

**COMMITTEE OF THE WHOLE REPORT
FROM THE MEETING HELD NOVEMBER 9, 2023**

For the Council meeting of November 23, 2023, the Committee recommends the following:

F. LAND USE MATTERS

F.1 Proposed Lewis Street Heritage Conservation Area and Official Community Plan (OCP) Amendment

That Council:

1. Give first reading to the Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021.
2. Consider the Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021 in conjunction with the City of Victoria 2021–2025 Financial Plan, the Capital Regional District Liquid Waste Management Plan and the Capital Regional District Solid Waste Management Plan pursuant to section 477(3)(a) of the Local Government Act, and deem those Plans to be consistent with the Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021.
3. Give second reading to the Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021.
4. Refer Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021 for consideration at a Public Hearing.
5. Determine, pursuant to sections 475(1) and 2(a) of the Local Government Act that the affected persons, organizations and authorities are those property owners within the proposed Lewis Street Heritage Conservation Area, that early and ongoing consultation is not required, and that the appropriate consultation measures which have already been undertaken include:
 - a. posting a copy of each of the draft Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021 and the draft Lewis Street Heritage Conservation Area Guidelines, (February 2023) to the City website;
 - b. posting a notice to the City's website that invites affected persons to ask questions of staff and provide written comments by a specified date for Council's consideration, and identifies the staff who can answer questions and provide further information;
 - c. providing each property owner within the proposed Lewis Street Heritage Conservation Area with mailed copies of each of the guidelines (February 2023), and by law described in 4(a), and of the notice described in 4(b); and

- d. the presentation of a report including the results of the consultation to Council at the time the Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021 is presented to Council for first and second reading.
6. Determine pursuant to sections 475(1) and 475(2)(b) that no referrals of Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021 are necessary to the Capital Regional District Board, Island Health, Songhees Nation, Esquimalt Nation, School District Board, provincial or federal governments and their agencies, Township of Esquimalt, District of Saanich and the District of Oak Bay due to the nature of the amendment.
 7. Approve in principle the revised Lewis Street Heritage Conservation Area Guidelines (2023) and refer them to the meeting of Council at which the public hearing for Official Community Plan Bylaw, Amendment Bylaw (No. 48) 23-021 is held, for public comment and consideration of final approval.
 8. Direct staff to undertake the following if Official Community Plan Bylaw, Amendment Bylaw(No. 48) 23-021 is approved following the public hearing:
 - a. Add the following properties listed as contributing properties shown in the Lewis Street Heritage Conservation Area Guidelines (2023) on page 10 to the City of Victoria Register of Heritage Properties:
 - i. 19 Lewis Street
 - ii. 20 Lewis Street
 - iii. 24/26 Lewis Street
 - iv. 35 Lewis Street
 - v. 38 Lewis Street
 - vi. 67 Lewis Street.

F.2 626 Gorge Road East: Development Variance Permit No. 00276 (Burnside)

That Council, after giving notice, posting signage, and inviting written comments from the public for Council’s consideration, consider the following motion:

1. “That Council authorize issuance of Development Variance Permit No. 00276 for 626 Gorge Road East, in accordance with plans submitted to the Planning department and date stamped by Planning on August 3, 2023, subject to:
 - a. Proposed development meeting all City zoning bylaw requirements, except for the following variances:
 - i. reduce the required commercial frontage from 25% to nil
 - ii. reduce the minimum requirement for office or retail use from 135 m2 to nil.
2. That the Development Variance Permit, if issued, lapses two years from the date of this resolution.”

G. STAFF REPORTS

G.1 Confined Space Rescue Services Agreement with Township of Esquimalt

That Council:

1. Approve the 5-year Agreement between the City of Victoria and the Township of Esquimalt for the continuation of the provision of Confined Space Rescue Services by the Esquimalt Fire Department when City of Victoria crews are completing a Confined Space Entry while working on the drinking water distribution system within the Township of Esquimalt.
2. Authorize City of Victoria Administration to be able to renew this Agreement for a second 5-year term, upon review and confirmation from the Township of Esquimalt.

G.2 Authority for Grant Application – Gorge Road

1. Authorize the Director of Engineering and Public Works to submit an application of up to \$500,000 to the Province of British Columbia under the 2023/2024 Active Transportation Infrastructure Grant Program for the Gorge Road Project and if successful, authorize the Chief Financial Officer and the City Clerk to execute the grant agreement.
2. Direct the Assistant Director, Transportation, to apply for any applicable grants that will support the delivery of the Gorge Road Project and execute grant agreements with terms acceptable to the Director of Engineering and Public Works and in the form acceptable to the City Solicitor.

H. NEW BUSINESS

H.1 Council Member Motion: Future continued sheltering relocation coordinator efforts

That Council direct staff to:

1. work with the Relocation Coordinator to continue that work in other locations (e.g. parks, streets, boulevards, etc) based on staff's assessment of needs, court decisions, etc.; and,
2. bring forward, at staff's earliest convenience, a report on criteria for Council approaches to sheltering in parks and other public places.