



DRAFT TERMS OF REFERENCE

Initiative: Canada Day

Committee: Canada Day 2022 sub-committee

COMPOSITION

The Canada Day sub-committee will be chaired by Mayor Helps and composed of up to three additional members of Council, appointed by motion of Council.

MEETINGS

The sub-committee will convene for up to five meetings in advance of Canada Day 2022 celebrations with two initial meetings to be held in January 2022 to provide early direction to staff.

MANDATE

While City of Victoria staff have successfully produced decades of Canada Day celebrations, this year the Canada Day sub-committee will convene to provide direction on key elements of the 2022 program. This includes:

- Engaging with members of the Songhees and Esquimalt Nations to ensure Canada Day 2022 program is respectful of reconciliation efforts
- Working with staff and production team to develop program content
- Liaising with newcomer groups and the Welcoming City Task Force to ensure multicultural contents
- Keeping Council up to date on progress and soliciting input from Council
- Securing sponsorship opportunities
- Other duties as needed

TERM

The Sub-Committee will convene from January to July 2022.