



MINUTES - COMMITTEE OF THE WHOLE

May 12, 2022, 9:00 A.M.

COUNCIL CHAMBERS, CITY HALL, 1 CENTENNIAL SQUARE

**The City of Victoria is located on the homelands of the Songhees and Esquimalt People
Meeting will recess for a lunch break between 12:30 p.m. and 1:30 p.m.**

- PRESENT:** Mayor Helps in the Chair, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, Councillor Young
- STAFF PRESENT:** J. Jenkyns - City Manager, S. Thompson - Deputy City Manager / Chief Financial Officer, C. Kingsley - City Clerk, C. Anderson - Deputy City Clerk, T. Zworski - City Solicitor, T. Soulliere - Director of Parks, Recreation & Facilities, B. Eisenhauer - Head of Engagement, K. Hoese - Director of Sustainable Planning and Community Development, A. Hudson - Assistant Director of Community Planning, J. O'Connor - Deputy Director of Finance, C. Mycroft - Manager of Executive Operations, A. Johnston - Planner, J. Karakas - Senior Urban Designer, M. Fedyczkowska - Legislation & Policy Analyst, S. Webb - Manager of Transportation, J. Paul - Assistant Director of Engineering, B. Nicholls – Legislation and Policy Analyst, D. Atkinson - Acting Fire Chief, M. Vander Laan – Transportation Planner, S. Hutchison – Transportation Planner, C. Moffat – Assistant City Solicitor, P. Angelblazer - Committee Secretary
- GUESTS:** B. Erb – Principal at Coriolis Consulting

A. APPROVAL OF AGENDA

Moved By Councillor Alto
Seconded By Councillor Andrew

That the agenda be approved.

Councillor Thornton-Joe requested that C.2. Minutes from the meeting held April 28, 2022 be removed from the consent agenda.

Main motion as amended:

CARRIED UNANIMOUSLY

B. CONSENT AGENDA

Moved By Councillor Loveday

Seconded By Councillor Alto

That the following items be approved without further debate

CARRIED UNANIMOUSLY

C.1 Minutes from the meeting held April 14, 2022

Moved By Councillor Loveday

Seconded By Councillor Alto

That the minutes from the COTW meeting held April 14, 2022 be adopted.

CARRIED UNANIMOUSLY

F.5 Proclamation - Lissencephaly Awareness Day

Council received a report from the City Clerk dated May 2, 2022 regarding a proclamation for the Lissencephaly Awareness Day, September 8th, 2022.

Moved By Councillor Loveday

Seconded By Councillor Alto

That the Lissencephaly Awareness Day Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration

CARRIED UNANIMOUSLY

F.6 Proclamation - Longest Day of Smiles

Council received a report from the City Clerk dated May 2, 2022, regarding a proclamation for the Longest Day of Smiles, June 19th, 2022.

Moved By Councillor Loveday

Seconded By Councillor Alto

That the Longest Day of Smiles Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

F.7 Proclamation - Never Give Up Day

Council received a report dated May 3, 2022 from the City Clerk regarding a proclamation for Never Give Up Day, August 18th, 2022.

Moved By Councillor Loveday

Seconded By Councillor Alto

That the Never Give Up Day Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

F.8 Proclamation - Global Love Day

Council received a report from the City Clerk dated May 3rd, 2022 regarding a proclamation for Global Love Day, May 1st, 2022.

Moved By Councillor Loveday
Seconded By Councillor Alto

That the *Global Love Day* Proclamation be forwarded to the May 12, 2022, Council meeting for Council's consideration

CARRIED UNANIMOUSLY

F.9 Proclamation - International Medical Marijuana Day

Council received a report dated May 6th, 2022 from the City Clerk regarding a proclamation for International Medical Marijuana Day, June 11th, 2022.

Moved By Councillor Loveday
Seconded By Councillor Alto

That the *International Medical Marijuana Day* Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration

CARRIED UNANIMOUSLY

F.10 Proclamation - World Elder Abuse Awareness Day

Council received a report from the City Clerk dated May 6, 2022, regarding a proclamation for World Elder Abuse Awareness Day, June 15th, 2022.

Moved By Councillor Loveday
Seconded By Councillor Alto

That the *World Elder Abuse Awareness Day* Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration

CARRIED UNANIMOUSLY

F.11 Proclamation - International Day Against Homophobia and Transphobia

Committee received a report from the City Clerk dated May 9, 2022, regarding a proclamation for International Day Against Homophobia and Transphobia, May 17, 2022.

Moved By Councillor Loveday
Seconded By Councillor Alto

That the International Day Against Homophobia and Transphobia Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

F.12 Proclamation - ALS Awareness Month

Council received a report dated May 10, 2022 from the City Clerk regarding a proclamation for ALS Awareness Month, June 2022.

Moved By Councillor Loveday
Seconded By Councillor Alto

That the ALS Awareness Month Proclamation be forwarded to the May 26, 2022, Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

H.1 Council Member Motion - Approval for Acting Mayor - Minister Malcolmson New Westminster Pact Teams Announcement

Council received a Council Member Motion dated April 22, 2022 from Mayor Helps and Councillor Potts regarding the authorization of travel expenses for the attendance of a PACT Teams Announcement in New Westminster.

Moved By Councillor Loveday
Seconded By Councillor Alto

That Council authorize expenses related to Councillor Potts attending the PACT announcement in New Westminster on April 11, 2022.

Flights:	\$494.00 (return flight harbour air)
Food/Transport/Misc	\$24.19 - Lunch with Minister
	\$52.95 -Taxi - from airport to event
	\$4.35 - Skytrain ticket

(Harbour Air is carbon-neutral) no carbon offset applied

CARRIED UNANIMOUSLY

C. READING OF MINUTES

C.2 Minutes from the meeting held April 28, 2022

Councillor Thornton-Joe requested that the minutes be amended to reflect that she recused herself from discussions related to 822 Catherine Street.

Moved By Councillor Loveday

Seconded By Councillor Alto

That the minutes from the COTW meeting held April 28, 2022 be adopted as amended.

CARRIED UNANIMOUSLY

D. UNFINISHED BUSINESS

D.1 Missing Middle Housing - Engagement and Next Steps

Committee received a report dated April 25, 2022 from the Director of Sustainable Planning and Community Development providing Council with a summary of engagement on the Missing Middle Housing Initiative, how the engagement results and further analysis has informed recommended policy and regulatory changes, and to seek direction to prepare bylaw amendments.

Committee discussed the following:

- *Limited scope of tenant assistance measures*
- *Incentives for voluntary compliance to the Tenant Assistance Policy*
- *Seeking additional public engagement*
- *Varied assemblage of City initiatives to tackle housing affordability*
- *Lack of general awareness around the missing middle housing initiatives*
- *An informational Open House in advance of a public hearing*
- *Potential impacts to the value of lots currently zoned for single family houses*
- *Relationship between the Missing Middle Housing initiative and improving affordability*
- *Drafting and implementing major policy changes without a fully developed and implemented equity framework*

Moved By Mayor Helps

Seconded By Councillor Dubow

1. That Council direct staff to:
 - a. Prepare bylaws to amend:
 - i. The Zoning Regulation Bylaw to permit houseplexes, corner townhouses, heritage conserving infill, and accessory uses, as described within this report.
 - ii. The Zoning Regulation Bylaw to establish land dedication requirements to support mobility and urban forest objectives, as incentivised by the density bonus structure of proposed zoning for missing middle housing forms.

- iii. The Land Use Procedures Bylaw to delegate development permit approvals to staff for cases where proposed missing middle housing is permitted in zoning, development applications are consistent with the Missing Middle Design Guidelines, and no zoning variances are requested. Also, to establish delegated development permit application fees of \$5,000 for projects with 6 or fewer dwelling units, and \$8,000 for projects with 7 to 12 units.
 - b. Prepare an Affordable Housing Standards Bylaw to establish income limits for households qualified to purchase a Below Market Home Ownership unit and a definition of affordable rental housing.
 - c. Bring forward the above-mentioned bylaws and the OCP Amendment Bylaw for first and second reading.
 - d. Monitor the impact of any missing middle zoning changes against the achievement of objectives summarized in the Missing Middle Housing Policy and report back to Council with any recommended process, regulatory, and policy improvements in three to four years or earlier if significant unintended effects become more immediately apparent or market conditions change significantly.
 - e. Monitor resourcing implications and report back to Council on any further resourcing implications as part the 2023 budget planning process. Report back sooner with resource implications if a high volume of applications is received.
2. That Council consider approval of the Missing Middle Housing Policy and the updated versions of the Burnside Neighbourhood Plan, Fairfield Neighbourhood Plan, Gonzales Neighbourhood Plan, James Bay Neighbourhood Plan, Jubilee Neighbourhood Plan, Oaklands Neighbourhood Plan, Rockland Neighbourhood Plan, and Victoria West Neighbourhood Plan at the same Council meeting at which the above bylaw amendments are considered.
 3. That upon approval of the Missing Middle Housing Policy and updated versions of neighbourhood plans, Council rescinds the previous versions of said neighbourhood plans.

Amendment:

Moved By Mayor Helps

Seconded By Councillor Potts

1. That Council direct staff to:
 - a. Prepare bylaws to amend:
 - iv. **The *Land Use Procedure Bylaw* to provide for a refund of development permit application fee related to a missing middle project where the applicant submits and complies with a tenant assistance plan consistent with the Tenant Assistance Policy.**

- f. Amend the Tenant Assistance Policy to provide for appropriate measures to assist tenants displaced as a result of a missing middle project.

Amendment to the amendment:

Moved By Councillor Isitt

Seconded By Councillor Young

- iv. **The *Land Use Procedure Bylaw* to provide for a refund of \$5000 of development permit application fee related to a missing middle project where the applicant submits and complies with a tenant assistance plan consistent with the Tenant Assistance Policy.**
4. **Revise the fees to 10,000\$ for buildings of 60 units or less, and 13,000 for buildings of 7 units or more.**

CARRIED UNANIMOUSLY

On the amendment:

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Thornton-Joe

Seconded By Councillor Alto

5. **That before the Public Hearing a Missing Middle Housing information open house be held.**

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Isitt

Seconded By Councillor Dubow

That the motion be referred to staff, to report back to the Committee of the Whole by July 2022 with:

1. **Options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed Missing Middle amendments.**
2. **Options for limiting the impact of the Missing Middle amendments on land values and affordability for residents.**
3. **Mechanisms for supporting existing owner-occupants in increasing the supply of affordable rental and affordable ownership housing on their properties.**

Amendment to the amendment:

Moved By Councillor Isitt

Seconded By Councillor Dubow

That the motion be referred to staff, to allow for the missing middle information session to be held and for staff to report back to the Committee of the Whole by July 2022 with:

1. Options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed Missing Middle amendments.
2. Options for limiting the impact of the Missing Middle amendments on land values and affordability for residents.
3. Mechanisms for supporting existing owner-occupants in increasing the supply of affordable rental and affordable ownership housing on their properties.

The Chair ruled the amendment to the amendment out of order.

Amendment to the amendment:

Moved By Councillor Isitt

Seconded By Councillor Young

That the motion be referred to staff, to report back to the Committee of the Whole by July 2022 with:

1. The results of any additional input received from the public.
2. Options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed Missing Middle amendments.
3. Options for limiting the impact of the Missing Middle amendments on land values and affordability for residents.
4. Mechanisms for supporting existing owner-occupants in increasing the supply of affordable rental and affordable ownership housing on their properties.

FOR (6): Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Isitt, Councillor Thornton-Joe, and Councillor Young

OPPOSED (3): Mayor Helps, Councillor Loveday, and Councillor Potts

CARRIED (6 to 3)

Amendment to the amendment:

Moved By Councillor Isitt

Seconded By Councillor Thornton-Joe

That the motion be referred to staff, to report back to the Committee of the Whole by July 2022 with:

1. **The results of any additional input received from the public, including feedback received at a public information session.**
2. **Options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed Missing Middle amendments.**
3. **Options for limiting the impact of the Missing Middle amendments on land values and affordability for residents.**
4. **Mechanisms for supporting existing owner-occupants in increasing the supply of affordable rental and affordable ownership housing on their properties.**

FOR (3): Councillor Dubow, Councillor Isitt, and Councillor Thornton-Joe

OPPOSED (6): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Loveday, Councillor Potts, and Councillor Young

DEFEATED (3 to 6)

Committee recessed at 11:02 a.m., and reconvened at 11:07 a.m.

Amendment to the amendment:

Moved By Councillor Isitt

Seconded By Councillor Dubow

That the motion be referred to staff, to report back to the Committee of the Whole by July 2022 with:

1. **The results of any additional input received from the public.**
2. **Additional information on options for increasing the supply of new co-operative housing, new affordable rental housing, and new affordable rental housing and new affordable ownership housing on parcels covered by the Missing Middle Initiative.**
3. ~~**Options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed Missing Middle amendments.**~~
4. ~~**Options for limiting the impact of the Missing Middle amendments on land values and affordability for residents.**~~
5. ~~**Mechanisms for supporting existing owner-occupants in increasing the supply of affordable rental and affordable ownership housing on their properties.**~~

FOR (2): Councillor Dubow, and Councillor Isitt

OPPOSED (7): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

DEFEATED (2 to 7)

Motion to postpone:

Moved By Councillor Isitt

Seconded By Councillor Andrew

That this referral motion be postponed until later in the meeting when Council has an opportunity to ask questions in relation to the main motion.

FOR (7): Councillor Andrew, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

OPPOSED (2): Mayor Helps, and Councillor Alto

CARRIED (7 to 2)

Committee discussed the following:

- *The longer-term outcomes of the initiative, particularly in relation to the form and shape of neighbourhoods.*
- *Possible unforeseen consequences, including new loopholes*
- *Public discussions around curb management*

D.1.a CLOSED MEETING

Moved By Councillor Loveday

Seconded By Councillor Andrew

MOTION TO CLOSE THE MAY 12, 2022 COMMITTEE OF THE WHOLE MEETING TO THE PUBLIC

That Council convene a closed meeting that excludes the public under Section 90 of the Community Charter for the reason that the following agenda items deal with matters specified in Sections 90(1) and/or (2) of the Community Charter, namely:

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- Section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

D.1.b. Legal Advice – Community Charter Section 90(1)(i)

Committee discussed a legal matter.

The discussion was recorded and kept confidential.

D.1.c. OPEN MEETING

Committee reconvened the open meeting at 12:05 p.m.

Committee discussed the following:

- *Assurances about the quality of the design and fit of proposals*
- *Creating housing forms for renters to transition to, thereby creating more rental supply*
- *A proposed land value capture tax*
- *Financial viability assessments of different lots around the City for use as missing middle housing*

Committee recessed at 12:30 p.m., and reconvened at 1:30 p.m.

Moved By Councillor Isitt

Seconded By Councillor Dubow

That the motion to refer be lifted from the table for discussion.

FOR (2): Councillor Dubow, and Councillor Isitt

OPPOSED (7): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

DEFEATED (2 to 7)

Amendment:

Moved By Councillor Potts

Seconded By Councillor Thornton-Joe

1. That Council direct staff to:

- d. Monitor the impact of any missing middle zoning changes against the achievement of objectives summarized in the Missing Middle Housing Policy, **Including options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed missing middle amendments** and report back to Council with any recommended process, regulatory, and policy improvements in **two** ~~three to four~~ years or earlier if significant unintended effects become more immediately apparent or market conditions change significantly.

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Potts

Seconded By Councillor Loveday

1. That Council direct staff to:
 - d. Monitor the impact of any missing middle zoning changes against the achievement of objectives summarized in the Missing Middle Housing Policy, Including options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed missing middle amendments, **loss of units that fall into the definition of affordable in the city of Victoria, number of displacements, number of tenants assistance policies** and report back to Council with any recommended process, regulatory, and policy improvements in two years or earlier if significant unintended effects become more immediately apparent or market conditions change significantly.

CARRIED UNANIMOUSLY

On the main motion:

1. That Council direct staff to:
 - a. Prepare bylaws to amend:
 - i. The Zoning Regulation Bylaw to permit houseplexes, corner townhouses, heritage conserving infill, and accessory uses, as described within this report.
 - ii. The Zoning Regulation Bylaw to establish land dedication requirements to support mobility and urban forest objectives, as incentivised by the density bonus structure of proposed zoning for missing middle housing forms.
 - iii. The Land Use Procedures Bylaw to delegate development permit approvals to staff for cases where proposed missing middle housing is permitted in zoning, development applications are consistent with the Missing Middle Design Guidelines, and no zoning variances are requested. Also, to establish delegated development permit application fees of \$5,000 for projects with 6 or fewer dwelling units, and \$8,000 for projects with 7 to 12 units.
 - iv. The Land Use Procedure Bylaw to provide for a refund of \$5,000 of development permit application fee related to a missing middle project where the applicant submits and complies with a tenant assistance plan consistent with the Tenant Assistance Policy.
 - b. Prepare an Affordable Housing Standards Bylaw to establish income limits for households qualified to purchase a Below Market Home Ownership unit and a definition of affordable rental housing.

- c. Bring forward the above-mentioned bylaws and the OCP Amendment Bylaw for first and second reading.
 - d. Monitor the impact of any missing middle zoning changes against the achievement of objectives summarized in the Missing Middle Housing Policy, Including options for prioritizing new co-operative housing, non-profit housing and public housing in the eligibility requirements for increased zoning entitlements arising from the proposed Missing Middle amendments, loss of units that fall into the definition of affordable in the City of Victoria number of displacements and number of tenant assistance policies and report back to Council with any recommended process, regulatory, and policy improvements in two years or earlier if significant unintended effects become more immediately apparent or market conditions change significantly.
 - e. Monitor resourcing implications and report back to Council on any further resourcing implications as part the 2023 budget planning process. Report back sooner with resource implications if a high volume of applications is received.
 - f. Amend the Tenant Assistance Policy to provide for appropriate measures to assist tenants displaced as a result of a missing middle project.
2. That Council consider approval of the Missing Middle Housing Policy and the updated versions of the Burnside Neighbourhood Plan, Fairfield Neighbourhood Plan, Gonzales Neighbourhood Plan, James Bay Neighbourhood Plan, Jubilee Neighbourhood Plan, Oaklands Neighbourhood Plan, Rockland Neighbourhood Plan, and Victoria West Neighbourhood Plan at the same Council meeting at which the above bylaw amendments are considered.
 3. That upon approval of the Missing Middle Housing Policy and updated versions of neighbourhood plans, Council rescinds the previous versions of said neighbourhood plans.
 4. Revise the fee to \$10,000 for buildings of 6 units and less and \$13,000 for buildings of 7 units or more.
 5. That before the Public Hearing a Missing Middle Housing information open house be held.

FOR (5): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Loveday, and Councillor Potts

OPPOSED (4): Councillor Dubow, Councillor Isitt, Councillor Thornton-Joe, and Councillor Young

CARRIED (5 to 4)

Moved By Councillor Loveday
Seconded By Councillor Dubow

That the meeting be extended until 3:30 p.m.

CARRIED UNANIMOUSLY

F. STAFF REPORTS

F.2 Recommendation for Clarity Cannabis at 1400 Quadra Street

Council received a report dated April 21, 2022 from the City Clerk regarding an application by Clarity Cannabis at 1400 Quadra Street to obtain a provincial cannabis retail store license.

Committee discussed the following:

- *Possible bylaw compliance issues in other properties owned by the applicant*

Moved By Councillor Thornton-Joe
Seconded By Councillor Andrew

That consideration of this matter be postponed pending information from Bylaw Services.

CARRIED UNANIMOUSLY

F.3 2022 General Local Election

Council received a report dated May 3, 2022 from the City Clerk and Head of Engagement regarding the appointment of Election Officials for the upcoming local general election, and to provide Council with an overview of voter engagement strategies for the upcoming election.

Committee discussed the following:

- *Considerations behind the proposed polling locations*
- *Responsibilities of Council in regard to election administration*
- *Potential steps to ensure a fair & equitable spread of polling locations*
- *Potential costs of additional polling stations*
- *Use of translated materials for the election*
- *Strategies to increase voter turnout*
- *Information session for new voters*
- *Developing a policy to ensure a minimum level of equitable access*

Committee recessed at 3:25 p.m., and reconvened at 3:30 p.m.

Moved By Councillor Isitt
Seconded By Councillor Dubow

That this item be referred to the May 19, 2022 COTW meeting for Councils Consideration.

FOR (2): Councillor Dubow, and Councillor Isitt

OPPOSED (7): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Loveday, Councillor Potts, Councillor Thornton-Joe, and Councillor Young

DEFEATED (2 to 7)

Moved By Councillor Isitt
Seconded By Councillor Dubow

That Council appoint Curt Kingsley as Chief Election Officer for the 2022 General Local Election and that Christine Havelka, Crystal Anderson, and Grant Diamond be appointed as Deputy Chief Election Officers.

Amendment:
Moved By Councillor Isitt
Seconded By Councillor Dubow

That Council direct staff to consider the addition of one additional polling station to serve residents residing in the Downtown, North Park, and Jubilee neighbourhoods.

Amendment to the amendment:
Moved By Councillor Loveday
Seconded By Councillor Dubow

That Council direct staff to consider **additional polling station(s) as needed to ensure equitable and convenient access to polling stations in neighbourhoods across the City.** ~~the addition of one additional polling station to serve residents residing in the Downtown, North Park, and Jubilee neighbourhoods.~~

CARRIED UNANIMOUSLY

On the amendment:

CARRIED UNANIMOUSLY

Amendment:

Moved By Councillor Dubow

Seconded By Councillor Isitt

Direct staff to craft communication materials to the public available in multiple languages.

CARRIED UNANIMOUSLY

Motion as amended:

That Council:

1. Appoint Curt Kingsley as Chief Election Officer for the 2022 General Local Election and that Christine Havelka, Crystal Anderson, and Grant Diamond be appointed as Deputy Chief Election Officers.
2. That Council direct staff to consider additional polling station(s) as needed to ensure equitable and convenient access to polling stations in neighbourhoods across the City.
3. Direct staff to craft communication materials to the public available in multiple languages
4. Forward the recommendation to the May 12, 2022 daytime Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

Motion Arising:

Moved By Councillor Potts

Seconded By Councillor Loveday

Direct staff to develop a policy to apply to all general elections, including the minimum requirements outlined in the 2022 General Local Election staff report, and a process to ensure there is equitable and convenient access to polling locations in each neighbourhood of the city.

Amendment:

Moved By Councillor Dubow

Seconded By Councillor Isitt

Direct staff to develop a policy to apply to all general elections, including the minimum requirements outlined in the 2022 General Local Election staff report, and a process to ensure there is equitable and convenient access to polling locations in each neighbourhood of the city **aligned with the Council equity values.**

FOR (8): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (8 to 1)

On the motion arising as amended:

FOR (8): Mayor Helps, Councillor Alto, Councillor Andrew, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Thornton-Joe

OPPOSED (1): Councillor Young

CARRIED (8 to 1)

Moved By Councillor Thornton-Joe

Seconded By Councillor Dubow

That the meeting be extended until 4:00 p.m.

CARRIED UNANIMOUSLY

F.2 Recommendation for Clarity Cannabis at 1400 Quadra Street

Moved By Councillor Alto

Seconded By Councillor Andrew

That the motion be lifted from the table.

CARRIED UNANIMOUSLY

Moved By Councillor Potts

Seconded By Councillor Andrew

1. That Council direct staff to advise the Liquor and Cannabis Regulation Branch (LCRB): The Council of the City of Victoria supports the application of Clarity Cannabis at 1400 Quadra Street to receive a provincial cannabis retail store license with the following comments:
 - a. The Council recommends that the Liquor and Cannabis Regulation Branch issue a license to Clarity Cannabis at 1400 Quadra Street.
 - b. Bylaw and Licensing Services indicates that the proposed cannabis retail store would have limited community impact. The Victoria Police Department and Sustainable Planning and Community Development did not raise any concerns about community impacts.
 - c. The reasons for a positive local government recommendation include that:
 - i. The location permits storefront cannabis retail

- ii. Staff did not raise significant concerns about community impact due to the proposed storefront cannabis retailer at this location.
 - d. Residents' views were solicited through a mail-out to property owners and occupiers within 100 meters of this address and to the relevant neighbourhood association. The City sent 995 notices and received 6 responses, including the Downtown Residents Association.
2. That Council direct staff to advise the LCRB of Council's recommendation subject to the applicant's compliance with applicable City bylaws and permits.

FOR (7): Mayor Helps, Councillor Andrew, Councillor Dubow, Councillor Isitt, Councillor Loveday, Councillor Potts, and Councillor Young

OPPOSED (2): Councillor Alto, and Councillor Thornton-Joe

CARRIED (7 to 2)

F.4 Election Procedures Bylaw

Council received a report dated May 4, 2022 from the City Clerk report seeking Council direction on changes staff recommend to the Election Procedures Bylaw 02-013 based on lessons learned following the 2018 general local election and the 2020 by-election.

Moved By Councillor Thornton-Joe

Seconded By Councillor Andrew

That Council direct staff to

1. Bring forward the Election Procedures Bylaw 22-051 for first, second, and third readings.
2. Forward the recommendation to the daytime Council meeting.

CARRIED UNANIMOUSLY

H. NEW BUSINESS

H.2 Recommendation from the Canada Day Subcommittee

Council received a verbal update from the Mayor regarding the proceedings of the previous Canada Day Subcommittee, including the cost-sharing arrangement with the Ska/Reggae Festival.

Moved By Mayor Helps

Seconded By Councillor Dubow

That Council authorize the use of the 900 Wharf Street lot for Ska Fest to enable collaboration and a cost-sharing arrangement for event related infrastructure.

CARRIED UNANIMOUSLY

I. **ADJOURNMENT OF COMMITTEE OF THE WHOLE**

Moved By Councillor Andrew

Seconded By Councillor Alto

That the Committee of the Whole Meeting be adjourned at 3:41 p.m.

CARRIED UNANIMOUSLY

CITY CLERK

MAYOR

DRAFT