



Making a difference...together

Corporate Services  
625 Fisgard Street  
Victoria, BC V8W 2S6

T: 250.360.3129  
F: 250.360.3130  
[www.crd.bc.ca](http://www.crd.bc.ca)

June 14, 2023

File: 3900-30

Mayor and Council, City of Victoria  
Attention: Curt Kingsley, Corporate Officer  
1 Centennial Square  
Victoria, BC V8W 1P6  
[Via email: ckingsley@victoria.ca](mailto:ckingsley@victoria.ca)

Dear Curt:

**RE: MUNICIPAL CONSENT FOR BYLAW NO. 4541 - WATER SUPPLY LOCAL SERVICE AREA ESTABLISHMENT BYLAW NO. 1, 1997, AMENDMENT BYLAW NO. 5, 2023**

On May 10, 2023 Capital Regional District (CRD) Board gave three readings to Bylaw No. 4541 – “Water Supply Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 5, 2023”.

The proposed bylaw amendment will list and authorize activities of the Regional Water Supply Service and updates the bylaw references from the *Municipal Act* to the *Local Government Act*. As background information, please find enclosed the proposed bylaw amendment and staff report.

To amend the service establishing bylaw, consent is required from two-thirds of participants which include: City of Colwood, City of Langford, City of Victoria, District of Central Saanich, District of Highlands, District of Metchosin, District of North Saanich, District of Oak Bay, District of Saanich, District of Sooke, Township of Esquimalt, Town of Sidney, Town of View Royal and the Juan de Fuca Electoral Area.

Please have your Council consider the bylaw at an upcoming meeting and return a response to us no later than July 31, 2023. Your Council resolution may be worded as follows:

**That Council [consent/not consent] to the CRD adopting Bylaw No. 4541 “Water Supply Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 5, 2023”.**

In addition to municipal Council and Electoral Area Director consent, the bylaw will be forwarded to the Inspector of Municipalities for approval before returning to the CRD Board for adoption.

If you have questions about the proposed bylaw amendment, please contact Annette Constabel, Senior Manager, Watershed Protection by email at [aconstabel@crd.bc.ca](mailto:aconstabel@crd.bc.ca) or by telephone at 250-391-3556.

If you have questions about the approval process, please contact Deputy Corporate Officer Marlene Lagoa at [mlagoa@crd.bc.ca](mailto:mlagoa@crd.bc.ca) or by telephone 250.360.3127.

Sincerely,

Kristen Morley, JD  
Corporate Officer and General Manager, Corporate Services

Enclosures: Bylaw No. 4541  
Staff Report

cc: Jocelyn Jenkyns, Chief Administrative Officer, City of Victoria