



## Committee of the Whole Report For the Meeting of November 10, 2022

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**To:** Committee of the Whole **Date:** October 17, 2022  
**From:** Curt Kingsley, City Clerk  
**Subject:** 2023 Committee and Council Meeting Schedule

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### RECOMMENDATION

That Council approve the 2023 Committee of the Whole and Council meeting schedule attached to this report and make it available to the public as required under Section 127 of the *Community Charter*.

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval of the 2023 Committee of the Whole and Council meeting schedule. Typically, Committee of the Whole meetings are held on the first four Thursdays of the month and Council meetings are held the second and fourth Thursdays of the month. Exceptions to the schedule include:

- March:
  - In March, Committee of the Whole meetings be held on the first through third Thursdays of the month, and that the Council meetings be held on the second and third Thursdays of the month, as School District 61 Spring Break runs March 20 -31.
- May:
  - In May, Committee of the Whole meetings be held on the first through third Thursdays of the month, and that the Council meetings be held on the second and third Thursdays of the month, as the Federation of Canadian Municipalities (FCM) conference is scheduled for the fourth Thursday.
- September:
  - In September, Committee of the Whole meetings be held on the first, second, and fourth Thursdays of the month only as the Union of British Columbia Municipalities convention is scheduled during the third week of September.
- Summer and Winter holidays:
  - August 10 - 31, 2022
  - December 21 - 28, 2022
- 2023 Council Conferences:
  - Association of Vancouver Island and Coastal Communities: April 14 - 16, 2023 – Nanaimo, BC (does not impact Council meetings)

- Federation of Canadian Municipalities: May 25 - 28, 2023 – Toronto, Ontario
- Union of BC Municipalities: September 18 - 22, 2023 - Vancouver, BC

The proposed 2023 schedule of Committee of the Whole and Council Meetings is attached as Attachment A for Council's consideration.

Alternatively, Council may wish to discuss the meeting schedule and direct staff to revise the meeting dates.

Respectfully submitted,

Curt Kingsley  
City Clerk

Susanne Thompson  
Deputy City Manager

**Report accepted and recommended by the City Manager.**

**Attachment A: 2023 Committee and Council Meeting Dates**



**2023 COMMITTEE AND COUNCIL MEETING SCHEDULE**  
**All Meetings held in Council Chambers**  
**City Hall 1 Centennial Square**

	<b>Committee of the Whole (COTW)</b>  <b>9:00 a.m.</b>	<b>Council to Follow COTW</b>  <b>Following COTW as required</b>	<b>Closed Council</b>  <b>Following COTW as required</b>	<b>Council</b>  <b>6:30 p.m.</b>
January	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>	12 <sup>th</sup> , 26 <sup>th</sup>
February	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup>	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup>	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup>	9 <sup>th</sup> , 23 <sup>rd</sup>
March	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup>	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup>	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup>	9 <sup>th</sup> , 16 <sup>th</sup>
April	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>	13 <sup>th</sup> , 27 <sup>th</sup>
May	4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup>	4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup>	4 <sup>th</sup> , 11 <sup>th</sup> , 18 <sup>th</sup>	11 <sup>th</sup> , 18 <sup>th</sup>
June	1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup>	1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup>	1 <sup>st</sup> , 8 <sup>th</sup> , 15 <sup>th</sup> , 22 <sup>nd</sup>	8 <sup>th</sup> , 22 <sup>nd</sup>
July	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>	6 <sup>th</sup> , 13 <sup>th</sup> , 20 <sup>th</sup> , 27 <sup>th</sup>	13 <sup>th</sup> , 27 <sup>th</sup>
August	3 <sup>rd</sup>	3 <sup>rd</sup>	3 <sup>rd</sup>	3 <sup>rd</sup>
September	7 <sup>th</sup> , 14 <sup>th</sup> , 28 <sup>th</sup>	7 <sup>th</sup> , 14 <sup>th</sup> , 28 <sup>th</sup>	7 <sup>th</sup> , 14 <sup>th</sup> , 28 <sup>th</sup>	14 <sup>th</sup> , 28 <sup>th</sup>
October	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>	5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , 26 <sup>th</sup>	12 <sup>th</sup> , 26 <sup>th</sup>
November	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup>	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup>	2 <sup>nd</sup> , 9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup>	9 <sup>th</sup> , 23 <sup>rd</sup>
December	7 <sup>th</sup> , 14 <sup>th</sup>	7 <sup>th</sup> , 14 <sup>th</sup>	7 <sup>th</sup> , 14 <sup>th</sup>	14 <sup>th</sup>