



Committee of the Whole Report

For the Meeting of July 21, 2022

To: Committee of the Whole
From: Curt Kingsley, City Clerk
Subject: Governance Review – Phase 2 Report

Date: July 15, 2022

RECOMMENDATION

That Council receive the Governance Review Phase 2 final report.

EXECUTIVE SUMMARY

Council's Strategic Plan includes Undertaking a Governance Review as an Action Item for 2021. At the January 27, 2022 Committee of the Whole meeting, staff and the project consultant, MNP reported on the recommended final scope of the Governance Review based on stakeholder feedback from Phase 1 of the project.

Phase 2 of the Governance Review, the final phase of the project is complete and MNP's final report and recommendations on the City's governance processes is attached (Appendix 1).

PURPOSE

The purpose of this report is to inform Council of the outcome of Phase 2 of the Governance Review and to provide Council with the consultant's final report and recommendations.

BACKGROUND

In November 2020, Council approved the general scope for the governance review. Subsequently Council approved funding to engage a consultant to conduct the governance review.

At the April 1, 2021 Committee of the Whole meeting, staff reported on the approach for initiating the project and Council adopted the following resolution:

That Council direct staff to initiate the process for consultant services for a Governance Review and report back to council with the workplan once the consultant is selected.

Staff and the consultant reported back to Council at the October 28, 2021 Committee of the Whole meeting and Council adopted the following resolution:

That Council:

- 1. Approve the proposed public stakeholder group selection criteria, including the Songhees Nation, Esquimalt Nation, Victoria Friendship Centre and the Victoria Labour Council as part of the stakeholder group and that the Victoria Foundation replace the United Way.*
- 2. Delegate selection of the focus group participants to MNP.*

At the conclusion of Phase 1, staff and the consultant reported to Council on January 27, 2022 with the recommended final scope of the project as well as stakeholder engagement recommendations for Phase 2 of the project. Council passed the following resolution:

1. *That Council approve the final scope of the Governance Review, and proposed additions to stakeholder engagement activity for Phase 2; and*
2. *That the consultant's recommendations be considered by the Committee of the Whole no later than July 21st, 2022.*

OPTIONS AND IMPACTS

Resource Impacts and Implementation Implications

The report contains several recommendations and the implications for implementation have not been assessed. Some of the report's recommendations may require additional resources to implement. Staff will need direction should Council wish to further explore any of the report's recommendations.

Impacts on Financial Plan

Funding for this project is included in the 2022 Financial Plan. If Council directs staff to explore any of the consultant's recommendations further, any budget requests for implementation would be brought to Council for consideration.

Accessibility Impact Statement

Accessibility was included in the broader equity considerations embedded in the project, specifically distributional and structural equity considerations.

CONCLUSIONS

Phase 2 of the Governance Review is complete. It is the final phase of the project consisting of the review of the City's governance processes identified in the finalized scope. MNP's final report and recommendations based on its review and additional stakeholder engagement activity is attached. The implications for implementation of the report's recommendations have not yet been determined. Staff recommend the implications be assessed for any of the report's recommendations Council wishes to further consider.

Respectfully submitted,

Curt Kingsley
City Clerk

Susanne Thompson
Deputy City Manager/Chief Financial Officer

Report accepted and recommended by the City Manager.

List of Attachments:

Appendix 1 – City of Victoria Governance Review Report