Committee of the Whole Report
For the Meeting of November 24, 2021

To:	Committee of the Whole	**Date:**	November 24, 2022
From:	Shannon Perkins – Director, Bylaw and Licensing Services		
Subject:	Appointment of Animal Control Officer		

EXECUTIVE SUMMARY

Victoria Animal Control Services Ltd. Is the City's contract service provider for animal licensing and compliance services related to the Animal Control Bylaw. They have made a staffing change which requires the action set out below to ensure that their staff member has the legal authority to fulfill the contract obligations. This change is to appoint one new Animal Control Officer.

City staff have reviewed the background records check and resumes in accordance with the Animal Control Services contract and support this new appointment.

RECOMMENDATION

1. That Justin Ward be appointed as

    a. "Animal Control Officer" pursuant to section 49(1) of the Community Charter, and
    b. That their appointment be rescinded upon termination of their employment by Victoria Animal Control Services Ltd.

2. That this motion be forwarded to the November 24, 2022 Council Meeting for ratification.

Respectfully Submitted

Shannon Perkins
Director, Bylaw and Licensing Services

Report accepted and recommended by the City Manager.