Committee of the Whole Report
For the Meeting of September 1, 2022

To:	Committee of the Whole	**Date:**	August 24th, 2022
From:	Curt Kingsley, City Clerk		
Subject:	Fire Prevention Week – October 9th – October 15th, 2022		

RECOMMENDATION

That the *Fire Prevention Week* Proclamation be forwarded to the September 8th, 2022, Council meeting for Council's consideration.

EXECUTIVE SUMMARY

Attached as Appendix A is the requested *Fire Prevention Week* Proclamation. Council has established a policy addressing Proclamation requests. The policy provides for:

- A staff report to Committee of the Whole.
- Each Proclamation request requiring a motion approved at Committee of the Whole prior to forwarding it to Council for their consideration.
- Staff providing Council with a list of Proclamations made in the previous year.
- Council voting on each Proclamation individually.
- Council's consideration of Proclamations is to fulfil a request rather than taking a position.

A list of 2021 Proclamations is provided as Appendix B in accordance with the policy. Consistent with City Policy, Proclamations issued are established as fulfilling a request and does not represent an endorsement of the content of the Proclamation.

Respectfully submitted,

Curt Kingsley
City Clerk

List of Attachments

- Appendix A: Proclamation “Fire Prevention Week”
- Appendix B: List of Previously Approved Proclamations