



Committee of the Whole Report For the Meeting of October 24, 2024

To: Committee of the Whole **Date:** October 9, 2024
From: Curt Kingsley, City Clerk
Subject: 2025 Committee and Council Meeting Schedule

RECOMMENDATION

That Council approve the 2025 Committee of the Whole and Council meeting schedule attached to this report and make it available to the public as required under Section 127 of the *Community Charter*.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council approval of the 2025 Committee of the Whole and Council meeting schedule. At the August 1, 2024 Council meeting, Council passed a resolution regarding best use of evening Council meetings in post-public hearing governance (attached as Appendix B). The proposed 2025 schedule of Committee of the Whole and Council Meetings is attached as Attachment A for Council's consideration. The proposed meeting schedule for 2025 has incorporated the directions from Council's August 1, 2024 resolution. Committee of the Whole meetings are held on the first four Thursdays of the month and Council meetings are held the second Thursday of the month. Exceptions to the proposed schedule include as follows:

- March:
 - Committee of the Whole meetings held on the first and second Thursdays of the month, as School District 61 Spring Break runs March 17 – 28; and
 - Council meeting consists of a "Town Hall".
- June:
 - Council meeting consists of an "Open House".
- July:
 - Committee of the Whole meetings be held on the first through fifth Thursdays of the month.
- August:
 - There are no Committee of the Whole or Council meetings proposed.
- September:

- Committee of the Whole meetings held on the first through third Thursdays of the month only as the Union of British Columbia Municipalities convention is scheduled September 22 – 26.
- November:
 - Council meeting consists of an “Open House”.
- December:
 - There will not be Committee of the Whole meetings held December 18, 2025 – January 1, 2026.
- 2025 Council Conferences:
 - Association of Vancouver Island and Coastal Communities: April 11 – 13, 2025 – Nanaimo, BC (does not impact Council meetings)
 - Federation of Canadian Municipalities: May 29 – June 1, 2025 – Ottawa, ON (does not impact Council meetings)
 - Union of BC Municipalities: September 22 – 26, 2025 – Victoria, BC

Respectfully submitted,

Curt Kingsley
City Clerk

Susanne Thompson
Deputy City Manager

Report accepted and recommended by the City Manager.

List of Attachments

Appendix A – 2025 Committee and Council Meeting Schedule

Appendix B – August 1, 2024 Council Resolution re best use of evening Council meetings in post-public hearing governance