

COUNCIL PROCEDURES BYLAW, AMENDMENT BYLAW (NO. 1)

A BYLAW OF THE CITY OF VICTORIA

The purpose of this Bylaw is to establish the general procedures to be followed by Council and Council committees in conducting their business.

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Under its statutory powers, including sections 95 and 122 to 145 of the *Community Charter*, the Council of the Corporation of the City of Victoria, in an open meeting assembled, enacts the following provisions:

Title

- 1 This Bylaw may be cited as the “Council Procedures Bylaw, Amendment Bylaw (No. 1)”.

Amendments

- 2 The Council Procedures Bylaw No. 23-061 is amended as follows:
 - (a) in section 15(1), by inserting new subsections (d) “Consent Agenda” and (e) “Mayor’s report” after subsection 15(1)(c) and renumbering the remaining subsections accordingly;
 - (b) in section 15(1), by deleting the words “(maximum of 6 requests)” and replacing them with “(maximum of 15 requests)”;
 - (c) by repealing section 16(3) entirely and replacing it with the following:
 - “16(3) Council must not permit a delegation to address a meeting of the Council regarding:
 - (a) a land-use bylaw or permit that is expected to be considered by Council;
 - (b) the promotion of commercial goods or services;
 - (c) a known candidate for election, or in support of a candidate for election; or,
 - (d) active litigation affecting the City.

- (d) in section 18(9)(d), by deleting “a member may speak to an agenda item for a total of 15 minutes” and replacing it with “a member’s questions and deliberations may total a maximum of 12 minutes on any agenda item.”
- (e) by repealing section 19(1) entirely and replacing it with the following:
 - “19(1) A member of Council may give notice of motion on a matter that is to be introduced at a Council meeting by depositing a written copy of the motion with the City Clerk:
 - (a) By noon on the Friday before that meeting to be included as an item of New Business for the meeting; or,
 - (b) After the time noted in section 19(1)(a) of this Bylaw but at least 48 hours before that meeting, the item will be placed in “Introduction of late items”.
 - (i) In order for a motion to be added to the agenda for that meeting as a late item by the City Clerk, the report presenting it must include rationale noting the reason for the time sensitivity for the matter to be considered at that meeting.
 - (d) In order for a motion to be considered for ratification the same day it is placed on the agenda, it must include rationale noting the reason for its time sensitivity.
 - (e) A member of Council may give notice of motion for a future meeting by reading it into the record only if it is added to the agenda when the agenda is adopted.
- (f) in section 20(1)(a), by deleting reference to subsection (a).
- (g) by deleting sections 21(1) and (2) entirely.
- (h) in section 35(1), by deleting “2:00PM” and replacing it with “4:00PM”.
- (i) in section 36, by inserting a new subsection (d) “Mayor’s report” after “Approval of agenda”;
- (j) in section 37(1)(c), by deleting “a member may speak to an agenda item for a total of 15 minutes” and replacing it with “a member’s questions and deliberations may total a maximum of 12 minutes on any agenda item;”

Commencement

3 This Bylaw comes into force on adoption.

READ A FIRST TIME the **3rd** day of **October** 2024

READ A SECOND TIME the	3rd	day of	October	2024
READ A THIRD TIME the	3rd	day of	October	2024
THRID READING RESCINDED the	17th	day of	October	2024
AMENDED the	17th	day of	October	2024
READ A THIRD TIME the	17th	day of	October	2024
ADOPTED on the		day of		2024

CITY CLERK

MAYOR