

**MINUTES OF THE
SPECIAL COMMITTEE OF THE WHOLE MEETING
HELD MONDAY, OCTOBER 30, 2017, 8:00 A.M.**

1. THE CHAIR CALLED THE MEETING TO ORDER AT 8:01 A.M.

Committee Members Present: Mayor Helps (Chair); Councillors Alto, Coleman, Lucas, and Thornton-Joe.

**Attending via
Telephone Conference** Councillor Madoff

**Absent for a portion
of the meeting:** Councillor Isitt, Loveday, and Young

Staff Present: J. Jenkyns – Acting City Manager; C. Coates – City Clerk; C. Havelka – Deputy City Clerk; P. Bruce – Fire Chief; S. Thompson – Director of Finance; J. Jensen – Head of Human Resources; J. Tinney – Director of Sustainable Planning & Community Development; T. Soulliere – Director of Parks, Recreation, & Facilities; F. Work – Director of Engineering & Public Works; B. Eisenhower – Head of Engagement; T. Zworski – City Solicitor; J. O'Connor – Manager, Financial Planning; J. Paul – Assistant Director, Engineering; B. Dellebuur – Assistant Director, Transportation; C. Mycroft – Manager of Executive Operations; A.K. Ferguson – Recording Secretary

Councillors Isitt, Loveday and Young were not present at the commencement of the meeting.

2. APPROVAL OF THE AGENDA

Motion: It was moved by Councillor Coleman, seconded by Councillor Alto, that the Agenda of the October 30, 2017, Special Committee of the Whole meeting be approved.

CARRIED UNANIMOUSLY 17/COTW

*Councillor Young joined the meeting at 8:02 am
Councillor Isitt joined the meeting at 8:03 am
Councillor Loveday joined the meeting at 8:04 am*

3. FINANCIAL PLAN PRESENTATIONS

Committee received a report dated October 19th, 2017 from Finance providing information on the Draft 2018-2022 Financial Plan. The Director of Finance advised that each department will present Committee with an overview of their financial plan.

Presentations will continue on October 31, 2017 and November 7, 2017 until each department has presented their capital and operating budgets to Committee.

The Director of Finance provided Committee with a brief overview of the overall budget as well as the supplemental requests for each department.

The Mayor advised that the special meetings of October 30, 31 and November 7, 2017 will be run in the format of a workshops with comments being welcome throughout the presentations and noted that no decisions will be made until January 2018.

Committee discussed:

- Various supplemental budget requests throughout the report.

Councillor Thornton-Joe withdrew from the meeting at 8:45 am and returned at 8:46 am.

The Director of Finance then provided Committee with the Finance department's presentation on their core services, operating budget, and their proposed initiatives for 2018.

Committee discussed:

- Reasoning behind the lower projections for parking revenue.
- Street occupancy permits and costs being high for the permit holder.
- A potential review of the staff parking and how it is paid.
- The percentage of the parking revenue that goes into reserves.

Committee recessed at 9:21 am and returned at 9:25 am

Councillor Thornton-Joe returned to the meeting at 9:26 am

Councillor Alto returned to the meeting at 9:26 am

Motion:

It was moved by Mayor Helps, seconded by Councillor Coleman, that Council direct staff to report back on the budget implications and work plan associated with a two year pilot project for a strategic procurement adviser shared between the City of Victoria and other local governments in the AVICC region.

CARRIED 17/COTW

For: Mayor Helps, Councillors Alto, Coleman, Isitt, Loveday, Lucas, Madoff, and Thornton-Joe

Against: Councillor Young

The Director of Engineering and Public Works, presented Committee with the proposed budget for Engineering and Public Works. The presentation included an overview of services provided by the department, a summary of their operating budget, and their proposed initiatives for 2018.

Committee discussed:

- Catching up with other municipalities in dealing with waste and the hours the public is allowed to drop off waste at Public Works.

- Whether or not street cleaning is required 7 days a week.
- Looking at a special fund for extra street/sidewalk cleaning during long dry periods.
- How the City is working to reduce the amount of illegal dumping.

Councillor Young withdrew from the meeting at 9:49 am and returned at 9:49 am

Committee discussed:

- The longevity of the Bay Street Bridge following the upgrade.
- The ability for staff to better inform businesses of work that will potentially affect their operations.
- How staff works to minimize the impact of development on all modes of traffic.
- The length of time the Heron Cove and Raymur Bridges will be put on hold.

Councillor Isitt withdrew at 10:13 am and returned at 10:15 am

Committee discussed:

- The Sidewalk Condition Assessment Study and how it fits with the local area planning process.
- Concerns with the lack of bus shelters in Fernwood.

Councillor Thornton-Joe withdrew from the meeting at 10:20 am

Committee discussed:

- The need to engage with the Victoria Placemaking Society on the AAA cycling routes.

Councillor Thornton-Joe returned to the meeting at 10:22 am

Councillor Lucas withdrew from the meeting at 10:26 am and returned at 10:27 am

Councillor Coleman withdrew from the meeting at 10:28 am

Committee discussed:

- Whether the City is compensated for the cleanup of accidents.
- Concerns with number of bills that are going out to the public for City services.

Councillor Coleman returned to the meeting at 10:30 am

Committee discussed:

- Whether the replacement of the Dallas Road seawall will be absorbed by the Clover Point Waste Treatment plans.
- Accessible pedestrian signals and the implementation of them throughout the City and concerns regarding the amount to be implemented in 2018.

Motion: It was moved by Councillor Loveday, seconded by Councillor Isitt, that Council direct staff to report back on the implications of adding the implementation of accessible pedestrian signals utilizing funds from the accessibility reserve.

CARRIED UNANIMOUSLY 17/COTW

Motion: It was moved by Councillor Loveday, seconded by Mayor Helps, that Council direct staff to engage with the Victoria Placemaking Society on Active transportation pilot projects.

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Councillor Loveday withdrew from the meeting at 10:46 am

Councillor Thornton-Joe withdrew from the meeting at 10:47 am and returned at 10:48 am

Committee discussed:

- The impact of traffic calming and removing a lane of traffic on Burnside/Gorge Road.

Councillor Loveday returned to the meeting at 10:51 am

Committee discussed:

- Restoration plan for the Gates of Harmonious Interest.
- The possibility of installing a crosswalk at Redfern Street and Oak Bay Avenue.

Motion: It was moved by Councillor Madoff, seconded by Loveday, that Council direct staff to report back on the opportunities/implications of installing a crosswalk on Oak Bay Avenue at Redfern Street.

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- The potential to fill in the gap of the cycling network 50m east of Finlayson Street.
- Ensuring that the City has one point of contact for issues throughout the City.

Councillor Young withdrew from the meeting at 11:13 am and returned at 11:18 am

Motion: It was moved by Councillor Thornton-Joe, seconded by Councillor Lucas, that Council direct staff to report back on the budget implications and work plan associated with cleaning and power washing of downtown sidewalks during the summer months especially during long periods of hot and dry weather, weekend sidewalk cleaning when DVBA Clean Team is not working and snow removal on top levels of City parkades.

Committee discussed:

- The potential for the DVBA to take on the weekend cleaning.

Amendment: It was moved by Mayor Helps, seconded by Councillor Thornton-Joe, that the motion be amended as follows:
that Council direct staff to report back on the budget implications and work plan associated with cleaning and power washing of downtown sidewalks during the summer months especially during long periods of hot and dry weather **and explore options for** weekend sidewalk cleaning ~~when DVBA Clean Team is not working~~ and snow removal on top levels of City parkades.

Amendment to the amendment:

It was moved by Mayor Helps, seconded by Councillor Thornton-Joe, that the amendment be amended as follows:
that Council direct staff to report back on the budget implications and work plan associated with cleaning and power washing of downtown sidewalks during the summer months especially during long periods of hot and dry weather **and explore options for enhanced** weekend sidewalk cleaning ~~when DVBA Clean Team is not working~~ and snow removal on top levels of City parkades.

On the amendment to the amendment:

CARRIED UNANIMOUSLY 17/COTW

On the amendment:

CARRIED UNANIMOUSLY 17/COTW

Main Motion as amended:

That Council direct staff to report back on the budget implications and work plan associated with cleaning and power washing of downtown sidewalks during the summer months especially during long periods of hot and dry weather, and explore options for enhanced weekend sidewalk cleaning and snow removal on top levels of City parkades.

CARRIED UNANIMOUSLY 17/COTW

Committee discussed:

- The potential for reopening garbage drop-off on Saturdays.
- Whether the City has an established policy governing access of video monitoring to third parties.

Motion: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Council direct staff to report back on the implications and advisability on developing a policy relating to the sharing of data from traffic cameras.

Committee discussed:

- The possibility of adding a protected bike lane along Dallas Road
- Having the planning and design of the Cook Street brick main work deferred until the AAA cycling facility is decided upon.
- Whether or not staff are looking at accessibility when they are looking at trip and fall hazards.
- Whether the City is moving towards smart technology, where possible.

Councillor Lucas withdrew from the meeting at 11:58 am

Motion: It was moved by Councillor Isitt, seconded by Councillor Loveday, that Council direct staff to report on options for increasing funds available for neighbourhood Transportation Management Plan.

3. ADJOURNMENT

Motion: It was moved by Councillor Alto, seconded by Councillor Coleman, that the Special Committee of the Whole meeting of October 30, 2017, be adjourned at 11:59 a.m.

CARRIED UNANIMOUSLY 17/COTW

CERTIFIED CORRECT:

CITY CLERK

MAYOR