



**Council Member Motion**  
**For the Committee of the Whole Meeting of December 7<sup>th</sup>, 2023**  
*(time sensitive)*

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**To:** Committee of the Whole **Date:** November 29<sup>th</sup>, 2023  
**From:** Councillor Gardiner  
**Subject:** Canadian Capital Cities Organization Winter Meeting  
Ottawa, January 31 – February 2, 2024

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**BACKGROUND**

The Canadian Capital Cities Organization, to which I am a City of Victoria appointee, has two meetings each year. One being the “Winter Meeting” and the other being the AGM in early fall. (TRAVEL JAN 30 AND FEB 2 OR 3, RETURN DATE TO BE DETERMINED ON FLIGHT AVAILABILITY)

**RECOMMENDATION**

1. That Council authorizes the attendance and associated costs for Councillor Gardiner to attend the Canadian Capital Cities Organization Winter Meeting to be held in Ottawa, Ontario, from January 31 through February 2, 2024 (travel to Ottawa January 30, returning February 2 or 3).

The approximate cost for attending is:

Conference Registration Fee	\$ 00.00
Travel to/from Ottawa	\$ 1000.00
Taxis (Victoria X2 and Ottawa X2)	\$ 250.00
Accommodation (3 nights)	\$ 700.00
Food & Incidentals (4 dinner, 2 lunch, 2 b'fast)	\$ 250.00
Carbon tax offset	\$ 214.50

Note: (airfare lower on Saturday return for about same as one extra night accommodation)

**Estimated total cost = \$2414.50**

2. That this motion be forwarded to the December 7, 2023 daytime meeting of Council for ratification.

Respectfully submitted,

Councillor Gardiner