESTED	\$15,299

Items Provided by Applicant	Amount
8 Volunteers for 24hrs per month 8*24*20	3840
Coordinator's Wage per month	3000
Mileage used per month to pick/deliver donations	290
Cost to purchase from Thrifty's, Wholesale Club and South Island Hub	2587
Space for 24 hours per month	4200
Wage for cook per month	600
	\$14,517



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DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
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5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date

Wednesday, 24th November, 2020

Applicant Group/Resident Lead Name

Urooj Atiq

Signature(s)

LIST OF ATTACHMENTS

- ☐ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Peers Victoria Resources Society

MEEGAN/Irving Community Showers

1. Project Title

MEEGAN/Irving Community Showers

2. Contact Information

Craig Turney
#2-41 Ontario St, Victoria BC, V8V 1N1
(250) 884-0116
turney.carpentry@gmail.com

Nicholas Olson
#3-2312 Wark St, Victoria BC, V8T4G6
(306) 520 2290
olson_nicholas@icloud.com

3. Project Leads

Craig Turney and Nicholas Olson

4. Partnering not-for-profit group

Peers Victoria Resources Society
Society Registration Number: 88890 9199
Rachel Phillips
744 Fairview Rd #1, Victoria, BC V9A 5T9
Phone 250.388.5325 ext.104
ed@peers.bc.ca

Other supporting groups:

James Bay United Church
511 Michigan St, Victoria, BC V8V 1S1
Gordon Miller
Director, Communication and Neighbourhood Engagement
Communication.jbuc@gmail.com

5. Project Description

In response to the limited access to hygiene facilities due to closures related to the COVID-19 pandemic, we will build and install stationary public showers at two separate locations for people sheltering at MEEGAN and Irving Park.

Shower access for the unhoused community has been extremely limited since early March 2020 due to restrictions of survival support organizations and closures of city recreation facilities. While showers are open at several organizations in the city, they aren't accessible to those forced to shelter in parks for reasons of mobility, stigma, and significant restrictions of capacity of the organizations.

The UN Special Rapporteur's Report on the Right to Housing through the National Protocol for Homeless Encampments in Canada states that "Canadian governments must ensure, **at a minimum**, that basic adequacy standards are ensured in homeless encampments while adequate housing options are negotiated and secured. Governments' compliance with international human rights law requires: (1) access to safe and clean drinking water, (2) **access to hygiene and sanitation facilities**, (3) resources and support to ensure fire safety, (4) waste management systems, (4) social supports and services, and guarantee of personal safety of residents, (5) facilities and resources that support food safety, (6) resources to support harm reduction, and (7) rodent and pest prevention."

To respond to this need for the approximately one-hundred people that continue to shelter at MEEGAN and those at Irving park who have been without shower access for the better part of a year, this proposal is asking for funds to:

- Recover previously built shower stalls and administer any necessary repairs
- Cover the costs of necessary additions to bring facilities into compliance with city bylaws + standards (change room, privacy divider wall, accessibility ramp, no-slip surfaces, staff shelter area etc.)
- Update infrastructure to ensure safety and sustainability of project:
 - High capacity hot water heater
 - Municipal water hookup
 - Either: permit to direct greywater to municipal storm drain OR hookup to municipal sewer.
 - Build privacy wall to protect shower users from public view and oncoming traffic in a highly visible and therefore dangerous location
- Build one additional shower stall for use at James Bay United Church for campers at Irving Park (and MEEGAN)
- Wages for prime contractors and associated trades (carpentry, plumbing, etc.)
- Wages for peer-management and ongoing maintenance
- Wages for outreach worker or other community member who will support/administer payment to the peer management who will open/close showers daily
- Art supplies and honorarium for community-developed mural for privacy wall and shower units
- Training costs for updated overdose and emergency training for peer worker

Operation Plans

Showers will be open to the public from dusk until dawn five days a week (specific days determined in consultation with campers) and secured during the evening with locks. The budget includes a paid peer staff member who will open and close the showers daily. People currently sheltering at MEEGAN will be given priority for this staff position. Various people are able to fill this position as per the needs and desires of applicants.

MEEGAN showers will be designed to run like the showers at a rec center, or in a house - with minimal supervision, similar to how the city-owned public washroom facilities function throughout Victoria.

James Bay United Church shower stall will be run as determined by James Bay United Church staff in consultation with those sheltering in Irving Park.

Sanitation will be ensured by a peer maintenance model. People using the shower will clean and sanitize the shower before each use by wiping down handles, faucet, shower head, and other high-touch surfaces, and encouraged to clean and sanitize upon completion for following guests. Protocols will be clearly posted on laminated posters at the entrance to the showers and all necessary supplies (sanitizing solution, hand sanitizer, sponges, paper towel etc.) will be provided by the paid staff and replenished at shower's opening daily. Laundry costs will be covered as part of the grant, and done with community support.

6. Community Involvement: *How will your proposed project involve the community before, during and following implementation?*

Consultation with those sheltering in parks is priority. This will look like tent-to-tent consultations with unhoused community in the days prior to installation and week following installation, as well as ongoing attendance of weekly meetings at MEEGAN by project organizers.

7. Benefits: *How will your proposed project benefit the community?*

The provision of showers to the unhoused community at MEEGAN will help bring the city in line with the National Protocol for Homeless Encampments in Canada - which states showers must be "within the encampment, or within very close proximity."

Given the COVID-19 Pandemic and ongoing Provincial State of Emergency, access to hygiene continues to be of critical importance to all communities, not just those who are sheltering outdoors. With winter and cold weather already here, access to a warm shower is also critical for people's warmth, comfort, and survival.

8. Inclusion

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

For those who are unhoused, a lack of access to hygiene facilities exacerbates existing inequalities. Access to hygiene services like showers, as a human right, will allow people sheltering at MEEGAN to have the same level of dignity afforded to the rest of the citizens of Victoria, and will reduce stigma for an already highly stigmatized population.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Having showers in close proximity to where people are sheltering is already a major reduction in the barriers people currently face in accessing showers (5km from Beacon Hill to Our Place on public transit during a pandemic is not accessible).

Budget includes the construction of a wheelchair ramp to one of the two shower stalls.

9. Approvals: *What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)*

We are asking for city approval for the installation of city water service connection at the site, and for its ongoing use for the shower program. Additionally, we require city approval through a permit for directing grey

water either into the storm drain (with use of biodegradable soaps). Alternatively, this project would require city approval for the installation of a connection to municipal sanitary sewer.

Note: From discussions with many other shower providers in other municipalities, it is common practice to direct grey water directly into street sewer drains, and have been directed by a city councillor that this permit could be granted.

Additionally, we're asking for the city's approval for the installation of a permanent electricity hookup to allow the showers to function reliably and safely.

If these permissions are granted, considering that this grant is also being administered through the city, we ask that the City of Victoria donate in-kind the costs of installation of a water service connection (and if necessary, a connection to municipal sanitary sewer) as well as electrical access, in order to significantly reduce the overall costs of the grant.

We are also asking for city permission to build and conduct any necessary infrastructure changes and modifications on-site during determined build days and throughout the program to ensure the site is functional and accessible on an ongoing basis for the campers, based on their guidance and needs.

10. Liability: *Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)*

We will obtain and maintain commercial general liability insurance, in the minimum amount of \$5 million with the City added as an additional insured, together with a cross liability clause. Insurance will not be cancelled, lapsed or materially changed without the insured giving 30 days to the City.

Permit holders will indemnify and save harmless the City of Victoria against all claims, liabilities, judgments, cost and expenses which may accrue against the City in consequences of, and incidental to, the granting of the permit.

Propane and generator will be stored in a ventilated, secure room, separate from the shower stalls. The propane will be stored in accordance to the "Propane safety" as outlined by FortisBC
<https://www.fortisbc.com/safety-outages/natural-gas-safety/propane-safety-for-revelstoke-customers>

12. Project Location: *If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)*

Project will be built and maintained at Douglas Street and Circle Drive, as identified by city staff in the transportation division as a supportable / suitable location.

Note: This location creates significant barriers to the functionality of the showers, as they are still inaccessible to many sheltering in the park, and put them at risk because of exposure to vehicle traffic and public view. Also, with uncertainties of continued displacement within and from MEEGAN we ask for either clarification that there be no further displacement at MEEGAN, or permission to move the showers to a more accessible location as needed.

Another new shower stall will be built and used at James Bay United Church at 511 Michigan St. Hours and operation of this shower stall will be determined by James Bay United Church staff in consultation with those sheltering in Irving Park.

Note: While we'd like to be able to offer showers to campers in parks throughout the city, because of the tight grant application timeline, and because of the various logistical barriers in obtaining a mobile shower trailer, we are unable to include those parks in this plan at this time.

13. Work Plan Schedule

November 27, 2020 - pickup pre-built existing showers

Dec 5-8, 2020 - install existing showers in the park

Dec 8-12, 2020 - build and install new shower at James Bay United Church

Dec 9-12, 2020 - mural painting on side of structure

November 30 - March 31 - attend weekly meetings with MEEGAN residents as ongoing community consultation

14. Project Cost

Municipal water connection \$7,000

Municipal sanitary sewer connection \$10,000

Contractor fees for construction \$12,500

Liability insurance (between Dec 2020 - March 2021) \$6,000 (exact amount TBD, waiting for quote from insurance providers)

Wages:

- Peer Management: (5 days a week open/close, replenish supplies, fill propane) \$25/hr x 20hrs/week x 4 months (paid position between Dec 2020 - March 2021): \$9000
- Outreach Staff (support/administer payment of Peer Management position) \$25/hour x 20hours/month x 4 months = \$2000

Administration expenses (paid to Peers, our partnering non-profit): \$1,500

Artist fees and supplies for mural to paint shower structure: \$1000

Supplies:

Generator: \$800

Gas for generator: \$200/month: \$600 total

Building materials for James Bay United Church shower stall: \$2000

Sanitation supplies (hand sanitizer, sanitation/cleaning solution, paper towels): \$1000

Overhead and incidentals: \$1500

Laundry fees: Drop off service at \$1.50/lb (0.5lb per towel x 70 towels per week) = \$52.5/week = \$950 total

- Includes wash, dry, fold, weigh service (LaundroLounge)
- Towel weight reference:

<https://commerciallaundryequip.com/wp-content/uploads/2014/07/equipment-sizing-guide.pdf>

Hygiene supplies (in-kind)

Naloxone (in-kind)

Total Amount Requested from Emergency Social Service Grant: \$55,850

Red Cedar Café Assn.

**RCC Warm Hearts
Initiative**



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

1. PROJECT TITLE RCC Warm Hearts Initiative

2. CONTACT INFORMATION

- ☒ Not-for-Profit Organization, or
- ☐ Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Liz Maze

Organization Name (*if applicable*)

Mailing Address

Telephone

Email

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number S0073357

Organization Name Red Cedar Cafe Association

Contact Name Liz Maze

Mailing Address 3020 Blanshard Street, Victoria, BC V8T 5C7

Telephone 2505082218

Email eliz.maze@gmail.com

5. PROJECT DESCRIPTION Please describe your proposed project

Since mid-April 2020 Red Cedar Cafe (RCC) has been delivering healthy meals to hundreds of people sheltering in parks and other outdoor locations who are unable to access meals in another way. This initiative was originally funded through community donations until October 2020, when funding was secured to provide 220 meals per day.

Meals are distributed twice daily (breakfast and dinner) and rely heavily on volunteer labour both from housed and unhoused communities. Over the course of food outreach we identified an additional need for wellness checks, which is not currently covered at our present funding level. Additional resources will allow for wellness and outreach checks to ensure the health and wellbeing of the unhoused community are supported.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

RCC formed as a grassroots community initiative with over 350 volunteers and members, who actively engage with the unhoused community, and listen and respond to their needs. RCC works directly with community advocacy organizations to offer services that support the health and wellness of the unhoused community. Folks sheltering outdoors participate in our wellness/outreach training (passing out food within their and other tented communities) to ensure that this resource is community led, and continues beyond RCC warm hearts initiative

7. BENEFITS

How will your proposed project benefit the community?

RCC warm hearts initiative will benefit the community by providing additional provisions (hot beverages, hand warmers, socks) as well as wellness/outreach services during our daily meal distributions. In addition to these direct benefits, a stronger relationship and understanding is built between housed and unhoused folks in the city. This heightened understanding of issues in outdoor communities can translate to indirect community benefits, such as contacting island health about a specific person with concerning symptoms. Through this connection, RCC builds a daily list of essential items needed in the communities (ie. Specific person at this camp needs a sleeping bag). Our current funding provides daily meals, but additional resources are needed to support the health and wellness of those living in outdoor shelters

8. INCLUSION

a) Are there opportunities for your proposed project to support equity and inclusion in the community?

RCC warm hearts initiative supports equity and inclusion by providing people sheltering outdoors with resources and training to keep their community safe. RCC warm hearts initiative will specifically invite equity-seeking individuals to participate in training and empower them as leaders within the community. Furthermore, RCC partners with community advocacy groups who are led by members of the unhoused community. Many of these leaders are indigenous, queer and have experienced homelessness.

b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Meals are delivered directly to folks in their tents, improving access for people with mental and physical disabilities. In discussing this proposal with other groups working with people living outside, several outreach workers noted that because of disability, some people living outside are not able to leave their tents to access services. Even when food has been delivered to drop-off points near specific sheltering sites, some people rely on their neighbours or volunteers to bring food directly to them from that drop-off point.

People may have significant mobility disabilities, be in severe pain, or have potentially contagious illness and be trying to self-isolate to protect other people from getting sick. Others are experiencing mental health struggles that make it difficult to leave the safety of their tent. Some people are hiding from abusive ex-partners, have agoraphobia, or otherwise do not feel safe being out in the open.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

9. What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

VIHA certificate approved for RCC facility

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

RCC has general commercial liability which covers up to \$3 million and vehicle insurance.

11. **PROJECT TIMELINE** (Projects must be completed within two weeks of receiving funds)

Start date Dec. 1

Completion date March 31

12. **PROJECT LOCATION** (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

Currently, RCC meals are distributed daily to the following locations: Ellice Street, Cecelia Ravine Park, Arbutus Shelter (lot), Central Park, Beacon Hill Park, Hollywood Park, Pandora Avenue, Stadacona Park, Gorge Park, Fairfield Hotel (lot), Oaklands Park, Irving Park, Queens Manor (lot), Comfort Inn (lot)

13. **WORKPLAN SCHEDULE** (Please add more lines if necessary)

Date	Milestone
Dec. 1-15	Purchase provisions and equipment
Dec. 1 - 15	Develop wellness/outreach training program
Dec. 15 - March 31	Host outreach/wellness training sessions
Dec. 15- March 31	Conduct daily wellness/ outreach checks



Emergency Social Services
Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

14. PROJECT COST

Please complete following budget Include all rates and duties for labour hours

What is the **total cost** of the proposed project (including in kind labour and donations)? \$ **48200**

Amount requested from the Emergency Social Services grant: \$ 23200

Your total matching contribution \$ 25000

Items Funded by Grant	Amount
Equipment	2000
Cold weather provisions (socks, hand warmers, blankets)	2000
outreach/wellness checks (8hrs/day @ \$20/hr, x 4mths)	19200
TOTAL REQUESTED	\$ 23200

Items Provided by Applicant	Amount
Kitchen facility	4000
Contract with Capital Regional District to provide daily meals	20000
Professional services (outreach training program research and development)	1000
	\$ 25000



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date **November 25, 2020**

Applicant Group/Resident Lead Name **Liz Maze**

Signature(s)

LIST OF ATTACHMENTS

- ☐ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Sooke Shelter Society

Covid-19 Homelessness Supports and Outreach Services Shuttle [HSOSS]



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. PROJECT TITLE Covid-19 Homelessness Supports and Outreach Services Shuttle [HSOSS]

2. CONTACT INFORMATION

- ☒ Not-for-Profit Organization, or
- ☐ Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Sherry Thompson
Organization Name (*if applicable*) Sooke Shelter Society
Mailing Address 2233 Stone Creek Pl., Sooke BC, V9Z1J7
Telephone (250) 858-7700
Email sookeshelterboard@gmail.com

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number 736819111 RR 0001
Organization Name Sooke Shelter Society
Contact Name Sherry Thompson
Mailing Address 2233 Stone Creek Pl., Sooke BC, V9Z1J7
Telephone (250) 858-7700
Email sookeshelterboard@gmail.com

5. PROJECT DESCRIPTION Please describe your proposed project

HSOSS is a centralized, mobile outreach service shuttle van that delivers hygiene supplies, clothing, food, hot meals, harm reduction, rudimentary outdoor living supplies, peer support, and social service supports to persons experiencing homelessness and/or who are socially isolated during the COVID-19 pandemic. The project delivers mobile continuity of care and access to food seven days a week, serving local need within a 75km radius of 2197 Otter Point Road. Outreach workers operating the shuttle van respond to calls, texts, and messages from clients 12-4 pm daily (4 hour total shifts), with 5 volunteer outreach workers on-call in the field. The mission of the project is to ensure that the Sooke region unhoused community and vulnerable persons remain supported and dignified during the pandemic, with services and supports geared towards addressing critical, holistic immediate needs and keeping those most at-risk and under-served in the Sooke community safe, connected, nourished, and calm while we collectively flatten the curve and brave the pandemic together.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

The project is designed to meet persons experiencing homelessness and vulnerable persons where they are at, and provide them with wrap-around community supports, food, and health services, as needed.

7. BENEFITS

How will your proposed project benefit the community?

75 unhoused clients and 15 clients in transitional housing access the Society's outreach services and program supports daily. Funding would allow the Society's covid-safe homelessness supports and outreach services to operate at a greater level geographically and communally, as the van operates on a daily basis 7-days-a-week with 5 trained outreach workers scheduled. The benefit of the project is that it further strengthens relationships with marginalized, vulnerable persons in the community greatly reducing barriers to providing continuity of compassionate care and support services for those most at-risk and under-served in the Sooke region.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

Yes, the Sooke Shelter Society Shuttle is a project that operates on the Society's core values of acceptance, belonging and inclusion, as these are attitudes, beliefs and practices which contribute to ensuring the dignity, safety, equity, and personal autonomy of the Sooke region unhoused community.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Yes, the project is delivered on a mobile basis 7-days-a-week, meeting people where they are at in the Greater Sooke region, and 'bridging the gap' to ensure health services, community care supports, and culturally safe-care are made accessible to persons struggling with addiction, persons living with disabilities, persons living with mental illness, and persons experiencing homelessness.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

Sooke Shelter Society gratefully resides upon the traditional territories of the T'Sou-ke, Scia'new (Cheanuh), and Pacheedaht peoples as a visitor of the Coast Salish Land. All outreach workers who operate the van have a valid class 5 driving permit. There is currently no approvals required to complete the project. Sooke Shelter Society will comply with bylaws of the District of Sooke. The District of Sooke approves of the work that Sooke Shelter Society provides.

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

Sooke Shelter Society has 5,000,000.00 vehicle and commercial liability insurance.

11. **PROJECT TIMELINE** (Projects must be completed within two weeks of receiving funds)

Start date December 15, 2020

Completion date December 29, 2020

12. **PROJECT LOCATION** (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

Sooke, East Sooke (CRD), T'Sou-ke First Nation, Jordan River (CRD), Sci'new First Nation, Pacheedaht First Nation, Otter Point (CRD), Shirley (CRD) and Port Renfrew (CRD).

13. **WORKPLAN SCHEDULE** (Please add more lines if necessary)

Date	Milestone
DEC 15, 16, 17	12 hours of homelessness supports/outreach services provided
DEC 18, 19, 20	12 hours of homelessness supports/outreach services provided
DEC 21, 22, 23	12 hours of homelessness supports/outreach services provided
DEC 24, 25, 26	12 hours of homelessness supports/outreach services provided
DEC 27, 28, 29	12 hours of homelessness supports/outreach services provided
	Total of 60 hours.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

14. PROJECT COST

Please complete following budget *Include all rates and duties for labour hours*

What is the **total cost** of the proposed project (*including in kind labour and donations*)? \$ **4,000.00**

Amount requested from the Emergency Social Services grant: \$ 2,000.00

Your total matching contribution \$ 2,000.00

Items Funded by Grant	Amount
Sleeping bags	250.00
Hygiene Supplies	500.00
Food & grocery store vouchers	1000.00
Clothing	250.00
	500.00
TOTAL REQUESTED	\$ 2,000.00

Items Provided by Applicant	Amount
Sleeping bags	250.00
Food and Grocery store vouchers	1000.00
Clothing	250.00
Tents	500.00
	\$ 2,000.00



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date November 22, 2020

Applicant Group/Resident Lead Name Sherry Thompson

Signature(s)

LIST OF ATTACHMENTS

- ☒ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



Storage HQ/Greater Victoria Coalition to End Homelessness

Still finalizing partner's society

**Secure lockers
and device charging**



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

1. PROJECT TITLE Secure lockers and device charging

2. CONTACT INFORMATION

- ☒ Not-for-Profit Organization, or
- ☐ Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Josh Montgomery
Organization Name (*if applicable*) Storage HQ
Mailing Address 838 Princess Ave, Victoria, BC, V8T 1K8
Telephone 250-661-8610
Email josh@storagehq.ca

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number Currently in talks. Not finalized

Organization Name Greater Victoria Coalition To End homelessness

Contact Name

Mailing Address

Telephone

Email

5. PROJECT DESCRIPTION

Please describe your proposed project

To provide personal lockers and device/phone charging services to the vulnerable populations currently residing in city parks. We also have the capability to provide a secure bicycle lock up service.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

Our service would allow staff of non-profits daily positive interactions with campers. Providing safety, communication and security to campers would improve the situation for not only the campers but also surrounding homes and business. If we can improve relations and public interactions with the campers we can all focus energy on finding suitable accommodations for those in need.

7. BENEFITS

How will your proposed project benefit the community?

Our service would allow residents the security and peace of mind to leave the park without the burden of carrying all of their belongings. This would both cut down on theft of belongings from the tents as well as give residents the freedom to attend meetings and appointments to help improve their current situations. The phone charging service we provide would allow the displaced to stay in contact with their families during the holiday season. There has been multiple reports of people using neighbouring homes/business to charge phones. Mobile phone use has become an essential need for society as well as a safety issue for youth and vulnerable populations.

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

We believe providing basic human needs to the displaced will help to empower them to affect change on their own behalf. With out shelter, security or the ability to communicate it is very difficult to improve your own situation.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Living with a disability magnifies all of the above issues we have highlighted. Digital access to services banking, healthcare etc is even more important to this subset of the population.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

Approval form the city to operate within city parks. permits?

10. LIABILITY Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

Our insurance is adequate for all services proposed

11. PROJECT TIMELINE (Projects must be completed within two weeks of receiving funds)

Start date Immediately

Completion date Six months with options to extend or renew

12. PROJECT LOCATION (If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

Several possible locations. At the COV discretion. Lockers are fully mobile and could be placed anywhere there is access to 110V power (generator also and option)

13. WORKPLAN SCHEDULE (Please add more lines if necessary)

Date	Milestone
Dec 01- 8:00 am	Delivery of portable locker container
Dec 01- 10:00 am	Open for operations with lockers, phone chargers and secure bike lock up available



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

14. PROJECT COST

Please complete following budget Include all rates and duties for labour hours

What is the **total cost** of the proposed project (including in kind labour and donations)? \$ 90,000

Amount requested from the Emergency Social Services grant: \$ 90,000

Your total matching contribution \$

Items Funded by Grant	Amount
Portable locker containing personal lockers (x315)	40,000
Phone charging stations (x25)	5000
Secure Bike lockup (x50)	5000
Two staff to operate daily (suggest outreach workers to increase contact)	40,000
TOTAL REQUESTED	\$ 90,000

Items Provided by Applicant	Amount
Delivery of portable Locker container	
Supply of portable lockers and chargers	
Fencing for bike lock up	
System to operate all of the above	
	\$



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
3. I assume all liability for activities associated with implementation.
4. The Project or Activity must comply with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
5. A final report conforming to the format on the last page of this application will be submitted.
6. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
7. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date **Nov 23/2020**

Applicant Group/Resident Lead Name **Josh Montgomery**

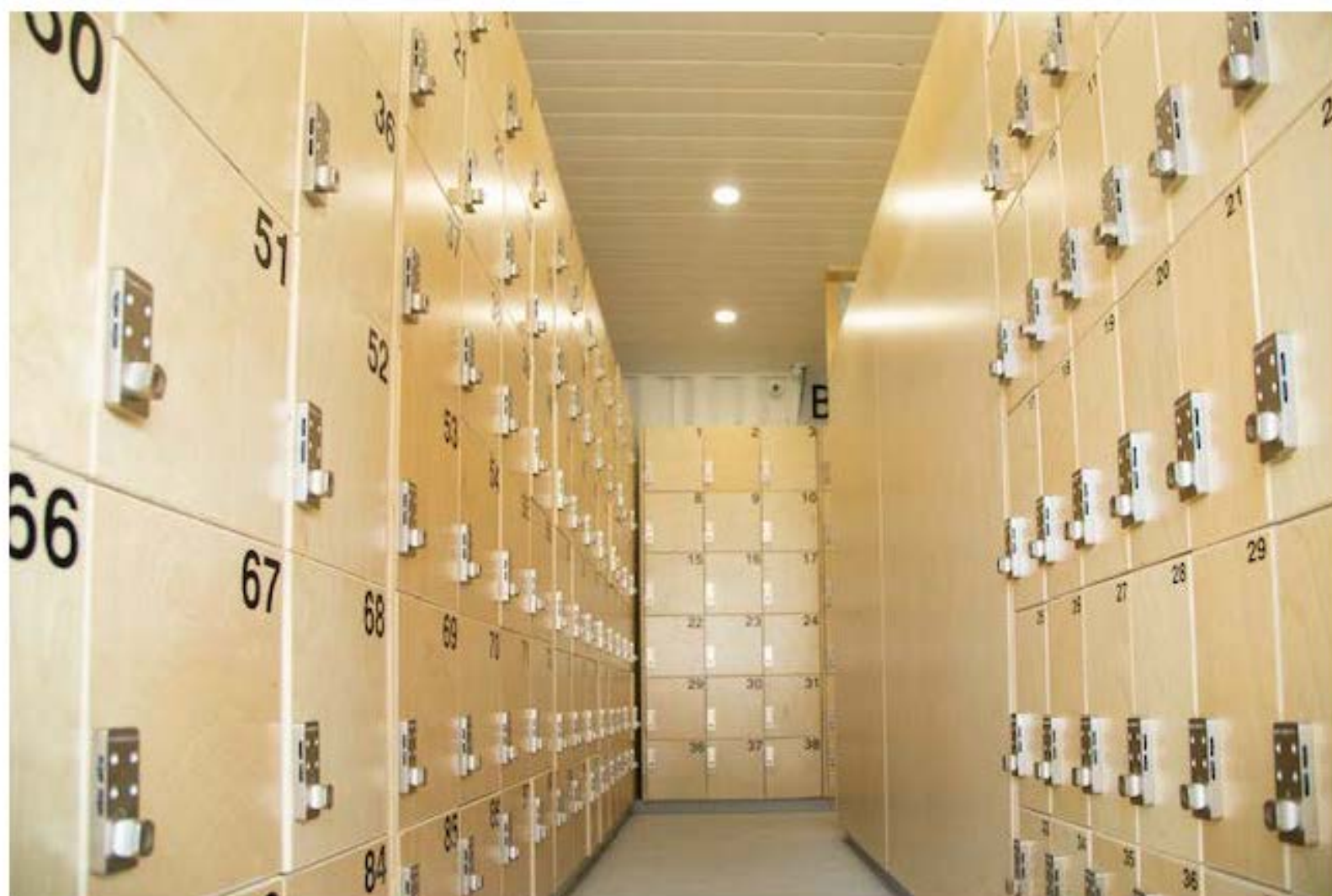
Signature(s) **Joshua Montgomery**

LIST OF ATTACHMENTS

- ☒ Design information, including site map and visuals of Project or Activity location
- ☒ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

*We are in talks with several Non-Profits but have not established formal support at this point. It is important for us to find a good fit to ensure adequate delivery of our service to provide the most support.





The Salvation Army Addictions and Rehabilitation Centre

Shower Power



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

1. PROJECT TITLE Shower Power

2. CONTACT INFORMATION

- ☒ Not-for-Profit Organization, or
- ☐ Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name Ross Enright

Organization Name (*if applicable*) The Salvation Army Addictions and Rehabilitation Centre

Mailing Address 525 Johnson Street

Telephone 250-3843-396 Ext 245

Email ross.enright@salvationarmy.ca

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number 107951618 RR 0184

Organization Name The Salvation Army Addictions and Rehabilitation Centre

Contact Name Ross Enright

Mailing Address 525 Johnson Street

Telephone 250-384-3396 Ext 245

Email ross.enright@salvationarmy.ca

5. PROJECT DESCRIPTION

Please describe your proposed project

Providing a facility for those experiencing homelessness to access hygiene amenities. With financial aid, a portable shower facility will be purchased and installed for public use.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

Visitors consistently ask for the opportunity to use our facilities in order to shower, shave, brush their teeth and receive access to take care of personal hygiene needs. Due the inability to allow them into our facility, we have taken their direction and are applying funding to begin this project. We will consistently monitor the feedback we receive from the community should this grant be approved.

7. BENEFITS

How will your proposed project benefit the community?

Provide access to showers to improve the hygiene of those experiencing homelessness. Everyone should have the ability to access a warm shower.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?
Yes - this would provide basic services to people who do not currently have the option available.
- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?
Yes - it will give individuals the opportunity to clean themselves. A very basic need that is often overlooked.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)
No additional permits would be required for operation to begin.

10. **LIABILITY** Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)
Our current policies and building insurance would cover any additional risks. To improve facilitation of services, additional staff members will be hired to oversee project.

11. PROJECT TIMELINE *(Projects must be completed within two weeks of receiving funds)*

Start date December 1, 2020

Completion date December 12, 2020

12. **PROJECT LOCATION** *(If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)*
525 Johnson Street-Salvation Army Parking Lot (Entrance off of Yates Street).

13. WORKPLAN SCHEDULE *(Please add more lines if necessary)*

Date	Milestone
Purchase mobile shower unit	1
Relocate unit to Salvation Army	2
Secure additional staff	3
Prepare unit to become functional	4
Open facility to the public	Completion of Project



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 23rd 4pm 2020

DECLARATION

I certify that the information given in this application is correct. I agree to the following terms:

1. The not-for-profit organization is not in arrears with the City.
2. The Project will be carried out when and as described in the application. If there are significant changes to the Project or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
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Date **November 20, 2020**

Applicant Group/Resident Lead Name **The Salvation Army Addictions and Rehabilitation Centre**

Signature(s) **Ross Enright**

LIST OF ATTACHMENTS

- ☐ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

**Umbrella Society
for Addictions
and Mental Health**

**Food Service
and Outreach**



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

1. PROJECT TITLE

2. CONTACT INFORMATION

- ☒ Not-for-Profit Organization, or
- ☐ Informal Group (*not registered as a not-for-profit organization*)
If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

3. PROJECT LEAD

Contact Name **Sharlene Law**

Organization Name (*if applicable*) **Umbrella Society for Addictions and Mental Health**

Mailing Address **#8-415 Dunedin Street Victoria, BC V8T 5G8**

Telephone **250-589-3119**

Email **sharlene@umbrellasociety.ca**

4. PARTNERING NOT-FOR-PROFIT GROUP

Society Registration Number

Organization Name

Contact Name

Mailing Address

Telephone

Email

5. PROJECT DESCRIPTION Please describe your proposed project

Umbrella will take food, coffee and healthy snacks to the various encampments and aim to connect and build relationships with the campers. Sharing our lived experiences with homelessness, addiction and mental health issues, we hope to encourage and support some individuals to make some changes around their substance usage.

6. COMMUNITY INVOLVEMENT

How will your proposed project involve the community before, during and following implementation?

This project will involve the community from start to finish! From our residents at Foundation House (located at 512 Cecelia) shopping with staff and preparing the food, to connections made by the Umbrella peer support team, to follow up and continued engagement by our Outreach team after the project is complete. In addition, where gaps are identified or services are needed, we will refer and accompany the campers to the appropriate community resources.

7. BENEFITS

How will your proposed project benefit the community?

By helping individuals access recovery supports, we are helping them move on to healthy and safe options, thereby benefitting the community. People in recovery from addictions do not engage with the criminal justice and health systems as often, if at all. We see people in recovery actively pursue making amends to those they may have harmed, reconnect with family and loved ones, work on themselves with counselling, groups, and meetings and take steps to improve their health and current life situation.



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

8. INCLUSION

- a) Are there opportunities for your proposed project to support equity and inclusion in the community?

Absolutely! Recovery is for everyone and Umbrella offers specialized and general supports for all. We have indigenous workers, youth workers and LGBTQ workers in addition to both male and female workers, as many have a preference due to their own comfortability.

- b) Are there ways this project might reduce barriers or improve accessibility for people with disabilities?

Yes! Our trained outreach team can help remove and reduce barriers for people by helping them identify the barriers and connect them with appropriate supports as needed. In addition, we can help with disability applications and help with the online applications for the federal and provincial grants and tax credits. Our team works within their vehicles and can help with appointments and meetings as well as attending meetings with them to help reduce stigma.

9. APPROVALS

What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, complying with city permitting processes and bylaws etc.)

None.

10. LIABILITY

Are there aspects of your project that present risk to people or property during the activity? How will risk be managed? (e.g. insurance)

Umbrella has insurance for our outreach teams and all vehicles are required to have specialized insurance which we have a copy of on file. As far as risk goes, we will work in pairs so that no one is alone with clients as violence can be an issue.

11. PROJECT TIMELINE

(Projects must be completed within two weeks of receiving funds)

Start date We are planning to start the week of December 7 unless more COVID restrictions are encountered.

Completion date We would like to do this for 12 weeks. It says projects must be completed within 2 weeks of receiving funds, but 2 weeks is not enough time to build trust and connection.

12. PROJECT LOCATION

(If it is a mobile project or service please describe the proposed locations for service delivery and the proposed schedule for service delivery at different locations)

13. WORKPLAN SCHEDULE

(Please add more lines if necessary)

Date	Milestone
December 7 week	Shopping at Costco - getting all ingredients to make sandwiches, and items like granola bars, water bottles, etc.
December 7 week	Men at Foundation House (our recovery house) and we deliver 3 x week in our vehicles
	We plan to attend as many encampments as we can find and also connect with our teams at the transitional housing sites to identify anyone who may need extra supports
Dec 4, 21, 28, Jan 4, 11, 18, Feb 1, 8, 15, 22	Repeat above steps
Throughout the schedule	For individuals who would like to learn about or try recovery, we will attend meetings with them, online or in person, help them with referrals, visit them in detox, and/or help get counselling through our staff



Emergency Social Services Provision Grant

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November 25, 2020 at 4 p.m.

14. PROJECT COST

Please complete following budget Include all rates and duties for labour hours

What is the **total cost** of the proposed project (including in kind labour and donations)? \$ **18,834**

Amount requested from the Emergency Social Services grant: \$ 10,000

Your total matching contribution \$ 4280

Items Funded by Grant	Amount
Food - weekly Costco ingredients such as bread, condiments, meat, produce, water bottles, granola bars, etc for 12 weeks less grant from St John of \$4280	1720
Staff - two staff members attending 3 times per week for 6 hours per day	6334
Stipends for residents at Foundation House for preparing food	1440
Milage and any additional costs that staff may incur, this could include taking someone out of the encampment to have coffee	700
TOTAL REQUESTED	\$ 10194

Items Provided by Applicant	Amount
Phone for team members for 12 week period with internet	400
Admin time, paperwork processing, printing documents, application processing and Team Lead support for the two staff working at these sites	5000
We received a grant from St John of Jerusalem to buy food and would apply it to this project	4280
	\$ 9680



Emergency Social Services Provision Grant

Due to grants@victoria.ca
November 25, 2020 at 4 p.m.

DECLARATION

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Date November 23, 2020

Applicant Group/Resident Lead Name Umbrella Society/Sharlene Law - Executive Director

Signature(s)

LIST OF ATTACHMENTS

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