



## Committee of the Whole Report For the Meeting of October 14, 2021

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**To:** Committee of the Whole **Date:** October 1, 2021  
**From:** Curt Kingsley, City Clerk  
**Subject:** 2022 Committee and Council Meeting Schedule

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### RECOMMENDATION

That Council approve the 2022 Committee of the Whole and Council meeting schedule attached to this report and make it available to the public as required under Section 127 of the *Community Charter*.

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval of the 2022 Committee of the Whole and Council meeting schedule. Typically, Committee of the Whole meetings are held on the first four Thursdays of the month and Council meetings are held the second and fourth Thursdays of the month. Exceptions to the schedule include:

- June:
  - In June, the schedule proposes that Committee of the Whole meetings are held on the second through fifth Thursdays, as the first Thursday of the month is tentatively scheduled the Federation of Canadian Municipalities (FCM) conference.
- September:
  - In September, the schedule proposes that Committee of the Whole meetings are held on the first, second, fourth, and fifth Thursdays and Council meetings are held on the second and fifth Thursdays, as the Union of British Columbia Municipalities convention is scheduled during the third week of September, which many Council members may wish to attend.
- October:
  - In October, the schedule proposes only one Committee of the Whole meeting and one Council meeting on the first Thursday in order to accommodate the Municipal Election scheduled for October 15.
- November:
  - In November, the schedule proposes that the first Council meeting be the Inaugural Meeting.
- Summer and Winter holidays:

- August 11 - 25, 2022
- December 15 - 29, 2022
- Conferences that Council members may choose to attend:
  - Association of Vancouver Island and Coastal Communities: April 1-2, 2022 – Victoria, BC (doesn't impact Council meetings)
  - Federation of Canadian Municipalities: June 2-5, 2022 – Regina, SK
  - Union of BC Municipalities: September 12-16, 2022 - Whistler, BC

The proposed 2022 schedule of Committee of the Whole and Council Meetings is attached as Attachment A for Council's consideration.

Alternatively, Council may wish to discuss the meeting schedule and direct staff to revise the meeting dates.

Respectfully submitted,

Curt Kingsley  
City Clerk

Susanne Thompson  
Deputy City Manager

**Report accepted and recommended by the City Manager.**

**Attachment A: 2022 Committee and Council Meeting Dates**



**2022 COMMITTEE AND COUNCIL MEETING SCHEDULE**  
**All Meetings held in Council Chambers**  
**City Hall 1 Centennial Square**

	<b>Committee of the Whole (COTW) 9:00 a.m.</b>	<b>(Closed) Council Meeting After COTW meetings as required</b>	<b>Council Meeting 6:30 p.m.</b>
January	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>st</sup> , & 27 <sup>th</sup>	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>st</sup> , & 27 <sup>th</sup>	13 <sup>th</sup> & 27 <sup>th</sup>
February	3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , & 24 <sup>th</sup>	3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , & 24 <sup>th</sup>	10 <sup>th</sup> & 24 <sup>th</sup>
March	3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , & 24 <sup>th</sup>	3 <sup>rd</sup> , 10 <sup>th</sup> , 17 <sup>th</sup> , & 24 <sup>th</sup>	10 <sup>th</sup> & 24 <sup>th</sup>
April	7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , & 28 <sup>th</sup>	7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , & 28 <sup>th</sup>	14 <sup>th</sup> & 28 <sup>th</sup>
May	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , & 26 <sup>th</sup>	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , & 26 <sup>th</sup>	12 <sup>th</sup> & 26 <sup>th</sup>
June	9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup> , & 30 <sup>th</sup>	9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup> , & 30 <sup>th</sup>	9 <sup>th</sup> & 23 <sup>rd</sup>
July	7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , & 28 <sup>th</sup>	7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> , & 28 <sup>th</sup>	14 <sup>th</sup> & 28 <sup>th</sup>
August	4 <sup>th</sup>	4 <sup>th</sup>	4 <sup>th</sup>
September	1 <sup>st</sup> , 8 <sup>th</sup> , 22 <sup>nd</sup> , & 29 <sup>th</sup>	1 <sup>st</sup> , 8 <sup>th</sup> , 22 <sup>nd</sup> , & 29 <sup>th</sup>	8 <sup>th</sup> & 22 <sup>nd</sup>
October	6 <sup>th</sup>	6 <sup>th</sup>	6 <sup>th</sup>
October	October 15 <sup>th</sup> – General Local Election		
November	November 3 <sup>rd</sup> - Inaugural Council Meeting		
November	10 <sup>th</sup> , 17 <sup>th</sup> & 24 <sup>th</sup>	10 <sup>th</sup> , 17 <sup>th</sup> & 24 <sup>th</sup>	10 <sup>th</sup> & 24 <sup>th</sup>
December	1 <sup>st</sup> & 8 <sup>th</sup>	1 <sup>st</sup> & 8 <sup>th</sup>	8 <sup>th</sup>