



Council Member Motion
For the Committee of the Whole Meeting of January 26, 2023

To: Committee of the Whole **Date:** January 11, 2023
From: Mayor Alto
Subject: City of Victoria to Host AVICC in 2024

BACKGROUND

The purpose of this report is to provide information and seek Council's approval to host the Association of Vancouver Island and Coastal Communities (AVICC) AGM and Convention, April 12-14, 2024 at the Victoria Conference Centre.

The AVICC is the longest established area association under the umbrella of the Union of BC Municipalities (UBCM). The Association deals with issues and concerns that affect all communities in its jurisdiction from larger urban areas to small rural communities. AVICC now has a membership of 51 municipalities and regional districts, including the City of Victoria.

Hosting the annual AGM and convention will provide an opportunity for Victoria City councillors to attend without having to travel and will also showcase Victoria to numerous other local governments on Vancouver Island. As 2024 conference hosts, the City of Victoria would be responsible for the provision of meeting facilities and some of the services for the expected 300 delegates.

Due to the continued growth of the AGM and Convention, AVICC are requesting Victoria host every two years going forward. With that in mind, staff propose a regionally supported AGM and Convention and for the City of Victoria to reach out to its regional counterparts to request their financial support for 2024 and onwards.

COST BREAKDOWN

- VCC Rental for 4 days provided in-kind - \$28,000
- Cost to provide Staging, Wheelchair Ramp, Printer - \$2400
- Cost to provide Speaker Gifts, Entertainment & Décor, and contingency - \$2600
- Staff for registration desk - \$2000

STUDY TOURS

Another responsibility of the Host is to provide ideas for local study tours or workshops and assist with organizing. This is another opportunity for our regionally municipalities to partner and provide their ideas to showcase new infrastructure, programs, innovation within their municipalities.

RECOMMENDATION

That Council:

1. Approve the City as host of the Association of Vancouver Island and Coastal Communities (AVICC) AGM and Convention in 2024,
2. Approve an in-kind contribution of up to \$28,000 for room rental at the Victoria Conference Centre with a request AVICC to establish a room contribution to offset a portion of the operational costs,
3. Approve a cash contribution of up to \$1000 for services required outside of the meeting room rental, and;
4. For the Mayor to write a letter to municipalities within the Greater Victoria Region and request a cash contribution of up to \$500 to support the cost for services, provide study tour ideas or workshops and become a partner host of the (AVICC) AGM and Convention in 2024.

Respectfully submitted,



Mayor Alto