

		<b>COUNCIL POLICY</b>
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<b>SUBJECT:</b>	NEIGHBOURHOOD ASSIGNMENT POLICY	
<b>SPONSOR:</b>	MAYOR	
<b>AUTHORIZED BY:</b>	COUNCIL	
<b>EFFECTIVE DATE:</b>	TBD	

## **PURPOSE**

The purpose of this policy is to outline terms of reference for Councillors assigned to a City neighbourhood.

## **APPLICATION**

1. This Policy applies to each Councillor's term when assigned to a City neighbourhood.

## **POLICY STATEMENTS**

### **Assignments**

2. Neighbourhood assignments are established by Council on the recommendation of the Mayor.
3. The Mayor must make reasonable effort to ensure Councillors are assigned to neighbourhoods in which they do not reside at the time of their assignment.

### **Term**

4. Assignments are for a two-year period made near the beginning of Council's term.
5. The Mayor must review the assignments at the end of the two-year period with recommendations to renew or to adjust accordingly.

### **Roles and Responsibilities**

6. Councillors with neighbourhood assignments must
  - (a) learn about the neighbourhood's values, history, and concerns,
  - (b) act as a link between neighbourhood residents and Council.
7. Councillors with neighbourhood assignments may
  - (a) attend neighbourhood association meetings, land use committee meetings and other community events of interest,
  - (b) take action on neighbourhood issues by way of Council Member Motion if the Councillor determines it requires Council's attention.