

**COMMITTEE OF THE WHOLE REPORT**  
**FROM THE MEETING HELD APRIL 21, 2022**

For the Council meeting of May 5, 2022, the Committee recommends the following:

**F.2 Options to Reduce Single-Use Items and Encourage Reuse**

That Council:

1. Direct the City Solicitor to draft a bylaw for the protection of the natural environment, subject to the approval by the Minister prior to adoption, to reduce single-use items and encourage the use of reusable products by requiring that businesses:
  - a) distribute single-use straws, utensils, stir sticks, and condiment packages (made of any material) only when requested (three months after bylaw adoption),
  - b) use reusable products for food and beverages consumed on the premises of the business, with exemptions for businesses that cannot accommodate sanitization procedures for reusable products (nine months after bylaw adoption),
  - c) charge a fee starting at \$0.25 for any single-use takeout cup or container with exemptions for free drinks and drink vouchers, hospitals and community care facilities, and charitable food services (12 months after bylaw adoption for takeout and 24 months after bylaw adoption for delivery and drive-through).
2. Direct the Director of Engineering and Public Works to monitor impacts of the fee for cups and containers and report back to Council if adjustments are required to further motivate waste reduction.
3. Direct the Director of Engineering and Public Works to report back on options to prohibit specific single-use products if the final federal Single-Use Plastics Prohibition Regulations deviate significantly from their current draft.
4. Direct the Head of Engagement to develop a communication and outreach plan to support businesses transition to the changes considered in the proposed bylaw.
5. Advocate to the Minister of Environment and Climate Change Strategy to endorse and expedite approval of municipal bylaws that encourage reusable alternatives to single-use disposable items.
6. Work with partners to facilitate the provision of reusable water bottles and reusable cups free of charge for unhoused and other low-income community members, and reusable or non-plastic disposable straws from people with disabilities.
7. Direct staff to report back in 12 months on the feasibility of implementing a regulation requiring businesses to participate in a reusable cup and container program.

### **F.3 Garden Suite Program Review**

1. Prepare and bring forward, for first and second readings, an Official Community Plan Amendment Bylaw to update the Garden Suites Policy and Guidelines, as identified in this report.
2. Consider consultation under Section 475(2)(b) of the Local Government Act and direct staff that no referrals of the Official Community Plan Amendment Bylaw are necessary to the Capital Regional District Board, Island Health, Songhees Nation, Esquimalt Nation, provincial or federal governments, Township of Esquimalt, District of Saanich and the District of Oak Bay.
3. Consider consultation under Sections 475(1) and 475(2) of the Local Government Act and direct staff to undertake focused consultation with the development industry and the Community Association Land Use Committees on the proposed amendments to the Official Community Plan through a 30-day notification and notice posted on the City website.
4. Prepare and bring forward, for first and second readings, amendments to the Land Use Procedures Bylaw revising the Development Permit application base fee for Garden Suites from \$1,000 to \$3,000, increasing to \$3,500 if the application is not consistent with the applicable Design Guidelines and must be referred to Council for consideration.

That the proposed fees in the report be reduced to \$2,000 for a base fee.