



Council Report

For the Meeting of January 20, 2022

To: Council **Date:** January 6, 2022

From: Karen Hoes, Director, Sustainable Planning and Community Development

Subject: **Update on Pre-Application Community Consultation after the COVID-19 Pandemic and Pre-Application Community Consultation Fees**

RECOMMENDATION

That Council received this report for information.

EXECUTIVE SUMMARY

Council passed the following two motions on August 5, 2021:

Pre-Application Community Consultation Fees

That Council direct staff to bring forward amendments to the Land Use Procedures Bylaw to:

1. increase the pre-application fees from \$750 to \$800 for rezoning application where notice is given to owners and occupiers of properties within 100 metres of the subject property
2. increase the pre-application fees from \$1250 to \$2400 for Official Community Plan applications where notice is given to owners and occupiers of properties within 200 metres of the subject property.

Pre-Application Community Consultation after the COVID-19 Pandemic

That Council direct staff to bring forward amendments to the Land Use Procedures Bylaw consistent with Option 1 outlined in this report, which would retain flexibility to alter processes during emergencies and revise the pre-application community consultation requirements that apply after the COVID-19 pandemic has ended, to require applicants to:

- install a pre-submission sign on site
- post plans to the Development Tracker (with an associated online comment form), and
- attend an in-person and/or online community meeting, at the discretion of the Community Association Land Use Committee.

That the recommendation and staff report be sent to CALUCs for comment.

Staff have prepared amendments to the Land Use Procedures Bylaw in response to these motions for Council's consideration. In addition, staff have updated the *Community Association Land Use Committee (CALUC) Procedures for Processing Official Community Plan Amendment, Rezoning, Variance, Temporary Use Permit and Liquor License Applications* for consistency with the Council motion (Attachment A). The main content changes are identified with bold and underlines. Additionally, as noted in the Council motion, the July 22, 2021 Committee of the Whole report and recommendations were referred to the CALUCs for comment. No correspondence was received in response.

Respectfully submitted,

Rob Bateman
Senior Process Planner
Development Services Division

Karen Hoese, Director
Sustainable Planning and Community
Development Department

Report accepted and recommended by the City Manager.

List of Attachments

- Attachment A: Revised Community Association Land Use Committee (CALUC) Procedures for Processing Official Community Plan Amendment, Rezoning, Variance, Temporary Use Permit and Liquor License Applications