



1 Centennial Square Victoria,
BC V8W 1P6
E: grants@victoria.ca

My Great Neighbourhood Grant Application

PROJECT TITLE: École George Jay Elementary School -- Cook St. Mural : "Encourage, Imagine, Liberate"

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☒ Not-for-Profit Organization, or

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Angela Carmichael, George Jay Parent Advisory Council co-chair

Organization Name: *(if applicable)* George Jay Parent Advisory Council

Mailing Address: 1118 Princess Ave, Victoria, BC V8T 1L3

Telephone: (250) 383 - 3837

Email: georgejaypac@gmail.com

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: 1255-92667 George Jay Parent Advisory Council

Contact Name: Same as above

Organization Name:

Mailing Address:

Telephone:

Email:

PROJECT DESCRIPTION: Please describe your proposed project

George Jay surpasses the 500 student benchmark making it one of the largest in B.C. We have recently welcomed many new Syrian families and as a school community, we celebrate over 100 unique cultural groups from countries around the globe. George Jay receives CommunityLINK (Learning Includes Nutrition and Knowledge) funding from the Ministry of Education as 75% of our enrolled students are considered vulnerable; that is, at risk in terms of their socio-economic status with the potential for negative impacts on both academic achievement and social functioning.



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Our project was initiated by local residents to revitalize a space surrounding our elementary school that is continuously tagged with graffiti. We want to ensure that our student body and larger community feel proud of our school. Many folks wait for the #25 BC Transit bus in this location in addition to many pedestrians who use this route on Cook St. and people coming to work or attend the school. We hope to brighten this gathering place within our community.

The artist for the project is a science graphic artist and illustrator (Cara Gibson, and previous work can be viewed on her website, www.caragibson.com), and mother of one of the pupils at the school. The title of the proposed mural "Encourage, Imagine, Liberate" was derived from a quote by Keith Haring: "Art should be something that liberates your soul, provokes the imagination and encourages people to go further." Students were invited to provide images for the mural that encourage them, spark their imagination, and give them feelings of freedom. The colour scheme was chosen to match the existing First Nations mural on the Cook St side of the building which is visible when viewing this additional mural.

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years 5 years ☒ X

How will your project be maintained through its lifecycle and retired after its intended lifespan?

We intend to use an anti-graffiti coat on the mural so that maintenance of the artwork will be straightforward.

Who will assume responsibility for ensuring these actions are undertaken?

Any cleaning of the painted surface will be done by GJ school Facilities Management team.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

The 500 diverse students at GJ will have the opportunity to propose visuals that they find inspiring, encouraging, or that give them feelings of freedom. These images will be transposed onto the mural as dreamlike clouds.

BENEFITS: How will your proposed project benefit the community?

Our project will act in part as a revitalization project (graffiti abatement), a traffic calming measure to improve the safety of our students and as an invitation to explore what frees us, inspires and encourages us.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

We have the property owner's permission. We have contacted the city and have approval to paint the wall and have also met with city staff members, Gary Pemberton and Andrea Walker Collins (also a parent of a GJ school pupil) to discuss the design, development and installation of this project. We have also contacted Telus about a post that is in front of the wall and obtained permission to paint the pole.

We have also sent out our proposed plan to the community via the school's communication channels and reached out to our direct neighbours by knocking on doors and discussing our plans with them. The neighbours and broader community support our project.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

We will paint the wall on a low traffic day (e.g. Sunday) and put up sandwich boards inviting pedestrians to use the sidewalk on the western side of the street. We do not intend to use the whole sidewalk however so folks waiting for #25 Bus (runs approx. every 1.5h on Sundays) will have still have sufficient space to wait and board safely.



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PROJECT TIMELINE:

Start date: _____ May 2019 _____ Completion date: _____ June 2019 _____

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: _____ Fernwood / North Park

Street: _____ Cook St. (Mural)

Address: _____ 1118 Princess Avenue, Victoria, BC, V8T 1L3

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
May 17, 2019	GJ Facilities Management team to prime the wall
May 10 2019	Artist to finalize design
May 19, 20 2019	Artist & project helper paint mural
June 12, 2019	Mural unveiling party

PROJECT COST:

What is the **total cost** of the proposed project *(including in kind labour and donated goods and services)*: \$ \$4,140

Amount requested from the My Great Neighbourhood grant fund: \$ 2,070 (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Artist's labour (10 h @ \$100 / h)	\$1,000
Project coordinator labour (10 h @ \$25 / h)	\$250
Project helper labour (10 h @ \$25 / h)	\$250
Anti-graffiti paint (3 gal)	\$170
Community unveiling snacks & supplies	\$150
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	1,820

Items Provided by Applicant	Amount
Artist's labour (10 h @ \$100 / h)	\$1,000
Project coordinator labour (10 h @ \$25 / h)	\$250
Project helper labour (10 h @ \$25 / h)	\$250
George Jay Facilities labour (10 h @ \$25 / h)	\$250
Exterior paint and sundries from Castle	\$320
YOUR TOTAL MATCHING CONTRIBUTION	\$2,070



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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 10, 2019

Applicant Group/Resident Lead Name: George Jay Parent Advisory Council co-chair, Angela Carmichael

Signature(s): _____

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



CITY OF

VICTORIA

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My Great Neighbourhood
Grant ApplicationPROJECT TITLE: Honouring Lekwungen: Indigenous Plant Garden.

PROJECT TYPE:

(Check one)

☒ Placemaking☐ Activity

CONTACT INFORMATION:

☒ Not-for-Profit Organization, or non-profit housing co-op.☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Bobby Arbess, Mitrantiketa Housing Cooperative Organ1-1241 Balmoral Rd. Victoria, B.C. V8T 1B2ph# 778-700-2602 email:

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: CP-1466 (Our co-op Incorporation #) gardenzobch Contact: gardenzobch@victoria.ca

PROJECT DESCRIPTION: Please describe your proposed project

Honouring Lekwungen: Indigenous Plant Garden is a project of the Mitrantiketa Housing Cooperative in the heart of the Fernwood neighbourhood. Its aims are: 1) To reestablish some of the Indigenous plants of the Lekwungen territories along the streetscape where we live, which will honour the connection between the Lekwungen peoples and their traditional plants, which in the Lekwungen word-view are known as ancestors. 2) To educate community members about the Indigenous plants, peoples, language & culture of where we live. 3) To help restore native biodiversity, pollinator species & habitats within the urban environment. 4) Provide a touchstone between people & nature within the city, particularly in the Fernwood area where there is little natural greenspace.

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year

2 years

3 years

4 years

5 years +

How will your project be maintained through its lifecycle and retired after its intended lifespan?

The project will be maintained through a regular garden maintenance contract with our co-op's groundskeepers & through volunteer work parties facilitated by the co-op groundskeeper.

Who will assume responsibility for ensuring these actions are undertaken?

our groundskeeper is accountable directly to the Board of Directors of our co-op, under annual contract, so the Board will work with the groundskeepers to ensure care & maintenance of the project.



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COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

The project will involve co-op community members, Neighbours & volunteers of our partner group, the Fernwood Neighbourhood Resource Group (FNRG) in all aspects and stages of the project: installation, maintenance, creation of signage through a series of volunteer work party events, breaking ground, building soil, laying in woodchip pathways & seating area, planting, mulching, installing irrigation, split-rail fencing, signage & seating, as well as regular care of the garden space & flora.

BENEFITS: How will your proposed project benefit the community?

The project will provide the following community benefits:

- educate children & youth of the Lekwungen people, ethnobotany, & patterns of habitation on this land since time immemorial.
- Enhance quality of life in the Fernwood neighbourhood through restoration of native plant/animal habitat lacking in this part of the city
- Provide a natural refuge for Indigenous people, wildlife & for people in the neighbourhood
- Support pollinator species, practice drought-resistance gardening & teach others how to do so.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

The project has been approved by the Board of Directors of the Mitkaniketan Housing Co-operative & permission of the City for use of the boulevard is still needed.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

Both the co-op and our partner group are covered with liability insurance in the case of injury to volunteers during installation, maintenance & use of the garden space.

PROJECT TIMELINE:

Start date: May 2019 Completion date: July 2019

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

1241 Balmoral Rd (Mitkaniketan Housing Co-operative)



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Neighbourhood: Fernwood
Street: Balmoral Rd.
Address: 1241

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
May 15 th	Stake out garden beds, paths & seating areas
May 22 m	Break ground on beds, filler cloth on path areas
May 29 th	Install woodchips, compost, plantings & mulch.
June 5 th	Install micro-irrigation sprinkler system
June 12 th	Install signage (art party on site)
June 17 th	Install split-rail fencing & boulders
July 1st	Notices distributed to neighbours for garden opening.
July 8th	Garden opening.

PROJECT COST:

Total: Approx 200 hrs labour

What is the total cost of the proposed project (including in kind labour and donated goods and services): \$ 5,290 (+ 2790 materials + 2500 labour)

Amount requested from the My Great Neighbourhood grant fund: \$ 2,450 (must not exceed 50% of total cost)



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ACTIVITY PROJECT BUDGET:

Items Funded by Grant	Amount
9 cubic yards of woodchips to cover 900 sqft. area ^{at 6" depth}	\$600 (include/ing)
9 pieces of 8-10' cedar split rail fencing	\$350
Signage materials	\$300
NAIIR - irrigation supplies (2 stations, controller)	\$400
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$1250

Items Provided by Applicant	Amount
Plant material (approx. 35 plants (lg) to cover 900 sqft ^{add extra}	\$450
6 rolls of geotextile fabric (150 sqft each)	\$250
2 cubic yards - compost	\$120
2 cubic yards - leaf mulch	\$120
10 feature boulders	\$200
Micro-irrigation (2 stations, controller)	\$400
YOUR TOTAL MATCHING CONTRIBUTION	\$1540



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DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 15th, 2019

Applicant Group/Resident Lead Name: Mitraniketan Housing Co-operative, Bobby Arbes.

Signature(s):

Bobby Arbes

☐ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location
- ☒ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

Mike,

I could bring pics of the front of our property to you later - forgot them on my way ; or better still send along digitally. Thanks!

Bobby



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My Great Neighbourhood Grant Application

PROJECT TITLE: Ryan Street Reconciliation Mural Pilot Project (Oaklands)

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☐ Not-for-Profit Organization, or

☒ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: D'Ann Owen, Elaina Mack & Carey Newman

Organization Name: *(if applicable)* We will work in collaboration with the Oaklands Community Association

Mailing Address: 2827 Belmont Avenue (OCA address)

Telephone: 778-679-0411 (Elaina Mack cell)

Email: elainadmack@gmail.com

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: S0034168

Contact Name: Sarah Marshall

Organization Name: Oaklands Community Association

Mailing Address: 2827 Belmont Avenue

Telephone: 250-370-9101

Email: community@oaklandsca.com

PROJECT DESCRIPTION: Please describe your proposed project

In collaboration with the Oaklands Community Association and supported by Oaklands Elementary school, a group of neighbours—including parents, children and other community members—seek to collectively create a protective barrier and road mural to border the cross-walk on Ryan Street at Forbes Street, directly adjacent to the school. The mural would tie into the totem being built at the school with Master Carver (and Oaklands resident), Carey Newman. The children have selected animals for the totem, including a sea otter which represents kindness, being social and taking care of each other which may be featured in the mural design. In addition to involving community members, we see this as an opportunity to address a recognized concern with cars parking and blocking the sight lines of the cross-walk as well as to promote more active, safer active transportation options for children/families en route to school and community activities.



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This project seeks to support children's right to walk/bike/scooter to school safely. In particular, parents and caregivers routinely park along the yellow line both east and west of the crosswalk on Ryan Street near its intersection with Forbes Street prior to the school day (approx.. 8:30-9:00). These vehicles impact sight-lines for drivers approaching the crosswalks and increase risk for pedestrians (especially young children) crossing to street to the school yard. School administration has included reminders of this safety related concern in newsletters and daily announcements. Further, the City of Victoria has also sent a parking ambassador to raise awareness of cross-walk visibility. Also in response to concerns, City of Victoria staff indicated that the school community could place cones along the length of the yellow line¹.

With support from the City of Victoria's My Neighbourhood Grant, this project will involve seven key activities:

1. Supporting a team of children and parent supports as action researchers to observe, gather and analyze data about car/pedestrian use on Ryan Road during five mornings during the busy school commuting times (8:30-9:00).
2. Information will be shared through school and community newsletters/posters about the place-making project and its linkages to the Totem project. Highlights about what the children learned from their action research will also be shared to raise awareness of cross-walk use.
3. In consultation with the City, Community Association and School, the adult team will use temporary delineators purchased for the project to establish space for our place-making project. Team volunteers will place the delineators along the length of the yellow line on the north side of Ryan Street, east of the existing sidewalk. The delineators will be placed 1.5-1.7 m from the yellow line on the north side of Ryan Street, eastward for the length a maximum of 10-12 m.
4. Artist Carey Newman will work with children, school and community association to create the design for the temporary road mural, in tandem with the Totem project.
5. The Street Mural pilot will be installed using temporary using artist quality sidewalk pastels. Community volunteers may participate in helping with the road mural installation.
6. Celebration/reveal of the street mural and protective barriers, in collaboration with the Oaklands Sunset Market
7. Child action researchers to observe, gather and analyze data about car/pedestrian use on Ryan Street during five mornings to track any changes related to protective barriers.

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

X<1 year 2 years 3 years 4 years 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

This pilot mural would be created using artist quality sidewalk pastels which would be allowed to naturally wash away over the course of several weeks. We would work with the artist, OCA, school and City to determine the possibility of more permanent paint options for the project.

Who will assume responsibility for ensuring these actions are undertaken?

Lead project leads include D'Ann Owens, Elaina Mack and Carey Newman – all long-time, Oaklands residents and parents of children at Oaklands Elementary School. We will work in close collaboration with the Oaklands Community Association and the Oaklands Elementary School.

¹ Email from

email from Ismo Husu, Manager, Parking Service, September 5, 2018 to D'Ann Owens



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COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

There will be several ways that community members will be involved in all stages of the project:

- *Before:* Children and parents will be involved in research and information related to safety concerns related to the cross-walk as well as the design of the road mural
- *During:* Cross-section of Community volunteers may help with street mural installation, participation in learning about Indigenous design selected for the mural, involvement in the 'reveal/celebration' of mural
- *After:* Discussions/observations between community members (children, parents) about any difference from the protective barriers and improvements to safety for active transportation. Participate in learning from the pilot to explore opportunities for more permanent art/safety solutions in the place-making project area.

BENEFITS: How will your proposed project benefit the community?

This project will benefit the community in several ways, including:

- Increased awareness of child/community safety related to the cross-walk on Ryan Street
- Engagement of diverse community members in placemaking art project focused on Coast Salish art
- Establishment of temporary structures to support safer, active transportation options for children and community members en route to activities at the school/community centre

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

Project leads will need to work closely with the City of Victoria staff to ensure that the street mural meets safety requirements. The project will also require a permit for temporary blockage of Ryan Street during the painting of the mural (likely during the Oaklands summer market). There are no houses/private properties impacted by the mural. The field across the street (David Spencer park) is owned by SD61.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

We do not foresee risks during this placemaking project. We expect that event insurance for the Oaklands Community Association Summer Market will cover any liability related to the installation.

PROJECT TIMELINE:

Start date: _____ June 2019 _____ Completion date: June 2020

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Oaklands

Street: Ryan Road (between Forbes and Belmont) - crosswalk/road in front of Oaklands Elementary School

Address: Ryan Road (between Forbes and Belmont) – crosswalk/road in front of Oaklands Elementary School

WORKPLAN SCHEDULE:

(Please add more lines if necessary)



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Date	Milestone
Late May/June	Targeted baseline/awareness of crosswalk safety issues
June	Installation of temporary barrier
Early July	Inform community of project & recruit art volunteers – posters, OCA newsletter
July	Design of road mural
Late July	Preparation of site (e.g. washing, blocking with tape)
August	Painting/installation of road mural
Late August/or early fall	Celebration of installation
Fall	Continued work with City staff for permanent protective barrier
Late Fall/early winter	Monitoring of any changes to crosswalk safety – in collaboration with City staff
Winter	Reporting/lessons learned with community/City staff

PROJECT COST:

What is the **total cost** of the proposed project (*including in kind labour and donated goods and services*): **\$4,000**

Amount requested from the My Great Neighbourhood grant fund: **\$2,000** (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Artist road mural supplies (e.g. pastels, tape, stencil supply making, etc.)	\$500
Supplies (stationary, clipboards, name tags)	\$100
Printing, Laminating & Report Production	\$200
Safety Vests	\$150
Delineators	\$400
Food (for volunteers, may be purchased from the Oaklands Market farmers)	\$350
Overhead for OCA (as administrative fiduciary)	\$300
Subtotal	
	\$
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$2,000

Items Provided by Applicant	Amount
Volunteer Hours (@ \$20/hour)	\$1500
Volunteers (50)	
Artist (10)	
Project Managers (70)	
Support from OCA (@ \$20/hour)	\$400
Communications/Outreach/Project Support	
Celebration support/part of the Oaklands Market	
Support from School (@20/hour) – promo in school newsletters, announcements	\$100
YOUR TOTAL MATCHING CONTRIBUTION	\$2,000



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DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
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6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 15, 2019

Applicant Group/Resident Lead Name: Oaklands Road Mural Animators/Animators

Signature(s): 

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

☒ Design information, including site map and visuals of Project or Activity location

☒ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



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FIGURES:



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My Great Neighbourhood Grant Application





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My Great Neighbourhood Grant Application

PROJECT TITLE: Food for People, Food for Pollinators, Food for Thought

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☒ Not-for-Profit Organization, or

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Holly Dumbarton

Organization Name: *(if applicable)* FED Restaurant Society (S-0061108)

Mailing Address: 300 – 569 Johnson St., Victoria, BC, V8W 1M2

Telephone: 778-584-7423

Email: info@get-fed.ca

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: _____

Contact Name: _____

Organization Name: _____

Mailing Address: _____

Telephone: _____

Email: _____



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PROJECT DESCRIPTION: Please describe your proposed project

FED is proposing an educational campaign designed on the 4 blocks along Blanshard St., between Courtney and Yates St. This will include 10 edible gardens and 60 small educational signs in the garden planters to increase public awareness about the potential for urban agriculture in our region. These signs will include information about what can be grown in our climate and will provide essential advice regarding Victoria's planting guidelines.

We have begun working with the City of Victoria and will be in touch with private land owners once the locations for these gardens has been approved. We will also be engaging with all businesses on these blocks to participate in this edible streetscape by encouraging them to start their own edible planters (big or small), with guidance from FED if necessary.

Our goal is to offer educational opportunities for the public, beautify the area by providing a unique aesthetic to the streets and common zones, while also supporting the City's goal of creating healthy and diverse gardens, inspiring further urban agriculture in Victoria and beyond!

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

FED will take on the maintenance of these planters indefinitely. We have just hired a gardening intern, whose main role is to take care of the planter boxes in the district and would be caring for these planters in the long term. Once we have confirmed the locations with the City, we will approach the necessary businesses for their approval, and part of this will be getting their confirmation to use their water for the maintenance of the planters (we do this with our restaurant members and it works very well). Each planter has a reserve tank, which allows the plants to self-water, therefore minimizing the amount we would have to get water from these organizations. I will be the contact if there are any problems with the planters.

We are applying for funding to accommodate retiring the project if and when necessary.

Who will assume responsibility for ensuring these actions are undertaken?

FED will assume this responsibility.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

Once we received confirmation for planter locations from the city, we will involve the local businesses along the proposed blocks to get involved in the planning stages of this initiative, as well as encouraging them to bring their own edible planter to the street (big or small), with help from FED if necessary.

We will involve 10 volunteers to help us with the installation, and once these planters have been installed, they will be for the enjoyment and educational benefit of all those who visit the proposed streets.

Following the installation, the educational signage will inform the public on easy and meaningful ways to get involved in urban agriculture, free of charge.

BENEFITS: How will your proposed project benefit the community?

- This project will better utilize the space in the proposed streets and provide the chance for meaningful public engagement and educational opportunities
- Gardens and street beautification enhances quality of life and promotes Victoria as a sustainable city
- It will display the importance of sustainability in Victorian culture
- This project will enhance public spaces to attract more visitors and residents to the city core, as well as increase visitation to the surrounding businesses
- These urban food systems will be well-maintained, with long-term maintenance plans
- Community members will be engaged in the installation
- It will increase local food awareness and security on Vancouver Island



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My Great Neighbourhood Grant Application

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

We will need both City & property owner permission. As stated above, we have already begun working with the City, who have shown support for this project, and as soon as we get the approved locations will contact each business owner directly.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

We will secure the planters in place with 3/4" Stainless steel concrete anchors and tamperproof stainless-steel bolts. This will ensure the planters do not impede foot, bicycle or vehicle traffic. These bolts are also easy to remove if necessary.
The Food Eco District is covered under general liability insurance.

PROJECT TIMELINE:

Start date: 06/01/2019 Completion date: 10/31/2019

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Downtown Victoria

Street: Blanshard St., between Yates & Broughton St.

Address: Exact locations currently not confirmed, but we will send them to you once getting confirmation from the City (tentative locations attached with application)

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
June 1st	All planter locations approved by the City & business owners
June 1 st – 30 th	Planters are custom built in North Vancouver and delivered to Victoria
June 30 th	Design for all 10 planters finalized
July 15 th – 30 th	Planters installed along Blanshard St, plants are sourced locally and placed in
July 30 th	Signage installed
August 1 st & beyond	Maintenance begins
August 1 st	Press release sent to media

PROJECT COST:

What is the total cost of the proposed project (including in kind labour and donated goods and services): \$11,840

Amount requested from the My Great Neighbourhood grant fund: \$ 5,000 (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Professional services for signage installation - Graphic FX (60 signs @ \$25 each)	\$1,500
Delivery & installation of planter boxes (2 workers, includes ferry travel from Vancouver with trailer)	\$1,786
General Liability Insurance (copy attached)	\$650
Project retirement (if necessary)	\$500
5% maintenance contingency of total budget	\$564
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$5,000

Items Provided by Applicant	Amount
Grant received from Coastal Community Credit Union	\$4,700
LifeSpace Gardens (30% discount)	\$1,340
40 hours Volunteer Labour @ \$20 per hour	\$800
YOUR TOTAL MATCHING CONTRIBUTION	\$6,840



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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: 2019-04-14

Applicant Group/Resident Lead Name: Holly Dumbarton

Signature(s): 

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

☒ Design information, including site map and visuals of Project or Activity location

N/A If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



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My Great Neighbourhood Grant Application

PROJECT TITLE: Enhancing Access through the Woodland Garden

PROJECT TYPE:
(Check one)

* ☒ **Placemaking**

☐ Activity

CONTACT INFORMATION:

* ☒ **Not-for-Profit Organization, or**

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Janet Simpson Organization Name: (if applicable) Rockland Neighbourhood

Association Mailing Address: 1336 Richardson Street Telephone:

250-381-6657 Email: jesimpson@shaw.ca

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: _____ Contact Name: Janet Simpson, Chair of the Woodland

Garden Committee Organization Name: Rockland Neighbourhood

Association Mailing Address: 1336 Richardson Street Telephone:

250-381-6657 Email: jesimpson@shaw.ca

PROJECT DESCRIPTION: Please describe your proposed project

This project would provide an inviting, long-lasting pathway through the woodland garden at the corner of Craigdarroch and Joan Crescent.

The existing cedar-chip pathway would be excavated to approximately 4" below the final height of the pathway, which will be approximately 2' in width. A layer of landscape fabric would be installed through the pathway network. Three inches of 3/4" clear-crush aggregate would be applied. This gravel would make the path more visible from the sidewalks and, therefore, more inviting. At the main entrance to the garden, 1" x 6" x 10' cedar would be installed to retain the gravel, and prevent the soil from encroaching onto the sidewalk.

A more level, obvious access point to the lower educational sign would be created, and the new path would clearly lead to the higher educational sign at the top of the garden. Areas of the garden now used



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My Great Neighbourhood Grant Application

for informal paths would be planted to discourage through travel.

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

5 years at least

Volunteers would ensure that weeds do not encroach onto the new pathway, and that the gravel does not spread onto the soil. Volunteers will continue to maintain the garden and stewardship of the native plants there.

Who will assume responsibility for ensuring these actions are undertaken?

The Woodland Garden Committee of the Rockland Neighbourhood Association

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

The community is involved in the planning of the pathway and its maintenance, as well as the ongoing maintenance of the woodland garden. The community is also regularly invited to visit the garden,



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My Great Neighbourhood Grant Application

which is featured on the RNA website.

BENEFITS: How will your proposed project benefit the community?

We no longer receive wood chips from Parks. A gravel pathway is seen as a long-term solution. It will encourage neighbours and visitors to read the educational signage and enter the garden to enjoy the ongoing stewardship of a Garry oak ecosystem.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

None. The property is owned by the City of Victoria.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

No. The neighbourhood association carries insurance for its volunteers.

PROJECT TIMELINE:

Start date: _____ ASAP _____ Completion date: _____ November, 2019 _____

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Rockland _____



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My Great Neighbourhood Grant Application

Street: the corner of Craigdarroch and Joan
Crescent_____

Address: _____

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

April, 2019	Move native bulbs from the existing pathway.
May, 2019	complete the new pathway
November, 2019	Increase the plantings along the edges and informal pathways.

PROJECT COST:

What is the total cost of the proposed project (including in kind labour and donated goods and services): **\$4480.00**_____

Amount requested from the My Great Neighbourhood grant fund: \$ **1650.00**_____ (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Removal of excavated material	60.00
Landscape fabric	100.00
Aggregate rock or screenings	800.00
Realignment of pathway with rock edger to retain screenings	300.00
Labour	1050.00
Taxes	180.00
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$2490.00

Items Provided by Applicant	Amount
Salvaged camas and fawn lily bulbs (350 @ \$5 each)	1750.00
Labour involved in salvaging and replanting (32 hours @ \$20/hr)	640.00
Clearing and preparing the existing pathway by moving native bulbss from the area	250.00
Weeding and planting surrounding areas	350.00
YOUR TOTAL MATCHING CONTRIBUTION	\$2990.00

My Great Neighbourhood Grant Application

ACTIVITY PROJECT BUDGET:

Items Funded by Grant	Amount
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	

Items Provided by Applicant	Amount
YOUR TOTAL MATCHING CONTRIBUTION	\$



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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: May 3, 2019

Applicant Group/Resident Lead Name: Janet Simpson for the Rockland Neighbourhood Association

Signature(s): _____

* ☒ have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- * ☒ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



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My Great Neighbourhood Grant Application

HOW TO APPLY:

1. Read the Application Checklist and other information on our website
2. Get all of your supporting information together
 - Project design and/or activity plan information, including site map and sketches/photos of project location
 - If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner providing their support on the project must accompany the application. (If the applicant is successful, the cheque will be made out to the partnering not-for profit organization, who will be responsible for administering the funding to the applicant).
- 2 Arrange to meet with your Neighbourhood Advisor as soon as possible to discuss your initial proposal (our names are listed on the last page of this application form).
- 3 Complete the application form and send it to grants@victoria.ca

PROJECT TITLE: Vic West Community Pollinator Garden Enhancement

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☒ Not-for-Profit Organization, or

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Jenny Lotz Organization Name: *(if applicable)* Pollinator Partnership Canada (P2C)

Mailing Address: 3934 Elsey Lane, Victoria, BC Telephone: 778-228-9479 Email: jl@pollinator.org

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: 841695174 Contact Name: Jenny Lotz Organization Name: Pollinator Partnership Canada

Mailing Address: 3934 Elsey Lane, Victoria, BC Telephone: 778-228-9479 Email: jl@pollinator.org



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My Great Neighbourhood Grant Application

PROJECT DESCRIPTION: Please describe your proposed project.

Pollinators, particularly native bees, are essential for urban and agricultural food production, and ecosystems. Yet, few people know about native bees, the role they play in our food production, the issues they are experiencing, and the best ways to help sustain native bee populations. **Pollinator Partnership Canada (P2C) will partner with Vic West Community Association**, which already has a flourishing community garden and orchard, **to install native pollinator habitat and interactive interpretive signage within Banfield Commons**, which will enhance existing biodiversity and community engagement within the existing community garden space. Community gardens provide a backdrop with which to facilitate a strengthening of community, help to create a 'can-do' attitude with local residents, establish a sense of place and a connection to our natural world and local ecological and food systems, and can provide a means for which to produce food, locally. The pollinator plants will provide the opportunity for community and garden volunteers to connect with pollinators that are native to our region, and become familiar with the integral role pollinators play in maintaining stability within our ecological and food systems. Interpretive signage will be installed which will take members of the community on a stroll through pollinator life cycles, habitat requirements, and specific native plants that support pollinators. **P2C will partner with other local organizations to provide a series of workshops** on gardening for pollinators, growing food using regenerative agriculture and soil building techniques, with a mission of empowering the local citizens to become both pollinator stewards and local food advocates. This will provide the knowledge and skills required for members of the community and the wider public to garden in a way that integrates permaculture principles and techniques in addition to supporting native pollinators, building healthy soil, and reducing the use of pesticides. Members of the public will be empowered to pass along this knowledge to the broader community, enabling a ripple-effect of knowledge transfer to occur throughout the community.

SUSTAINABILITY: What is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years 5 years ongoing (10+) : years (specify)

How will your project be maintained through its lifecycle and retired after its intended lifespan?

P2C will lead the development and installation phases of the pollinator garden project, including the development of interpretive signage, and conducting on-site workshops on pollinators once the garden is installed. Continued **maintenance of the pollinator garden will be the responsibility of the Vic West Food Security Collective** members who are already taking care of the Banfield Commons garden, in addition to the assistance from the VWCA Community Garden Volunteer Coordinator. **A few dedicated "pollinator advocates" will be selected to maintain the pollinator garden** over time. Only native plants will be used, and once the plants are established, there will be very little required in terms of maintenance besides some weeding and periodic trimming, dividing, and thinning of plants. The project is intended to last into perpetuity, as the garden matures.

Who will assume responsibility for ensuring these actions are undertaken?

Pollinator Partnership will take full responsibility for the initial creation and first year establishment. The Vic West Food Security Collective will be responsible for ensuring that the proper maintenance is routinely performed to allow the pollinator garden to thrive over time. Once the plants are established, there should be very minimal maintenance over time, besides some weeding, and thinning of plants.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community during and following implementation?

Upon approval, a notification will go out to the community, of the plans to install a pollinator garden and invite feedback. We will provide time to properly incorporate feedback and address any concerns that are raised. We will go over details of the planting plan, along with addressing any concerns the members of the public may have about the pollinator garden. We will ensure the implementation stages of the garden are as inclusive as possible through social media and poster campaigns. During the planting phase, members of the public will be invited for a public planting day in order to learn about pollinator gardens and native plants. Members of the public and garden volunteers will be invited to spend time in the garden to observe the native plants and pollinators that are attracted to the garden. After the garden is installed, P2C will organize a workshop for the public to learn about gardening for pollinators, and basic bee identification. There is an opportunity to host further workshops in collaboration with the onsite VWCA Community Garden Volunteer Coordinator which would involve integrating concepts of permaculture, soil building, and other regenerative urban agricultural techniques and principles. Pollinators are crucial for ecosystem health and food system resilience.



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My Great Neighbourhood Grant Application

BENEFITS: How will your proposed project benefit the community?

This project will create a heightened sense of place and connection within the already animated and unique Vic West community by fostering a deeper connection to ecosystems, food production, and the role that pollinators (and humans) play in stabilizing both. People will learn about native bees, the issues they are having, their importance to food production, and simple ways to help. They will learn some of the common misconceptions about bees and learn facts such as: honey bees are important in large scale agriculture but are not a natural part of our ecosystems or needed for small-scale food production, native bees are better pollinators of food plants and natural plants, there is an incredible and beautiful diversity of native bees (450 species in BC!), they are not aggressive and rarely sting, and they can be helped by small actions. They will learn how to recognize some different types of bees, and see how easy it is to grow food in an urban area. They will be able to ask questions of a wide range of local experts. They will be inspired to pass on this information, help native bees and other urban wildlife, and feel more connection to their community, food, and nature. Adding a pollinator garden to the already existing community garden will invigorate community passion and support for pollinators, local/urban food production and healthy ecosystems. In addition, the garden will further beautify the area for the enjoyment of all and will be an oasis of nature in an urban setting.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

The City of Victoria's Park's Department will have to approve the signage. Other than that, there are no additional regulatory requirements that need to be met in order to complete the project.

LIABILITY: Are there aspects of your project that present risk to people or property? How will the risk be managed? (e.g. insurance)

Generally, planting plugs, seeding, installing signage, and ongoing maintenance are activities that are of low risk to people and the surrounding property. Pollinator Partnership has liability insurance for the duration of the project. Thereafter, the VWCA would assume liability, and have liability insurance for the pollinator garden. There are no foreseeable risks associated with this project.

PROJECT TIMELINE:

Start date: ___September 2019___ Completion date: ___August 2020___

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: ___Vic West___

Street: ___Corner of Raynor St. & Craigflower Rd. ___

Address: ___Banfield Park, Banfield Commons___



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My Great Neighbourhood Grant Application

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
August 2019	Site visit for species inventory, soils, and other site attributes analysis
(project start date flexible)	Planning of garden, species selection, # of each plant – what do we want to keep? What do we want to add?
	Map out proposed pollinator garden and planting area
	Community notification and feedback review.
August/early September 2019	Acquire/order plants (Saanich Native Plants)
	Quantify amount of mulch/soil amendment required, if any (pre-planting)
	Determine planting day & organize pre-planting meeting
	Create ad/poster for planting day to engage local community
	Ensure proper site prep prior to planting (dividing, transplanting, weeding
	In areas where pollinator plants are going to go).
mid September/Early October	Planting day – Vic West Corn Roast
	Ensure proper weeding and maintenance, especially water in beginning
	during plant establishment
	Organize a workshop/garden talk after the plants are planted to describe
	the planting, the benefit to pollinators, methods of gardening for pollinators
	& pollinator ID.
November 2019	Host workshop(s)
	Develop a management plan for the community garden to take on
	stewardship
Dec 2019/Jan 2020	Design of signage – ongoing consult w/ VW Food Security Collective
February 2020	Installation of signage
March – July 2020	Host community celebration and/or more workshops on pollinators and
	gardening. This is the time bees will be emerging.
	Ongoing – maintenance of garden

PROJECT COST:

What is the total cost of the proposed project (including in kind labour and donated goods and services): \$ _10,350_____

Amount requested from the My Great Neighbourhood grant fund: \$ _5000_____ (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Project management and expert services – garden design, pollinator plant selection (P2C expert @ \$50/hr x 25 hrs	
; VWCA Garden Vol. Coordinator \$20/hr x10hr)	\$1,450
Plant materials – soil, plants, seeds (approximately 40 plugs, and additional seed mixes (??))	\$900
Expert hours for design of signage @ \$75/hr x 15 hrs	\$1,050
Interpretive signage (cost of signs plus install/mounting)	\$650
Time to plan, organize, advertise & conduct pollinator workshop(s) (on-site) – P2C expert @ \$50/h x 15 hrs	
; VWCA Garden Vol Coordinator \$20/hr /10 hrs	\$950
Project retirement cost and 15% maintenance contingency of total budget or as agreed with staff (\$1,500 max)	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$5,000

Items Provided by Applicant	Amount
Add'l time to plan, design, implement pollinator garden– P2C expert @ \$50/hr x 26 hrs; VWCA @ \$20/hr x 20 hrs;	\$1700
Volunteer hours @ \$20/hr 150 hrs (25 volunteers @ 6 hrs ea.)	\$3,000
Mason bee and other bee home (donated or made)	\$100
Arbor chip from Bartlett Tree Experts (1 full truck load)	\$200
YOUR TOTAL MATCHING CONTRIBUTION	\$5,000

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 13, 2019

Applicant Group/Resident Lead Name: Jennifer Lotz



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Signature(s):

A handwritten signature in black ink that reads "Jennifer Lotz".



I have completed the Readiness Checklist

LIST OF ATTACHMENTS:



Design information, including site map and visuals of Project or Activity location



If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner providing their support on the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer to the group they are supporting.



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My Great Neighbourhood Grant Application

PROJECT TITLE: Xeriscape learning activity and demonstration garden

PROJECT TYPE:

(Check one)

☐ Placemaking

☒ Activity

CONTACT INFORMATION:

☐ Not-for-Profit Organization, or

☒ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: John O'Brien

Organization Name: (if applicable)

Mailing Address: PO Box 5418 Victoria BC V8S 1Z4

Telephone: 250 891-2997

Email: jobrien@gardenoaks.ca

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: BN 882929946RR0001

Contact Name: Sarah Murray

Organization Name: Oaklands Community Association

Mailing Address: #1 2827 Belmont Avenue, Victoria, B.C. (Community Development is at 2629 Victor Street, Victoria BC V8R 4E3)

Telephone: 250 387-9101

Email: community@oaklandsca.com

PROJECT DESCRIPTION: Please describe your proposed project

Water conservation is both a necessity and a challenge for Victoria's gardeners. Need to achieve sustainable gardens with less water led the City of Denver to coin (and trademark) the term *Xeriscaping* in the 1970s. Xeriscaping is a method of garden design and implementation to reduces water consumption (reportedly by as much as 50%). We are including information on the demonstration garden established by the City of Kamloops at the end of this application form.

Our proposal is to coordinate learning activities conducted by local xeriscape practitioners recommended by the Greater Victoria Compost Education Centre with additional outreach to the CRD and City of Victoria parks departments. Learning will focus on the principles of xeriscaping (planning and design, soil improvement, plant selection, grouping, grading, mulching, efficient irrigation, maintenance) to ground preparation and gardening activities that result in a demonstration garden.

Additionally, horticultural research carried out by the Oaklands Rise Woonerf Planning Group will be reviewed for xeriscaping potential and amended to include suitable plants, identifying height, width, physical characteristics and



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maintenance requirements. This information will be made available to participants to use in their own gardening and in boulevard planting activity in accord with the City of Victoria Boulevard Planting Guidelines.

The location at 2695 Capital Heights is supported by the owner who has agreed to permit participants access to hose and water and will provide rocks for use in grading and decorative application. Of course, placement is non-permanent to facilitate City works as may be needed over time.

We are excited to find that xeriscaping can support neighbourhood interest in pollinator gardening. "Thoughtful xeriscaping will allow flowering plants to thrive, adding visual appeal – as well as important forage for pollinators." Mark Macdonald, 2019.

SUSTAINABILITY: (PLACEMAKING ONLY), WHAT IS THE INTENDED LIFESPAN FOR YOUR PROPOSED PROJECT?

<1 year 2 years 3 years 4 years **5 years**

How will your project be maintained through its lifecycle and retired after its intended lifespan?

Participants will be asked to participate in at least one of several seasonal maintenance activities once the initial project is implemented. The process of coming to agreement on specific ways to volunteer, tasks and activities will inform a similar intent for the ongoing maintenance of the future woonerf, building on the 32 survey respondents who have indicated a willingness to maintain boulevards. Xeriscaping will reduce both watering and maintenance requirements, according to the literature, ably supported by volunteers and the donation of water that is needed as agreed with adjacent owners.

Who will assume responsibility for ensuring these actions are undertaken?

The Oaklands Rise Woonerf Planning Group has agreed to coordinate activities and we propose to update the Oaklands Community Association Parks Committee of progress.

Community involvement: How will your proposed project involve the community before, during and/or following implementation?

The Oaklands Rise Woonerf Planning Group has researched plants deemed compatible for the area applying a traditional horticultural lens. This project will extend the research to focus xeriscaping criteria. We anticipate one education session introducing the xeriscape principles and practice, and another to guide actual groundwork, using local experts recommended by the Greater Victoria Compost Education Centre and/or expertise drawn from the CRD or City of Victoria. Xeriscaping as a concept will be introduced to up to 900 people through an article in the Oaklands Community Association newsletter and approx. 135 neighbours will be invited, resulting in an estimated group of 15-20 participants. Location on a popular promenade will bring interaction from passersby during creation of the garden which will be accompanied by a street party, during and/or as a launch in late summer to celebrate community success. Interpretative signage will provide ongoing enjoyment and learning of passersby. Seasonal "calls to action" will bring together neighbours and other interested users of the promenade to undertake the minimal work associated with xeriscaping. 32 survey respondents have indicated willingness to volunteer to maintain boulevards as part of neighbourhood activity teams.

BENEFITS: How will your proposed project benefit the community?

This project will bring together neighbours and create opportunities for relationship building among residents of the area; model ways of gardening that are environmentally responsible in support of water conservation; extend neighbourhood desire for increased pollinators and green space. Photos and artistic interpretations are anticipated for use in creating a community activity archive available for use in newsletters, presentations, etc.



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APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

This activity will be carried out in accord with the City of Victoria Boulevard Planting Guidelines and agreement of residents along the specific model xeriscaping beds. Records of agreement will be retained by the Archivist, Oaklands Rise Planning Group. We are not aware of any other required approvals.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

We are not aware of any liability concerns.

PROJECT TIMELINE:

Start date: May 1 or upon notification Completion date: September 30, 2020

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Oaklands

Street: Kings Road

Address: frontage of 2695 Capital Heights

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
May 2019	Xeriscaping expertise arranged via Greater Victoria Compost Centre, CRD and/or City; Scheduling and coordination of neighbours; Identification of hard/soft needs for education sessions and ground work
June 2019	Education sessions (theory & nursery visits) and plant procurement
July 2019	Education and action sessions (practice); ground prep and planting
August 2019	Celebrating Xeriscaping project
Ongoing	Periodic newsletter updates on progress of the demonstration garden, replacement of plants as/if needed, renewal of interpretive signage.
(see draft project management plan, included)	



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PROJECT COST:

What is the **total cost** of the proposed project (*including in kind labour and donated goods and services*): **\$ 9279.85**

Amount requested from the My Great Neighbourhood grant fund: **\$ 3104.85** (must not exceed 50% of total cost)

ACTIVITY PROJECT BUDGET:

Items Funded by Grant	Amount
Tuff Turf : soil	389.00
Plant procurement to meet xeriscaping criteria from local nurseries such as Saanich Native Plants, Russell's, etc. Pricing based on Dinter's Nursery (following review of quotes)	523.00
Education Session (est. 800.00 for a theory and a practice session including facilitation; xeriscaping consultant)	800.00
Refreshments for community education/information sessions	100.00
Bobcat rental and operation	510.00
Print costs (newsletters, interpretive signage, etc.)	500.00
Insurance obtained through block party permit	35.00
Include any funding required to maintain and/or retire the project (periodic plant replacement; renewal of signage)	100.00
Sub-total	2957.00
Oaklands Community Association administrative fee of 5%	147.85
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	3104.85

Items Provided by Applicant	Amount
3 volunteers donating 15 hours each	900.00
20 volunteers donating 10 hours each	4000.00
Donation of granite stone and rock by a neighbourhood construction firm	575.00
Design of communications donated by local consultant 35 hours	700.00
YOUR TOTAL MATCHING CONTRIBUTION	6175.00

Total cost of the proposed project (<i>including in kind labour and donated goods and services</i>)	9279.85
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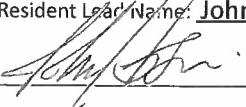
DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 13, 2019

Applicant Group/Resident Lead Name: John O'Brien

Signature(s): 

☒ I have completed the Readiness Checklist and met with Neighbourhood Advisor Gary Pemberton on April 10, 2019.

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location (see page 9)
- ☒ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

(Letter attached as page 10)

Also included in the following pages:

- ✓ Project plan
- ✓ Xeriscaping description from Greater Victoria Compost Centre
<https://www.slideshare.net/Eric851q/q2n591>
- ✓ Kamloops: larger scale demonstration garden as inspiration
<https://maps.roadtrippers.com/ca/bc/nature/xeriscape-garden>

Draft project management plan

		Name	Qtr 2, 2019			Qtr 3, 2019			Q4
			Apr	May	Jun	Jul	Aug	Sep	
1		Xeriscaping Community Activity							
2		Planning and work meetings							
3		Planning session (s)							
4		Work sessions (graphics, text, arrange tools, etc.)							
5		Coordinate learning activities							
6		Identify expertise: GVCC, CRD, CoV							
7		Introduce Xeriscaping project to facilitators							
8		Agree on session content and structure							
9		Communications							
10		Establish Information list Xeriscaping segment							
11		Conduct poll to determine timing of education							
12		Create poll to SELECT DATE(S)							
13		Create invitation to poll							
14		Assess responses and select date(s)							
15		Issue INVITATION TO SESSION(S)							
16		Create invitation poster , online pages & multiple communuc							
17		Issue Invitation							
18		Block Party Application							
19		Complete Application: Submit							
20		Receive approval							
21		CONDUCT Xeriscaping Learning Session(S)							
22		Learning Activity: Principles and Practice							
23		Set-up learning space							
24		Conduct session							
25		Tear-down learning space							
26		Learning Activity(-ies): Nursery visits, planning and prep							
27		Set-up learning space							
28		Conduct session							
29		Tear-down learning space							
30		Complete Xeriscaping Prototype/Demonstration Garden							
31		Celebrate the Xeriscaping Demonstration Garden							
32		Create invitation to celebration							
33		Arrange refreshments, music, seating, accessibility							
34		Party (approx two weeks prior to start of school year)							
35		Tear down							
36		Ongoing: seasonal calls to action: volunteer maintenance							

<https://www.slideshare.net/Eric851q/q2n591>

THE GREATER VICTORIA COMPOST EDUCATION CENTRE



XERISCAPING

AN APPROACH TO WATER CONSERVING LANDSCAPES

by David Lewis

What is xeriscape?

The word xeriscape is derived from the Greek word "xeros", meaning dry, and was coined by the Denver Water Board when promoting a water conservation program in the 1970s.

Xeriscaping combines the use of drought tolerant plants, extensive mulching and efficient watering techniques, to create an attractive low maintenance garden. A xeriscaped garden may still require some watering during the summer months, but much less than a typical garden.

Why create a xeriscape garden?

A xeriscaped garden is much better in withstanding a sudden decrease in available water. Mulch significantly reduces water evaporation from the soil while effectively smothering weeds. The garden requires less maintenance.

How do I create a xeriscaped garden?

A good site has an appropriate mix of sun and shade to suit the plants in the landscape plan. It should be sheltered from strong drying winds, and not too close to the roots of mature shrubs or

trees that may compete for moisture. If the ground is sloped, place the most drought tolerant plants at the top of the slope and the moisture loving plants at the base. The soil should be well

Efficient watering, mulching, and careful plant selection make it possible to reduce water use in many parts of the garden.

drained. If there is heavy clay soil, incorporate sand and gypsum lime to help break it up. All soils will benefit from additions of organic matter (compost, well rotted manure, etc.) which is excellent at retaining water.

When designing a xeriscaped garden consider using drought-resistant plants. Plants should be

grouped together according to their sunshine and watering needs. In this way it is possible to have a garden that has sunny and shady areas, dry and moist areas, which can be watered accordingly. Mulch reduces evaporation from the soil surface while conserving moisture within the ground for use by the plants. Make sure you have a layer of mulch that is at least 2 to 3 inches deep.

How can I conserve water elsewhere in my garden?

Efficient watering, mulching, and careful plant selection make it possible to reduce water use in many parts of the garden. Mulches are very attractive on flower and shrub beds and at the base of trees. Placement of moisture loving plants in naturally damp parts of the garden reduces the water they need. Remember that deep, infrequent watering will conserve water while helping plants to become more drought tolerant.

If you wish to contact David Lewis you can E-mail him at david-c-lewis@home.com.



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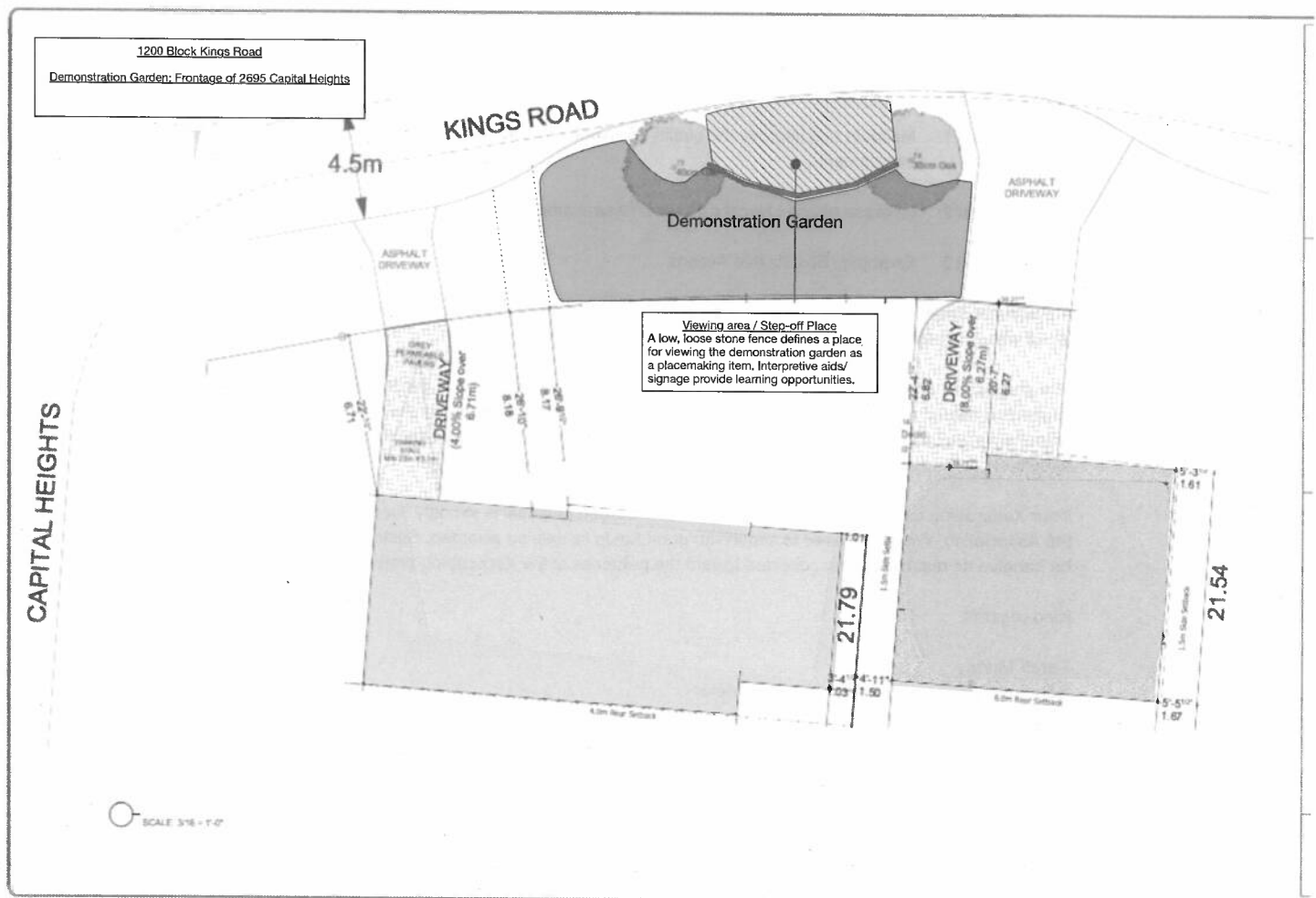
<https://maps.roadtrippers.com/ca/bc/nature/xeriscape-garden>

"Kamloops is promoting Xeriscaping through the creation of a Xeriscape Demonstration Garden in McArthur Park using plants adapted to Kamloops and through holding several xeriscaping seminars. The term 'xeriscape' means "water conservation through creative landscaping". Xeriscaping emphasizes the efficient use of the minimum amount of water required to sustain an attractive and functional landscape. Kamloops receives approximately 250 mm of precipitation each year, therefore, some watering is necessary to keep yards growing. Much of this watering is not necessary due to inappropriate planting, and an overuse of high water demand lawns. The most significant benefit of Xeriscaping is reduced water use. Water consumption to maintain Xeriscape can be 50% or less of the amount needed to maintain a traditional landscape on the same property. Xeriscaping usually requires less fertilizer, less pruning, and less mowing, leaving more time for you to enjoy the garden rather than work in it."



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Mission

The Oaklands Community Association's vision is to provide a welcoming, engaging, sustainable community where all members can live, learn and thrive.

John O'Brien
2708 Mt. Stephen Ave.
Victoria, B.C.
V8T 3L8

Dear John O'Brien,

The Oaklands Community Association appreciates the ongoing community building activities of your group of neighbours. Your proposal fits well with neighbourhood objectives.

Goals identified in the Oaklands Community Association Strategic Plan 2015-2020 include:

- Goal 1: Maintain and improve the quality of neighbourhood green spaces and natural environment
- Goal 2: Increase usage of local parks and natural areas
- Goal 3: Exemplify Sustainable Actions

A boulevard scale xeriscaping demonstration garden can model sustainable gardening practices for all who enjoy the unique walkability of our Oaklands Rise area.

The proposal to achieve this through learning opportunities for neighbourhood gardeners supports a shared objective to expand pollinator and boulevard gardening in an environmentally responsible way that reduces water consumption. Residents educated in this approach can become important resources in achieving the strategic goals for our community.

Your Xeriscaping Learning Activity & Demonstration Garden proposal is strongly supported by the Association. We are pleased to administer grant funds as may be awarded. Such funds will be handled as restricted funds, directed toward the purposes of the Xeriscaping project.

Kind regards,

Sarah Murray
Community & Fund Development Coordinator
Oaklands Community Association
250-370-9101 ext. 4
community@oaklandsca.com

Oaklands Community Association is a registered charity | BN 882929946RR0001

Oaklands Community Centre
2827 Belmont Ave #1, Victoria BC V8R 4B2

Oaklands Neighbourhood House
2629 Victor Street, Victoria BC V8R 4E3



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My Great Neighbourhood Grant Application

PROJECT TITLE: Rock Bay Concrete Canvas Map Installs

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☐ Not-for-Profit Organization, or

☒ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Jordan Stout

Organization Name: *(if applicable)* The Number Creative

Mailing Address: 2725 Rock Bay Avenue

Telephone: 250-590-7663

Email: jordanstout@thenumber.ca

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: S-0027918

Contact Name: Rachel O'Neill

Organization Name: Burnside Gorge Community Association

Mailing Address: 471 Cecelia Road, Victoria BC, V8T 4T4

Telephone: 250-388-5251

Email: rachel@burnsidegorge.ca

PROJECT DESCRIPTION: Please describe your proposed project

In compliance with the Spring 2019 My Great Neighbourhood Grant program, I am excited to outline our plan to help animate Rock Bay while providing a visual touchpoint for the community through installation of ambient lightboxes along main neighbourhood corridors.

We will coordinate, design, build, install, and maintain 2 solar-powered, wall-mounted lightboxes with ambient back-lighting along Rock Bay Avenue. These lightboxes (approximately 3' x 4') will display neighbourhood maps that provide information to visitors about the 2018 Concrete Canvas Mural Project, included on the map will be highlights of all mural locations and other local points of interest.

Should additional funding be secured through future grant opportunities, the subsequent production of more lightboxes will be more affordable due to the preexisting creative assets.



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SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years ☒ 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

The signs will be installed at 2500 and 2725 Rock Bay Avenue, on our property at The Number Creative – and our colleagues property at Gabriel Ross. We will periodically monitor the lightboxes for any quality issues, and provide repairs and maintenance as needed for a period of 5 years. At the end of 5 years we will uninstall the lightboxes, or replace maps with updated information.

Who will assume responsibility for ensuring these actions are undertaken?

As a family of companies, The Number Creative owns 3 properties in Rock Bay and have been here for 15 years. We are permanent residents, and champions of the neighbourhood. As an organization we are equipped with the project management and maintenance staff to ensure that this project is professionally maintained for the duration of its lifespan.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

As part of our community initiative, we are already working with neighbouring businesses to raise awareness of Rock Bay as a positive consumer and cultural destination – while raising funds for the Burnside Gorge Community Association. During the coordination and production of these lightboxes we will have discussions with multiple community stakeholders to ensure we include all Concrete Canvas murals, as well as any other key points of interest.

BENEFITS: How will your proposed project benefit the community?

These lightboxes will raise awareness of unique cultural points of interest in Rock Bay. Not only will they draw additional traffic (to the benefit of the retail business community) and encourage guests to explore the neighbourhood – they will also increase the exposure of Rock Bay and what it has to offer.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

We have acquired written approval for signage installation from the property owners of 2500 and 2750 Rock Bay Avenue. Neither buildings are heritage status.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

While this is a very low-risk installation, nonetheless installation will be conducted behind a rope-stanchioned area. All work will be performed by employees of The Number Creative and will be covered by both business insurance and appropriate work safe guidelines and rules. The signs will be built using commercial-grade, all-weather materials.

PROJECT TIMELINE:

Start date: June 1, 2019 Completion date: October 31, 2019

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Rock Bay
Street: Rock Bay Avenue
Address: 2500 & 2750 Rock Bay Avenue



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WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
Week of June 2	Acquire Concrete Canvas mural information from City of Vic
Week of June 9	Review local Points of Interest with Rock Bay neighbours, begin design
Week of June 23	Review map designs with Rock Bay neighbours and landowners
Week of July 14	Complete map design revisions, begin physical sign production
Week of August 12	Begin lightbox production
Before October 31	Lightboxes installed at both Rock Bay Avenue locations

PROJECT COST:

What is the total cost of the proposed project (*including in kind labour and donated goods and services*): **\$ 9,500**

Amount requested from the My Great Neighbourhood grant fund: **\$ 4,500** (must not exceed 50% of total cost)



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Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Material costs for 2 lightboxes (solar panels, frame, backlighting, etc)	\$1,200
Labour costs to build 2 lightboxes	\$800
Printing of 2 maps	\$700
Installation of 2 lightboxes	\$800
2hrs of maintenance once a year for 5 years	\$1000
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$4,500

Items Provided by Applicant	Amount
Project management (land-owner liaison, production coordination, copywriting, etc)	\$1,000
Lightbox design	\$1,500
Map design, with revisions	\$2,500
YOUR TOTAL MATCHING CONTRIBUTION	\$5,000



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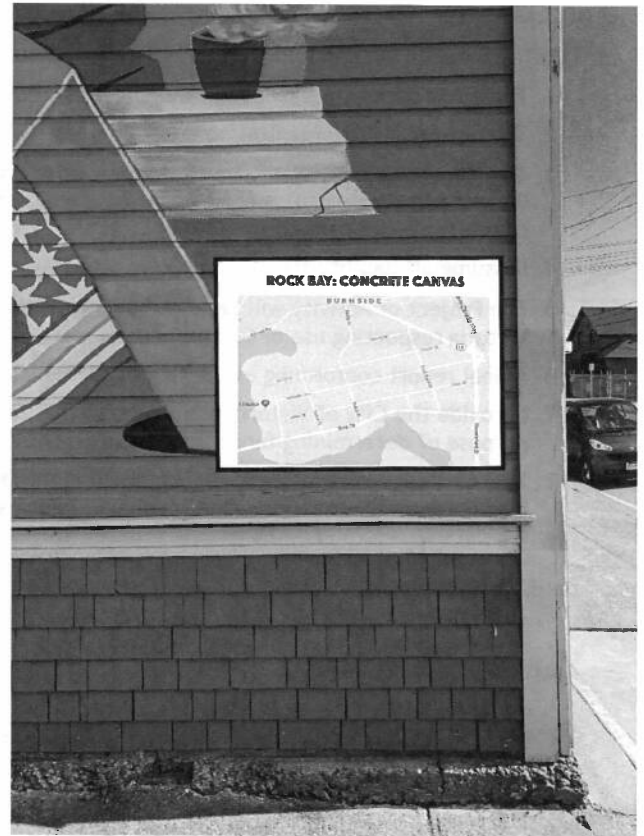
My Great Neighbourhood Grant Application



ABOVE:
Map view of Rock Bay Avenue, with Lightbox 01 and Lightbox 02 denoted in green.

TOP RIGHT:
A very rough mock-up of Lightbox 01 affixed to the NORTH facing wall of 2725 Rock Bay Avenue. A key ingress point to the community.

BOTTOM RIGHT:
A very rough mock-up of Lightbox 02 affixed to the SOUTH EAST facing wall of 2500 Rock Bay Avenue. A key ingress point to the community.





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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 11, 2019

Applicant Group/Resident Lead Name: Jordan Stout, The Number Creative

Signature(s):

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location
- ☒ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



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My Great Neighbourhood Grant Application

PROJECT TITLE: James Bay Seed Box & Garden

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☒ Not-for-Profit Organization, or

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Kathryn Pankowski Organiza

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: 5-003-1280 Contact

PROJECT DESCRIPTION: Please describe your proposed project

The James Bay Seed Box project will develop a small section of boulevard on the SE corner of Michigan & Menzies into a garden which features a 'seed exchange', a box which allows neighbours to exchange seeds and other small gardening items. The area will also have seating.

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years X 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

The project will be maintained weekly by JBNA gardening volunteers, who have maintained adjoining areas since 2016. If JBNA can no longer maintain the project, it will be offered to other community orgs and adjoining businesses and, if no one wishes to take on its upkeep, the project will be removed & the site restored to its present state.

Who will assume responsibility for ensuring these actions are undertaken?

The JBNA Board



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COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

Before: A group of 3 volunteers has been & will continue to be involved with planning the project.

During: A core group of 5 volunteers who have been working on the adjoining project will install the project. New volunteers will be sought at this time.

Following: We will hold a community opening of the area; all community gardeners will be welcome and encouraged to use the seed exchange by saving, donating, or taking seeds; and, we hope, all passers-by will enjoy looking at or sitting in the garden.

BENEFITS: How will your proposed project benefit the community?

The project will improve the attractiveness of the James Bay village core by creating another garden area.

The seed exchange will encourage gardening by making access to seeds easier, especially for those with limited incomes or mobility.

The project will encourage neighbourliness by providing a 'chat' spot and encouraging sharing with others in the neighbourhood.

The project provides another place for residents without land to garden, which has well-documented health benefits.

Converting worn boulevard grass to garden helps, in a small way, to fight loss of biodiversity, pollutants, increased runoff, and climate change.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

The JBNA gardening volunteers have permission from the property owner's agent to convert this section of the boulevard to a garden, and the support of the nearest business tenant. No further permissions are required.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

As may happen in any public place, there is a small risk of personal injury to someone crossing the garden, using the seed box, or to a volunteer working in the garden. The James Bay Neighbourhood Association carries liability insurance for its activities including this project.

PROJECT TIMELINE:

Start date: May 2019 Completion date: Nov 2019



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My Great Neighbourhood Grant Application

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: James Bay

Street: Michigan Street

Address: 281 Menzies (side)

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
May 2019	Plant east half of boulevard
June 2019	Install pavers and plant paver area
July 2019	Modify and paint seed box, design and produce seed packets, signs, instructions
Aug 2019	Package seeds, plan and promote opening event
Sept 2019	Install seed box and seating, hold opening
Oct 2019	Add supplemental planting, evaluate & tweak seed box operation

PROJECT COST:

What is the **total cost** of the proposed project (including in kind labour and donated goods and services): \$ 3800.00

Amount requested from the My Great Neighbourhood grant fund: \$ 1200.00 (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Modifications to seed box & painting	\$400.00
Pavers for area in front of seed box	\$100.00
Seating	\$300.00
Plants	\$300.00
Supplies for seed box (seed envelopes, signs)	\$100.00
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$1200.00

Items Provided by Applicant	Amount
Seed box	\$ 200.00
Labour (6 vol hours/week for 20 weeks)	\$2400.00
YOUR TOTAL MATCHING CONTRIBUTION	\$2600.00



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ACTIVITY PROJECT BUDGET:

Items Funded by Grant	Amount
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$

Items Provided by Applicant	Amount
YOUR TOTAL MATCHING CONTRIBUTION	\$



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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 13, 2019

Applicant Group/Resident Lead Name: Marg Gardiner, President, JBNA

Signature(s):

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



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My Great Neighbourhood Grant Application

PROJECT TITLE: Hillside Avenue Community Murals

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☐ Not-for-Profit Organization, or

☒ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Melissa Faye Reid

Organization Name: (if applicable)

Mailing Address: #3-1388 Hillside Avenue

Telephone: 778-922-7410

Email: melissafreid@gmail.com

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: 50034168

Contact Name: Sarah Murray

Organization Name: Oaklands Community Association

Mailing Address: #1-2827 Belmont Ave, Victoria BC, V8R 4B2

Telephone: 250-370-9101

Email: community@oaklandsca.com

PROJECT DESCRIPTION: Please describe your proposed project

As a resident living on Hillside Avenue, I've noticed three heavily graffitied spaces. The first, on a cement retaining wall outside residence 1388 Hillside Ave, the second, on a retaining wall outside 1313 Hillside, and the third at 1366 Hillside Ave. The goal of the project is to hire a local muralist to paint a motif/theme on these three spaces. The goal is to renew and revitalize these spaces and also act as a traffic calming device.



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My Great Neighbourhood Grant Application

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

A mural's expected lifespan is about five years depending on the type of mural. I have budgeted a gloss coat paint which acts as a mural seal. If the mural is tagged again, it can easily be washed off with soap and water. Oaklands Community Association will provide volunteers to wash the murals should they be tagged. After its lifespan, Oaklands Community Association will look at painting new murals or painting over them with basic paint.

Who will assume responsibility for ensuring these actions are undertaken?

Oaklands Community Association.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

Before implementation I will need to obtain permission from the property owners/managers of each proposed mural site. I will work with Oaklands Community Association to recruit volunteers and promote the painting of the murals to the wider community. Once I have chosen a muralist and they provide designs, I will reach out to residents at the proposed mural sites for feedback. There is also an opportunity for residents to get involved and connect with their neighbours on mural painting days. Following implementation, the community will be able to enjoy three beautiful murals!

BENEFITS: How will your proposed project benefit the community?

The murals will benefit the community by slowing traffic on the busy Hillside Ave. corridor, provide community conversation pieces for those waiting at nearby bus stops, and mitigate future tagging of blank wall space. These murals will create conversations among local residents and provide an opportunity for those living on Hillside Avenue to connect and maintain relationships with one another.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

Approvals from property owners/ managers which is in process.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

The muralist may be utilizing sidewalk space and minimizing access during the painting process which could be a potential tripping hazard. Traffic volunteers would manage the flow of pedestrian, scooter, and stroller traffic etc, so sidewalk access would not be restricted and mitigate any tripping hazards.



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My Great Neighbourhood Grant Application

PROJECT TIMELINE:

Start date: June 2019 Completion date: Nov 2019 (weather dependent)

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Oaklands

Street: Hillside Avenue

Address: 1388 Hillside Ave, 1313 Hillside, 1366 Hillside

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
June 2019	Approval from Landlords for mural spaces
July 2019	Artist research and call out
August 2019	Choose mural designs
Sept & October 2019	Painting of murals
November 2019	Murals are complete!

PROJECT COST:

What is the total cost of the proposed project (including in kind labour and donated goods and services): \$ 10,000.00

Amount requested from the My Great Neighbourhood grant fund: \$ 5,000.00 (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Artist Wage @ \$1,000.00 per mural	\$3,000.00
Mural paints	\$1,500.00
Gloss Coat (protects from future graffiti)	\$500.00
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$5,000.00

Items Provided by Applicant	Amount
200 volunteer hours @ \$20 (1 volunteer donating 100 hours & 4 volunteers donating 25 hours each)	\$4,000.00
In-kind donations: Paint Supplies (brushes, gloves, drop sheet, ladders)	\$500.00
In-kind donations: Oaklands Promotion (activity guide, social media, newsletter)	\$300.00
In-Kind donation: Oaklands Admin: printing, posters, volunteer call outs	\$200.00
YOUR TOTAL MATCHING CONTRIBUTION	\$5,000.00



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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 12, 2019

Applicant Group/Resident Lead Name: Melissa Faye Reid.

Signature(s): Melissa Faye Reid

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location
- ☒ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.



Mission

The Oaklands Community Association's vision is to provide a welcoming, engaging, sustainable community where all members can live, learn and thrive.

April 12, 2019

**Re: My Great Neighbourhood Grant,
Hillside Avenue Murals Project**

To whom it may concern,

The Oaklands Community Association (OCA) is writing in support of the Mural Project by applicant Melissa Reid. The OCA is excited about the prospect of more public art in the Oaklands neighbourhood, and commends the applicant for seeking out a creative, community oriented solution to traffic calming and graffiti in Oaklands.

The applicant will be working with the Oaklands Community Association to consult with the community, involve volunteers, and carry out the mural project. We are looking forward to working together to bring this mural project to life.

The Oaklands Community Association is confident in the ability of Melissa Reid to organize and carry out this mural project. The OCA offers assistance managing grant funds, sourcing additional donations, recruiting volunteers, informing the community, and generally supporting the applicant throughout the project.

Thank you for your consideration.

Sincerely,

Sarah Murray

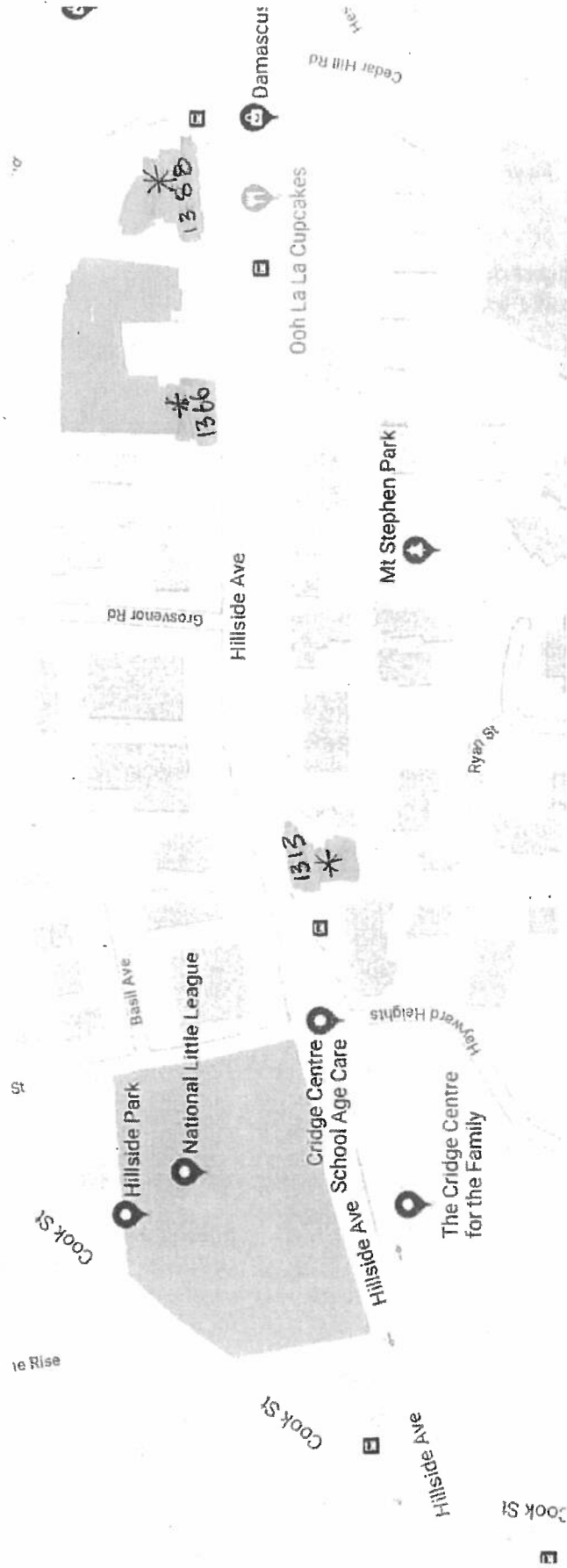
Sarah Murray
Community & Fund Development Coordinator
Oaklands Community Association
250-370-9101 ext. 4
community@oaklandsca.com

Oaklands Community Association is a registered charity | BN 882929946RR0001

Oaklands Community Centre
2827 Belmont Ave #1, Victoria BC V8R 4B2

Oaklands Neighbourhood House
2629 Victor Street, Victoria BC V8R 4E3

* mural sites *





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My Great Neighbourhood Grant Application

PROJECT TITLE: Oaklands Park Signs Project

PROJECT TYPE:

(Check one)

☐ Placemaking

☐ Activity

CONTACT INFORMATION:

☐ Not-for-Profit Organization, or

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Sarah Murray

Organization Name: *(if applicable)* Oaklands Community Association

Mailing Address: 1 -2827 Belmont Ave, Victoria, BC, V8R 4B2

Telephone: 250-370-9101 ext. 4

Email: community@oaklandsca.com

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: S0034168

Contact Name: Sarah Murray

Organization Name: Oaklands Community Association

Mailing Address: 1 -2827 Belmont Ave, Victoria, BC, V8R 4B2

Telephone: 250-370-9101 ext. 4

Email: community@oaklandsca.com

PROJECT DESCRIPTION: Please describe your proposed project

In 2010 the Oaklands Community Association placed six park signs in Oaklands parks and greenspaces. Each sign displayed artwork and a brief history of the specific location (Oaklands Community Centre, Ryan Street Greenway, Four Corners, Mount Stephen Park, Oswald Park, and Doncaster Green). These signs are in need of refurbishing, as well as updated graphics.

In collaboration with the 4 Corners Collective, community members, and historical groups, the Oaklands Community Association will design six new panels to replace the panels currently in place. The need for this project has been identified by both the City of Victoria, and by the Oaklands Community Association itself. The content of the panels is increasingly out of date and would benefit from additional research.



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This project will include five phases:

- Initial consultation with residents of the Oaklands community, Victoria Native Friendship Centre, The Haultain Belmont Corners Project, Victoria Heritage Foundation, The Cridge, Habitat Acquisition Trust, and the City of Victoria archives, to learn more about the history and ecology of the six locations
- Art workshops at Four Corners Collective to create new artwork for the six new panels. Community members will also be invited to submit artwork to be considered for the panels.
- Design and community consultation on the six new panels
- Refurbishment and installation of the new signs
- Celebratory public walk finishing at Oaklands Community Centre

Each park sign will include three parts: art by an Oaklands artist (completed at one of the workshops), history or story of the area, and opportunity for contemporary community involvement (through QR code leading to Oaklands Community Centre website with up to date information about programs, events, and opportunities in Oaklands).

Included in the budget is an honourarium for the artists whose art is featured on the new panels. We have chosen to do this for two reasons, to incentivize involvement in this project, and to provide economic development and recognition to artists located in Oaklands. Anyone who lives, works, plays, or volunteers will be invited to submit artwork, and the OCA Community Coordinator, an OCA Board Member, and owners of the 4 Corners Collective will be on the design panel.

SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years **5 years**

How will your project be maintained through its lifecycle and retired after its intended lifespan?

The current panels and signs are nearly nine years old, and have received limited maintenance during this time. We aim to change this with this grant. Included in the budget for this project is an additional reprinting of each panel as well as the replacement of the plexiglass and a professional cleaning and repair of each of the six signs. The content of the panels will be designed to last for five years.

Who will assume responsibility for ensuring these actions are undertaken?

Together with Sandy Robertson, the Facility Manager, the Oaklands Community Association will include a monthly inspection of each of the six signs to include graffiti removal, and general cleaning.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

There will be several ways for the community to be involved throughout the process of this project. For example:

- Invitation to share stories, or historical information about six locations where park signs currently exist
- Invitation to public workshops at 4 Corners Collective to make artwork for new panels
- Invitation to submit artwork for the new panels to Oaklands residents, and anyone who lives, works, plays, or volunteers in Oaklands
- Input on design panels through online polls
- Attendance at celebratory walk unveiling new panels

BENEFITS: How will your proposed project benefit the community?

The Park Signs Project will benefit the Oaklands community by giving Oaklands a chance to engage in a creative project with the intention of establishing a sense of identity, place, and pride in the Oaklands community. The current content of the park signs are quite outdated, and the artwork has faded in time by the sun. This project will give Oaklands residents a chance to get involved, create art together, learn more about the history of the neighbourhood,



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My Great Neighbourhood Grant Application

and see a finished product that they have contributed to. Furthermore, by including a \$150 artist honourarium per panel we are creating an economic opportunity to highlight Oaklands residents. Artwork not selected for the panels will be displayed (with the artist's permission) at Koffi (café at Haultain Corners).

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

No approvals are necessary, as this grant will be used to update and refurbish the park signs already in place in six locations throughout the Oaklands neighbourhood.

LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

There are no risks to people or property during this activity. The art workshops will be held in a purpose built, dedicated art studio, and the refurbishment and installation of the panels will be carried out by professionals.

PROJECT TIMELINE:

Start date: ____ July 2019 ____ Completion date: ____ April 2020 ____

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: _____ Oaklands _____

Street:
Oaklands Community Centre,
Ryan Street Greenway,
Four Corners,
Mount Stephen Park,
Oswald Park
Doncaster Green

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
July 2019	First art workshop at 4 Corners Community Collective
August 2019	Second art workshop at 4 Corners Community Collective
July - August 2019	Invitation to community at Oaklands Sunset Market table, OCA website, social media, and through posters, to share stories and history of six different park signs locations. Consultation with historical societies to research six locations.
September 2019	Design of panels, consultation with City of Victoria
October 2019	Community consultation on panel designs
November 2019	Editing of panel designs based on feedback
December 2020	OCA Board approvals, City of Victoria approvals of panel design
January 2020	Installation and refurbishment of panels



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March 2020	Public celebration unveiling walk, display all submitted works at Koffi , report to City of Victoria
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PROJECT COST:

What is the **total cost** of the proposed project (*including in kind labour and donated goods and services*): \$ ____ \$10,114.56 ____

Amount requested from the My Great Neighbourhood grant fund: \$ ____ \$4,984.56 ____ (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

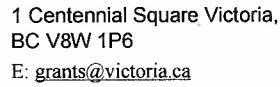
Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
4 Corners Collective Workshop rental (July, August)	\$500.00
4 Corners Collective Workshop artist honourarium (July, August)	\$500.00
Artist Honourariums (x 6 panels)	\$900.00
Research Honourariums (Victoria Native Friendship Centre, Victoria Heritage Foundation, etc)	\$300.00
Printing of new panels (including 6 replacements)	\$1668.40
Replacement of plexiglass, refurbishment and cleaning of signs	\$1,016.16
Design Consultation Honourarium (4 Corners Collective)	\$100.00
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$ 4,984.56

Items Provided by Applicant	Amount
4 Corners Collective Workshop – art supplies (July, August)	\$400.00
4 Corners Collective Workshop – snacks, tea, coffee, etc for participants	\$200.00
Celebratory Walk – snacks, drinks, printing of maps	\$150.00
Celebratory Walk – facility rental (3 hours x \$80/hour)	\$280.00
Community Coordinator (150 hours coordination x \$22/hour)	\$3,300.00
Board Member (10 hours volunteer, research assistance, \$20/hour)	\$200.00
Board Member (10 hours volunteer, design panel , \$20/hour)	\$200.00
4 Corners Collective (10 hours, volunteer, design panels, \$20/hour)	\$200.00
Printing, advertising	\$200.00
YOUR TOTAL MATCHING CONTRIBUTION	\$5,130.00

**ACTIVITY PROJECT BUDGET:**

Items Funded by Grant	Amount
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$

Items Provided by Applicant	Amount
YOUR TOTAL MATCHING CONTRIBUTION	\$



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My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and I am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: April 15, 2019

Applicant Group/Resident Lead Name: Sarah Murray

Signature(s): Sarah Murray

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☒ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner indicating their support for the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer and disburse funds to the group they are supporting.

HOW TO APPLY:

1. Read the Application Checklist and other information on our website
2. Get all of your supporting information together
 - Project design and/or activity plan information, including site map and sketches/photos of project location
 - If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner providing their support on the project must accompany the application. (If the applicant is successful, the cheque will be made out to the partnering not-for profit organization, who will be responsible for administering the funding to the applicant).
2. Arrange to meet with your Neighbourhood Advisor as soon as possible to discuss your initial proposal (our names are listed on the last page of this application form).
3. Complete the application form and send it to grants@victoria.ca

PROJECT TITLE: Walbran Wall Mural

PROJECT TYPE:

(Check one)

- ☒ Placemaking
☐ Activity

CONTACT INFORMATION:

- ☒ Not-for-Profit Organization, or
☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Melissa Ollsin Name: Melissa Ollsin

Organization Name: (if applicable) _____

Mailing 2665 Belmont Ave Address: 2665 Belmont Ave, Victoria BC, V8R 4A7.

Telephone _____

778-678-8200 _____

Email: melissa@appleford.ca

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: 882929946 RR 0001

Contact Name: SARAH MURRAY

Organization Name: OAKLANDS COMMUNITY ASSOCIATION

Mailing Address: 1-2827 BELMONT AVE

Telephone: 250-370-9101

Email: COMMUNITY@OAKLANDSCA.COM



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APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

none

LIABILITY: Are there aspects of your project that present risk to people or property? How will the risk be managed? (e.g. insurance)

There are risks with painting, on a high wall. We will use equipment and safety standards that meet wcb requirements, we will also provide liability insurance.

PROJECT TIMELINE:

Start date: March .1st Completion date: August.1st

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Oaklands
Street: Belmont
Address: 2665 Belmont Ave

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
March.1	Begin prepping ground for planting
March.15	Planting
April.1	Start painting Mural
July.1	Finish Mural, Install benches and signs.
August.1	Complete cleanup and Landscaping.

PROJECT COST:

What is the total cost of the proposed project (including in kind labour and donated goods and services): \$ 10,000.00

Amount requested from the My Great Neighbourhood grant fund: \$ 5,000.00 (must not exceed 50% of total cost)



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My Great Neighbourhood Grant Application

PROJECT DESCRIPTION: Please describe your proposed project.

We just recently built a passive home, constructed from insulated concrete forms. Which means it meets the most stringent requirements for energy efficiency. The design of the building, has quite a large North Facing wall, with very few windows. We have engaged local indigenous artist, Cary Newman to design and carry out the application of a large wall mural, on part of the wall, depicting an old growth forest scene from the Wahlbran Valley. Our intention is to bring education on the plight of the old growth forest, as well as through community engagement and discussion with neighbours teach them alternatives to building that do not require the harvesting of old growth trees. We will also install an education board that explains "Passive House ", and the premise behind it. Surrounding the mural we will provide native plants and trees, that are drought resistant and low maintenance, all selected according to the bulletin, from the City of Victoria, on planting on boulevards.

SUSTAINABILITY: What is the intended lifespan for your proposed project?

<1 year 2 years 3 years 4 years 5 years 15 years (specify)

How will your project be maintained through its lifecycle and retired after its intended lifespan?

We will follow the artist's recommendations on maintaining his mural. We will also maintain any plants that we install on the boulevard. The mural itself can be painted over at the end of it's lifecycle. The plants could be removed if necessary, but our intention is that they grow and flourish, but are maintained.

Who will assume responsibility for ensuring these actions are undertaken?

We, the applicants, will assume all responsibility.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community during and following implementation?

We will engage the Oaklands Community Association to help inform the neighbours of our plans, and gain neighbourhood input. The artist will engage students from UVIC, as well as potentially Vic High to carry out the wall mural. Following implementation, the mural and gardens, and interpretive signage can be viewed by public. We will also provide a bench, or some kind of seating.

BENEFITS: How will your proposed project benefit the community?

Our project will benefit the community in that it will bring awareness to the destruction of old growth forests, and also provide education in ways that we have solutions to using old growth trees. It will also provide an area to sit, and the public property on the boulevard will be greatly enhanced with plants. We also intend to remove the spear grass, and make public aware how harmful it can be to dogs.



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My Great Neighbourhood Grant Application

FINAL REPORT GUIDELINES

Here are the questions we would like you to consider in your final report on your project:

- What were your project objectives and did you achieve them?
- Did your project involve working with residents? How did that go?
- How has your project been received by the community?
- Please provide a financial breakdown of the final budget and explain any changes that were necessary
- Are there any other thoughts or observations you would like to share?
- Please provide some photos of the finished project or the activity.

In addition to this report, please consider accepting an invitation to participate in a future event to share your project experience with other residents.

Please forward your final report to your Neighbourhood Advisor within 30 days of completing your project.

Burnside-Gorge, Oaklands, Quadra-Hillside, Rockland

- Gary Pemberton: gpemberton@victoria.ca

Downtown-Harris Green, Fernwood, North Park, Victoria West

- Michael Hill: mhill@victoria.ca

Fairfield-Gonzales, North Jubilee, South Jubilee, James Bay

- Kimberley Stratford: kstratford@victoria.ca



1 Centennial Square Victoria,
BC V8W 1P6
E: grants@victoria.ca

My Great Neighbourhood Grant Application

DECLARATION:

I certify that the information given in this application is correct. I agree to the following terms:

1. The grant application meets all the eligibility requirements of the My Great Neighbourhood Grant Policy.
2. The not-for-profit organization is not in arrears with the City.
3. The Project or Activity will be carried out when and as described in the application. If there are significant changes to the Project or Activity or it is not completed, I am responsible to notify the City of Victoria of any changes and am required to return the funds back to the City of Victoria.
4. I assume all liability for activities associated with Project or Activity implementation and for all life cycle costs described above.
5. The Project or Activity will be in compliance with all applicable municipal policies, bylaws and requirements of the City of Victoria respecting use of City property.
6. A final report conforming to the format on the last page of this application will be submitted.
7. I provide the City of Victoria permission to share my name and details of this application to outside organizations for the purpose of determining funds from those organizations for the project.
8. I acknowledge that information contained in this application will become a matter for the public record and is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act.

Date: Oct. 15/2018

Applicant Group/Resident Lead Name: Melissa Olsin, Sarah Murray

Signature(s): M. Olsin, S. Murray

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

- ☐ Design information, including site map and visuals of Project or Activity location
- ☐ If the application is not from a registered not-for-profit organization, a letter from a not-for-profit partner providing their support on the project needs to accompany the application. If the applicant is successful, the grant payment will be made to the not-for-profit organization to administer to the group they are supporting. *email*

Mandatory pre-application meetings must take place by October 5, 2018

Please submit this application with all applicable attachments to grants@victoria.ca by **October 15, 2018**.

Any questions may be directed to your Neighbourhood Advisor for the proposed location (see below).

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- Kimberley Stratford: kstratford@victoria.ca

Thank you for your application!



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My Great Neighbourhood Grant Application

Please complete one of the following budgets (choose either Placemaking project or Activity Grant)

Budgets examples can be viewed on the website.

PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Artist & Materials	5,000.00
Project retirement cost and 15% maintenance contingency of total budget or as agreed with staff (\$1,500 max)	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$

Items Provided by Applicant	Amount
Scaffolding Rental	800.00
Signage	1000.00
Boulevard Planting	2000.00
Neighbourhood Meetings and Forum (hours)	300.00
Bench or Seating	500.00
Site maintenance and Cleanup	400.00
YOUR TOTAL MATCHING CONTRIBUTION	\$5,000.00



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PROJECT TITLE: Fernwood Community Centre Garden Revitalization

PROJECT TYPE:

(Check one)

☒ Placemaking

☐ Activity

CONTACT INFORMATION:

☒ Not-for-Profit Organization, or

☐ Informal Group (not registered as a not-for-profit organization)

If you're applying as an informal group, please include a letter of support from a registered not-for-profit organization.

PROJECT LEAD:

Contact Name: Mila Czemerys

Organization Name: *(if applicable)* Fernwood Neighbourhood Resource Group Society

Mailing Address: 1240 Gladstone Avenue, Victoria BC, V8T 1G6

Telephone: 250-217-9275

Email: mila@fernwoodnrg.ca

PARTNERING NOT-FOR-PROFIT GROUP:

Society Registration Number: S-14959

Contact Name: Lee Herrin, Executive Director

Organization Name: Fernwood Neighbourhood Resource Group Society

Mailing Address: 1240 Gladstone Avenue, Victoria BC, V8T 1G6

Telephone: 250-381-1552

Email: lee@fernwoodnrg.ca

PROJECT DESCRIPTION: Please describe your proposed project

This placemaking project will revitalize the gardens surrounding the Fernwood Community Centre, including the Kitchen Garden Pilot Project, the Fernwood Neighbourhood Orchard, and add to the beds to the west of the Community Centre. Three ferro cement raised beds will be added to the Kitchen Garden for growing annual veggies and herbs, and the irrigation systems for all the garden beds will be repaired. A new pollinator garden bed will be planted in the bed to the west of the Fernwood Community Centre. Perennial food plants will be planted in the bed to the north of the pollinator garden. Annual veggie crops will be planted. Youth gardening drop-ins will be hosted to engage youth with the gardens. Informational signage will be installed in the gardens. Tags will be painted out behind the Orchard.

These repairs and additions will revitalize this space; it is in need of work. The Fernwood Community Centre is used by hundreds of community members every week. These gardens can become a space for our community to enjoy the beauty of nature, relax, learn about gardening, volunteer in their community, and taste some locally-grown food. These gardens will also add some locally grown produce and herbs to our weekly community meals (Family Dinner, Student Dinner, and Seniors Lunch).



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SUSTAINABILITY: (Placemaking only), what is the intended lifespan for your proposed project?

<1 year 2 years X 3 years 4 years 5 years

How will your project be maintained through its lifecycle and retired after its intended lifespan?

These sites will be maintained by Fernwood NRG staff, Mila Czemerys. She will do monthly maintenance on the sites through out the year and host multiple work parties to get volunteer involved. In the fall, she will put the gardens to bed and mulch the sites. In the winter, she will monitor the sites and make sure they don't fall into disrepair. In two year, Fernwood NRG will asses the sites and make a plan moving forward with the gardens.

Who will assume responsibility for ensuring these actions are undertaken?

Mila Czemerys, employee of Fernwood NRG, will ensure these actions are undertaken.

COMMUNITY INVOLVEMENT: How will your proposed project involve the community before, during and/or following implementation?

- Multiple volunteer work parties at the gardens will be announced through out the gardening season. They will be shared in the Village Vibe newspaper and on Fernwood NRG social media. These work parties will invite community members to come meet their neighbours, get their hands dirty, and help create these garden sites. These volunteers will hopefully feel a connection and sense of pride for the gardens.
- Monthly youth drop-in gardening times will be hosted with Kathryn Juricic, Fernwood NRG's youth programmer to engage youth in our community
- Once the garden is planted, food will be harvested for use our community meals at the Fernwood Community Centre. These meals are open to everyone and are by donation.

BENEFITS: How will your proposed project benefit the community?

- Food produced on the site will be harvested and used in our by-donation community meals at the Fernwood Community Centre
- Informational signage be installed for community members to learn about the sites
- Community members will be able to harvest lightly on the site and taste the food being produced
- These sites are all in public space for everyone to enjoy and relax in. Currently, there need a lot of work. The revitalization of these sites will benefit everyone that walks by or uses the community centre by creating beautiful, productive garden spaces to enjoy and learn in.
- The new pollinator garden will help with pollination of the Fernwood Neighbourhood Orchard located 25 feet to the north/west. This orchard is open for all community members to harvest from.

APPROVALS: What approvals and/or other regulatory requirements must be met to complete your project? (e.g. property owner permission, Heritage Alteration Permit, etc.)

The Fernwood Community Centre and Fernwood NRG currently has approval to use these garden sites.

If there is any digging on site, we will do a BC One Call to ensure there are no buried cables, conduits, gas or oil pipelines and/or other underground facilities that serve our city.



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LIABILITY: Are there aspects of your project that present risk to people or property during the activity or placemaking project installation? How will risk be managed during the lifespan of the placemaking project after installation? (e.g. insurance)

Fernwood NRG has insurance currently that covers volunteers working on site at the Fernwood Community Centre. We will also get all volunteers to sign a waiver form and discuss safety. We will not have volunteers working on any dangerous activities during our work parties or drop-in gardening times.

PROJECT TIMELINE:

Start date: April 2019 Completion date: November 2019

(Projects must be completed within one year of receiving funds)

PROJECT LOCATION:

Neighbourhood: Fernwood

Street: Gladstone Avenue

Address: 1240 Gladstone Avenue

WORKPLAN SCHEDULE:

(Please add more lines if necessary)

Date	Milestone
April 2019	Installation of ferro cement raised beds by Hatchet & Seed
April 2019	Work party spreading wood chips on path, sea soil on beds, and filling new raised beds with soil
May 2019	Irrigation repaired in the Orchard and Kitchen Garden
May 2019	Planting of the Pollinator and Perennial Food Plant Garden Beds
April - August 2019	Planting of annual veggies and herbs in the raised beds at the Kitchen Garden
July/August 2019	Installation of Informational Signage in the gardens
July/August 2019	Painting out tags behind the Orchard and painting a design on the wall
August & October 2019	Work Party planting winter veggie crops, weeding, and mulching

PROJECT COST:

What is the **total cost** of the proposed project (including in kind labour and donated goods and services): \$ \$11,455

Amount requested from the My Great Neighbourhood grant fund: \$ \$5,000 (must not exceed 50% of total cost)



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PLACEMAKING PROJECT BUDGET:

Items Funded by Grant	Amount
Ferro Cement Bed install by Hatchet and Seed (\$50/hr + materials)	\$1,800.00
Sea Soil 5 yards + delivery from Integrity Sales	\$620.00
Container Garden soil, 5 yards + delivery from Integrity Sales	\$665.00
Irrigation repairs by Michael Isacson CIC, CID, CIT, Island Waterwise Irrigation Inc.	\$500.00
Wood Chipper Rental	\$80.00
Plants, seeds, tools for gardens	\$900.00
Informational Signage printing by Garside Signs	\$500.00
Paint for wall behind the Orchard	\$300.00
Include any funding required to maintain and/or retire the project	
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$ 5365.00

Items Provided by Applicant	Amount
50 hours volunteer labour at \$20 per hour	\$1,000.00
165 hours Mila Czemerzys wages at \$26 per hour (April to November 2019, garden management and signage design)	\$4,290.00
Food for volunteers at work parties	\$200.00
5 hours Cole Polly wages at \$20 per hour (running wood chipper)	\$100.00
Donation of signage by Garside Signs (discount on printing)	\$200.00
Donation of services by Island Waterwise Irrigation Inc. (discount on services)	\$200.00
Materials for garden (steaks, trellises, etc.)	\$100.00
YOUR TOTAL MATCHING CONTRIBUTION	\$ \$6,090.00



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ACTIVITY PROJECT BUDGET:

Items Funded by Grant	Amount
TOTAL REQUESTED (must not exceed your Total Matching Contribution below)	\$

Items Provided by Applicant	Amount
YOUR TOTAL MATCHING CONTRIBUTION	\$



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Date: April 10, 2019

Applicant Group/Resident Lead Name: Mila Czernerys

Signature(s): _____

☒ I have completed the Readiness Checklist

LIST OF ATTACHMENTS:

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