



## Council Report For the Meeting of June 27, 2024

---

**To:** Council **Date:** June 20, 2024  
**From:** Curt Kingsley, City Clerk  
**Subject:** Code of Conduct Bylaw Investigation Report 2024-01

---

### RECOMMENDATION

That Council receive the Code of Conduct Bylaw Investigation Report 2024-01 and, after giving the respondent an opportunity to comment, decide on any measures or actions Council considers appropriate.

### EXECUTIVE SUMMARY

In accordance with section 20 of the Code of Conduct for Council Members Bylaw No. 23-058 (the "Bylaw"), attached for Council's consideration is Code of Conduct Investigation Report 2024-01 prepared by an independent investigator ("Investigation Report"). Section 20 of the Bylaw requires Council, within 30 days of delivery of an investigation report to decide on any measures or actions as Council considers appropriate. Council may extend the 30-day period by a vote of Council.

The Investigation Report recommends no sanction to be imposed but it is ultimately for Council to decide what, if any, action to take; a list of possible remedies can be found in section 21 of the Bylaw. Section 20 of the Bylaw requires Council to provide an opportunity for the respondent to comment on the decision and recommendations in the Investigation Report prior to Council making its decision. The final steps required by the Bylaw are that Council receive the Investigation Report and, after providing an opportunity for the respondent to comment, make a decision on whether to impose any sanctions or take any other action. If Council deems no further action is appropriate, it can receive the report for information.

Respectfully submitted,

Curt Kingsley  
City Clerk

Susanne Thompson  
Deputy City Manager/CFO

### Report accepted and recommended by the City Manager

#### List of Attachments:

- Appendix 1: City of Victoria Code of Conduct Bylaw Investigation Report 2024-01
- Appendix 2: Code of Conduct for Council Members Bylaw No. 23-058